THE GULF COAST CENTER
Regular Board of Trustees Meeting
Southern Brazoria Community Service Center (SBCSC)
101 Tigner, Angleton TX
Wednesday, October 21, 2026
6:15 pm

"Better community healthcare promoting healthy living."

Minutes

1. **Call To Order**.....Jamie Travis, Board Chair
Jamie Travis, Chair of the Board of Trustees, convened the regular meeting at 6:15pm

The following Board Members were present: Jamie Travis, Chair; Stephen Holmes, Vice-Chair; Caroline Rickaway, Tyler Drummond, Mary Lou Flynn-DuPart and Retired Galveston County Sheriff Lt. Jaime Castro and Dr. Robin Armstrong.
The following Board Members were absent (excused): Chris Cahill, and Brazoria County Sheriff Bo Stallman.
Also present: Felicia Jeffery, CEO; Rick Elizondo, CFO; Linda Bell, General Counsel; Deanna David, Jerry Freshour, Carley Glass, Emily Anderson, Marisela Delgado, Dr. Julie Armstrong, Andy Triola, Dr. Renee Valdez, and Sam Tingle.

a. Announcements and Introductions
- Jamie Travis introduced Dr. Robin Armstrong as a newly appointed Galveston County board member.
- The Center received the 2026-2027 Native Pollinator Habitat Grant Program from the Clear Lake Chapter of the Native Plant Society of Texas for the Center's Angleton Clinic location. Ashlyn Murphy, HR Generalist, took the initiative to apply for the grant which encourages native pollinators to improve our aesthetic landscape and promotes and showcase the use of Texas plants. $500 (**Pg. 8**)

2. **Citizens' Comments**
None

3. **Presentations:**
a. **Staff Council**.....Destinee Thomas, Chair and Brittany Holloway, Co-Chair
The Board received an overview of Staff Council as they presented its 2026–2027 **"Together We Thrive"** vision, focused on strengthening employee connection, engagement, recognition, and support across Gulf Coast Center. Priorities include employee appreciation, wellness, team building, and improved communication across programs and locations. The Council is also exploring fundraising and community partnerships to support employee initiatives, subject to Gulf Coast Center policies and appropriate approvals.

4. **Board Member Reports**
a. Texas Council of Community Centers.....Jamie Travis, Board Chair
Texas Council of Community Centers board meeting and consortium meetings will be held October 28-30, 2026 in Austin.

b. Texas Council Risk Management Fund .....Mary Lou Flynn-DuPart, TCRMF Board Chair
TCRMF Trustee election. On a motion by Mary Lou Flynn-DuPart and a second by Stephen Holmes, the board approved the ballot selection for all positions. The motion carried with all members voting in favor. There was no public comment

5. **Operations Report:** .....Felicia Jeffery, CEO
a. Operational, Clinical, & Financial Excellence

If you need additional assistance to effectively participate in or observe this meeting, please contact (409) 763-2373 at least 24 hours prior to the meeting so that reasonable accommodations can be made to assist you.

Organizational Services & Funding: Leadership reviewed continued growth across Gulf Coast Center's behavioral health, substance use disorder, and IDD (Intellectual and Developmental Disabilities) services, along with increasing funding pressures. Priorities include sustaining community-based services, maximizing grant funding, addressing revenue leakage, and supporting continued access to care.

Operational & Clinical Excellence: Leadership highlighted strategic priorities related to workforce retention, cybersecurity, primary care coordination, CCBHC recertification, youth services, and leadership and clinical development. Just-in-time psychiatric scheduling has improved prescriber appointment kept rates from approximately 50% to 70%, with a goal of 90%.

6. **Budget, Finance and Admin Reports** ..... Rick Elizondo, CFO
   Financial Performance & Modernization: September financial performance was reported as stable, with approximately $3.5 million in revenue and $3.4 million in expenses, resulting in a modest surplus. Finance modernization efforts will focus on automation, grant management, financial visibility, revenue optimization, and succession planning.

7. **Consent Agenda** ..... Linda Bell, JD, BSN, RN
   Consideration and Approval of Recommendations and Acceptance of Consent Agenda Items. (*Consent agenda items may be pulled from this consideration for individual action or presentation.)*

   a. **Review and approval of August 19, 2026, Board Minutes. (Pg. 33)**
   On motion by Mary Lou Flynn-DuPart, and a second by Stephen Holmes, the board approved the August 19, 2026 Board Minutes. The motion carried with all members voting in favor. There was no public comment.

   b. **Review and approval of the August and September 2026 Check Registers**
   On motion by Mary Lou Flynn-DuPart, and a second by Stephen Holmes, the board approved the August and September Check Registers. The motion carried with all members voting in favor. There was no public comment.

8. **Action Items** ..... Linda Bell, JD, BSN, RN

   <u>HHSC Agreements</u>

   a. **Consider ratification of Amendment #1 to the HHSC Comprehensive Case Management (CCMS) contract #HHS001535500012. This contract provides funding for the provision of case management services to individuals eligible for intensive residential substance use services. CCMS services will reduce barriers to treatment, enhance motivation, encourage treatment retention, and strengthen resources for recovery. The amendment includes updates to the statement of work, billing template, and invoicing process. No change in contract funds for FY27.**
   On motion by Mary Lou Flynn-DuPart, and a second by Caroline Rickaway, the board approved the ratification of **Amendment #1 to the HHSC Comprehensive Case Management (CCMS) contract #HHS001535500012**. The motion carried with all members voting in favor. There was no public comment.

   b. **Consider ratification of Amendment #3 to the HHSC Supporting Mental Health and Resiliency in Texas (SMART) grant #HHS001513400006. This contract promotes identification of potential mental health needs and improves access to early intervention and treatment for children and families through community-based initiatives. The amendment extends the contract through 8/31/27 and adds $275,143 in funding for FY27.**
   On motion by Mary Lou Flynn-DuPart, and a second by Caroline Rickaway, the board approved the ratification of **Amendment #3 to the HHSC Supporting Mental Health and Resiliency in Texas (SMART) grant #HHS001513400006.** The motion carried with all members voting in favor. There was no public comment.

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GCC Administration Agreements

c. **Consider ratification of the service agreement with RAMP, INC. for the cloud software program for expense and credit card processing. Annual platform cost of $10,000 plus $12.00/user/month. Initial contract amount is $13,500 less 1.5% rebate based upon credit card charges. Funding Source: General Operations-Performance Contract.**
On motion by Mary Lou Flynn-DuPart, and a second by Caroline Rickaway, the board approved the ratification of **service agreement with RAMP**, **INC.** The motion carried with all members voting in favor. There was no public comment.

d. **Consider ratification of authorizing the Center's CFO to enter into an agreement with the best qualified individual or firm from the Request for Qualification-Financial Management Services after fee negotiations. Amount not to exceed: up to $150,000.**
On motion by Mary Lou Flynn-DuPart, and a second by Stephen Holmes, the board approved the ratification of authorizing the Center's CFO to enter into an agreement with the best qualified individual or firm from the **Request for Qualification-Financial Management Services** after fee negotiations with the amount not to exceed $210,000**.** The motion carried with all members voting in favor. There was no public comment.

e. **Consider ratification of the update to Policy 13.9 Tobacco Use Assessment and NRT Disbursement which now incorporates the Wellness Center and additional details on inventory tracking/record keeping.**
On motion by Tyler Drummond, and a second by Mary Lou Flynn-DuPart, the board approved the ratification of update to **Policy 13.9 Tobacco Use Assessment and NRT Disbursement.** The motion carried with all members voting in favor. There was no public comment.

f. **Consider ratification of the updates to Policy 13.14 Standing Delegation Orders which streamlines the process for standing orders at the EOU to better improve efficiencies and accelerate care at time of patient arrival.**
On motion by Tyler Drummond, and a second by Mary Lou Flynn-DuPart, the board approved the ratification of update to **Policy 13.14 Standing Delegation Orders.** The motion carried with all members voting in favor. There was no public comment.

g. **Consider ratification of the new Cooperative Purchasing Resolution and Agreement (RESOLUTION NO. 2027-OmniaPPS) with OMNIA Partners which provides potential resources that meet cooperative procurement requirements. No cost for membership.**
On motion by Stephen Holmes, and a second by Caroline Rickaway, the board approved the ratification of the new Cooperative Purchasing Resolution and Agreement (RESOLUTION NO. 2027-OmniaPPS) with **OMNIA Partners.** The motion carried with all members voting in favor. There was no public comment.

h. **Consider ratification of the New Pilot Agreement with Athon Tech LLC which provides a technology platform to support Gulf Coast Center's AI initiatives including 1. Data, Analytics and AI Chat; 2. Leadership & Clinical Excellence; and 3. Performance Management.**
Term: Six months from kickoff. Amount not to exceed: $10,000 flat fee for 10 users.
On motion by Jaime Castro, and a second by Mary Lou Flynn-DuPart, the board approved the ratification of the New Pilot Agreement with **Athon Tech LL.** The motion carried with all members voting in favor. There was no public comment.

i. **Consider ratification of the FY27 renewal Consultation Engagement Agreement with PAUL SISLER for a comprehensive assessment of the revenue cycle, including an in-depth review of the accounting department. The goal is to identify inefficiencies, risks, and opportunities for improvement in financial operations. Reimbursement: $110/hour.**
On motion by Mary Lou Flynn-DuPart, and a second by Caroline Rickaway, the board approved the ratification of the **renewal Consultation Engagement Agreement with PAUL SISLER.** The motion carried with all members voting in favor. There was no public comment.

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IDD (Intellectual and Developmental Disabilities) Services

j. **Consider approval of the FY 27-28 LIDDA Local Provider Network Development Plan (Pg 19)**
On motion by Mary Lou Flynn-DuPart, and a second by Tyler Drummond, the board approved the **FY 27-28 LIDDA Local Provider Network Development Plan.** The motion carried with all members voting in favor. There was no public comment.

k. **Consider approval of the FY27 renewal agreement with Lifetime Homecare HCS, LLC. to provide short-term (up to 14 calendar days) Crisis Respite for individuals with intellectual or developmental disabilities (IDD). Reimbursement: retainer fee of $2,000.00 to insure immediate bed space availability upon notice of a crisis; $300/individual daily (not to exceed $250,000 increase of $75K from FY26).**
On motion by Mary Lou Flynn-DuPart, and a second by Jaime Castro, the board approved the FY27 renewal agreement with **Lifetime Homecare HCS, LLC.** The motion carried with all members voting in favor. There was no public comment.

l. **Consider ratification of the of the NEW FY27 IDD Non-Traditional Provider Network Agreement to be utilized for eligible providers meeting the Open Enrollment requirements for respite, in-home crisis respite, community support, Community First Choice Transportation, and/or Independent Living Skills (ILS) for nursing facilities to individuals with intellectual and developmental disabilities referred and receiving services from the Center. Reimbursement rate: $10-$15/hr. No change from FY26.**
On motion by Stephen Holmes, and a second by Jaime Castro, the board approved ratification of the **NEW FY27 IDD Non-Traditional Provider Network Agreement.** The motion carried with all members voting in favor. There was no public comment.

m. **Consider approval of the FY27 IDD Provider Services Family Agreement for the Voucher Respite Program to be utilized throughout the fiscal year. Reimbursement rate: $10-$15/hr. No change from FY26.**
On motion by Stephen Holmes, and a second by Jaime Castro, the board approved the **FY27 IDD Provider Services Family Agreement for the Voucher Respite Program.** The motion carried with all members voting in favor. There was no public comment.

n. **Consider approval of the 12 Agreements for the FY27 IDD Non-Traditional Provider Network Agreement. Reimbursement rate: $10-$15/hr. No change from FY26.**
On motion by Mary Lou Flynn-DuPart, and a second by Jaime Castro, the board approved the **FY27 IDD Non-Traditional Provider Network Agreement.** The motion carried with all members voting in favor. There was no public comment.

Galveston	**Brazoria**	**Other**
Mahoney, Ava	Flores, Aurelio	Garcia, Jordan (Harris)
Mata, Jessica	Mark, Stephanie	
Millican, Jasmine	McDaniel, Joanna	
Renfro, Shirley Ann	Ramirez, Veronica	
Saenz, Rubin	Richert, Jennifer	
Schweizer, Maurilia		

o. **Consider approval of the 25 Agreements for the FY27 IDD Provider Services Family Agreement for the Voucher Respite. Reimbursement rate: $10- $15/hr. No change from FY26.**
On motion by Mary Lou Flynn-DuPart, and a second by Stephen Holmes, the board approved the FY27 IDD Provider Services Family Agreement for the Voucher Respite. The motion carried with all members voting in favor. There was no public comment

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Galveston	Brazoria	Other
Hamid, Khandakar	Ellisor, Elizabeth	NONE
Rodriguez, Madeline	Blaschke, Holly (renewal)	
Camarata, Brooke (renewal)	Campbell, Crystal (renewal)	
Cruz, Kathy (renewal)	Diaz, Erin (renewal)	
Elrod, Sheila (renewal)	Foster, Stacey-Ann (renewal)	
Johnson, Shani (renewal)	Harris, Nikkeka (renewal)	
Limon-Corona, Mayra (renewal)	Jones, Victoria (renewal)	
Lopez, Marie (renewal)	Nokelby, Leslie (renewal)	
Nguyen, John (renewal)		
Parker, Megan (renewal)		
Roberts, Denise (renewal)		
Saucedo, Jason (renewal)		
Scheer, Jessica (renewal)		
Taylor, Jennifer (renewal)		
Watkins, Celeste (renewal)		
Wiedenfeld, Sherry (renewal)		
Wyatt, Pamela (renewal)		

Behavioral Health Services

p. **Consider ratification of the FY27 renewal agreements with SUN Behavioral Houston for Adult Inpatient Services guaranteeing 18 designated beds. Not to exceed: $4,629,000.00 ($700/bed day) (no change from FY26). Funding Source: HHSC Performance contract-CMHH-$5,840,000.00**
On motion by Jaime Castro, and a second by Mary Lou Flynn-DuPart, the board approved the ratification of FY27 renewal agreements with **SUN Behavioral Houston for Adult Inpatient Services guaranteeing 18 designated beds.** The motion carried with all members voting in favor. There was no public comment.

q. **Consider ratification of the FY27 renewal Hospital and Professional Agreement with SUN Behavioral Houston for the purchase of 'overflow' beds for the occasion the Gulf Coast Center's designated unit is at capacity. Not to exceed: $593,680 ($750/bed day) (no change from FY26). Funding Source: HHSC Performance contract-MH/PPB - $1,215,000.00**
On motion by Jaime Castro, and a second by Mary Lou Flynn-DuPart, the board approved the ratification of FY27 renewal agreements with **SUN Behavioral Houston** for the purchase of 'overflow' beds for the occasion the Gulf Coast Center's designated unit is at capacity**.** The motion carried with all members voting in favor. There was no public comment.

r. **Consider ratification of the FY27 renewal agreement with SUN Behavioral Houston for a shared continuity of care COC Inpatient Liaison providing 20 hours weekly of support services performed by its designated COC inpatient liaison. Not to exceed: $40,000 ($37.50/hr.) (no change from FY26). Funding Source: HHSC Performance contract-CMHH-$5,840,000.00**
On motion by Jaime Castro, and a second by Mary Lou Flynn-DuPart, the board approved the ratification of FY27 renewal agreements with **SUN Behavioral Houston** for a shared continuity of care COC Inpatient Liaison**.** The motion carried with all members voting in favor. There was no public comment.

s. **Consider ratification of the FY27 Mental Health First Aid Service Agreements with the 4 below certified instructors and/or trainers in Adult or Youth Mental Health First Aid to be reimbursed at $45 per hour (not to exceed $360/day):**
   1. **Dr. Chenda Moore (renewal)**
   2. **Alyssa Hightower (renewal)**
   3. **Edith Sanchez (new)**

4. Elizabeth Reep (new)

On motion by Stephen Holmes, and a second by Mary Lou Flynn-DuPart, the board approved the ratification of **FY27 Mental Health First Aid Service Agreements.** The motion carried with all members voting in favor. There was no public comment.

t. Consider ratification of the renewal agreement with THE UNIVERSITY OF TEXAS MEDICAL BRANCH AT GALVESTON d/b/a UTMB Health for inpatient physician/psychiatric services being performed at SUN Behavioral Houston. Reimbursement Rate: $65/bed day; Amount not to exceed: $427,050.00 annually. (no change from FY26)

On motion by Jaime Castro, and a second by Caroline Rickaway with an abstention from Robin Armstrong and Mary Lou Flynn-DuPart, the board approved the ratification of renewal agreement with **THE UNIVERSITY OF TEXAS MEDICAL BRANCH AT GALVESTON d/b/a UTMB Health** for inpatient physician/psychiatric services being performed at SUN Behavioral Houston**.** The motion carried with all members voting in favor. There was no public comment.

u. Consider ratification of the renewal agreement with THE UNIVERSITY OF TEXAS MEDICAL BRANCH AT GALVESTON d/b/a UTMB Health for physician/psychiatric services being performed at the Extended Observation Unit/Galveston County Mental Health Wellness Center in La Marque, TX. Amount not to exceed: $400,00.00 annually.

On motion by Jaime Castro, and a second by Caroline Rickaway with an abstention from Robin Armstrong and Mary Lou Flynn-DuPart, the board approved the ratification of renewal agreement with **THE UNIVERSITY OF TEXAS MEDICAL BRANCH AT GALVESTON d/b/a UTMB Health** for physician/psychiatric services being performed at the Extended Observation Unit/Galveston County Mental Health Wellness Center**.** The motion carried with all members voting in favor. There was no public comment.

v. Consider ratification of the FY27 Professional Services Agreement with University of Houston. University of Houston is the subrecipient of the MH-RITES grant and has designated Dr. Robin Gearing as a co-investigator who shall provide con-investigation on implementation and evaluation of Gulf Coast Center's Assisted Outpatient Treatment Program (AOT Program). Term: 9/30/2026-9/29/2027 Not to Exceed: $10,025 annually Grant Funded: University of Houston (MH-RITES)

On motion by Mary Lou Flynn-DuPart, and a second by Stephen Holmes, the board approved the ratification of FY27 Professional Services Agreement with **University of Houston.** The motion carried with all members voting in favor. There was no public comment.

w. Consider ratification of the FY27 renewal Consultation Agreement with MICHELLE WASHBURN to provide consultation on implementation and evaluation of Gulf Coast Center's Assisted Outpatient Treatment Program (AOT Program). Term: 9/30/26 - 9/29/27 Not to Exceed: $10,000 ($200/hr.)

On motion by Mary Lou Flynn-DuPart, and a second by Caroline Rickaway, the board approved the ratification of FY27 renewal Consultation Agreement with **MICHELLE WASHBURN.** The motion carried with all members voting in favor. There was no public comment.

x. Consider ratification of the renewal FY27 Facility Renewal Agreement with Coastal Health and Wellness for Galveston Island Community Service Center office space at 4700 Broadway, Galveston TX 77551. Not to Exceed: $3600 per month ($43,000 annually)

On motion by Jaime Castro, and a second by Mary Lou Flynn-DuPart, the board approved the ratification of the renewal FY27 Facility Renewal Agreement with **Coastal Health and Wellness** for Galveston Island Community Service Center office space**.** The motion carried with all members voting in favor. There was no public comment.

Substance Use Disorder Services

y. Consider approval of the FY27 renewal agreements for the below Providers of substance use residential treatment services:

1. **Alcohol and Drug Abuse Women's Center (ADA): amount not to exceed $450,638.00**
2. **BARC Medically Indigent Care (BARC): amount not to exceed $267,500.00**

		TRA-INTENSIVE	TRA-SUPP	TRF-SUPP	TRF-INTENSIVE	TOTAL TRA
Rates 9/1/2026-08/31/2027	paid to Providers	108.65	44.30	104.70	165.00	
ADA	Original Amount	$ 285,638.00	$ 37,500.00	$ 21,250.00	$ 106,250.00	$ 450,638.00
						$ -
						$ -
						$ -
ADA	Final Contract Amount	$ 285,638.00	$ 37,500.00	$ 21,250.00	$ 106,250.00	$ 450,638.00
Bay Area Recovery Center	Original Amount	$ 230,000.00	$ 37,500.00	$ -	$ -	$ 267,500.00
				$ -	$ -	$ -
						$ -
BAY AREA	Final Contract Amount	$ 230,000.00	$ 37,500.00	$ -	$ -	$ 267,500.00

Description: Residential treatment services are provided in licensed facilities where people live for a specific period of time. Treatment includes counseling, case management, education and skills training. Intensive residential treatment provides at least 30 hours of intensive services per week. Supportive residential services are delivered at least six hours per week. Recipients stay at a licensed treatment center but are allowed to leave and seek employment or job training.

On motion by Mary Lou Flynn-DuPart, and a second by Caroline Rickaway, the board approved the FY27 renewal agreements for ADA and Bay Area Recovery Center**.** The motion carried with all members voting in favor. There was no public comment.

9. Pending or Revised Action Items ..... Linda Bell, JD, BSN, RN

Pending or revised items are those items that were on a prior board agenda but not completely resolved or there has been a revision since approval. The items may be listed for update purposes or final action by the Board.

10. Calendar ..... Jamie Travis, Board Chair

October	Wednesday, October 21, 2026	SBCSC	6:15 PM
November	**No meeting this month due to holiday**		
December	Wednesday, December 9, 2026	MCSC	6:15 PM
January	Wednesday, January 20, 2027	SBCSC	6:15 PM
February	Wednesday, February 17, 2027	MCSC	6:15 PM
March	Wednesday, March 24, 2027	SBCSC	6:15 PM
April	Wednesday, April 28, 2027	MCSC	6:15 PM
May	Wednesday, May 26, 2027	SBCSC	6:15 PM
June	**June 23-25, 2027, Houston Galleria, Texas Council Annual Conference**		
July	Wednesday, July 28, 2027	MCSC	6:15 PM
August	Board Retreat	TBD	TBD
August	Wednesday, August 11, 2026	SBCSC	6:15 PM

MCSC location: 7510 FM 1765, Texas City, TX **SBCSC location**: 101 Tigner, Angleton, TX

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11. Executive Session

None

12. Adjourn

There being no further business, the meeting was adjourned at 7:38pm

Respectfully,

Cathy D. Rice

Cathy Rice
Secretary to the Board of Trustees

Approved as to consent and form,

Jamie Travis

Jamie Travis
Chair of the Board of Trustees

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