

THE GULF COAST CENTER

Regular Board of Trustees Meeting
Mainland Community Service Center
7510 FM 1765, Texas City, TX
Wednesday, December 10, 2025
6:15 pm



"Better community healthcare promoting healthy living."

1. **Call To Order** Jamie Travis, Board Chair
 - a. Announcements and Introductions
 - **Cecily Grasso**, Program Manager- SOS/OSAR/COPSD/Galveston Recovery received the ASAP Lone Star Award. This award highlights the unique and impactful contributions made toward the prevention, treatment, and recovery support services for individuals grappling with substance use disorders, a critical behavioral health issue affecting countless lives.
2. **Citizens' Comments**
3. **Program Report:**
 - a. Coordinated Specialty Care..... Wes Camet, Team Lead & Kaitlyn Gordon, QMHP
4. **Board Member Reports**
 - a. Texas Council of Community Centers Jamie Travis, Board Chair
 - b. Texas Council Risk Management Fund Mary Lou Flynn-Dupart, TCRMF Board Chair
5. **Operations Report:** Felicia Jeffery, CEO
 - a. Operational, Clinical, & Financial Excellence
 - Things Every Board Member Should be Talking About Back Home – November (**pg 8**)
 - Strategic Plan Update – Leadership Excellence
 - Galveston County Mental Health Wellness Center Update
6. **Budget, Finance and Admin Reports** Rick Elizondo, CFO
 - a. Financial & Operational Monthly Report & YTD Summary (**Pg.5**)
7. **Consent Agenda**..... Linda Bell, JD, BSN, RN
Consideration and Approval of Recommendations and Acceptance of Consent Agenda Items.
(Consent agenda items may be pulled from this consideration for individual action or presentation.)
 - a. Review and approval of October 22, 2025 Board Minutes. (**Pg. 25**)
 - b. Review and approval of October and November 2025 Check Registers.
8. **Action Items**..... Linda Bell, JD, BSN, RN
 - a. Consider approval of the selection and designation of Sheriff Bo Stallman as the designated veteran representative for the Gulf Coast Center Board of Trustees in compliance with SB1580.
Description: The intent of SB1580 is to ensure veterans have a voice in policy decisions to enhance the ability of LMHAs to provide targeted, effective mental health care for those who have served in the military.

GCC Administration Agreements

- b. Consider approval of the Fourth Amended and Restated Interlocal Agreement with the **Texas Council Risk Management Fund**. The purpose of this Fourth Amendment and Restatement of Interlocal Agreement is to: (1) remove reference to group health benefits; (2) amend the processes in the event of termination of the Agreement (waiting period of five years); and (3) make updates throughout to reflect current practices and terminology. (pg.11)
- c. Consider approval of the Interlocal Agreement Between **Galveston County** and Gulf Coast Center for the funding allocation for the Mental Health Wellness Center/EOU.
Term: October 1, 2025, - September 30, 2026
Funding: \$300,000.00 from the opioid abatement settlement account
- d. Consider approval of the Amended Agreement with **Research Foundation for Mental Hygiene, INC.** which provides training and technical assistance in OnTrackUSA early psychosis programming to GCC staff.
Description: The amendment extends the agreement from December 17, 2024 through January 2, 2026 to January 2, 2027. No additional funds.
- e. Consider ratification of the new agreement with **North American Select Service** for security guard services for the Wellness Center/Extended Observation Unit facility.
Term: November 1, 2025 – August 31, 2026 **Amount not to exceed:** \$267,988.00

HHSC Agreements

- f. Consider approval of the HHSC Youth Crisis Outreach Team (YCOT) contract #HHS001442900014. YCOT serves youth ages 3 to 17 years who are in need of behavioral health crisis services and intervention to prevent escalation to more acute settings when resolution in a home, school, or community setting is more appropriate. Contract expires 8/31/2030 with amount not to exceed \$6,911,240.

BT&T Services

- g. Consider approval of the new agreement with **IT1** for a Security Operations Center and Cybersecurity services.
Term: FY26-FY29 **Total Amount not to Exceed:** \$231,000 (\$77K Annually)

Asset Management & Facility Services

- h. Consider approval of the request to purchase One 2025 F-150 Pickup truck for RU# 0920. Not to exceed \$50,000 through TXSmartbuy purchasing co-op. (pg.23)
- i. Consider the approval to declare surplus and dispose of Center vehicle #0790, a 2014 Ford F-150 with 261,863 miles, as this vehicle is no longer cost-effective for continued use due to age, high mileage, and increasing maintenance costs. (pg.24)

Behavioral Health Services

- j. Consider ratification of the Supplemental Staffing Provider Agreement with **Connected Health Care, LLC** to provide nursing staffing as needed as well as other mental health care staffing.
Term: November 13, 2025-August 31, 2026 **Reimbursement Rate:** LVN: \$58/hr; RN: \$68/hr
- k. Consider ratification of the Search Agreement with **Curative Talent, LLC, dba Doximity Talent Solutions, LLC** to market and recruit Physicians and advanced practitioners candidates for GCC staffing.
Term: November 18, 2025-November 17, 2026 **Amount not to exceed:** \$34,000

- l. Consider ratification of the new agreement with **SUN Behavioral Houston** for a shared continuity of care COC Inpatient Liaison.
Term: November 15, 2025 - August 31st, 2026 **Amount not to exceed:** \$40,000 (\$37.50/hr.)
- m. Consider ratification of the new FY26 YES Waiver Provider Services Network Agreements with **New Life Equine Therapy** for Specialized therapy specifically- Equine Therapy.
Reimbursement Rate: \$77.44/hour or \$19.36/15min. unit
- n. Consider ratification of the new FY26 YES Waiver Provider Services Network Agreements with **Thinking Above Average LLC** for specialized services and rates indicated below
Community Living Supports: \$70/hr or 17.50/15min
Paraprofessional: \$18.45/hr or \$4.61/15min
Family Supports: \$18.75/hr or 4.69/15min
Music Therapy: \$77.44/hr or \$19.36/15min
Art Therapy: \$77.44/hr or \$19.36/15min

IDD Services

- o. Consider approval of Jessa Scheer for the Regional Planning and Network Advisory Committee (RPNAC). This is to meet our contractual requirements for RPNAC.

9. Pending or Revised Action Items Linda Bell, JD, BSN, RN *Pending or revised items are those items that were on a prior board agenda but not completely resolved or there has been a revision since approval. The items may be listed for update purposes or final action by the Board.*

- a. The below item was initially approved at the October 2025 Board Meeting; this revision reflects a change from Dr. Gearing to University of Houston:
Consider ratification of the New FY26 Professional Services Agreement with University of Houston, a designated subcontractor of MT-RITES to provide con-investigation on implementation and evaluation of Gulf Coast Center's Assisted Outpatient Treatment Program (AOT Program). Term: 9/30/24 - 9/29/26 Not to Exceed: \$10,025 annually; grant funded: University of Houston (MH-RITES)
- b. The below item was initially approved as 10 Toyota Camrys at the October 2025 Board Meeting; the revision reflects a language change to 10 Sedans.
Consider approval of Ten Sedans for fleet replenishment. Not to exceed \$340,000. - Capital Project Fund-Lease back to General Fund.

10. Calendar Jamie Travis, Board Chair

December 10, 2025	Board Meeting	MCSC	6:15pm
January 28, 2026	Board Meeting	SBCSC or NBCSC (tbd)	6:15pm
February 25, 2026	Board Meeting & Tour of GCMHWC	MCSC	6:15pm
March 25, 2026	Board Meeting	SBCSC or NBCSC (tbd)	6:15pm
May 6, 2026	Board Meeting	MCSC	6:15pm
May 27, 2026	Board Meeting	SBCSC	6:15pm
June 10-12, 2026	Annual Texas Council Conference	San Antonio, TX	
July 22, 2026	Board Meeting	MCSC	6:15pm
August 19, 2026	Board Meeting	SBCSC	6:15pm

SBCSC location: 101 Tigner, Angleton, TX | **NBCSC location:** 101 Brennan, Alvin, TX

MCSC location: 7510 FM 1765, Texas City, TX

11. Executive Session

- *As authorized by Chapter §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during this meeting to seek legal advice from its Attorney about any matters listed on the agenda.*

12. Reconvene to Open Session

13. Adjourn

The Gulf Coast Center								
FY2026 Monthly Board Financial Review								<i>Unaudited as of 10/31/2025</i>
Fiscal Year 2026 Unaudited Centerwide General Fund Balance Status								
Total General Fund Balance as of 08/31/2025 (UnAudited).....								\$ (10,944,259)
FY2026 Year-to-Date Reported Expense and Revenue Totals (Unaudited)								
		Expenditures	Operational	6,946,548				
			Non-Operational	-				
			Fund Balance	-		6,946,548		
		Revenues	Operational	6,971,333				
			Non-Operational	-		6,971,333		\$ (24,785)
Total General Fund Balance Year-to-Date (Unaudited).....								\$ (10,969,043)
Board Committed Use General Funds (Fiscal Year Committed)								
	Capital Projects - Facility (FY2008-FY2011)	(200,000)						
	Capital Projects - Facility (FY2013)	(100,000)						
	Capital Projects - Facility (FY2014)	(100,000)						
	Capital Projects - Facility (FY2015)	(150,000)						
	Capital Projects - Facility (FY2024)	(500,000)						
	Capital Projects - Facility (FY2025)	(1,033,379)	(2,083,379.00)					
	fy2008-fy2024 Expenditure		439,153.86					
	fy2025 Expenditure		\$ 1,344,225.31					
			-					
						(300,000)		
	Capital Projects - IT (FY2003-FY2014)	(600,000)						
	Capital Projects - IT (FY2015)	(150,000)						
	Capital Projects - IT (FY2017)	(140,000)	(890,000.00)					
	fy2008-fy2024 Expenditure		744,020.18					
	fy2025 Expenditure		-					
			-					
			-					
						(145,980)		
	IDD Community Service Support (FY2011-2014)	(300,000)						
	IDD Community Service Support (FY2016)	(100,000)						
	IDD Community Service Support (FY2018)	(100,000)	(500,000.00)					
	fy2008-fy2024 Expenditure		471,531.85					
	fy2025 Expenditure		-					
						(28,468)		
	Major Facility Repairs (FY2014)	(186,940)	(186,940.00)					
	fy2008-fy2024 Expenditure		186,940.00					
	fy2025 Expenditure		-					
	Flexible Spending Supports (FY2004-2013)	(500,000)						
	Flexible Spending Supports (FY2018)	(100,000)	(600,000.00)					
	fy2008-fy2024 Expenditure		517,663.44					
	fy2025 Expenditure							
						(82,337)		(556,784)
Total General Fund Balance Year-to-Date (Unaudited)								\$ (10,969,043)
Unrestricted Use General Fund Balance (Unaudited)								\$ (10,412,259)

If you need additional assistance to effectively participate in or observe this meeting, please contact (409) 763-2373 at least 24 hours prior to the meeting so that reasonable accommodations can be made to assist you.

The Gulf Coast Center													
FY2026 Monthly Fund Balance Report													
Fiscal Year 2026 Unaudited Centerwide General Fund Balance Status													
Total General Fund Balance as of 08/31/25 (UnAudited).....													
FY2026 Monthly Reported Expense and Revenue Totals (Unaudited)													
	September	October	November	December	January	February	March	April	May	June	July	August	
Operational Expenses:	3,536,306	3,410,237											
Non-Operational Expenses:													
Fund Balance Expenses:	-												
Total Expenses:	3,536,306	3,410,237	-	-	-	-	-	-	-	-	-	-	-
Operational Revenues:	3,514,724	3,456,609											
Non-Operational Revenues:													
Fund Balance Revenues:													
Total Revenues:	3,514,724	3,456,609	-	-	-	-	-	-	-	-	-	-	-
Net increase/decrease to	(21,582)	46,372	-	-	-	-	-	-	-	-	-	-	-
Fund Balance													
Total General Fund Balance:	(10,922,676)	(10,969,048)	(10,969,048)	(11,015,357)	(11,064,635)	(10,990,675)	(10,532,718)	(10,586,758)	(10,661,222)	(10,664,055)	(10,666,888)		
Total Unrestricted Fund Balance	(10,365,892)	(10,412,259)											
Total Restricted Fund Balance	(556,784)	(556,784)											
Avg. Operational Cost per day:	117,877	113,878											
	September	October	November	December	January	February	March	April	May	June	July	Aug	
DAYS OF OPERATION OF TOTAL FUND BALANCE	93	96	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
DAYS OF OPERATION OF UNRESTRICTED FUND BALANCE	88	91	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
DAYS OF OPERATION OF RESTRICTED FUND BALANCE	5	5	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

If you need additional assistance to effectively participate in or observe this meeting, please contact (409) 763-2373 at least 24 hours prior to the meeting so that reasonable accommodations can be made to assist you.

MONTHLY BOARD REPORT - OCT2025

	<u>MONTHLY</u> <u>FY2026</u> <u>BUDGET</u>	<u>MONTHLY</u> <u>FY 2026</u> <u>October</u>	<u>ANNUAL</u> <u>FY 2026</u> <u>BUDGET</u>	<u>YEAR TO DATE</u> <u>FY 2026</u> <u>October</u>	<u>YTD</u> <u>Percent</u> <u>Variance</u>	<u>YTD</u> <u>Dollar</u> <u>Variance</u>
EXPENSES						
Salary and Wages	\$1,909,197.45	\$1,582,165.99	\$22,910,369.10	\$3,151,999.56	13.8%	\$19,758,369.54
Fringe Benefits	\$608,728.29	\$554,879.58	\$7,304,739.30	\$1,111,085.13	15.2%	\$6,193,654.17
Travel	\$27,491.14	\$17,202.03	\$329,893.73	\$22,389.87	06.8%	\$307,503.86
Comsumables	\$27,383.58	\$19,445.57	\$328,602.21	\$52,858.49	16.1%	\$275,743.72
Pharmaceuticals/other	\$27,173.73	\$31,845.79	\$326,084.83	\$32,694.62	10.0%	\$293,390.21
Furniture/Equip/Computer>\$5000	\$13,950.32	\$3,008.40	\$167,403.56	\$4,809.00	02.9%	\$162,594.56
Furniture/Equip/Computer<\$5000	\$6,891.07	\$43,745.62	\$82,692.11	\$43,745.62	52.9%	\$38,946.49
Facility Costs:	\$45,366.54	\$39,731.97	\$544,396.89	\$63,245.05	11.6%	\$481,151.84
Utilities	\$12,661.20	\$14,733.38	\$151,934.63	\$28,540.84	18.8%	\$123,393.79
Communications:	\$39,939.67	\$38,071.86	\$479,275.81	\$75,775.14	15.8%	\$403,500.67
Insurance	\$45,322.26	\$42,392.52	\$543,865.82	\$88,041.67	16.2%	\$455,824.15
Vehicle Operating	\$15,705.43	\$23,301.91	\$188,463.78	\$34,168.50	18.1%	\$154,295.28
Other Operating	\$30,981.74	\$5,393.53	\$371,781.01	\$14,428.69	03.9%	\$357,352.32
Client Support Cost	\$44,024.75	\$35,070.70	\$528,296.83	\$59,566.41	11.3%	\$468,730.42
Unallowable Costs	\$5,620.44	\$4,772.48	\$67,445.11	\$5,935.29	08.8%	\$61,509.82
Consultant/Professional - External	\$23,274.82	\$20,943.80	\$279,297.78	\$23,408.80	08.4%	\$255,888.98
Other Organizations - Internal	\$500.00	\$0.00	\$6,000.00	\$0.00	00.0%	\$6,000.00
Other Organizations - External	\$1,029,844.10	\$802,774.95	\$12,358,129.04	\$1,735,929.65	14.1%	\$10,622,199.39
Other Organizations - Non-Clinical	\$519,177.26	\$130,757.34	\$6,230,127.27	\$397,925.93	06.4%	\$5,832,201.34
TOTAL EXPENSES:	\$4,433,233.79	\$3,410,237.42	\$53,198,798.81	\$6,946,548.26	13.1%	\$46,252,250.55

MONTHLY BOARD REPORT - OCT2025

	<u>MONTHLY</u> <u>FY2026</u> <u>BUDGET</u>	<u>MONTHLY</u> <u>FY 2026</u> <u>October</u>	<u>ANNUAL</u> <u>FY 2026</u> <u>BUDGET</u>	<u>YEAR TO DATE</u> <u>FY 2026</u> <u>October</u>	<u>YTD</u> <u>Percent</u> <u>Variance</u>	<u>YTD</u> <u>Dollar</u> <u>Variance</u>
REVENUES						
Brazoria County:	\$22,543.33	\$20,916.66	\$270,520.00	\$41,833.32	15.5%	\$228,686.68
Galveston County:	\$71,157.27	\$51,211.69	\$853,887.00	\$109,776.17	12.9%	\$744,110.83
Local Funds:	\$180,603.24	\$98,847.17	\$2,167,238.85	\$153,042.78	07.1%	\$2,014,196.07
Earned Income:	\$480,435.83	\$473,044.19	\$5,765,230.19	\$988,067.85	17.1%	\$4,777,162.34
State Funds Allocated:	\$1,756,841.01	\$1,701,294.93	\$21,082,092.39	\$3,348,992.86	15.9%	\$17,733,099.53
State Funds Grants-Cost Reimb:	\$1,094,143.62	\$488,561.39	\$13,129,723.06	\$1,023,281.10	07.8%	\$12,106,441.96
Federal Funds - Allocated	\$80,716.07	\$80,716.07	\$968,592.84	\$161,432.14	16.7%	\$807,160.70
Federal Funds -Grants Cost Reimb:	\$225,673.36	\$150,049.87	\$2,708,080.29	\$301,466.54	11.1%	\$2,406,613.75
Federal Funds - Misc.:	\$96,960.78	\$53,327.70	\$1,163,529.35	\$116,161.03	10.0%	\$1,047,368.32
Federal Funds -DPP:	\$118,852.46	\$83,333.32	\$1,426,229.39	\$166,666.64	11.7%	\$1,259,562.75
Federal Funds - CCP	\$305,306.27	\$255,306.27	\$3,663,675.19	\$560,612.54	15.3%	\$3,103,062.65
Total Revenue	\$4,433,233.24	\$3,456,609.26	\$53,198,798.55	\$6,971,332.97	13.1%	\$46,227,465.58
EXCESS OF REVENUE OVER EXPENSES	(\$0.55)	\$46,371.84	(\$0.26)	\$24,784.71	9532580.8%	(\$24,784.97)
NET OPERATING SURPLUS/DEFICIT:	(\$0.55)	\$46,371.84	(\$0.26)	\$24,784.71	9532580.8%	(\$24,784.97)

Texas Council Report – November 2025

Rural Health Transformation Program

The federal One Big Beautiful Bill Act (OBBBA), enacted into law on July 4, 2025, established a \$50 billion fund to improve rural healthcare delivery. The Rural Health Transformation (RHT) Program directs states to submit plans outlining how they would use federal funds to strength rural health systems.

The Texas Health and Human Services Commission (HHSC) requested public input on concepts that should be considered for the state's application for RHT funds. Texas Council submitted two concepts to HHSC:

1. [Advancing All Texas Access: Strengthening Rural Mental Health and Wellness](#)
2. [Rural Crisis Response and Health System Modernization](#)

HHSC will have completed Texas' application for submission by the November 5, 2025 deadline. The federal government anticipates award notification by December 31, 2025.

Sunset Review: HHSC

The Texas Health and Human Services Commission (HHSC) is undergoing review by the Sunset Advisory Commission during the 2026-2027 review cycle. The Sunset Advisory Commission evaluates state agencies to determine if they are still needed and operating effectively. Based on the Commission's recommendations, the Legislature decides whether to continue the agencies and, if so, how to improve their effectiveness, efficiency, fairness, and accountability.

HHSC's own Self-Evaluation Report [link] identified six major goals for future improvements:

1. Improve the Customer Experience
2. Increase Agency Flexibility
3. Enhance Data Analytics and Capabilities
4. Increase Regulatory Efficiency and Address Gaps
5. Improve IDD Coordination
6. Ensure Effective Contract Management

Texas Council will avail itself of opportunities for input throughout the Sunset process to advocate for needed changes to our system of care. Most recently, Texas Council submitted written feedback in response to a stakeholder survey. Texas Council's feedback focused on recommendations to:

- improve and streamline HHSC's contract and procurement functions, and
- realign IDD-related functions for better coordination.

Youth Crisis Outreach Teams (YCOTs)

Funding for eight additional youth crisis outreach team (YCOT) sites was included in Rider 54 of the 89th Legislative Session's budget bill, HB 1. This will double the number of sites in Texas, bringing additional teams to join the eight current sites.

Current YCOT Sites	
Bluebonnet Trails Community Services	Border Region Behavioral Health Center
Burke	Emergence Health Network
Heart of Texas Behavioral Health Network	MHMR of Tarrant County
North Texas Behavioral Health Authority	Tri-County Behavioral Healthcare

Texas Council Report – November 2025

New YCOT Sites	
The Harris Center for MH and IDD	The Center for Health Care Services
Tropical Texas Behavioral Health	Integral Care
LifePath Systems	Gulf Coast Center
Denton County MHMR Center	Texana Center

Throughout 2024 and early 2025, Texas Council worked collaboratively with HHSC and the Meadows Mental Health Policy Institute (MMHPI) to guide YCOT implementation. They created a learning community that met regularly for nine months, sharing information and best practices and developing the model more fully. The final learning community session convened in person at the Texas Council offices on February 24-25, 2025.

Through the coordinated efforts of the sites, Texas Council, MMHPI, and HHSC, the initial cohort of YCOT implementation has been highly successful and has demonstrated that the YCOT model is effective in helping kids and families quickly access care. Further collaboration will be valuable as YCOT enters a new phase of implementation with a tiered system and updated expectations regarding staffing and response.

Peer and Mental Health First Aid (MHFA) Special Interest Groups

Texas Council established the Koalafied Outreach Worker Star Award (KOWSA) to recognize MHFA Outreach Workers who exemplify great leadership. Recent winners are:

- July 2025 – Casey Coy, Pecan Valey Centers
- August 2025 – Mellissa Mitchell, Central Counties Services
- September 2025 – Roxanne Rodriguez Saldana, Tropical Texas Behavioral Health

Annual Conference Update

The 2025 Texas Council Conference books are now closed. The conference proceeds are \$736.17, which will be split with our host Center, Metrocare. While overall proceeds from the event were lower than in recent years, we are pleased to share that through careful planning and cost management, the conference successfully ended in the black despite funding uncertainties for our system that emerged shortly before the conference. This outcome reflects both the dedication of our team and the continued support of our membership and provides a solid foundation for future growth.

Conference Planning for 2026

Planning for the June 10 – 12, 2026 Conference at the Grand Hyatt San Antonio is underway! The call for presentations is open now through November 17, 2025. The presentation proposal submission form is available on the Texas Council Conference webpage.

Possible Changes to Conference Format

As part of the planning process for the 2026 Conference, Texas Council is contemplating the following changes to the conference format:

- End the conference at 10:00 a.m. on Friday directly following the State Budget and Legislative Update
- Reduce the number of general sessions to three: an opening session on the first day, one plenary session on the second day, and one plenary on the last, which will close out the conference
- Consider content other than keynote speakers for most general sessions

Texas Council Report – November 2025

- Move the Frank M. Adams Awards ceremony from the morning of the second day of the conference to Thursday evening, making it part of the Center Party

These changes reflect thoughtful input and a shared commitment to making the conference more meaningful, enjoyable, and accessible for all participants.

Frank M. Adams Awards Nominations

The 2026 Frank M. Adams Awards Call for Nominations will be released in December 2025. We encourage Centers to nominate outstanding volunteers from the following categories:

- Individual Award – Any person (e.g., individual, advocate, employee, consumer) who has provided outstanding volunteer service in a Community Center and who has best exemplified the Frank M. Adams spirit of caring. (Note: Paid staff of volunteer services are ineligible.)
- Community Award – A civic or social organization or business firm (or a portion of one) for the collective efforts of its membership or employees in volunteer work within the Community Center system.
- Media Award – For exceptional print or electronic media coverage or benefits on behalf of persons who are served by the Community Center system.
- Gladdie Fowler Outstanding Board Service Award – A currently active or former member of a Board of Trustees for a Community Center, who best exemplifies an exceptional spirit of servant leadership by demonstrating an enduring and tireless commitment to advocacy and support for the public mission of Centers in ways that yield positive impact for individuals and families served by our system of care.

Conference updates will be posted to the Texas Council website as they become available.

TEXAS COUNCIL RISK MANAGEMENT FUND

Fourth Amendment and Restatement of Interlocal Agreement

This contract and Amendment and Restatement of Interlocal Agreement (together with the Coverage Document, the Declarations of Coverage, and any amendments to this Agreement, the "Agreement") is entered into by and between the Texas Council Risk Management Fund (the "Fund") and the undersigned public entity of the State of Texas (the "Member") for the purpose of providing the statutory benefits prescribed by Chapter 504 of the Labor Code, V.T.C.A., Workers' Compensation Insurance Coverage For Employees of Political Subdivisions; and providing coverage against certain liability and property risks which are inherent in operating a local government entity.

WITNESSETH:

The undersigned Member entered into the original Interlocal Agreement with the Fund, effective as of the ____ day of _____, ____.

The purpose of this Fourth Amendment and Restatement of Interlocal Agreement is to: (1) remove reference to group health benefits; (2) amend the processes in the event of termination of the Agreement; and (3) make updates throughout to reflect current practices and terminology.

The above referenced changes clarify existing practices of the Fund based upon previous Board action. This acknowledgment of previous Board action confirms the language of the original Amendment and Restatement of Interlocal Agreement which binds the members to adopt, approve, and abide by the Bylaws and Declarations of Trust and any amendments thereto and further binds members to agree that the Board is responsible for the administration of the Trust Funds in accordance with the Bylaws.

This Fourth Amendment and Restatement of Interlocal Agreement addresses changes to the Third Amendment and Restatement of Interlocal Agreement and does not negate any existing Amendments to the Interlocal Agreement, except to the extent they may be inconsistent with this Agreement.

The undersigned Member, in accordance with Chapter 504 of the Labor Code, V.T.C.A. (Workers' Compensation Insurance Coverage For Employees of Political Subdivisions); Chapter 791 of the Government Code, V.T.C.A. (Interlocal Cooperation Contracts); Chapter 534 of the Health and Safety Code, V.T.C.A. (Community Services); Article 715c, V.T.C.S.; and Attorney General Opinion MW-347 (1981) (which provide the legal authorization for political subdivisions to form a joint self-insurance fund), and in consideration of other members executing like agreements, does hereby agree to be a self-insured member of the Fund. The conditions of membership agreed upon by and between the parties are as follows:

1 Definition of Terms Used in this Agreement

- 1.1. Agreement Period. The continuous period since the Member first became a member of the Fund, exclusive of any period or periods of time therein that the member did not participate as a member of the Fund.
- 1.2. Beneficiary. A beneficiary of the Self-Insurance Trust established in the Bylaws.
- 1.3. Board. The Board of the Trustees of the Fund.
- 1.4. Bylaws. The Bylaws and Declarations of Trust of the Fund.
- 1.5. Coverage Document. The document that sets forth in detail the exact coverage provided.
- 1.6. Declarations of Coverage. The specific indication of the coverages, limits, deductibles, contributions and special provisions elected by the member. The Declarations of Coverage may be modified by issuance of an amendatory Declaration of Coverage.
- 1.7. Experience Modifier. The factor based on the Member's loss experience and applied to the Manual Premium to arrive at the Standard Premium.
- 1.8. Fund Contact Person. The person appointed by the Member to communicate with the Fund pursuant to section 13 herein.
- 1.9. Fund Administrator. Sedgwick Claims Management Services, Inc.
- 1.10. Fund Modifier. The percentage figure that is applied to the Standard Premium by the Fund to reflect the savings to the Member by entering into the Agreement.
- 1.11. Fund Year. September 1 through August 31.
- 1.12. Manual Premium. The rate that is determined by applying Manual Rates to the Member's exposures.
- 1.13. Manual Rates. For workers' compensation, liability and property coverages, the applicable rates or rating mechanisms approved by the Board.
- 1.14. Member. As such term is used and described in Article III of the Bylaws.
- 1.15. Net Position. The amount representing total assets less total liabilities on the Fund's financial statements prepared under generally accepted accounting principles and as described in Section 18.3 below.

- 1.16. Premium and Contribution. These terms are used interchangeably in this Agreement and refer to the amount owing annually by the Member under this Agreement calculated in accordance with section 7 hereof.
- 1.17. Reimbursable Deductible. The amount chosen by the Member to apply to the first moneys paid by the Self-Insurance Trust Account in satisfaction of a claim against the Member. The Member, upon notification of the action taken, shall promptly reimburse the Self-Insurance Trust Account for all or such part of the Reimbursable Deductible as has been paid by said Trust Account plus interest thereon at the lesser rate of 10% per annum or the maximum rate allowed by law from the date of payment by the Trust Account to the date of repayment by the Member to the Trust Account. If the Member has established a Reimbursable Deductible Account with said Trust Account, reimbursement of the Trust Account shall be made immediately from the Member's Reimbursable Deductible Account to the extent funds are available therein. In such event, the Member shall be promptly notified of such reimbursement and shall promptly restore its Reimbursable Deductible Account. The Trust Account's obligation to pay claims shall be limited to the liability stated in the Declarations of Coverage or amendments to this Agreement, less the stated Reimbursable Deductible.
- 1.18. Reimbursable Deductible Account. The account established on behalf of a Member to reimburse the Trust Account for payment of any Reimbursable Deductible.
- 1.19. Member Distributions. Those amounts authorized by the Board to be distributed to Beneficiaries, as set forth in section 18 hereof.
- 1.20. Reserve for Rate Stabilization. That portion of Net Position not otherwise designated by the Board pursuant to section 18 hereof.
- 1.21. Self-Insurance Trust Account. Also referred to as Trust Account. The trust fund created by the Board under the Bylaws for the purpose of holding in trust for the benefit of Fund members purchasing coverage against workers' compensation, liability, or property risks pursuant to this Agreement moneys dedicated solely to the payment of such claims, which shall be used only to pay the claims and losses arising from, to pay the operating and maintenance expense of, to establish a prudent level of reserves and surplus for, to pay debt service on, and to expand capacity to retain risks of the coverages offered under this Agreement.
- 1.22. Administrative Services Agreement. The contract between the Fund and the Fund Administrator governing the provision to Fund members of loss control services and various other service associated with the operation of the Fund.
- 1.23. Standard Premium. The rate that is determined by applying the Experience Modifier of the Member to the Manual Premium.

Any reference at any time in this Agreement to an insurance term not ordinarily a part of self-insurance shall be deemed to be for convenience only and shall not be construed as being contrary to the self-insurance concept, except where the context clearly indicates no other possible interpretation, such as, but not limited to, references to "reinsurance."

2. Coverage Terms and Conditions

- 2.1. In consideration of the execution of this Agreement by and between the Member and the Fund and of the Contributions of the Member, the insurance elected by the Member is afforded according to the terms of the Coverage Document. The Member's Contributions shall be payable from its current revenues. The affirmative declaration of Contributions and limits of liability in the Declarations of Coverage determines the applicability of the Coverage Document.
- 2.2. The Member agrees to adopt and accept the coverages, provisions, terms, conditions, exclusions and limitations as further provided for in the Coverage Document or as specifically modified by the Member's Declarations of Coverage or by subsequent amendment to the Coverage Document. The Board may change the Coverage Document from time to time as necessary to obtain or retain reinsurance for the Fund. Each Member shall be promptly notified of any change in the Coverage Document. This Agreement shall be construed to incorporate the Coverage Document, Declarations of Coverage and any addenda to this Agreement whether or not physically attached hereto. To the extent that this Agreement differs in any particular from the Coverage Document or Declarations of Coverage, the Coverage Document or Declarations of Coverage shall control.

3. Board Obligations

- 3.1. The Board, acting through its agents and contracted staff, is responsible for the administration of all Fund business on behalf of Fund members. The Board shall also serve as trustee for the Self-Insurance Trust Account and in such capacity, and acting through its agents and contracted staff, the Board is responsible for the administration of the Self-Insurance Trust Account for the benefit of Beneficiaries and in accordance with the Bylaws.

4. Trust Account

- 4.1. Self-Insurance Trust Account. The Member hereby transfers to the Self-Insurance Trust Account all Premiums and Contributions made pursuant to this Agreement for the purpose of obtaining coverage against workers' compensation, liability, and property risks, together with any other Premiums and Contributions that may be made for the same purpose in the future. By this transfer, the Member becomes a Beneficiary of the Self-Insurance Trust Account. The Self-Insurance Trust Account shall be held, administered, and distributed for the sole benefit of the Beneficiaries of the Self-Insurance Trust Account and according to the terms of this Agreement and the Bylaws. The rights of the Beneficiary are limited to the Self-Insurance Trust

Account, and no such Beneficiary shall have recourse to any other assets or property of the Fund.

5. No Waiver of Immunity

- 5.1 The Member agrees that its participation, if any, in the Self-Insurance Trust Account does not now and will not in the future waive any of the immunities that its officers or its employees now or may in the future possess. In regard to this agreement of non-waiver, the Member specifically recognizes the Texas Tort Claims Act and its application to certain governmental functions, as well as its monetary limitations. The Member agrees that by executing this Agreement it does not agree to expand those limitations or waive those immunities.

6. Term and Termination of the Agreement

- 6.1 **Term.** The term of this Agreement and the self-insurance provided to the Member shall be continuous commencing 12:01 a.m. on the date designated in this Agreement until terminated as provided below.
- 6.2 **Termination By Member.** The Member may terminate this Agreement at the end of any Fund Year by giving the Board sixty (60) days written notice of its intent to terminate, except that the Member may terminate this Agreement on less than sixty (60) days notice if the reason for the termination is a change by the Fund in the Member's Contributions, provided that (i) no such termination shall be effective prior to the date that written notice of termination is actually received in the designated offices of the Fund and (ii) the Member agrees that it is liable for and shall pay any Premium earned pro rata through the date of the termination of the Agreement, as well as any Reimbursable Deductibles. A Member that terminates this Agreement forfeits any interest income allocation or distribution, but remains eligible for Member Distributions as outlined in section 18 herein. In the event of termination by the member, the terminated member shall not be eligible to re-join the Fund for a waiting period of five years from the effective date of the member's termination. The five-year waiting period may be waived by a majority vote of the Fund Board.
- 6.3 **Termination By Fund.** The Fund may terminate this Agreement as follows:
- 6.3.1 In the event the Member fails or refuses to make the payments of Contributions as herein provided, the Fund may terminate this Agreement by giving ten (10) days written notice;
- 6.3.2 In the event the Member fails or refuses to follow loss control recommendations made by the Board or the Fund Administrator in accordance with section 12 hereof, after any appeal thereof made in strict conformance with the Bylaws, the Fund may, in its sole discretion, terminate

this Agreement effective immediately; in which event the Fund shall give the Member prompt written notice of such termination; and

- 6.3.3 In the event the Member fails or refuses to comply with any agreement or undertaking on its part set forth in this Agreement (other than those described in clauses 6.3.1 or 6.3.2 above), the Fund may terminate this Agreement by giving sixty (60) days written notice.

In the case of any termination by the Fund, the Member agrees that it (i) shall not be entitled to a refund of any amount of its Contribution, (ii) is liable for and shall pay any Reimbursable Deductibles, and (iii) forfeits its right to any interest income distribution and to Member Distributions.

6.4 Process in the Event of Termination. In the case of any termination:

- 6.4.1 With respect to claims processing, the Self-Insurance Trust Account shall continue to service any claim pending after the effective date of termination of the Agreement.
- 6.4.2 The terminated Member will continue to cooperate with the Fund in all matters related to the handling of claims. Applicable provisions of this Agreement, the Bylaws and the Coverage Documents will continue to apply.
- 6.4.3 No investment income will be credited to a terminated Member.
- 6.4.4 The terminated Member will not be entitled to offset any excess funds against unpaid Contributions and shall be liable for any earned but unpaid Contributions as of the date of termination. In addition, the terminated Member shall be responsible for the payment of all collection fees incurred by the Fund (including attorneys' fees) in the collection of any amounts owed to the Fund by the terminated Member. Any contributions or other monies owed to the Fund that are not paid within thirty (30) days of their due date shall accrue interest at the rate as set forth in the Fund's Financial Management Policy in existence at the time of the termination.

7. Member Contributions.

- 7.1 **Exposure Update and Calculation of Annual Contribution.** Annually, the Member shall submit to the Fund the appropriate exposure information for the exact types of self-insurance purchased through the Fund. (This shall include, but not be strictly limited to, the premium worksheet, risk exposure questionnaire and any other forms or exposure information that may be required by the Fund.) The Manual Rates for each line of coverage as approved by the Board shall be applied to the Member's exposures to arrive at a Manual Premium. If the Fund has established through

experience an Experience Modifier for the Member, then the Experience Modifier of the Member shall be applied to the Manual Premium to arrive at the Standard premium to be paid by the Member. Any adjustment for the Reimbursable Deductible shall be applied to the Standard Premium. The Fund Modifier shall then be applied to the Standard Premium to produce the annual Contribution that the Member shall pay to the Fund.

- 7.2 **Payment of Annual Contribution.** The Member agrees to pay the annual Contribution in accordance with the Fund's payment plan(s) in effect for each Fund Year; provided if the Member joins the Fund after the beginning of a current Fund Year, the amount of annual Contribution due shall be pro rated according to the number of days remaining in the current Fund Year. If legal fees and costs are incurred in the collection of the amounts owed, including Reimbursable Deductibles, the Member agrees to pay such fees and costs.
- 7.3 **Member Obligations.** The Member's Contributions shall be limited to the amount calculated under this Agreement. The Member shall be under no obligation to the Fund or its creditors other than the obligation to pay Contributions. Furthermore, the Member shall have no liability to the creditors of the Fund or of the Self-Insurance Trust Account.
- 7.4 **Reimbursable Deductible.** In addition to Contributions, the Member may elect, or the Fund may require the Member, to establish a Reimbursable Deductible Account for the Member in an amount sufficient to pay the reasonably anticipated Reimbursable Deductible amounts to be paid by the Self-Insurance Trust Account over any ninety (90) day period.

8. Continuous Coverage

- 8.1 The parties to this Agreement intend that the Member's coverages under this Agreement shall remain in full force and effect from Fund Year to Fund Year, subject to the terms, conditions and limitations that the Fund may impose to protect the solvency of the Self-Insurance Trust Account and to comply with reinsurance requirements, until notice of termination is given as herein provided. In recognition of the Member's need for the earliest possible information concerning the Contribution required for any new Fund Year, the Fund will endeavor to provide this information as soon as possible before the beginning of each new Fund Year.

9. Worksheets, Declarations of Coverage, and Related Documentation

- 9.1 Annually, the Fund shall provide the Member with premium worksheets, Declarations of Coverage, and any amendments that determine the applicability of the Fund self-insurance. Such worksheets, Declarations of Coverage and amendments shall include, but not be limited to, the coverage period which shall be the applicable Fund Year, limits, Reimbursable Deductibles, Contributions, special provisions and limitations. Changes made during the Fund Year, whether requested

by the Member or required by the Fund, will be handled by amendment to the appropriate document.

10. Exposure Audits

- 10.1 At the end of each Fund Year, the Fund shall have the right to audit, through self-audit forms to be completed by the Member or through the use of a field auditor at the Fund's discretion, the exposure basis for each line of coverage that was reported at the beginning of the Fund Year. The results of any such audit may result in a Premium adjustment.

11. Protection From Catastrophic Losses

- 11.1 The Board, in its capacity as trustee for the Self-Insurance Trust Account, shall endeavor to maintain adequate protection from catastrophic losses and to maintain aggregate protection, as available, to protect the financial integrity of the Trust Account. Notwithstanding the foregoing, it is agreed that the Board shall have the right to adjust the financial protection outlined above and/or amend such protection in accordance with the availability on reasonable terms of such protection or as it deems necessary to maintain the fiscal soundness of the Self-Insurance Trust Account at the beginning of or during any Fund Year.

12. Loss Control Recommendations

- 12.1 The Fund has contracted to supply loss control services to Fund members to assist them in following a plan of loss control that may decrease losses. The Fund Administrator shall supply those services set forth in the Administrative Services Agreement entered into by and between the Fund Administrator and the Fund on behalf of the Member. The Member agrees that it will cooperate in instituting any and all reasonable loss control recommendations made for the purpose of eliminating or minimizing hazards that might contribute to losses. In the event that the recommendations submitted by the Board or by the Fund Administrator on behalf of the Fund seem unreasonable, the Member has a right to appeal their imposition in the manner set forth in the Bylaws. In the event the Member fails or refuses to follow such final, non-appealable recommendations, the Board may, in its sole discretion, terminate this Agreement effective immediately.

- 12.1.1 No Warranty. Any safety regulations or loss control precautions or guidelines recommended by the Board or by the Fund Administrator are recommended solely for the purpose of reducing claims, making underwriting determinations, and reducing the Member's losses under this Agreement. Such recommendations are not made by the Board, the Fund or the Fund Administrator on behalf of or for the benefit of the Member or any other person, and such recommendations do not determine or warrant the safety of any property or operations of the Member, nor do they in any other manner benefit any other person.

13. Member Representatives

- 13.1 Fund Contact Person. The Member agrees that it will appoint a Fund Contact Person and alternate of upper administrative rank, and that the Fund shall not be required to contact any other individual. Any notice to or any agreements with the Fund Contact Person shall be binding upon the Member. The Fund Contact Person, or his or her designee, shall serve as a voting representative on behalf of the member for the election of the Fund Board of Trustees and for other purposes of this Agreement. The Member reserves the right to change the Fund Contact Person from time to time by giving written notice to the Fund.

14. Claims

- 14.1 The Board, in its capacity as trustee for the Self-Insurance Trust Account and acting through its Fund Administrator, agrees to handle any and all claims after notice has been given, and take any procedural measures necessary to providing a defense for workers' compensation and liability coverages. The Member hereby appoints the Fund Administrator as its agent to act in all matters pertaining to processing and handling of claims and shall cooperate fully in supplying any information needed or helpful in such defense. The Board, in its capacity as trustee for the Self-Insurance Trust Account, shall be responsible for seeing that all negotiations are carried on within authority previously granted to the Fund Administrator on behalf of the Trust Account. If a personal appearance by a representative of the Member or the Member's employee is necessary, the expense of this appearance will not be borne by the Self-Insurance Trust Account. The Fund Administrator will retain and supervise legal counsel necessary for the prosecution and defense of any litigation on behalf of and at the expense of the Self-Insurance Trust Account. All decisions on individual cases shall be made by the Board in its capacity as trustee for the Self-Insurance Trust Account through the Fund Administrator, which includes the decision to appeal or not to appeal. However, the Member shall have the right in any case involving itself and/or one of its officials or employees to consult with the Board as trustee of the Self-Insurance Trust Account on any decision made by the Fund Administrator. If the Member does not agree with the Fund Administrator's handling of any claim, it may appeal to the Board. The Board shall hear the objections of the Member at its next regularly scheduled meeting or at a special meeting and its decision will be final and binding on all parties. Any suit brought or defended by the Board in its capacity as trustee of the Self-Insurance Trust Account shall be in the name of the Member and/or its officials and/or employees. Notwithstanding any provisions of this paragraph, all reports and filings required by any law will be the responsibility of the Member. There shall be supplied at least quarterly to the Member a computer printout providing a statement of claims, claims status, and activity report cumulative for each Fund Year.

15. Compliance with Bylaws

- 15.1 The Member acknowledges that it has received a copy of the Bylaws and does hereby concur with the establishment of the Fund and adopt, approve and agree to abide by the Bylaws and any amendments thereto.

16. Annual Audit of Trust Account

- 16.1 The Board, in its capacity as trustee for the Self-Insurance Trust Account, agrees that all Trust Account transactions will be annually audited by a nationally recognized certified public accounting firm.

17. Tax Filings

- 17.1 The Fund is responsible for the filing of all necessary tax forms used in connection with the operation of the Fund with the Internal Revenue Service.

18. Self-Insurance, Reserves, and Net Position

- 18.1 Self-Insurance. As the trustee of the Self-Insurance Trust Account, the Board shall primarily and constantly keep foremost in its deliberations and decisions in operating the Self-Insurance Trust Account that each of the participating Fund members is a "self-insured." At least annually, the Board shall carefully review, study and consider the actual claims or loss experience (including reserves for future claims payments) of each of the Fund members, the Experience Modifier developed or earned by each of the Fund members, the pro rata savings to the Self-Insurance Trust Account resulting from overall loss experience attributed to each Fund member, and the pro rata portion of the cost of all catastrophic loss protection reinsurance and aggregate stop loss reinsurance allocated to each Fund member as well as the pro rata allocation, as determined by the Board, of the other and necessary administrative expenses of the Self-Insurance Trust Account, in order reasonably to determine the actual pro rata cost, expense and loss experience of each Fund member in order to maintain as nearly as possible an equitable and reasonable "self-insurance" administration of the Self-Insurance Trust Account as applied to each Fund member.
- 18.2. Loss Reserves. The Board, in its capacity as trustee for the Self-Insurance Trust Account, shall maintain case reserves and supplemental reserves recorded in accordance with generally accepted accounting principles, taking into account actuarial, historical, and other data designed to measure claims development and claims incurred but not yet reported, so that funds will be available to meet these claims as they become due.
- 18.3. Net Position. The Board, in its capacity as trustee for the Self-Insurance Trust Account, shall determine its total Net Position at the close of each Fund Year to be

calculated in accordance with the Board Policy on Determination of Net Position (4.06 as amended).

18.3.1 The Board shall then annually review such Trust Account's total Net Position and designate a portion thereof as set aside for unexpected adverse claim loss development and rate stabilization. The purpose of this designated Net Position is to further ensure the financial stability of the Trust Account.

18.3.2 The Board, in its capacity as trustee for the Self-Insurance Trust Account, may also designate a portion(s) of Net Position for recurring program expenses and other purposes consistent with the Fund's mission statement, values, and strategic plans. For example, the Board reserves the right to designate a portion of Net Position for self-funding excess and/or aggregate reinsurance protection, if such protection is not available or is not cost effective.

18.3.3 Remaining Net Position shall be used as a Reserve for Rate Stabilization. The Board may use a portion of the Reserve for Rate Stabilization each year to offset Member contributions. The Board will set the amount anticipated to be used for Rate Stabilization, if any, each Fund Year.

18.3.4 This annual review and designation of Net Position shall be done on an annual basis and is subject to change from year to year.

19. Dissolution

19.1 The Self-Insurance Trust Account may be dissolved at any time a majority of the members of the Board resolves that such Trust Account be dissolved. Furthermore, the Self-Insurance Trust Account shall be dissolved when there are fewer than two Members wishing to continue as Beneficiaries of the Trust Account.

19.2 After all liabilities have been identified and resolved to the Board's satisfaction, any remaining funds will be distributed to Members in a positive Net Position at the time of dissolution.

TO BE COMPLETED BY THE FUND MEMBER:

MEMBER'S FUND CONTACT PERSON (See Section 13):

Name of Public Entity _____

Contact Name _____

Title _____

Mailing Address _____

Street Address _____

City _____ Zip _____

Phone Number _____

Signature of Authorized Member Official

Title

Date

TO BE COMPLETED BY THE FUND:

Effective Date of this Agreement _____

Entity Name _____

Contract Number _____

Signature of Authorized Fund Official

Title

Date

q:\work\mlhmr\legaldoc\intlocag\pc\current\Fourth amendment and restatement.doc



MEMORANDUM

November 19, 2025

To: Board of Trustees

From: Sam Tingle, Director Asset Management

Re: GCC vehicle acquisition request

Approval is requested to purchase the following vehicles through TXSmartbuy purchasing co-op.

One 2025 F-150 Pickup truck for RU# 0920. Not to exceed \$50,000.

Thank you for your consideration.

Sam Tingle
Director, Asset Management
The Gulf Coast Center
4352 E.F. Lowry Expressway
Texas City, Texas 77591
(409) 944-4448
(409) 948-1411 fax
samuelty@gulfcoastcenter.org

4352 EMMETT F. LOWRY EXPRESSWAY, TEXAS CITY, TX 77591
409.763.2373 • 800.643.0967 • Fax 409.948.1411 • gulfcoastcenter.org



|
MEMORANDUM

November 19, 2025

To: Board of Trustees

From: Sam Tingle, Director Asset Management

Re: GCC vehicle disposal request

Approval is requested to dispose of one F-150 Pickup through Houston Auto Auction.

The Ford Pickup listed below is no longer mechanically sound or cost effective to retain.

<u>VEH#</u>	<u>YEAR</u>	<u>MODEL</u>	<u>VIN</u>	<u>MILEAGE</u>
0790	2014	F-150	1FTFW1CF7EKD40790	281,863

Thank you for your consideration.

Sam Tingle
Director, Asset Management
The Gulf Coast Center
4352 E.F. Lowry Expressway
Texas City, Texas 77591
(409) 944-4448
(409) 948-1411 fax
samuelth@gulfcoastcenter.org

4352 EMMETT F. LOWRY EXPRESSWAY, TEXAS CITY, TX 77591
409.763.2373 • 800.643.0967 • Fax 409.948.1411 • gulfcoastcenter.org

THE GULF COAST CENTER

Regular Board of Trustees Meeting
Southern Brazoria County Service Center
101 Tigner St, Angleton, TX
Wednesday, October 22, 2025
6:15 pm



"Better community healthcare promoting healthy living."

Minutes

3. **Call To Order**.....Jamie Travis, Board Chair
The following Board Members were present: Jamie Travis, Chair; Stephen Holmes, Vice-Chair; Vivian Renfrow, Caroline Rickaway, Chris Barcelo, Brazoria County Sheriff Bo Stallman and Galveston County Sheriff Lt. Jaime Castro.
The following Board Member(s) were excused: Mary Lou Flynn-DuPart, Chris Cahill.
Also present: Felicia Jeffery, CEO – Gulf Coast Center; Rick Elizondo, CFO; Jerry Freshour, Sandy Patterson, Deanna David, Diane Manley, Liley McPeek.
 - a. **Announcements and Introductions**
Jamie Travis welcomed new Galveston County Board of Trustees member, Chris Barcelo.
4. **Citizens' Comments- none**
4. **Program Report:**
 - a. **Safer Suicide Care**.....Diane Manley
Diane Manley gave an in-depth presentation on Safer Suicide Care, Zero Suicide and the partners we reach out to in the community.
14. **Board Member Reports**
 - c. **Texas Council of Community Centers** Jamie Travis, Board Chair
Next ED/Board meeting in Austin is November 6-8, 2025.
 - d. **Texas Council Risk Management Fund**Mary Lou Flynn-Dupart, TCRMF Board Chair
No report
15. **Operations Repoty**.....Felicia Jeffery, CEO
Community Recognition: Staff received public kudos from the Texas City Rotary Club and Texas City ISD for outstanding representation and service, including recognition of Emily and Sony Miller for their work in school-based programs.
Strategic Plan Momentum: The strategic planning process is underway with the guiding mantra: *"We want your fingerprints on the blueprint."*
 - Vision: *Good is our foundation. Greatness is our destination.*
 - Focus Areas: Leadership Excellence and Clinical Excellence.**Leadership Excellence Initiatives:**
 - Overhaul of leadership development programs, including workshops, coaching, and onboarding playbooks.
 - Emphasis on values: Honor, Accountability, Excellence, and Teamwork.
 - Metrics and reporting structures are in development.**Clinical Excellence Initiatives:**
 - Assessment of supervisory structures to improve clinical guidance.

- Launch of a Clinical Academy to support licensed staff and supervisors.
- Redesign of training systems from onboarding through leadership transitions.

Training Redesign:

- Comprehensive needs assessment underway.
- Focus on scalable tools, subject matter expertise, and long-term efficiency.
- Reinforced by core values and operational alignment.

Galveston County Mental Health Wellness Center Ribbon Cutting:

- The Galveston County Mental Health Wellness Center ribbon cutting was held October 15th in La Marque.
- Facility expected to open by December pending final inspections and certifications.

16. Budget, Finance and Admin Reports.....Rick Elizondo, CFO

Fund Balance (FY25, Unaudited): Gulf Coast Center began the fiscal year with a total fund balance of \$10.9 million, including \$10.3 million in unrestricted funds (88 days of operation) and \$500,000 in restricted funds (5 days of operation). Funds were reallocated in August to support future capital improvements.

FY26 Budget: The Center is operating under its largest budget to date—\$53.3 million. Revenue estimates remain conservative during the initial months of the fiscal year.

September Financials: A reported deficit of \$21,000 is primarily due to monthly accruals for future staff recruitment and retention bonuses (\$65,000/month). Without this accrual, the month would reflect a surplus. The accrual is included to maintain transparency and manage expectations.

Federal Funding Outlook: No budgetary impact is anticipated from the federal shutdown. Allocated funds remain available, though processing delays may occur. No disruptions to client services or reimbursements have been reported.

17. Consent Agenda.....Linda Bell, JD, BSN, RN

Consideration and Approval of Recommendations and Acceptance of Consent Agenda Items.
(Consent agenda items may be pulled from this consideration for individual action or presentation.)

- c. Review and approval of September 24, 2025 Board Minutes. **(Pg. 31)**
On motion by Stephen Holmes, and a second by Jaime Castro, the board approved the September 24, 2025, Board Minutes. The motion carried with all members voting in favor. There was no public comment.
- d. Review and approval of September 2025 Check Registers.
On motion by Caroline Rickaway, and a second by Stephen Homes, the board approved the September Check Registers. The motion carried with all members voting in favor. There was no public comment.
- e. Annual review of Mission, Vision & Values **(Pg. 16)**
Tabled

18. Action Items.....Linda Bell, JD, BSN, RN

GCC Administration Agreements

- a. **Review and approval of Investment Policies (Pg. 7)**
On motion by Jaime Castro, and a second by Stephen Holmes, the board approved the Investment Policies. The motion carried with all members voting in favor. There was no public comment.

HHSC Agreements

- b. **Consider approval of the FY26-30 HHSC IDD Money Follows the Person Demonstration (MFPD) contract #HHS00169500035. This contract provides funding for nursing facility residents to receive services in the community by transitioning to long-term services and supports (LTSS). FY26 not to exceed amount \$97,947.**

On motion by Caroline Rickaway, and a second by Vivian Renfrow, the board approved **FY26-30 HHSC IDD Money Follows the Person Demonstration (MFPD) contract #HHS00169500035**. The motion carried with all members voting in favor. There was no public comment.

Procurement Awardees

- c. **Consider approval of the 5 procurement awardees for the identified services listed:**
1. **5e Analytics** - awardee shall provide Data Reporting and Analytics (DataScience Resource)
Term: FY26 **Amount not to exceed:** \$84,000 (\$175/hr)
 2. **MTM Consulting Services** - awardee shall provide Data Measurement and Management Consultation (SPQM Data)
Term: FY26 **Amount not to exceed:** \$33,000 (\$2,750/Month)
 3. **Alina Telehealth** - awardee shall provide after hours Telepsychiatry/Psychiatry services for EOU
Term: FY26 **Amount not to exceed:** \$480,000 (\$225/patient for initial evals)
 4. **PSYRIN** – awardee shall provide AI Assistant for Behavioral Health Intakes both virtual and in-person.
Term: FY26-27 **Amount not to exceed:** \$33,000 (\$65,000 annually)
 5. **SHI** : awardee shall provide observation smart wearables for the EOU clients.
Term: FY26 **Amount not to exceed:** \$25,000

On motion by Stephen Holmes, and a second by Jaime Castro, the board approved the 5 procurement awardees. The motion carried with all members voting in favor. There was no public comment.

Asset Management & Facility Services

- d. **Consider approval of the FY26 renewal Facility Use Agreement with Coastal Health and Wellness for use of space for the Galveston Island Community Service Center location at an amount not to exceed \$3,600/mo.**

On motion by Jaime Castro, and a second by Caroline Rickaway, the board approved the FY26 renewal Facility Use Agreement with Coastal Health and Wellness for use of space for the Galveston Island Community Service Center location. The motion carried with all members voting in favor. There was no public comment.

- e. **Consider the approval of the acquisition/purchase of the 12 below identified vehicles for the utilization by Center programs each through the best value set-aside opportunity through TXSmartbuy cooperative purchasing program. (Pg. 17) Funding source: various see below**
1. One 15 passenger Chevrolet van for RU# 5907 (EOU). Not to exceed \$50,000. – *State Crisis Intervention Grant*
 2. One Toyota Camry sedan for RU# 0950. Not to exceed \$35,000. – *Capital Project Fund-Lease back to General Fund*
 3. Ten Toyota Camry sedans for fleet replenishment. Not to exceed \$340,000. - *Capital Project Fund-Lease back to General Fund*

On motion by Caroline Rickaway, and a second by Stephen Holmes, the board approved the acquisition/purchase of the 12 below identified vehicles for the utilization by Center programs each through the best value set-aside opportunity through TXSmartbuy cooperative purchasing program. The motion carried with all members voting in favor. There was no public comment.

Behavioral Health Services

- f. **Consider ratification of the new FY26 Hospital and Professional Services Agreement with Medical Behavioral Hospital Of Clear Lake for Private Psychiatric Beds to be used when the Center Guaranteed Beds/Unit is at capacity. Rate: \$750/bed day Not to exceed: \$500,000.00 (no change)**

On motion by Caroline Rickaway, and a second by Jaime Castro, the board ratified the new FY26 Hospital and Professional Services Agreement with **Medical Behavioral Hospital Of Clear Lake** for Private Psychiatric Beds to be used when the Center Guaranteed Beds/Unit is at capacity. The motion carried with all members voting in favor. There was no public comment.

- g. **Consider ratification of the FY26 renewal Hospital and Professional Agreement with SUN Behavioral Houston for the purchase of 'overflow' beds for the occasion the Gulf Coast Center's designated unit is at capacity**

Rate: \$750/bed day Not to exceed: \$593,680 (increase of \$93,680 from FY25)

On motion by Jaime Castro, and a second by Stephen Holmes, the board ratified the FY26 renewal Hospital and Professional Agreement with SUN Behavioral Houston for the purchase of 'overflow' beds for the occasion the Gulf Coast Center's designated unit is at capacity. The motion carried with all members voting in favor. There was no public comment.

- h. **Consider ratification of the FY26 renewal Consultation Agreement with MICHELLE WASHBURN to provide consultation on implementation and evaluation of Gulf Coast Center's Assisted Outpatient Treatment Program (AOT Program). Term: 9/30/25 - 9/29/26 Not to Exceed: \$10,000 (\$200/hr.) grant funded**

On motion by Stephen Holmes, and a second by Vivian Renfrow, the board ratified the FY26 renewal Consultation Agreement with **MICHELLE WASHBURN** to provide consultation on implementation and evaluation of Gulf Coast Center's Assisted Outpatient Treatment Program (AOT Program). The motion carried with all members voting in favor. There was no public comment.

- i. **Consider ratification of the New FY26 Professional Services Agreement with DR. ROBIN GEARING, a designated subcontractor of MT-RITES to provide con-investigation on implementation and evaluation of Gulf Coast Center's Assisted Outpatient Treatment Program (AOT Program). Term: 9/30/24 - 9/29/26 Not to Exceed: \$10,025 annually; grant funded: University of Houston (MH-RITES). Description: Dr. Robin Gearing who will be providing co-investigator services for the AOT program in the area of Evaluation Activities.**

On motion by Caroline Rickaway, and a second by Stephen Holmes, the board ratified the New FY26 Professional Services Agreement with **DR. ROBIN GEARING**, a designated subcontractor of MT-RITES to provide con-investigation on implementation and evaluation of Gulf Coast Center's Assisted Outpatient Treatment Program (AOT Program). The motion carried with all members voting in favor. There was no public comment.

- j. **Consider approval of the amended Interlocal Agreement with East Texas Behavioral Healthcare Network for the provision of Child/MD Adolescent/MD, to include compensation of \$195 per hour for Dr. Grace Kang, D.O.**

On motion by Jaime Castro, and a second by Vivian Renfrow, the board approved the amended Interlocal Agreement with **East Texas Behavioral Healthcare Network** for the provision of Child/MD Adolescent/MD, to include compensation of \$195 per hour for Dr. Grace Kang, D.O. The motion carried with all members voting in favor. There was no public comment.

- k. **Consider approval of the amendment to the Interlocal Agreement with Brazoria County for a working collaboration for the *Brazoria County Crisis Co-Response (CCRT) Team*. The amendment clarifies the correct in-kind match the Center will provide.**

On motion by Jaime Castro, and a second by Vivian Renfrow, the board approved the amendment to the Interlocal Agreement with **Brazoria County** for a working collaboration for the *Brazoria County Crisis Co-Response (CCRT) Team*. The amendment clarifies the correct in-kind match the Center will provide. Sheriff Bo Stallman abstained from voting. The motion carried with all other members voting in favor. There was no public comment.

IDD Services

I. Consider approval of the FY26-27 LIDDA Local Provider Network Development Plan. (Pg. 18)

On motion by Jaime Castro, and a second by Caroline Rickaway, the board approved the FY26-27 LIDDA Local Provider Network Development Plan. The motion carried with all members voting in favor. There was no public comment.

SUD Agreements

m. Consider approval of the below 2 solicitation awards (Revenue Contracts) with The United States Probation Office for the Southern District of Texas for treatment services for federal defendants and persons under supervision: Term: October 1, 2025, through September 30, 2026

1. Solicitation Number 0541-26-04 for Galveston County

2. Solicitation Number 0541-26-05 for Brazoria County

Reimbursement Rates	
1010 – Urine Collection	\$15.00
2022 – Manualized CBT Group	\$15.05
2010 – Individual Counseling (includes assessment)	\$67.38
2030 – Family Counseling	\$15.05
1501- Administrative Fees	5% of Fees collected by Vendor

On motion by Caroline Rickaway, and a second by Vivian Renfrow, the board approved the 2 solicitation awards (Revenue Contracts) with The United States Probation Office for the Southern District of Texas for treatment services for federal defendants and persons under supervision: Term: October 1, 2025, through September 30, 2026. The motion carried with all members voting in favor. There was no public comment.

19. Pending or Revised Action Items Linda Bell, JD, BSN, RN *Pending or revised items are those items that were on a prior board agenda but not completely resolved or there has been a revision since approval. The items may be listed for update purposes or final action by the Board.*

20. Calendar Jamie Travis, Board Chair

October 22, 2025	Board Meeting	SBCSC	6:15pm
November	No Meeting		
December 10, 2025	Board Meeting	MCSC	6:15pm
January 28, 2026	Board Meeting	SBCSC or NBCSC (tbd)	6:15pm
February 25, 2026	Board Meeting	MCSC	6:15pm
March 25, 2026	Board Meeting	SBCSC or NBCSC (tbd)	6:15pm
April 29, 2026	Board Meeting	MCSC	6:15pm
May 27, 2026	Board Meeting	SBCSC	6:15pm
June 10-12, 2026	Annual Texas Council Conference	San Antonio, TX	
July 22, 2026	Board Meeting	MCSC	6:15pm
August 19, 2026	Board Meeting	SBCSC	6:15pm

SBCSC location: 101 Tigner, Angleton, TX | **NBCSC location:** 101 Brennan, Alvin, TX

MCSC location: 7510 FM 1765, Texas City, TX

21. Executive Session

- None.

22. Adjourn

There being no further business to bring before the Board of Trustees, the meeting was adjourned at 7:10p.m.

Respectfully,

Approved as to Consent and Form,

Cathy Rice

Cathy Rice
Secretary to the Board of Trustees

Jamie Travis

Jamie Travis
Chair of the Board of Trustees