



NOTICE OF MEETING

MEMBERS OF THE BOARD OF TRUSTEES

The Gulf Coast Center Meeting of the Board of Trustees for the month of January will be held on

Wednesday, January 22nd, 2025 at 6:15 p.m.,

at the Southern Brazoria County Service Center (SBCSC),
101 Tigner, Angleton.

Thanks,



Rachel M. Griffitts
Secretary to the Board of Trustees



4352 Emmett F. Lowry
Expressway
Texas City, TX 77591
409.763.2373
Toll Free: 1-800-643-0967
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cc: January Board of Trustees File



"Better community healthcare promoting healthy living."

1. **Call To Order**Jamie Travis, Board Chair
 - a. Announcements and Introductions
2. **Citizens' Comments**
3. **Program Report: FY 2024 Financial and Compliance Audit**..... Rebekah Scott, CPA, Audit Partner, Eide Bailly
4. **Board Member Reports**
 - a. Texas Council of Community Centers Jamie Travis, Board Chair
 - b. Texas Council Risk Management Fund.Mary Lou Flynn-Dupart, TCRMF Board Chair
5. **Operations Report:**..... Felicia Jeffery, CEO
 - a. Operational, Clinical, & Financial Excellence
 - Everything a board member should be talking about at home/ CEO Highlights
 - Expanded operations view.
 - b. Clinical Operations Dashboard
6. **Budget, Finance and Admin Reports**.....Rick Elizondo, CFO
 - a. Financial & Operational Monthly Report & YTD Summary **(Pg. 5-8)**
7. **Consent Agenda**.....Linda Bell, JD, BSN, RN
Consideration and Approval of Recommendations and Acceptance of Consent Agenda Items.
(Consent agenda items may be pulled from this consideration for individual action or presentation.)
 - a. Review and approval of December 11th, 2024 Board Minutes. **(Pg. 9-16)**
 - b. Review and approval of the December Check Registers.
8. **Action Items**.....Linda Bell, JD, BSN, RN
 - a. Consider approval of the FY2024 Financial and Compliance Audit.
 - b. Consider the approval of an increase in the Center's mileage reimbursement rate from \$0.67 cents per mile to \$0.70 cents per mile retro to January 1, 2025, for any mileage incurred on or

after this date. The revised rate is consistent with the IRS allowable mileage rate for use of personal vehicle, as well as the State of Texas Comptroller’s travel policy, which were revised effective January 1, 2025, to \$0.70 cents per mile rate.

- c. Consider approval of HHSC Amendment #3 to the IDD Performance Contract #HHS001333300035. The purpose of this amendment is to extend the time to utilize American Rescue Plan Act (ARPA) Workforce Challenges funding through FY25. This funding was initially awarded to address the high number of individuals awaiting IDD assessments due to staffing challenges which increased due to the COVID pandemic.
- d. Consider approval of HHSC Pilot Assistive Technology for Preadmission Screening and Resident Review (PASRR) contract #HHS001572400001. This contract provides funding to purchase video equipment that would allow individuals in nursing facilities to participate in virtual tours of locations in which they are considering to move as they transition back to the community setting. Contract expiration is 8/31/2025 with an amount not to exceed of \$8,500.
- e. Consider the approval to declare surplus and dispose of Center vehicle #8759, a 2009 Ford Crown Victoria with 165,450 miles, as this vehicle is no longer cost-effective for continued use due to age, high mileage and increasing maintenance costs. **(Pg. 17)**
- f. Consider the ratification of the FY25 Renewal Agreement with **Smith & Dean, Inc. dba Dean’s Professional Services** for nursing and phlebotomy services coverage within Center facilities. **Rate of Reimbursement:** no change from FY24.
- g. Consider the approval of the below 2 Resolutions:
 - Office of the Governor -VOCA Grant application for GCC Crime Victims Counseling for the Fiscal Year 2026
 - Office of the Governor - Juvenile Justice grant application for GCC Juvenile Justice Intervention for Fiscal Year 2026

9. Pending or Revised Action Items.....Linda Bell, JD, BSN, RN

Pending or revised items are those items which were on a prior board agenda but not completely resolved or there has been a revision since approval. The items may be listed for update purposes or final action by the Board.

10. Calendar.....Jamie Travis, Board Chair

Date	Event	Location	Time
January 22, 2025	Board Meeting	SBCSC	6:15pm
February 26, 2025	Board Meeting	MCSC	6:15pm
March 26, 2025	Board Meeting	SBCSC	6:15pm
April 23, 2025	Board Meeting	MCSC	6:15pm
May 28, 2025	Board Meeting	SBCSC	6:15pm
June 25-27, 2025	TX Council Annual Conference	Sheraton Dallas Hotel, Dallas, TX	
July 23, 2025	Board Meeting	MCSC	6:15pm

If you need additional assistance to effectively participate in or observe this meeting, please contact (409) 763-2373 at least 24 hours prior to the meeting so that reasonable accommodations can be made to assist you.

August 27, 2025	Board Meeting	SBCSC	6:15pm
MCSC location: 7510 FM 1765, Texas City, TX SBCSC location: 101 Tigner, Angleton, TX			

11. Executive Session

- *As authorized by Chapter §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during this meeting to seek legal advice from its Attorney about any matters listed on the agenda.*

12. Reconvene to Open Session

13. Adjourn

The Gulf Coast Center

FY2025 Monthly Board Financial Review

Unaudited as of 11/30/2024

Fiscal Year 2024 Unaudited Centerwide General Fund Balance Status

Total General Fund Balance as of 08/31/2024 (Audited)				\$ (11,492,976)
FY2024 Year-to-Date Reported Expense and Revenue Totals (Unaudited)				
Expenditures		<i>Operational</i>	10,771,851	
		<i>Non-Operational</i>	-	
		<i>Fund Balance</i>	412,767	11,184,617
Revenues		<i>Operational</i>	10,994,315	
		<i>Non-Operational</i>	-	10,994,315
Total General Fund Balance Year-to-Date (Unaudited)				\$ (11,302,673)
Board Committed Use General Funds (Fiscal Year Committed)				
Capital Projects - Facility (FY2008-FY2011)		(200,000)		
Capital Projects - Facility (FY2013)		(100,000)		
Capital Projects - Facility (FY2014)		(100,000)		
Capital Projects - Facility (FY2015)		(150,000)		
Capital Projects - Facility (FY2024)		(500,000)		
Capital Projects - Facility (FY2025)		(389,154)	(1,439,154.00)	
	fy2008-fy2024 Expenditure		439,153.86	
	fy2025 Expenditure		\$ 412,766.53	
			-	(587,234)
Capital Projects - IT (FY2003-FY2014)		(600,000)		
Capital Projects - IT (FY2015)		(150,000)		
Capital Projects - IT (FY2017)		(140,000)	(890,000.00)	
	fy2008-fy2024 Expenditure		744,020.18	
	fy2025 Expenditure		-	
			-	(145,980)
IDD Community Service Support (FY2011-2014)		(300,000)		
IDD Community Service Support (FY2016)		(100,000)		
IDD Community Service Support (FY2018)		(100,000)	(500,000.00)	
	fy2008-fy2024 Expenditure		471,531.85	
	fy2025 Expenditure		-	
				(28,468)
Connect Transit (FY2013) General Services		(422,869)	(422,869.00)	
	fy2008-fy2024 Expenditure		422,869.00	
	fy2025 Expenditure		-	
			-	-
Major Facility Repairs (FY2014)		(186,940)	(186,940.00)	
	fy2008-fy2024 Expenditure		186,940.00	
	fy2025 Expenditure		-	
				-
Flexible Spending Supports (FY2004-2013)		(500,000)		
Flexible Spending Supports (FY2018)		(100,000)	(600,000.00)	
	fy2008-fy2024 Expenditure		517,663.44	
	fy2025 Expenditure			
				(82,337)
Total General Fund Balance Year-to-Date (Unaudited)				\$ (11,302,673)
Unrestricted Use General Fund Balance (Unaudited)				\$ (10,458,655)

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The Gulf Coast Center

FY2025 Monthly Fund Balance Report

Unaudited as of 11/30/2024

Fiscal Year 2023 Unaudited Centerwide General Fund Balance Status

Total General Fund Balance as of 08/31/24 (Unaudited)..... \$(11,492,976)

FY2024 Monthly Reported Expense and Revenue Totals (Unaudited)

	September	October	November	December	January	February	March	April	May	June	July	August
Operational Expenses:	3,434,760	3,661,490	3,675,600									
Non-Operational Expenses:												
Fund Balance Expenses:	-	246,988	165,779									
Total Expenses:	3,434,760	3,908,478	3,841,379	-	-	-	-	-	-	-	-	-
Operational Revenues:	3,510,283	3,784,990	3,699,041									
Non-Operational Revenues:												
Fund Balance Revenues:												
Total Revenues:	3,510,283	3,784,990	3,699,041	-	-	-	-	-	-	-	-	-
Net Increase/Decrease to Fund Balance	75,523	(123,487)	(142,338)	-	-	-	-	-	-	-	-	-
Fund Balance												
Total General Fund Balance:	(11,568,498)	(11,445,011)	(11,302,673)									
Total Unrestricted Fund Balance	(10,311,714)	(10,435,214)	(10,458,655)									
Total Restricted Fund Balance	(1,256,785)	(1,009,797)	(844,018)									
Avg. Operational Cost per day:	114,492	116,332	118,372									

DAYS OF OPERATION OF TOTAL FUND BALANCE		September	October	November	December	January	February	March	April	May	June	July	Aug
101	98	95	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

DAYS OF OPERATION OF UNRESTRICTED FUND BALANCE		September	October	November	December	January	February	March	April	May	June	July	Aug
90	90	88	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

DAYS OF OPERATION OF RESTRICTED FUND BALANCE		September	October	November	December	January	February	March	April	May	June	July	Aug
11	9	7	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

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MONTHLY BOARD REPORT

NOVEMBER 2024

	<u>MONTHLY</u> <u>FY2025</u> <u>BUDGET</u>	<u>MONTHLY</u> <u>FY 2025</u> <u>November</u>	<u>ANNUAL</u> <u>FY 2025</u> <u>BUDGET</u>	<u>YEAR TO DATE</u> <u>FY 2025</u> <u>November</u>	<u>YTD</u> <u>Percent</u> <u>Variance</u>	<u>YTD</u> <u>Dollar</u> <u>Variance</u>
<u>EXPENSES</u>						
Salary and Wages	\$1,656,087.32	\$1,522,492.95	\$19,873,048.53	\$4,451,809.21	22.4%	\$15,421,239.32
Fringe Benefits	\$562,581.44	\$580,296.29	\$6,750,975.93	\$1,693,258.38	25.1%	\$5,057,717.55
Travel	\$17,661.10	\$35,236.21	\$211,932.23	\$68,756.38	32.4%	\$143,175.85
Consumables	\$31,828.14	\$83,270.68	\$381,942.00	\$171,174.04	44.8%	\$210,767.96
Pharmaceuticals/other	\$30,363.91	\$830.77	\$364,366.80	\$16,765.98	04.6%	\$347,600.82
Capital Improvements	\$46,143.04	\$165,779.00	\$553,716.11	\$412,766.53	74.5%	\$140,949.58
Furniture/Equip/Computer>\$5000	\$14,628.28	\$30,964.55	\$175,538.95	\$40,489.22	23.1%	\$135,049.73
Furniture/Equip/Computer<\$5000	\$28,300.93	\$5,227.00	\$339,610.86	\$23,614.95	07.0%	\$315,995.91
Facility Costs:	\$40,834.26	\$37,488.33	\$490,010.54	\$161,936.30	33.1%	\$328,074.24
Utilities	\$13,205.79	\$11,522.96	\$158,469.55	\$26,976.45	17.0%	\$131,493.10
Communications:	\$38,266.60	\$39,160.20	\$459,199.58	\$120,783.89	26.3%	\$338,415.69
Insurance	\$49,754.10	\$44,102.61	\$597,049.62	\$123,985.90	20.8%	\$473,063.72
Vehicle Operating	\$17,074.12	\$20,862.33	\$204,888.38	\$60,068.41	29.3%	\$144,819.97
Other Operating	\$23,155.05	\$26,456.72	\$277,860.48	\$67,287.88	24.2%	\$210,572.60
Client Support Cost	\$48,250.21	\$48,850.16	\$579,002.07	\$122,408.89	21.1%	\$456,593.18
Unallowable Costs	\$8,041.61	\$7,378.70	\$96,499.51	\$56,571.84	58.6%	\$39,927.67
Consultant/Professional - External	\$16,371.88	\$13,466.00	\$196,462.50	\$29,835.75	15.2%	\$166,626.75
Other Organizations - Internal	\$2,833.33	\$0.00	\$34,000.00	\$5,072.00	14.9%	\$28,928.00
Other Organizations - External	\$1,079,934.65	\$1,084,965.23	\$12,959,215.63	\$3,283,206.96	25.3%	\$9,676,008.67
Other Organizations - Non-Clinical	\$208,727.84	\$83,028.67	\$2,504,733.63	\$247,848.29	09.9%	\$2,256,885.34
<u>TOTAL EXPENSES:</u>	<u>\$3,934,043.60</u>	<u>\$3,841,379.36</u>	<u>\$47,208,522.90</u>	<u>\$11,184,617.25</u>	<u>23.7%</u>	<u>\$36,023,905.65</u>

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MONTHLY BOARD REPORT

NOVEMBER 2024

	<u>MONTHLY</u> <u>FY2025</u> <u>BUDGET</u>	<u>MONTHLY</u> <u>FY 2025</u> <u>November</u>	<u>ANNUAL</u> <u>FY 2025</u> <u>BUDGET</u>	<u>YEAR TO DATE</u> <u>FY 2025</u> <u>November</u>	<u>YTD</u> <u>Percent</u> <u>Variance</u>	<u>YTD</u> <u>Dollar</u> <u>Variance</u>
REVENUES						
Brazoria County:	\$22,376.66	\$22,376.66	\$268,520.00	\$67,679.98	25.2%	\$200,840.02
Galveston County:	\$71,085.51	\$54,851.64	\$853,026.10	\$195,779.61	23.0%	\$657,246.49
Local Funds:	\$123,971.32	\$126,081.33	\$1,487,655.54	\$290,327.61	19.5%	\$1,197,327.93
Earned Income:	\$480,294.30	\$499,766.56	\$5,763,532.12	\$1,463,737.01	25.4%	\$4,299,795.11
State Funds Allocated:	\$1,716,041.70	\$1,796,064.91	\$20,592,500.44	\$5,228,148.31	25.4%	\$15,364,352.13
State Funds Grants-Cost Reimb:	\$582,996.85	\$374,004.59	\$6,995,961.96	\$1,212,478.84	17.3%	\$5,783,483.12
Federal Funds - Allocated	\$80,716.07	\$80,716.07	\$968,592.84	\$242,148.21	25.0%	\$726,444.63
Federal Funds -Grants Cost Reimb:	\$314,988.11	\$239,478.57	\$3,779,857.27	\$833,966.83	22.1%	\$2,945,890.44
Federal Funds - Misc.:	\$52,119.43	\$86,247.45	\$625,432.97	\$195,687.36	31.3%	\$429,745.61
Federal Funds -DPP:	\$118,852.45	\$118,852.45	\$1,426,229.39	\$332,557.35	23.3%	\$1,093,672.04
Federal Funds - CCP	\$370,601.20	\$300,601.20	\$4,447,214.27	\$931,803.58	21.0%	\$3,515,410.69
Total Revenue	\$3,934,043.60	\$3,699,041.43	\$47,208,522.90	\$10,994,314.69	23.3%	\$36,214,208.21
EXCESS OF REVENUE OVER EXPENSES	\$0.00	(\$142,337.93)	\$0.00	(\$190,302.56)	00.0%	\$190,302.56

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GULF COAST CENTER

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**MINUTES – Gulf Coast Center
Regular Meeting of the Board of Trustees
December 11, 2024, at 6:15 p.m.
Mainland Community Service Center**

Join the meeting by phone (audio only):

Phone Number: +1 (646) 749-3112

Access Code: 745-266-421

1. **Call To Order:** Jamie Travis, Chair of the Board of Trustees, convened the regular meeting on Wednesday, December 11th, 2024, at 6:18 p.m.

The following Board Members were present: Galveston County Commissioner Stephen Holmes, Galveston County Sheriff Lt. Jaime Castro, Jamie Travis, Vivian Renfrow, Chris Cahill, Mary Lou Flynn-Dupart and Caroline Rickaway.

The following Board Member(s) were absent: Brazoria County Sheriff Bo Stallman – excused.

Also present: Felicia Jeffery, CEO, Linda Bell, General Counsel, and Sarah Holt, CNO

Announcement(s): Jamie Travis, Chair of the Board of Trustees announced Jamie White, Gulf Coast Center's Director of IDD Services will be leaving her position to be the Health and Human Services Policy Specialist at the Texas Council of Community Service Centers. Jamie Travis noted she is very excited for Jamie White and wishes her the best.

2. **Citizen's Comments:** None
3. **Program Report:** Marissa Pressnell, Care Coordinator Team Lead II provided the board of trustees an overview of care coordination. Marissa explained the definition of care coordination as the deliberate organization of an individual's care activities between two or more participants involved in their care to facilitate the appropriate delivery of healthcare



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services. Care coordination aims to provide comprehensive, efficient and patient centered care across different settings, providers and services.

Care Coordination activities include working with hospital discharge planners to ensure individuals are connected to GCC services after discharge; assisting and connecting individuals with external providers when they do not meet GCC criteria for services; reaching out to referred individuals from external providers to get connected to GCC services though same day next day; screening and educating individuals on appropriate programs, services and resources available to them that meet their needs.

The focus of care coordination at Gulf Coast Center is to streamline the referral process between care coordination and providers; connect individuals to primary and specialty care providers; work with BT&T to enhance quality assurance and accountability for the care coordinators through our HER; expand care coordination activity to all CCBHC services.

A few goals of care coordination are to increase enrollment and care coordination activities by 25%; have documented over 60% of individuals in GCC services a primary care provider in our HER; have over 50% of individuals with a primary care provider a documented wellness visit with them and continue to improve transition of care to be easier and more efficient.

4. Board Member Reports:

- a. **Texas Council of Community Centers**.....Jamie Travis Board Chair
Jamie Travis, Chair stated the Texas Council had an Executive Directors and Board meeting in November. The Texas Council board approved their legislative priorities for the upcoming 89th legislative session.
- b. **Texas Council Risk Management Fund**.....Mary Lou Flynn-Dupart TCRMF Board
Mary Lou Flynn-Dupart stated there was nothing to report.

5. Operations Report.....Felicia Jeffery, CEO

- a. **Operational, Clinical, & Financial Excellence**
 - Everything a board member should know/ CEO Highlights
Felicia Jeffery, CEO reported on the Everything a board member should know document from the Texas Council of Community Center. In regard to mental health funding from the state, the combined Community Mental Health Services strategy shows a \$76 million reduction from FY25 to FY26 due to the termination of federal funding related to the pandemic. Of that \$76 million Gulf Coast Center received \$600,000. With those funds Gulf Coast Center expanded provider services.



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- Meeting with Brazoria County Representative Cody Vasut's office, the Pearland Chamber of Commerce and UTMB
The Pearland Chamber of Commerce conducted a needs assessment that calls for the construction of a 115 bed psychiatric facility. They are asking for 115 million dollars. Gulf Coast Center did not sign on the needs assessment because the assessment asked for the creation of a crisis outreach team. Gulf Coast Center has a crisis outreach team for Brazoria County. It would be a duplication of services. Felicia noted she has joined the Health Care committee at the Pearland Chamber of Commerce to be able to provide more input.
- Highlights from meeting with Brazoria County Judge Sebesta
Felicia Jeffery noted Jamie Travis, board chair, Sheriff Bo Stallman, board secretary and Felicia met with Brazoria County Judge Matt Sebesta and Brazoria County Commissioner Stacey Adams to discuss Gulf Coast Center needs. We have not received an increase in funding since 2008.
- Update on GCC LEADS
Felicia Jeffery, CEO introduced Brooke Camarata, Supervisor of IDD Authority Services to report on the new L.E.A.D.S program. The L.E.A.D.S is a yearlong leadership program for middle managers and the executive management team to enhance our leadership skills. This program is led by GCC leadership contractor Dr. Julie Armstrong. There will be eleven 60-minute workshops. The LEADs program had a kickoff in October and our first virtual workshop in November. Each month there is a different focus. There will be a graduation next October.
- Coordinating Council updates
Felicia Jeffery, CEO reported part of the mission of the Galveston County Coordinating Council is to apply for grants. Felicia introduced Jerry Freshour, Senior Director for Crisis & Justice Services to talk about a few of the grants Gulf Coast Center has applied for. Jerry noted GCC received the office of the Governor's State Crisis Intervention Program at a cost \$500,000. These funds will be used to fund certain costs for the Galveston County Wellness Center such as the salary for a few positions. \$220,000 of the funds will be for Brazoria County to hire a Meadows Foundation Consultation. One grant that is pending is the Bureau of Justice Administration Connect and Protect Grant for emotional intelligence training for law enforcement in Brazoria and Galveston County. Two of the grants GCC were awarded were for justice involved individuals for jail and crisis diversion. We received one grant for Brazoria County Crisis Co-response team and another for the COAST team on Galveston Island with Galveston Police Department.



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b. Clinical Operations Dashboard

Felicia Jeffery, CEO did not have anything to report on the CEO dashboard.

6. Budget, Finance and Admin Reports.....Rick Elizondo, CFO

a. Financial & Operational Monthly Report & YTD Summary

Felicia Jeffery, CEO presented the Operational Report for November 2024.

7. Consent Agenda.....Linda Bell, JD, BSN, RN

Consideration and Approval of Recommendations and Acceptance of Consent Agenda Items. *(Consent agenda items may be pulled from this consideration for individual action or presentation.)*

a. Review and approval of October 23, 2024 Board Minutes.

On a motion by Mary Lou Flynn-Dupart seconded by Galveston County Sheriff Lt. Jaime Castro the board approved the October 23, 2024 Board Minutes. The motion carried with all members voting in favor. There was no public comment.

b. Review and approval of the October and November 2024 Check Register

On a motion by Mary Lou Flynn-Dupart seconded by Galveston County Sheriff Lt. Jaime Castro the board approved the October and November 2024 Check Registers. The motion carried with all members voting in favor. There was no public comment.

8. Action Items.....Linda Bell, JD, BSN, RN

a. Consider approval of the Center’s FY25 Local Provider Network Development Plan (LPND). The LPND plan is posted on the Center’s website, has been reviewed by the ETBHN RPNAC as well as an ad hoc committee. No interested providers have been submitted and there are no substantive comments to the plan to date. The plan remains posted until December 15th.

On a motion by Mary Lou Flynn-Dupart, seconded by Vivian Renfrow, the board voted the approval of the Center’s FY25 Local Provider Network Development Plan (LPND). The motion carried with all members voting in favor. There was no public comment.



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- b. Consider approval of the new Training and License Agreement with Research Foundation for Mental Hygiene, Inc., a not-for-profit corporation**

Term: One year after signature date

Training Total: \$25,560

Description: RFMH Center for Practice Innovations (CPI) will provide Training and Technical Assistance in OnTrackUSA early psychosis programming to support implementation of a new Coordinated Specialty Care Team. The HHSC Contract for CSC services requires initial training to be done through OnTrackNY which is managed by RFMH. RFMH offers additional technical assistance support the first year of implementation which is voluntary.

On a motion by Mary Lou Flynn-Dupart, seconded by Galveston County Commissioner Stephen Holmes, the board voted the approval of the new Training and License Agreement with Research Foundation for Mental Hygiene, Inc., a not-for-profit corporation. Term: One year after signature date
Training Total: \$25,560. The motion carried with all members voting in favor. There was no public comment.

- c. Consider approval of the new agreement with University of Texas MD Anderson Cancer Center for participation in The WORTH Program.**

Term: FY25

Amount not to exceed: \$0

Description: The WORTH Program is a multi-component tobacco-free workplace program that primarily or exclusively serve women's needs.

On a motion by Galveston County Commissioner Stephen Holmes, seconded by Jaime Castro the board voted the approval of the new agreement with University of Texas MD Anderson Cancer Center for participation in The WORTH Program. Term: FY25. Amount not to exceed: \$0. The motion carried with all members voting in favor. There was no public comment. Mary Lou Flynn-DuPart abstained.



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d. Consider approval of the FY25 YES Waiver Provider Services Network Agreement with A Touch of Love Home, LLC.

Service	Unit	Rate
Community Living Support Services	15 min.	\$22.50 (or \$90/hr)
Specialized therapies - Recreation Therapy	15 min.	\$19.36 (or \$77.44/hr)
Employment Assistance	15 min.	\$4.89 (\$19.55/hr)
Family Supports	15 min.	\$4.69 (\$18.75/hr)
Paraprofessional Services	15 min.	\$4.61 (\$18.45/hr)

On a motion by Mary Lou Flynn-Dupart, seconded by Vivian Renfrow, the board voted the approval of the FY25 YES Waiver Provider Services Network Agreement with A Touch of Love Home, LLC. The motion carried with all members voting in favor. There was no public comment.

e. Consider approval of the new Project Manager Consultant Agreements with the four identified consultants for separate scopes of work.

Term: FY25

Amount not to exceed: \$25,000 (\$50/hr.)

- 1. Jacleen Barge** will lead the maturation of the Project Management Office (PMO), oversee the overall management of projects, and provide strategic direction for the Centers' grant strategy. This includes driving improvements in project management processes, ensuring alignment with organizational objectives, and supporting the development and execution of grant-funded initiatives.
- 2. Monnazjea Finney-Thomas** will lead various finance-related projects and the Adopt-a-Shop initiatives as part of the Gulf Coast Center's (GCC) Business Transformation. Additionally, the consultant will serve as an Agile Coach, supporting the organization in adopting Agile methodologies to enhance its processes, improve collaboration, and achieve greater business agility.
- 3. Michael Adefela Rominyi** will lead the NCQA (National Committee for Quality Assurance) and CARF (Commission on Accreditation of Rehabilitation Facilities) accreditation processes as part of the overall Project Management Office (PMO). The consultant will manage the entire process, ensuring timely preparation, submission, and successful accreditation, while embedding best practices and ensuring alignment with organizational standards and PMO processes.



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4. **Veronica Foye** will lead key initiatives in Business Continuity, Cybersecurity Program, and the development of Data Warehouse PowerBI dashboards, ensuring alignment with organizational objectives and business transformation goals. Additionally, the consultant will provide Agile coaching support for the Business Transformation & Technology (BT&T)

On a motion by Mary Lou Flynn-DuPart, seconded by Jaime Castro, the board voted the approval of the new Project Manager Consultant Agreements with the four identified consultants for separate scopes of work. The motion carried with all members voting in favor. There was no public comment.

9. **Pending or revised Action Items**.....Linda Bell, JD, BSN, RN

Pending or revised items are those items which were on a prior board agenda but not completely resolved, or there has been a revision since approval. The items may be listed for update purposes or final action by the Board.

- h. Consider approval of the revised Resolution for the **State Crisis Intervention Grant Program, FY2025** which promotes the prevention, intervention, and reduction of crime and violence and provide essential crisis services to at-risk populations within Texas communities.

On a motion by Mary Lou Flynn-DuPart, seconded by Jaime Castro, the board voted the approval of the revised Resolution for the State Crisis Intervention Grant Program, FY2025 which promotes the prevention, intervention, and reduction of crime and violence and provide essential crisis services to at-risk populations within Texas communities. The motion carried with all members voting in favor. There was no public comment.

10. **Calendar**.....Jamie Travis, Board Chair

Date	Event	Location	Time
January 22, 2025	Board Meeting	SBCSC	6:15pm
February 26, 2025	Board Meeting	MCSC	6:15pm
March 26, 2025	Board Meeting	SBCSC	6:15pm
April 23, 2025	Board Meeting	MCSC	6:15pm
May 28, 2025	Board Meeting	SBCSC	6:15pm
June 25-27, 2025	TX Council Annual Conference	Sheraton Dallas	
July 23, 2025	Board Meeting	MCSC	6:15pm
August 27, 2025	Board Meeting	SBCSC	6:15pm
MCSC location: 7510 FM 1765, Texas City, TX			
SBCSC location: 101 Tigner, Angleton, TX			



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11. Executive Session. None.

- *As authorized by Chapter §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during this meeting to seek legal advice from its Attorney about any matters listed on the agenda.*

12. Adjourn

There being no further business to bring before the Board of Trustees, the meeting was adjourned at 8:08 p.m.

Respectfully,

Rachel Griffitts

Approved as to Content and Form,

Jamie Travis

Rachel Griffitts

Secretary to the Board of Trustees

Jamie Travis

Board Chair



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SamuelT@GulfCoastCenter.org

MEMORANDUM

Jan 03, 2025

To: Board of Trustees

From: Samuel Tingle, Director of Fixed Assets and Purchasing

Re: Declaration of Surplus Vehicle

Approval is requested to declare the following vehicle as surplus and authorize disposal.

- 2009 Ford Crown Victoria
 - VIN # 2FAHP71V59X118759
 - License Plate # 132-7044
 - 165,450 miles

Thank you for your consideration.