



NOTICE OF MEETING

MEMBERS OF THE BOARD OF TRUSTEES

The Gulf Coast Center Meeting of the Board of Trustees for the month of December will be held on

Wednesday, December 11th, 2024, at 6:15 p.m.,

at the Mainland Community Service Center (MCSC),
7510 FM 1765, Texas City, TX.

Thanks,



Rachel M. Griffitts
Secretary to the Board of Trustees



4352 Emmett F. Lowry
Expressway
Texas City, TX 77591
409.763.2373
Toll Free: 1-800-643-0967
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cc: December Board of Trustees File

THE GULF COAST CENTER
Regular Board of Trustees Meeting
Mainland Community Service Center
7510 FM 1765, Texas City, TX 77591
Wednesday, December 11th, 2024
6:15 pm



"Better community healthcare promoting healthy living."

1. **Call To Order**Jamie Travis, Board Chair
 - a. Announcements and Introductions
2. **Citizens' Comments**
3. **Program Report: Care Coordination**..... Marisa Pressnell, Care Coordinator Team Lead II
4. **Board Member Reports**
 - a. Texas Council of Community Centers Jamie Travis, Board Chair
 - b. Texas Council Risk Management Fund.Mary Lou Flynn-Dupart, TCRMF Board Chair
5. **Operations Report:**..... Felicia Jeffery, CEO
 - a. Operational, Clinical, & Financial Excellence
 - Everything a board member should be talking about at home/ CEO Highlights **(Pg.5-6)**
 - Highlights from our meeting at Representative Cody Vasut's office.
 - Highlights from our meeting with Judge Sebesta's Office.
 - Update on GCC LEADS
 - Coordinating Council updates
 - b. Clinical Operations Dashboard
6. **Budget, Finance and Admin Reports**.....Rick Elizondo, CFO
 - a. Financial & Operational Monthly Report & YTD Summary **(Pg.7-8)**
7. **Consent Agenda**.....Linda Bell, JD, BSN, RN
Consideration and Approval of Recommendations and Acceptance of Consent Agenda Items.
(Consent agenda items may be pulled from this consideration for individual action or presentation.)
 - a. Review and approval of October 23rd, 2024 Board Minutes. **(Pg.9-24)**
 - b. Review and approval of the October and November 2024 Check Registers.
8. **Action Items**.....Linda Bell, JD, BSN, RN
 - a. Consider approval of the Center's **FY25 Local Provider Network Development Plan (LPND)**.
The LPND plan is posted on the Center's website, has been reviewed by the ETBHN RPNAC as

well as an ad hoc committee. No interested providers have been submitted and there are no substantive comments to the plan to date. The plan remains posted until December 15th.

- b. Consider approval of the new Training and License Agreement with **Research Foundation for Mental Hygiene, Inc.**, a not-for-profit corporation

Term: One year after signature date

Training Total: \$25,560

Description: RFMH Center for Practice Innovations (CPI) will provide Training and Technical Assistance in OnTrackUSA early psychosis programming to support implementation of a new Coordinated Specialty Care Team. The HHSC Contract for CSC services requires initial training to be done through OnTrackNY which is managed by RFMH. RFMH offers additional technical assistance support the first year of implementation which is voluntary.

- c. Consider approval of the new agreement with University of Texas MD Anderson Cancer Center for participation in The WORTH Program.

Term: FY25

Amount not to exceed: \$0

Description: The WORTH Program is a multi-component tobacco-free workplace program that primarily or exclusively serve women’s needs.

- d. Consider approval of the FY25 YES Waiver Provider Services Network Agreement with **A Touch of Love Home, LLC.**

Service	Unit	Rate
Community Living Support Services	15 min.	\$22.50 (or \$90/hr)
Specialized therapies - Recreation Therapy	15 min.	\$19.36 (or \$77.44/hr)
Employment Assistance	15 min.	\$4.89 (\$19.55/hr)
Family Supports	15 min.	\$4.69 (\$18.75/hr)
Paraprofessional Services	15 min.	\$4.61 (\$18.45/hr)

- e. Consider approval of the new Project Manager Consultant Agreements with the four identified consultants for separate scopes of work.

Term: FY25

Amount not to exceed: \$25,000 (\$50/hr.)

1. **Jacleen Barge** will lead the maturation of the Project Management Office (PMO), oversee the overall management of projects, and provide strategic direction for the Centers' grant strategy. This includes driving improvements in project management processes, ensuring alignment with organizational objectives, and supporting the development and execution of grant-funded initiatives.
2. **Monnazjea Finney-Thomas** will lead various finance-related projects and the Adopt-a-Shop initiatives as part of the Gulf Coast Center's (GCC) Business Transformation. Additionally, the consultant will serve as an Agile Coach, supporting the organization in adopting Agile methodologies to enhance its processes, improve collaboration, and achieve greater business agility.
3. **Michael Adefela Rominyi** will lead the NCQA (National Committee for Quality Assurance) and CARF (Commission on Accreditation of Rehabilitation Facilities) accreditation processes as part of the overall Project Management Office (PMO). The consultant will manage the entire process, ensuring timely preparation, submission, and successful accreditation, while embedding best practices and ensuring alignment with organizational standards and PMO processes.
4. **Veronica Foye** will lead key initiatives in Business Continuity, Cybersecurity Program, and the development of Data Warehouse PowerBI dashboards, ensuring alignment with organizational objectives and business transformation goals. Additionally, the consultant will provide Agile coaching support for the Business Transformation & Technology (BT&T)

efforts to improve organizational processes, enhance collaboration, and facilitate the smooth adoption of Agile methodologies.

9. Pending or Revised Action Items.....Linda Bell, JD, BSN, RN

Pending or revised items are those items which were on a prior board agenda but not completely resolved or there has been a revision since approval. The items may be listed for update purposes or final action by the Board.

- f. Consider approval of the revised Resolution for the **State Crisis Intervention Grant Program, FY2025** which promotes the prevention, intervention, and reduction of crime and violence and provide essential crisis services to at-risk populations within Texas communities.

10. Calendar.....Jamie Travis, Board Chair

Date	Event	Location	Time
December 11, 2024	Board Meeting	MCSC	6:15pm
January 22, 2025	Board Meeting	SBCSC	6:15pm
February 26, 2025	Board Meeting	MCSC	6:15pm
March 26, 2025	Board Meeting	SBCSC	6:15pm
April 23, 2025	Board Meeting	MCSC	6:15pm
May 28, 2025	Board Meeting	SBCSC	6:15pm
June 25-27, 2025	TX Council Annual Conference	Sheraton Dallas Hotel, Dallas, TX	
July 23, 2025	Board Meeting	MCSC	6:15pm
August 27, 2025	Board Meeting	SBCSC	6:15pm
MCSC location: 7510 FM 1765, Texas City, TX SBCSC location: 101 Tigner, Angleton, TX			

11. Executive Session

- *As authorized by Chapter §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during this meeting to seek legal advice from its Attorney about any matters listed on the agenda.*

12. Reconvene to Open Session

13. Adjourn

Things Every Board Member Should be Talking About Back Home November 2024

89th Session: Legislative Priorities

The Texas Council Board of Directors will consider and take action on legislative priorities for the 89th session at their November 9, 2024 board meeting. The legislative priorities document will be released for local use after the board meeting. Our highest priority will remain engaging decision-makers to maintain and increase access to mental health, IDD, and substance addiction services.

We face undeniable headwinds this legislative session. Paramount among our challenges will be building support for our priorities in the absence of HHSC identifying and articulating the need for investment. HHSC's Legislative Appropriations Request, which is the agency's opportunity to draw the Legislature's attention to areas in need of state funds in the next biennium, did **not** include requests related to funding mental health caseload growth, addressing the significant shortfall in Local IDD Authority services, expanding crisis services, or many other key priorities for Community Centers.

We also anticipate more than 30 new legislators, who are likely to be unfamiliar with Community Centers and will require education to understand the value you impart in the local community.

As you know, Texas Council relies on you to build relationships at home with your local and state elected officials. Given the challenges ahead, we can only succeed in advancing our funding and policy priorities through the cultivation of legislative champions.

HHSC Legislative Appropriations Request (LAR)

On September 16, 2024, HHSC posted its Legislative Appropriations Request (LAR) for FY2026-27. HHSC's LAR consolidates Community Mental Health Services: Adults, Community Mental Health Services: Children, and Community Mental Health Crisis Services into a single budget strategy titled Community Mental Health Services. The combined Community Mental Health Services strategy shows a **\$76 million reduction** from FY25 to FY26 due to the termination of federal funding related to the pandemic.

HHSC's LAR includes 44 Exceptional Items requests. Exceptional Items of note are highlighted in the Board Report.

Mental Health First Aid

Texas Council established the Koalafied Outreach Worker Star Award (KOWSA) to recognize Outreach Workers who are showing great leadership. Recent winners are:

- August 2024 – Melissa Mitchell, Central Counties Services
- September 2024 – Cynthia Rodgers, Camino Real Community Services

HHSC Agrees to Halt Managed Care Procurements

On October 4, 2024, a Travis County district court issued a temporary injunction ordering HHSC to refrain from implementing contracts resulting from the STAR and CHIP procurement, and from proceeding with the procurement of STAR Kids contracts. Subsequently, HHSC formally agreed through a court filing to refrain from signing new

Medicaid managed care contracts, regardless of the outcome of the ongoing litigation, until at least the last day of the 89th Legislative Session. This delay will allow legislators an opportunity to consider HHSC's proposed contract procurement decisions for STAR and CHIP, as announced in March 2024, and to amend existing statutory requirements, if desired.

STAR+PLUS contracts, operational September 1, 2024, are not impacted by the litigation.

Things Every Board Member Should be Talking About Back Home November 2024

Looking Ahead: Texas Council Annual Conference

As reported during the August 2024 quarterly meeting, the Texas Council's 37th Annual Conference in June 2024 was another success! The conference passed the 1,000 attendee mark, surpassing last year's record of 967 participants. The conference also saw significant gains in non-member attendance and sponsorships.

The 2024 Conference books are now closed. Texas Council is pleased to report the conference proceeds of \$54,281 will be split with our gracious host center, The Center for Health Care Services.

Planning for the 2025 Conference, scheduled for June 25-27, 2025 at the Sheraton Downtown Dallas, is underway! Stay tuned to <https://txcouncil.com/conference/> for updates.

The 2025 Frank M. Adams Awards Call for Nominations will be released in December 2024. We encourage Centers to nominate outstanding volunteerism demonstrated by an individual, community, media organization, or board member.

Frank M. Adams Award Nomination Categories

- Individual Award – Any person, i.e., individual, advocate, employee, consumer, who has provided outstanding volunteer service in a Community Center and who has best exemplified the Frank M. Adams spirit of caring. (Note: Paid staff of volunteer services are ineligible.)
- Community Award – A civic or social organization or business firm (or a portion of one) for the collective efforts of its membership or employees in volunteer work within the Community Center system.
- Media Award – For exceptional print or electronic media coverage or benefits on behalf of persons who are served by the Community Center system.
- Gladdie Fowler Outstanding Board Service Award – A currently active or former member of a Board of Trustees for a Community Center, who best exemplifies an exceptional spirit of servant leadership by demonstrating an enduring and tireless commitment to advocacy and support for the public mission of Centers in ways that yield positive impact for individuals and families served by our system of care.

Monthly Board Report - Oct 2024

	<u>MONTHLY</u>	<u>MONTHLY</u>	<u>ANNUAL</u>	<u>YEAR TO DATE</u>	<u>YTD</u>	<u>YTD</u>
	<u>FY2025</u>	<u>FY 2025</u>	<u>FY 2025</u>	<u>FY 2025</u>	<u>Percent</u>	<u>Dollar</u>
	<u>BUDGET</u>	<u>October</u>	<u>BUDGET</u>	<u>October</u>	<u>Variance</u>	<u>Variance</u>
<u>EXPENSES</u>						
Salary and Wages	\$1,656,087.32	\$1,499,140.26	\$19,873,048.53	\$2,929,316.26	15	\$16,943,732.27
Fringe Benefits	\$562,581.44	\$563,725.23	\$6,750,975.93	\$1,112,962.09	16	\$5,638,013.84
Travel	\$17,661.10	\$19,674.64	\$211,932.23	\$33,520.17	16	\$178,412.06
Consumables	\$31,828.14	(\$55,833.06)	\$381,942.00	\$87,903.36	23	\$294,038.64
Pharmaceuticals/other	\$30,363.91	\$1,424.46	\$364,366.80	\$15,935.21	4	\$348,431.59
Capital Improvements	\$46,143.04	\$246,987.53	\$553,716.11	\$246,987.53	45	\$306,728.58
Furniture/Equip/Computer>\$5000	\$14,628.28	\$4,732.80	\$175,538.95	\$9,524.67	5	\$166,014.28
Furniture/Equip/Computer<\$5000	\$28,300.93	\$1,289.90	\$339,610.86	\$18,387.95	5	\$321,222.91
Facility Costs:	\$40,834.26	\$96,642.25	\$490,010.54	\$124,447.97	25	\$365,562.57
Utilities	\$13,205.79	\$13,054.97	\$158,469.55	\$15,453.49	10	\$143,016.06
Communications:	\$38,266.60	\$29,972.07	\$459,199.58	\$81,623.69	18	\$377,575.89
Insurance	\$49,754.10	\$37,565.36	\$597,049.62	\$79,883.29	13	\$517,166.33
Vehicle Operating	\$17,074.12	\$19,083.31	\$204,888.38	\$39,206.08	19	\$165,682.30
Other Operating	\$23,155.05	\$17,061.40	\$277,860.48	\$40,831.16	15	\$237,029.32
Client Support Cost	\$48,250.21	\$43,913.36	\$579,002.07	\$73,558.73	13	\$505,443.34
Unallowable Costs	\$8,041.61	\$29,779.31	\$96,499.51	\$49,193.14	51	\$47,306.37
Consultant/Professional - External	\$16,371.88	\$11,924.50	\$196,462.50	\$16,369.75	8	\$180,092.75
Other Organizations - Internal	\$2,833.33	\$472.00	\$34,000.00	\$5,072.00	15	\$28,928.00
Other Organizations - External	\$1,079,934.65	\$1,255,320.76	\$12,959,215.63	\$2,198,241.73	17	\$10,760,973.90
Other Organizations - Non-Clinical	\$208,727.84	\$72,546.65	\$2,504,733.63	\$164,819.62	7	\$2,339,914.01
<u>TOTAL EXPENSES:</u>	<u>\$3,934,043.60</u>	<u>\$3,908,477.70</u>	<u>\$47,208,522.90</u>	<u>\$7,343,237.89</u>	<u>16</u>	<u>\$39,865,285.01</u>

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Monthly Board Report - Oct 2024

	<u>MONTHLY</u> <u>FY2025</u> <u>BUDGET</u>	<u>MONTHLY</u> <u>FY 2025</u> <u>October</u>	<u>ANNUAL</u> <u>FY 2025</u> <u>BUDGET</u>	<u>YEAR TO DATE</u> <u>FY 2025</u> <u>October</u>	<u>YTD</u> <u>Percent</u> <u>Variance</u>	<u>YTD</u> <u>Dollar</u> <u>Variance</u>
<u>REVENUES</u>						
Brazoria County:	\$22,376.66	\$22,376.66	\$268,520.00	\$45,303.32	(17)	\$223,216.68
Galveston County:	\$71,085.51	\$70,662.82	\$853,026.10	\$140,927.97	(17)	\$712,098.13
Local Funds:	\$123,971.32	\$93,936.38	\$1,487,655.54	\$164,246.28	(11)	\$1,323,409.26
Earned Income:	\$480,294.30	\$495,785.02	\$5,763,532.12	\$963,970.45	(17)	\$4,799,561.67
State Funds Allocated:	\$1,716,041.70	\$1,722,087.59	\$20,592,500.44	\$3,432,083.40	(17)	\$17,160,417.04
StateFunds Grants-Cost Reimb:	\$582,996.85	\$477,093.89	\$6,995,961.96	\$838,474.25	(12)	\$6,157,487.71
Federal Funds - Allocated	\$80,716.07	\$80,716.07	\$968,592.84	\$161,432.14	(17)	\$807,160.70
Federal Funds -Grants Cost Reimb:	\$314,988.11	\$352,330.74	\$3,779,857.27	\$594,488.26	(16)	\$3,185,369.01
Federal Funds - Misc.:	\$52,119.43	\$50,547.61	\$625,432.97	\$109,439.91	(17)	\$515,993.06
Federal Funds -DPP:	\$118,852.45	\$118,852.45	\$1,426,229.39	\$213,704.90	(15)	\$1,212,524.49
Federal Funds - CCP	\$370,601.20	\$300,601.19	\$4,447,214.27	\$631,202.38	(14)	\$3,816,011.89
<hr style="border-top: 1px dashed black;"/>						
Total Revenue	\$3,934,043.60	\$3,784,990.42	\$47,208,522.90	\$7,295,273.26	(15)	\$39,913,249.64
EXCESS OF REVENUE OVER EXPENSES	\$0.00	(\$123,487.28)	\$0.00	(\$47,964.63)	0	\$47,964.63



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**MINUTES – Gulf Coast Center
Regular Meeting of the Board of Trustees
October 23, 2024, at 6:15 p.m.
Southern Brazoria Community Service Center**

Join the meeting by phone (audio only):

Phone Number: +1 (646) 749-3112

Access Code: 745-266-421

1. **Call To Order:** Jamie Travis, Chair of the Board of Trustees, convened the regular meeting on Wednesday, October 23rd, 2024, at 6:18 p.m.

The following Board Members were present: Galveston County Commissioner Stephen Holmes, Jamie Travis, Brazoria County Sheriff Bo Stallman, Vivian Renfrow, Galveston County Sheriff Lt. Jaime Castro and Mary Lou Flynn-DuPart.

The following Board Member(s) were absent: Chris Cahill– excused, Caroline Rickaway – excused.

Also present: Felicia Jeffery, CEO; Linda Bell, General Counsel; Sarah Holt, CNO; and Rick Elizondo, CFO

Announcement(s): None

2. **Citizen's Comments:** None

3. **Program Report:**

Contract Management and Approval Process

Linda Bell, General Counsel provided a summary of the current Contract Management and Approval Process for the Board of Trustees. Linda Bell noted a majority of the contracts Gulf Coast Center receives is placed on the Board of Trustees agenda for approval. Interlocal agreements are required by law to be placed on the board agenda. The only contracts the Board may not see are contracts with zero-dollar amount. Ratification means a contract has already started prior to a board meeting. This may happen if it is a contract that has been approved before or has no concerns. The board

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does not see each individual contract. Linda Bell asked if the members of the Board of Trustees would like to receive each individual contract. She also noted if a board member would like to look at a contract they could reach out to the secretary of the board of trustees.

Jamie Travis explained that the board used to receive each contract, but after Linda Bell developed standard templates for contracts, the board decided it was not necessary to receive each contract. At this time the board does not feel that they need to receive every contract, however a board member can ask to see a contract at any time.

Youth Empowerment Services (YES) Waiver Program

Lakenya Wade, Youth and Family Services Program Manager, Brazoria County presented a report on Youth Empowerment Services (YES) Waiver program at Gulf Coast Center. Lakenya first explained what a wraparound service is. It is an intensive level of care also known as Level of Care 4. The Wraparound process models the saying "It takes a village". It is a planning process that brings a team of people together from different parts of the youth and family's life. The team may include natural support, professional support and family and friends. Together the team develops a plan of care to meet the specific needs and goals of the youth and family.

Youth Empowerment Services (YES) Waiver Program Waiver is a 1915(c) Medicaid program that helps children and youth with serious mental, emotional and behavioral difficulties. Wraparound Planning serves as the framework for the YES Waiver Program. Wraparound is a process and YES Waiver is a program. The YES Waiver program also provides access to non-traditional services and supports children at risk for out-of-home placement due to emotional disturbances. The program aims to reduce the amount of time children are out of their home and community because of behavioral health needs, expand available behavioral health services and improve the lives of youths and their family.

Services include animal-assisted therapy, art therapy, music therapy, recreational therapy, nutritional counseling, community living support, respite services, nonmedical transportation, paraprofessional services, family support, supportive family-based alternatives, adaptive aids and supports, minor home modifications, transition services, employee assistance and supported employment.

Individuals must contact their local mental health authority to be added to the YES Waiver inquiry list. Only a parent, guardian or managing conservator can request a youth be added to the inquiry list and assessed for the YES Waiver, unless the youth is legally emancipated.



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Eligibility:

- 3 through 18 years old.
- Have serious mental, emotional and behavioral difficulties.
- Have a qualifying mental health diagnosis.
- Be at risk of being placed outside of their home due to their mental health needs.
- Meet the criteria to be in a psychiatric hospital.
- Be eligible for Medicaid — parent's income does not apply.
- Currently live in a home setting with a legal guardian or on their own if they are legally emancipated.

The average length of time in the YES Waiver is 11–18 months. Each youth’s needs will determine the duration of care.

YES Waiver services can be used for youth with dual diagnosis, for example a youth with IDD and a mental health diagnosis. If a youth’s primary diagnosis is IDD, they have to show that the youth in question could benefit from Yes Waiver services.

Board Member Reports:

- a. **Texas Council of Community Centers**.....Jamie Travis Board Chair
Jamie Travis, Chair stated the Texas Council will have their Executive Directors and Board meeting November 7th through the 9th.
- b. **Texas Council Risk Management Fund**.....Mary Lou Flynn-Dupart TCRMF Board
Mary Lou Flynn-Dupart, board member stated the next Texas Council Risk Management Fund meeting will take place in November.

TCRMF 2024 Board of Trustees Ballot.

On a motion by Mary Lou Flynn-DuPart, seconded by Galveston County Commissioner Stephen Holmes the board approved the TCRMF 2024 Board of Trustees Ballot. The motion carried with all members voting in favor. There was no public comment.

- 4. **Operations Report**.....Felicia Jeffery, CEO
 - a. **Operational, Clinical, & Financial Excellence**
 - Everything a board member should know/ CEO Highlights
Felicia Jeffery, CEO brought attention to the CEO highlights document.
 - Strategic planning has started with On Demand Leadership



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b. Clinical Operations Dashboard

Felicia Jeffery, CEO highlighted a document of definitions for the CEO dashboard. Felicia stated she is most proud of the fact Gulf Coast Center ended the fiscal year with a positive budget margin. We are still trying to increase our earned revenue by 10%. We missed the mark by 4% however this is an additional 10% from the 10% goal we had last fiscal year and met by 20%. That would be a 30% increase in earned revenue since Felicia became the CEO of Gulf Coast Center.

5. Budget, Finance and Admin Reports.....Rick Elizondo, CFO

a. Financial & Operational Monthly Report & YTD Summary

Rick Elizondo, CFO presented the Operational Report for September 2024. There is a total fund balance of \$11,568,498 (YTD), maintaining \$10,311,714 in unrestricted general fund balance and showing a fund balance of 110 days of operation, with 98 unrestricted days of operation. The FY25 approved budget is \$47 million.

6. Consent Agenda.....Linda Bell, JD, BSN, RN

Consideration and Approval of Recommendations and Acceptance of Consent Agenda Items. *(Consent agenda items may be pulled from this consideration for individual action or presentation.)*

a. Review and approval of August 21, 2024 Board Minutes.

On a motion by Mary Lou Flynn-DuPart, seconded by Galveston County Commissioner Stephen Holmes, the board approved the August 21, 2024 Board Minutes. The motion carried with all members voting in favor. There was no public comment.

b. Review and Approval of September 9, 2024 Board Retreat Minutes

On a motion by Mary Lou Flynn-DuPart, seconded by Vivian Renfrow, the board approved the September 9, 2024 Board Retreat Minutes to include the approval of the CEO FY24 evaluation and FY25 compensation package. The motion carried with all members voting in favor. There was no public comment.



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c. Review and approval of the August and September 2024 Check Register

On a motion by Mary Lou Flynn-Dupart, seconded by Jaime Castro the board approved the August and September 2024 Check Register. The motion carried with all members voting in favor. There was no public comment.

7. Action Items..... .Linda Bell, JD BSN, RN

a. Consider approval of the FY2024 Budget Amendment.

On a motion by Mary Lou Flynn-DuPart, seconded by Vivian Renfrow the board voted the approval of the FY2024 Budget Amendment. The motion carried with all members voting in favor. There was no public comment.

b. Consider approval of the FY 2025 Budget as presented at the Board Retreat.

On a motion by Mary Lou Flynn-DuPart, seconded by Galveston County Commissioner Stephen Holmes the board voted the approval of the FY 2025 Budget of \$47,208,000 as presented at the Board Retreat. The motion carried with all members voting in favor. There was no public comment.

c. Consider approval of the FY 2025 Authorized Signature Listing.

On a motion by Mary Lou Flynn-DuPart, seconded by Jaime Castro, the board voted the approval of the FY 2025 Authorized Signature Listing. The motion carried with all members voting in favor. There was no public comment.

d. Consider approval of the FY 2025 Bank Account Listing

On a motion by Jaime Castro, seconded by Mary Lou Flynn-DuPart, the board voted the approval of the FY 2025 Bank Account Listing. The motion carried with all members voting in favor. There was no public comment. There is no change from FY 2024.

e. Consider approval of the Fund balance resolution 2025-1 to add funds to the Reserved Capital outlay of \$389,154.00



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On a motion by Galveston County Commissioner Stephen Holmes, seconded by Mary Lou Flynn-DuPart the board voted the approval of the Fund balance resolution 2025-1 to add funds to the Reserved Capital outlay of \$389,154.00. The motion carried with all members voting in favor. There was no public comment.

f. Consider approval of the purchase of 3 vehicles, funding to be provided by the Coordinated Specialty Care grant. Amount to not exceed \$150,000.

On a motion by Mary Lou Flynn-Dupart, seconded by Jaime Castro, the board voted the approval of the purchase of 3 vehicles, funding to be provided by the Coordinated Specialty Care grant. Amount to not exceed \$150,000. The motion carried with all members voting in favor. There was no public comment.

g. Consider approval of revisions made to the Board of Trustees' Application, Appointment, and Removal Procedure.

On a motion by Mary Lou Flynn-Dupart, seconded by Vivian Renfrow, the board voted the approval of revisions made to the Board of Trustees' Application, Appointment, and Removal Procedure. The motion carried with all members voting in favor. There was no public comment.

h. Consider approval of HHSC Amendment #5 to the Outreach, Screening, Assessment, Referral (OSAR) contract #HHS000782500005. The OSAR program provides coordinated access to a continuum of substance use and other community services. This amendment provides FY25 funding with amount not to exceed of \$699,321. This amount is an increase of \$21,430 from FY24.

On a motion by Mary Lou Flynn-DuPart, seconded by Jaime Castro, the board voted the approval of HHSC Amendment #5 to the Outreach, Screening, Assessment, Referral (OSAR) contract #HHS000782500005. The OSAR program provides coordinated access to a continuum of substance use and other community services. This amendment provides FY25 funding with amount not to exceed of \$699,321. This amount is an increase of \$21,430 from FY24. The motion carried with all members voting in favor. There was no public comment.



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- i. **Consider approval of the HHSC Community Mental Health Grant (CMHG) program #HHS001392500050. The CMHG grant will fund the Galveston County Clubhouse Project which is a member-run clubhouse providing peer support for individuals living with mental health challenges in Galveston County. Amount not to exceed \$363,508.**

On a motion by Mary Lou Flynn-DuPart, seconded by Jaime Castro, the board voted the approval of the HHSC Community Mental Health Grant (CMHG) program #HHS001392500050. The CMHG grant will fund the Galveston County Clubhouse Project which is a member-run clubhouse providing peer support for individuals living with mental health challenges in Galveston County. Amount not to exceed \$363,508. The motion carried with all members voting in favor. There was no public comment.

- j. **Consider approval of the HHSC Prevention and Behavioral Health Promotion Grant #HHS001344700026 which will fund the Youth Prevention Universal Program (YPU). The purpose of this grant is to provide substance use prevention education and drug-free activities to school-aged youth and their families. Amount not to exceed \$1,250,000. Contract term 9/1/24-8/31/29.**

On a motion by Mary Lou Flynn-DuPart, seconded by Galveston County Commissioner Stephen Holmes, the board voted the approval of the HHSC Prevention and Behavioral Health Promotion Grant #HHS001344700026 which will fund the Youth Prevention Universal Program (YPU). The purpose of this grant is to provide substance use prevention education and drug-free activities to school-aged youth and their families. Amount not to exceed \$1,250,000. Contract term 9/1/24-8/31/29. The motion carried with all members voting in favor. There was no public comment.

- k. **Consider approval of the FY25-26 Gulf Coast Center Quality Management/Continuous Quality Improvement (QM/CQI) Plan. The former QM Plan was revised to include the center's new CQI process as well as a description of the QM department's risk stratification process for developing the annual audit schedule to meet HHSC and CCBHC plan requirements.**

On a motion by Mary Lou Flynn-Dupart, seconded by Galveston County Commissioner Stephen Holmes, the board voted the approval of the FY25-26 Gulf Coast Center Quality Management/Continuous Quality Improvement (QM/CQI) Plan. The former QM Plan was revised to include the center's new CQI process as well as a description of the QM department's risk stratification process for developing the



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annual audit schedule to meet HHSC and CCBHC plan requirements. The motion carried with all members voting in favor. There was no public comment.

I. Consider ratification of the FY25 renewal agreement with TWG Investments, LTD dba The Wood Group to provide crisis respite services.

Amount not to exceed: \$431,735.92 (\$25,000 increase)

Description: Since 2006 The Wood Group has provided crisis respite services at the Bayou House located in Texas City. They provide short-term, community-based residential, crisis treatment to persons who have no risk of harm to self or others and may have some functional impairment who require direct supervision and care but do not require hospitalization.

On a motion by Mary Lou Flynn-DuPart, seconded by Vivian Renfrow, the board voted the ratification of the FY25 renewal agreement with TWG Investments, LTD dba The Wood Group to provide crisis respite services. Amount not to exceed: \$431,735.92 (\$25,000 increase) The motion carried with all members voting in favor. There was no public comment.

m. Consider approval of the renewal consultant agreement with 3H Leadership Consulting for leadership trainings, development and coaching completed by Dr. Julie C. Armstrong, DSL.

Term: September 1, 2024 - August 31, 2025;

Rate of reimbursement: A deposit in the amount of \$3,520, plus the flat fee of \$3,000 training; thereafter \$80.00/hr.

On a motion by Mary Lou Flynn-DuPart, seconded by Brazoria County Sheriff Bo Stallman, the board voted the approval of the renewal consultant agreement with 3H Leadership Consulting for leadership trainings, development and coaching completed by Dr. Julie C. Armstrong, DSL. Rate of reimbursement: A deposit in the amount of \$3,520, plus the flat fee of \$3,000 training; thereafter \$80.00/hr. The motion carried with all members voting in favor. There was no public comment.

n. Consider approval of the FY25 Mental Health First Aid Service Agreement with Alyssa Hightower, a certified instructor and/or trainer in Youth Mental Health First Aid (MHFA).

Reimbursement: \$40/hr (not to exceed \$320/day)



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On a motion by Jaime Castro, seconded by Mary Lou Flynn-DuPart, the board voted the approval of the FY25 Mental Health First Aid Service Agreement with Alyssa Hightower, a certified instructor and/or trainer in Youth Mental Health First Aid (MHFA). Reimbursement: \$40/hr (not to exceed \$320/day). The motion carried with all members voting in favor. There was no public comment.

o. Consider approval of the FY25 Mental Health First Aid Service Agreement with Mental Health Advocacy Partners for Law Enforcement MHFA trainings.

Reimbursement: \$45 per hour (not to exceed \$360/day)

Description: MHAP shall designate Celia Brannon, a certified instructor and/or trainer in Mental Health First Aid.

On a motion by Mary Lou Flynn-DuPart, seconded by Vivian Renfrow, the board voted the approval of the FY25 Mental Health First Aid Service Agreement with Mental Health Advocacy Partners for Law Enforcement MHFA trainings. Reimbursement: \$45 per hour (not to exceed \$360/day). The motion carried with all members voting in favor. There was no public comment.

p. Consider approval of the Interlocal Agreement with Galveston College setting forth a collaborative working agreement between the Center and Galveston College when a catastrophic event or disaster occurs.

On a motion by Jaime Castro, seconded by Mary Lou Flynn-DuPart, the board voted the approval of the Interlocal Agreement with Galveston College setting forth a collaborative working agreement between the Center and Galveston College when a catastrophic event or disaster occurs. The motion carried with all members voting in favor. There was no public comment.

q. Consider approval of the FY25 Interlocal Agreement with the Galveston County Clubhouse to implement and provide a member-run community or Clubhouse that provides a restorative environment for people living with severe mental illness.

Reimbursement: actual monthly operational expenses not to exceed \$181,754 annually.

On a motion by Mary Lou Flynn-DuPart, seconded by Vivian Renfrow, the board voted the approval of the FY25 Interlocal Agreement with the Galveston County Clubhouse to implement and provide a member-run community or Clubhouse that provides a restorative environment for people living with severe mental illness.



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Reimbursement: actual monthly operational expenses not to exceed \$181,754 annually. The motion carried with all members voting in favor. There was no public comment.

- r. **Consider approval of the FY25 Interlocal Agreement with Brazoria County for the implementation the Brazoria County Crisis Co-Response (CCRT) Team, pairing Gulf Coast Center qualified mental health professionals with Brazoria County mental health deputies for co-response to crisis in the County jurisdiction. The CCRT team initiative is funded by a Rider 48 Mental Health Grant for Justice Involved Individuals (MHG-JI) Grant through the Health and Human Services Commission (HHSC) for fiscal years 2025 and 2026. Amount not to exceed: \$140,000 annually**

On a motion by Mary Lou Flynn-DuPart, seconded by Vivian Renfrow, the board voted the approval of the FY25 Interlocal Agreement with Brazoria County for the implementation the Brazoria County Crisis Co-Response (CCRT) Team, pairing Gulf Coast Center qualified mental health professionals with Brazoria County mental health deputies for co-response to crisis in the County jurisdiction. Amount not to exceed: \$140,000 annually. The motion carried with all members voting in favor. There was no public comment. Brazoria County Sheriff Bo Stallman abstained.

- s. **Consider approval of the FY25 Interlocal Agreement with City of Galveston, Texas for the implementation the Compassionate Open Access to Services and Treatment (COAST) Team, pairing Gulf Coast Center qualified mental health professionals with Galveston police officers and emergency medical technicians for a multi-disciplinary response to crisis in the city jurisdiction. This COAST team initiative is funded by a Rider 48 Mental Health Grant for Justice Involved Individuals (MHG-JI) Grant through the Health and Human Services Commission (HHSC) for fiscal years 2025 and 2026. Amount not to exceed: \$440,280 annually**

On a motion by Jaime Castro, seconded by Mary Lou Flynn-DuPart, the board voted the approval of the FY25 Interlocal Agreement with City of Galveston, Texas for the implementation the Compassionate Open Access to Services and Treatment (COAST) Team, pairing Gulf Coast Center qualified mental health professionals with Galveston police officers and emergency medical technicians for a multi-disciplinary response to crisis in the city jurisdiction. Amount not to exceed: \$440,280 annually. The motion carried with all members voting in favor. There was no public comment.



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t. Consider approval of the below FY25 renewal agreements with SUN Behavioral Houston:

1. Hospital and Professional Agreement for Adult Inpatient Services: Guaranteed Beds (18 designated beds)

Rate: \$700/bed day **Not to exceed:** \$4,629,000.00

2. Hospital and Professional Agreement for Private Psychiatric Beds (PPBs) for the purchase of 'overflow' beds for the occasion the Gulf Coast Center's designated unit is at capacity

Rate: \$750/bed day **Not to exceed:** \$500,000.00

On a motion by Jaime Castro, seconded by Mary Lou Flynn-DuPart, the board voted the approval of the FY25 renewal agreements with SUN Behavioral Houston. 1. Hospital and Professional Agreement for Adult Inpatient Services: Guaranteed Beds (18 designated beds). 2. Hospital and Professional Agreement for Private Psychiatric Beds (PPBs) for the purchase of 'overflow' beds for the occasion the Gulf Coast Center's designated unit is at capacity. The motion carried with all members voting in favor. There was no public comment.

u. Consider approval of the new FY25 Hospital and Professional Services Agreement with Medical Behavioral Hospital Of Clear Lake for Private Psychiatric Beds (10 beds) to be used when the Center Guaranteed Beds/Unit is at capacity.

Rate: \$750/bed day **Not to exceed:** \$500,000.00

On a motion by Mary Lou Flynn-DuPart, seconded by Vivian Renfrow, the board voted the approval of the new FY25 Hospital and Professional Services Agreement with Medical Behavioral Hospital Of Clear Lake for Private Psychiatric Beds (10 beds) to be used when the Center Guaranteed Beds/Unit is at capacity. Rate: \$750/bed day. Not to exceed: \$500,000.00. The motion carried with all members voting in favor. There was no public comment.

v. Consider approval of the FY25 renewal Facility Use Agreement with Coastal Health and Wellness for use of space for the Galveston Island Community Service Center location at an amount not to exceed \$3,600/mo.

On a motion by Jaime Castro, seconded by Mary Lou Flynn-DuPart, the board voted the approval of the FY25 renewal Facility Use Agreement with Coastal Health and Wellness for use of space for the Galveston Island Community Service Center



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location at an amount not to exceed \$3,600/mo. The motion carried with all members voting in favor. There was no public comment.

w. Consider ratification of the renewal agreement with THE UNIVERSITY OF TEXAS MEDICAL BRANCH AT GALVESTON d/b/a UTMB Health for inpatient physician/psychiatric services.

Amount not to exceed: \$449,050.00 plus an administrative fee of \$22,000 annually
Description: UTMB provides inpatient physician services in the Center's contracted inpatient unit located within SUN Behavioral Houston in Houston, TX

On a motion by Jaime Castro, seconded by Galveston County Commissioner Stephen Holmes, the board voted the ratification of the renewal agreement with THE UNIVERSITY OF TEXAS MEDICAL BRANCH AT GALVESTON d/b/a UTMB Health for inpatient physician/psychiatric services. Amount not to exceed: \$449,050.00 plus an administrative fee of \$22,000 annually The motion carried with all members voting in favor. There was no public comment. Mary Lou Flynn-DuPart abstained.

x. Consider approval of the NEW FY25 IDD Non-Traditional Provider Network Agreement to be utilized for eligible providers meeting the Open Enrollment requirements for respite, in-home crisis respite, community support, Community First Choice Transportation, and/or Independent Living Skills (ILS) for nursing facilities to individuals with intellectual and developmental disabilities referred and receiving services from the Center.

Reimbursement rate of \$10/hr for base level respite; \$13/hr for community support services; \$18.00/hr for Independent Living Skills. No change from FY24.

On a motion by Mary Lou Flynn-Dupart, seconded by Vivian Renfrow, the board voted the approval of the NEW FY25 IDD Non-Traditional Provider Network Agreement to be utilized for eligible providers meeting the Open Enrollment requirements for respite, in-home crisis respite, community support, Community First Choice Transportation, and/or Independent Living Skills (ILS) for nursing facilities to individuals with intellectual and developmental disabilities referred and receiving services from the Center.

Reimbursement rate of \$10/hr for base level respite; \$13/hr for community support services; \$18.00/hr for Independent Living Skills. No change from FY24. The motion carried with all members voting in favor. There was no public comment.

y. Consider approval of the NEW FY25 IDD Provider Services Family Agreement for the Voucher Respite Program to be utilized throughout the fiscal year.

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Reimbursement rate: \$10-\$15/hr. No change from FY24.

On a motion by Mary Lou Flynn-DuPart, seconded by Vivian Renfrow, the board voted the approval of the NEW FY25 IDD Provider Services Family Agreement for the Voucher Respite Program to be utilized throughout the fiscal year.

Reimbursement rate: \$10-\$15/hr. No change from FY24. The motion carried with all members voting in favor. There was no public comment.

- z. Consider approval of the FY25 renewal agreement with Donna Dean for certain consulting, technical assistance and training services in the area of Intellectual and Developmental Disability Services.**

Reimbursement Rate: \$50/hr.

On a motion by Jaime Castro, seconded by Mary Lou Flynn-DuPart, the board voted the approval of the FY25 renewal agreement with Donna Dean for certain consulting, technical assistance and training services in the area of Intellectual and Developmental Disability Services. Reimbursement Rate: \$50/hr. The motion carried with all members voting in favor. There was no public comment.

- aa. Consider approval of the FY25 renewal agreement with Lifetime Homecare HCS, LLC. to provide short-term (up to 14 calendar days) Crisis Respite for individuals with intellectual or developmental disabilities (IDD).**

Reimbursement: retainer fee of \$2,000.00 to ensure immediate bed space availability upon notice of a crisis; \$300/individual daily

On a motion by Mary Lou Flynn-DuPart, seconded by Vivian Renfrow, the board voted the approval of the FY25 renewal agreement with Lifetime Homecare HCS, LLC. to provide short-term (up to 14 calendar days) Crisis Respite for individuals with intellectual or developmental disabilities (IDD).

Reimbursement: retainer fee of \$2,000.00 to ensure immediate bed space availability upon notice of a crisis; \$300/individual daily. The motion carried with all members voting in favor. There was no public comment.

- bb. Consider approval of the new consultation agreement with On-Demand Leadership the awardee of the posted Strategic Planning Consultation RFP issued June 11, 2024.**

Term: 6-month completion expectation **Amount not to exceed:** \$39,000

Description: The awardee will develop a Strategic Plan that reflects the current environment and anticipated future changes in the healthcare system in which GCC operates.



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On a motion by Mary Lou Flynn-DuPart, seconded by Galveston County Commissioner Stephen Holmes, the board voted the approval of the new consultation agreement with On-Demand Leadership the awardee of the posted Strategic Planning Consultation RFP issued June 11, 2024. Amount not to exceed: \$39,000. The motion carried with all members voting in favor. There was no public comment.

cc. Consider approval of the addendum to the master service agreement with ELEOS Health Inc. for the ELEOS Compliance (Verify) product.

Amount not to exceed: \$50,000/year

On a motion by Mary Lou Flynn-DuPart, seconded by Galveston County Commissioner Stephen Holmes, the board voted the approval of the addendum to the master service agreement with ELEOS Health Inc. for the ELEOS Compliance (Verify) product. Amount not to exceed: \$50,000/year. The motion carried with all members voting in favor. There was no public comment.

dd. Consider approval of the care coordination agreement with Brazoria County Community Supervision and Corrections.

On a motion by Mary Lou Flynn-DuPart, seconded by Galveston County Commissioner Stephen Holmes, the board voted the approval of the care coordination agreement with Brazoria County Community Supervision and Corrections. The motion carried with all members voting in favor. There was no public comment. Brazoria County Sheriff Bo Stallman abstained.

ee. Consider approval of Policy 15.13 SMART Program- Youth and Family SUD Services which enumerates target key areas of prevention and intervention that will be carried out through multiple clinical activities, including individual and group counseling, case management, family counseling, community engagement, social media outreach, and forming a peer-led stakeholder advisory council to assess and support the equitable use of community resources in an effort to improve mental health outcomes for children and families.

On a motion by Mary Lou Flynn-DuPart, seconded by Vivian Renfrow, the board voted the approval of Policy 15.13 SMART Program- Youth and Family SUD Services which enumerates target key areas of prevention and intervention that will be carried out through multiple clinical activities, including individual and group counseling, case



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management, family counseling, community engagement, social media outreach, and forming a peer led stakeholder advisory council to assess and support the equitable use of community resources in an effort to improve mental health outcomes for children and families. The motion carried with all members voting in favor. There was no public comment.

ff. Consider approval of the new agreement with Ntact Builders the procurement awardee for renovations and improvements at Northern Brazoria Community Service Center (NBCSC) including the roof, HVAC system, plumbing, electrical as well as interior and exterior improvements.

Amount not to exceed: \$822,750.62

Description: At the beginning of Summer procured for services and received one response with a potential conflict. A second procurement led to 5 interested individuals but only one successful response.

On a motion by Mary Lou Flynn-Dupart, seconded by Vivian Renfrow, the board voted the approval of the new agreement with Ntact Builders the procurement awardee for renovations and improvements at Northern Brazoria Community Service Center (NBCSC) including the roof, HVAC system, plumbing, electrical as well as interior and exterior improvements. Amount not to exceed: \$822,750.62. The motion carried with all members voting in favor. There was no public comment.

8. Pending or revised Action Items.....Linda Bell, JD,BSN, RN

Pending or revised items are those items which were on a prior board agenda but not completely resolved, or there has been a revision since approval. The items may be listed for update purposes or final action by the Board.

9. Calendar.....Jamie Travis, Board Chair

Date	Event	Location	Time
December 11, 2024	Board Meeting	MCSC	6:15pm
January 22, 2025	Board Meeting	SBCSC	6:15pm
February 26, 2025	Board Meeting	MCSC	6:15pm
March 26, 2025	Board Meeting	SBCSC	6:15pm
April 23, 2025	Board Meeting	MCSC	6:15pm
May 28, 2025	Board Meeting	SBCSC	6:15pm
June 25-27, 2025	TX Council Annual Conference	Sheraton Dallas Hotel, Dallas, TX	
July 23, 2025	Board Meeting	MCSC	6:15pm
August 27, 2025	Board Meeting	SBCSC	6:15pm
MCSC location: 7510 FM 1765, Texas City, TX SBCSC location: 101 Tigner, Angleton, TX			

10. Executive Session. None.

- *As authorized by Chapter §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during this meeting to seek legal advice from its Attorney about any matters listed on the agenda.*

11. Adjourn

There being no further business to bring before the Board of Trustees, the meeting was adjourned at 7:11 p.m.

Respectfully,



Approved as to Content and Form,



Rachel Griffiths

Secretary to the Board of Trustees

Jamie Travis