



NOTICE OF MEETING

MEMBERS OF THE BOARD OF TRUSTEES

The Gulf Coast Center Meeting of the Board of Trustees for the month of August will be held on

Wednesday, August 21st, 2024, at 6:15 p.m.,

at the Southern Brazoria Community Service Center (SBCSC),
101 Tigner, Angleton, TX.



Thanks,

Rachel Griffitts

Rachel M. Griffitts

Secretary to the Board of Trustees

4352 Emmett F. Lowry
Expressway
Texas City, TX 77591
409.763.2373
Toll Free: 1-800-643-0967
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www.GulfCoastCenter.org

cc: August Board of Trustees File



"Better community healthcare promoting healthy living."

1. **Call To Order**Jamie Travis, Board Chair
 - a. Announcements and Introductions
 - 2024 Texas Homeless Network Award for Outstanding Service Provider **(Pg.7)**
2. **Citizens' Comments**
3. **Program Report: Brazoria County Youth SUD Services**..... Christina Moore, Youth & Family Services SUD Counselor; Program Manager
4. **Board Member Reports**
 - a. Texas Council of Community Centers Jamie Travis, Board Chair
 - b. Texas Council Risk Management Fund.Mary Lou Flynn-Dupart, TCRMF Board Chair
5. **Operations Report:**..... Felicia Jeffery, CEO
 - a. Operational, Clinical, & Financial Excellence
 - Everything a board member should know/ CEO Highlights
 - Board of Trustees Retreat
 - b. Clinical Operations Dashboard
 - CEO Dashboard
6. **Budget, Finance and Admin Reports**.....Rick Elizondo, CFO
 - a. Financial & Operational Monthly Report & YTD Summary **(Pg.8-11)**
7. **Consent Agenda**.....Linda Bell, JD, BSN, RN
Consideration and Approval of Recommendations and Acceptance of Consent Agenda Items.
(Consent agenda items may be pulled from this consideration for individual action or presentation.)
 - a. Review and approval of July 24th, 2024 Board Minutes. **(Pg.12-27)**
 - b. Review and approval of the July 2024 Check Registers.
8. **Action Items**.....Linda Bell, JD, BSN, RN
 - a. Consider approval of Amendment #5 to the HHSC (COPSD) contract #HHS000663700064. COPSD services emphasize integrated treatment for individuals diagnosed with both mental

k. Consider approval of the FY25 revenue agreements with **Brazoria County Juvenile Justice Department** for the below identified provisions of service:

1. MH assessments, recommendations, and coordination of services on an as needed basis.
Reimbursement: amount not to exceed \$900 monthly (\$300 paid to GCC for each MH assessment completed); no change from FY24.
2. substance use treatment groups, individual counseling, and monthly progress reports.
Reimbursement: treatment groups at \$80/hr., individual counseling at \$60/hr., \$60/assessment; no change from FY24.

l. Consider ratification of the FY25 renewal agreement with **Southwest Key Programs, Inc.** to support the delivery of services in an evidence-based intensive family-and community-based treatment program known as Multisystemic Therapy® services to at-risk youth with intensive needs and their families.

Term: September 1, 2024 – August 31, 2025

Amount not to exceed: cost reimbursement \$656,444.00 (no change)

m. Consider approval of the FY25 renewal agreements for the below Providers of substance use residential treatment services:

Description: Residential treatment services for substance use disorders provided in licensed facilities where people live for a specific period of time. Treatment includes counseling, case management, education and skills training. Intensive residential treatment provides at least 30 hours of intensive services per week. Supportive residential services are delivered at least six hours per week. Recipients stay at a licensed treatment center but are allowed to leave and seek employment or job training. Treatment includes counseling, case management, education and skills training.

	TRA-INTENSIVE	TRA-SUPPORTIVE
2025 Rate of Reimbursement	\$103.76	\$45.69
Alcohol/Drug Abuse Women’s Center, Inc	\$275,000	\$40,000
BARC Medically Indigent Care	\$175,000	\$30,000
ADAPT ((Brazos Place)	\$175,000	\$30,000

n. Consider approval of the **FY25 YES Waiver Provider Services Network Agreements** with the six (6) below identified Providers:

1. **Bridging Lives, LLC.**
2. **Quality of Care**
3. **Citrus Medical Inc.**
4. **Compelling Therapy Services, Inc.**
5. **Meraki Music LLC.**
6. **Cornerstone Family Resource Center**

Term: September 1, 2024- August 31, 2025

Reimbursement Rates:

Service	Unit	Rate
Community Living Support Services	15 min.	\$22.50 (or \$90/hr)
Specialized therapies including Recreation Therapy, Music Therapy and Art Therapy	15 min.	\$19.36 (or \$77.44/hr)
Specialized Nutritional Counseling	15 min.	\$13.82 (\$55.28/hr)
Employment Assistance	15 min.	\$4.89 (\$19.55/hr)
Family Supports	15 min.	\$4.69 (\$18.75/hr)
Non Medical Transportation		.55cents/mile

Paraprofessional Services	15 min.	\$4.61 (\$18.45/hr)
Supported Employment	15 min.	\$4.89 (\$19.55/hr)
Supportive Family Based Alternatives Family	Per day	\$69.25/day
Child Placing Agency	Per day	\$67.98/day

- o. Consider approval of the indicated below awardees of the FY25 Facility Services and Asset Management procurements:
 1. **DW Automotive Details** for vehicle cleaning in Brazoria County: amount not to exceed \$30.00/Sedan; \$40.00/Van
 2. **Glass and Glazing, Inc.** for vehicle cleaning in Galveston County: amount not to exceed \$35.00/Sedan; \$50.00/Van
 3. **Killum Pest Control, Inc.** for pest control service: amount not to exceed \$9,234.00
 4. **Misty's Mystical Cleaning Services** for janitorial, floor and upholstery cleaning: amount not to exceed \$81,600.00
 5. **5 Star Auto** for vehicle maintenance services: amount not to exceed Labor - \$110.00/Hr.
- p. Consider the approval of the recommendations for the **Gulf Coast Center Board of Trustees' Officer Positions** as presented by the Board of Trustees Nominating Committee.

9. **Pending or Revised Action Items**.....Linda Bell, JD, BSN, RN

Pending or revised items are those items which were on a prior board agenda but not completely resolved or there has been a revision since approval. The items may be listed for update purposes or final action by the Board.

A. FY25 Benefit Plan Coverage: Stop Loss Update.

10. **Calendar**.....Jamie Travis, Board Chair

Date	Event	Location	Time
August 21, 2024	Board Meeting	SBCSC	6:15 PM
September 9, 2024	Board Retreat	TBA	12:00pm
September 25, 2024	Board Meeting	MCSC	6:15pm
October 23, 2024	Board Meeting	SBCSC	6:15pm
December 11, 2024	Board Meeting	MCSC	6:15pm
January 22, 2025	Board Meeting	SBCSC	6:15pm
February 26, 2025	Board Meeting	MCSC	6:15pm
March 26, 2025	Board Meeting	SBCSC	6:15pm
April 23, 2025	Board Meeting	MCSC	6:15pm
May 28, 2025	Board Meeting	SBCSC	6:15pm
June 2025 TBA	TX Council Annual Conference	TBA	
July 23, 2025	Board Meeting	MCSC	6:15pm
August 27, 2025	Board Meeting	SBCSC	6:15pm
MCSC location: 7510 FM 1765, Texas City, TX			
SBCSC location: 101 Tigner, Angleton, TX			

If you need additional assistance to effectively participate in or observe this meeting, please contact (409) 763-2373 at least 24 hours prior to the meeting so that reasonable accommodations can be made to assist you.

11. Executive Session

- *As authorized by Chapter §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during this meeting to seek legal advice from its Attorney about any matters listed on the agenda.*

12. Reconvene to Open Session

13. Adjourn

2024 Texas Homeless Network Award for Outstanding Service Provider

Congratulations Deinisha Tryals for being selected as the recipient of the statewide 2024 Texas Homeless Network (THN) Award for Outstanding Service Provider!



Deinisha Tryals

The nomination recognized her leadership in the Coordinated Entry Assessment and Prioritization redesign project, along with her role as co-chair for GCC's B-JEDI-A initiative, demonstrating commitment to equitable and effective service delivery. Her efforts were critical in engaging and training new partner agencies in the local Coordinated Entry system (the system for accessing housing assistance and navigation) from 2 to 7 participating agencies, greatly enhancing the support available to our unhoused neighbors. Deinisha and the Coordinated Entry, Supportive Housing and Outreach Teams (PSH, PATH) are making incredible impacts on our community for support and positive change. We thank you!!"

The Gulf Coast Center													
FY2024 Monthly Board Financial Review												<i>Unaudited as of 7/31/2024</i>	
Fiscal Year 2024 Unaudited Centerwide General Fund Balance Status													
Total General Fund Balance as of 08/31/2023 (Audited).....										\$ (11,444,499)			
FY2024 Year-to-Date Reported Expense and Revenue Totals (Unaudited)													
		Expenditures		<i>Operational</i>		34,898,152							
				<i>Non-Operational</i>		-							
				<i>Fund Balance</i>		-		34,898,152					
		Revenues		<i>Operational</i>		36,131,144							
				<i>Non-Operational</i>		-		36,131,144		\$ (1,232,993)			
Total General Fund Balance Year-to-Date (Unaudited).....										\$ (12,677,491)			
Board Committed Use General Funds (Fiscal Year Committed)													
		Capital Projects - Facility (FY2008-FY2011)		(200,000)									
		Capital Projects - Facility (FY2013)		(100,000)									
		Capital Projects - Facility (FY2014)		(100,000)									
		Capital Projects - Facility (FY2015)		(150,000)									
		Capital Projects - Facility (FY2024)		(500,000)		(1,050,000.00)							
		fy2008-fy2018 Expenditure				439,153.86							
		fy2020 Expenditure				-							
		fy2021 Expenditure				-							
										(610,846)			
		Capital Projects - IT (FY2003-FY2014)		(600,000)									
		Capital Projects - IT (FY2015)		(150,000)									
		Capital Projects - IT (FY2017)		(140,000)		(890,000.00)							
		fy2003-fy2018 Expenditure				744,020.18							
		fy2020 Expenditure				-							
		fy2021 Expenditure				-							
										(145,980)			
		IDD Community Service Support (FY2011-2014)		(300,000)									
		IDD Community Service Support (FY2016)		(100,000)									
		IDD Community Service Support (FY2018)		(100,000)		(500,000.00)							
		fy2005-fy2019 Expenditure				471,531.85							
		fy2020 Expenditure				-							
		fy2021 Expenditure				-							
										(28,468)			
		Connect Transit (FY2013) General Services		(422,869)		(422,869.00)							
		fy2015-fy2018 Expenditure				300,000.00							
		fy2020 Expenditure				122,869.00							
		fy2021 Expenditure				-							
										-			
		Major Facility Repairs (FY2014)		(186,940)		(186,940.00)							
		fy2014-fy2022 Expenditure				186,940.00							
		fy2023 Expenditure				-							
										-			
		Flexible Spending Supports (FY2004-2013)		(500,000)									
		Flexible Spending Supports (FY2018)		(100,000)		(600,000.00)							
		fy2005-fy2022Expenditure				517,663.44							
		fy2023 Expenditure				-							
										(82,337)			
Total General Fund Balance Year-to-Date (Unaudited)										\$ (12,677,491)			
Unrestricted Use General Fund Balance (Unaudited)										\$ (11,809,861)			

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The Gulf Coast Center												
FY2024 Monthly Fund Balance Report												
Unaudited as of 7/31/2024												
Fiscal Year 2023 Unaudited Centerwide General Fund Balance Status												
Total General Fund Balance as of 08/31/23 (Unaudited)..... \$(11,444,499)												
FY2024 Monthly Reported Expense and Revenue Totals (Unaudited)												
	September	October	November	December	January	February	March	April	May	June	July	August
Operational Expenses:	2,808,677	2,886,361	2,949,925	3,157,084	3,163,617	3,222,608	3,212,723	3,388,644	3,441,057	3,422,411	3,245,044	-
Non-Operational Expenses:	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance Expenses:	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses:	2,808,677	2,886,361	2,949,925	3,157,084	3,163,617	3,222,608	3,212,723	3,388,644	3,441,057	3,422,411	3,245,044	-
Operational Revenues:	2,817,411	3,019,553	2,989,125	3,219,042	3,202,424	3,180,132	3,281,246	3,940,766	3,581,654	3,299,257	3,600,534	-
Non-Operational Revenues:	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance Revenues:	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenues:	2,817,411	3,019,553	2,989,125	3,219,042	3,202,424	3,180,132	3,281,246	3,940,766	3,581,654	3,299,257	3,600,534	-
Net increase/decrease to Fund Balance	8,735	133,193	39,199	61,958	38,807	(42,476)	68,523	552,122	140,598	(123,155)	355,490	-
Total General Fund Balance:	(11,453,233)	(11,586,426)	(11,625,625)	(11,687,583)	(11,726,390)	(11,683,914)	(11,752,437)	(12,304,558)	(12,445,156)	(12,322,001)	(12,677,491)	(12,677,491)
Total Unrestricted Fund Balance	(11,085,603)	(11,218,795)	(11,257,995)	(11,319,953)	(11,358,759)	(11,316,283)	(11,384,806)	(11,936,928)	(12,077,525)	(11,954,571)	(11,809,861)	(11,809,861)
Total Restricted Fund Balance	(367,631)	(367,631)	(367,631)	(367,631)	(367,631)	(367,631)	(367,631)	(367,631)	(367,631)	(367,631)	(867,631)	(867,631)
Avg. Cost per day:	93,623	93,361	95,000	100,102	97,815	100,488	100,948	102,437	103,409	104,466	104,485	94,252
DAYS OF OPERATION OF TOTAL FUND BALANCE												
BALANCE	122	124	122	117	120	116	116	120	120	118	121	-
DAYS OF OPERATION OF UNRESTRICTED FUND BALANCE												
BALANCE	118	120	119	113	116	113	113	117	117	114	113	-
DAYS OF OPERATION OF RESTRICTED FUND BALANCE												
BALANCE	4	4	4	4	4	4	4	4	4	4	8	9

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MONTHLY BOARD REPORT - JULY 2024

	<u>MONTHLY</u> <u>FY2024</u> <u>BUDGET</u>	<u>MONTHLY</u> <u>FY 2024</u> <u>July</u>	<u>ANNUAL</u> <u>FY 2024</u> <u>BUDGET</u>	<u>YEAR TO DATE</u> <u>FY 2024</u> <u>July</u>	<u>YTD</u> <u>Percent</u> <u>Variance</u>	<u>YTD</u> <u>Dollar</u> <u>Variance</u>
<u>EXPENSES</u>						
Salary and Wages	\$1,388,119.89	\$1,427,562.95	\$16,657,438.97	\$15,295,542.12	91.8%	\$1,361,896.85
Fringe Benefits	\$485,592.34	\$529,666.15	\$5,827,107.67	\$5,677,260.96	97.4%	\$149,846.71
Travel	\$20,045.76	\$24,931.41	\$240,549.00	\$201,500.15	83.8%	\$39,048.85
Comsumables	\$37,883.36	\$23,404.96	\$454,601.16	\$357,571.34	78.7%	\$97,029.82
Pharmaceuticals/other	\$21,843.34	\$1,494.67	\$262,120.00	\$251,203.97	95.8%	\$10,916.03
Capital Improvements	\$0.00	\$0.00	\$0.00	\$8,398.00	00.0%	(\$8,398.00)
Furniture/Equip/Computer>\$5000	\$4,959.45	\$150,555.03	\$59,513.00	\$216,028.69	363.0%	(\$156,515.69)
Furniture/Equip/Computer<\$5000	\$29,240.21	\$15,216.17	\$350,882.53	\$185,691.29	52.9%	\$165,191.24
Facility Costs:	\$31,603.97	\$47,139.40	\$379,248.00	\$447,494.39	118.0%	(\$68,246.39)
Utilities	\$14,439.57	\$11,417.12	\$173,275.31	\$150,456.99	86.8%	\$22,818.32
Communications:	\$36,297.69	\$29,527.75	\$435,573.04	\$423,506.98	97.2%	\$12,066.06
Insurance	\$46,490.35	\$42,656.93	\$557,885.12	\$492,378.99	88.3%	\$65,506.13
Vehicle Operating	\$15,418.16	\$11,725.88	\$185,017.69	\$162,022.40	87.6%	\$22,995.29
Other Operating	\$14,489.70	\$10,351.12	\$173,876.74	\$169,842.71	97.7%	\$4,034.03
Client Support Cost	\$42,302.94	\$36,971.47	\$507,635.30	\$428,719.00	84.5%	\$78,916.30
Unallowable Costs	\$2,567.79	\$11,499.15	\$30,813.59	\$73,809.00	239.5%	(\$42,995.41)
Consultant/Professional - External	\$18,416.66	\$13,855.50	\$221,000.00	\$144,197.25	65.3%	\$76,802.75
Other Organizations - Internal	\$11,416.67	\$4,370.00	\$137,000.00	\$29,593.75	21.6%	\$107,406.25
Other Organizations - External	\$831,338.41	\$791,777.37	\$9,976,060.82	\$9,185,978.32	92.1%	\$790,082.50
Other Organizations - Non-Clinical	\$81,238.19	\$60,921.39	\$974,858.55	\$996,955.21	102.3%	(\$22,096.66)
<u>TOTAL EXPENSES:</u>	<u>\$3,133,704.45</u>	<u>\$3,245,044.42</u>	<u>\$37,604,456.49</u>	<u>\$34,898,151.51</u>	<u>92.8%</u>	<u>\$2,706,304.98</u>

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MONTHLY BOARD REPORT - JULY 2024

	<u>MONTHLY</u> <u>FY2024</u> <u>BUDGET</u>	<u>MONTHLY</u> <u>FY 2024</u> <u>July</u>	<u>ANNUAL</u> <u>FY 2024</u> <u>BUDGET</u>	<u>YEAR TO DATE</u> <u>FY 2024</u> <u>July</u>	<u>YTD</u> <u>Percent</u> <u>Variance</u>	<u>YTD</u> <u>Dollar</u> <u>Variance</u>
REVENUES						
Brazoria County:	\$22,416.66	\$25,496.51	\$269,000.00	\$249,263.11	92.7%	\$19,736.89
Galveston County:	\$88,680.00	\$87,805.96	\$1,064,160.09	\$1,034,044.95	97.2%	\$30,115.14
Local Funds:	\$49,811.17	\$78,265.88	\$597,734.00	\$769,349.15	128.7%	(\$171,615.15)
Earned Income:	\$413,726.45	\$590,851.93	\$4,964,717.73	\$4,344,234.87	87.5%	\$620,482.86
State Funds Allocated:	\$1,538,673.39	\$1,532,358.03	\$18,464,080.76	\$16,350,883.98	88.6%	\$2,113,196.78
StateFunds Grants-Cost Reimb:	\$239,491.96	\$280,482.30	\$2,873,903.54	\$3,246,572.26	113.0%	(\$372,668.72)
Federal Funds - Allocated	\$80,716.07	\$80,716.07	\$968,593.00	\$887,876.77	91.7%	\$80,716.23
Federal Funds -Grants Cost Reimb:	\$254,874.03	\$318,560.85	\$3,058,487.93	\$3,533,434.60	115.5%	(\$474,946.67)
Federal Funds - Misc.:	\$33,048.33	\$80,479.97	\$396,579.88	\$540,801.27	136.4%	(\$144,221.39)
Federal Funds -DPP:	\$100,000.02	\$163,250.02	\$1,200,000.00	\$1,289,750.04	107.5%	(\$89,750.04)
Federal Funds - CCP	\$312,266.64	\$362,266.62	\$3,747,199.63	\$3,884,933.06	103.7%	(\$137,733.43)
Total Revenue	\$3,133,704.72	\$3,600,534.14	\$37,604,456.56	\$36,131,144.06	96.1%	\$1,473,312.50
EXCESS OF REVENUE OVER EXPENSES	\$0.27	\$355,489.72	\$0.07	\$1,232,992.55	761417928.6%	(\$1,232,992.48)

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GULF COAST CENTER

"Better community healthcare promoting healthy living."

**MINUTES – Gulf Coast Center
Regular Meeting of the Board of Trustees
July 24th, 2024, at 6:15 p.m.
Mainland Community Service Center**

Join the meeting by phone (audio only):

Phone Number: +1 (646) 749-3112

Access Code: 745-266-421

1. **Call To Order:** Jamie Travis, Chair of the Board of Trustees, convened the regular meeting on Wednesday, July 24th, 2024, at 6:14 p.m.

The following Board Members were present: Galveston County Commissioner Stephen Holmes, Jamie Travis, Rick Price, Mary Lou Flynn-Dupart, and Caroline Rickaway

The following Board Member(s) were absent: Vivian Renfrow - excused, Chris Cahill, – excused, Brazoria County Sheriff Bo Stallman – excused, Galveston County Sheriff Lt. Jaime Castro - excused.

Also present: Felicia Jeffery, CEO; Linda Bell, General Counsel; Sarah Holt, CNO; and Rick Elizondo, CFO

Announcement(s):

- Appointment of the Nominating Committee members for the FY25 Board of Trustee officer elections. Jamie Travis, board Chair nominated Mary Lou Flynn-Dupart to serve as the nominating committee chair. Caroline Rickaway, Jaime Castro, and Chris Cahill were nominated to serve as members.
- Trailblazer in Suicide Care Award. Felicia Jeffery, CEO recognized Diane Manley, RYSE Suicide Prevention Specialist/VOCA Manager for being awarded the Trailblazer in Suicide Care Award for playing a pivotal role in setting new standards in suicide care within Gulf Coast Center. Jerry Freshour, Senior Director of Crisis and Justice Services added she started a Galveston County Suicide Prevention Coalition and addition to many other accolades.



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2. **Citizen's Comments:** None

3. **Program Report:** Erin Roman, Marsh & McLennan Agency, Executive Team Lead, Employee Health & Benefits, gave a high-level overview of the Center's current medical insurance plan, financial analysis and renewal, and non-medical market analysis. Erin noted there was an increase in medical claims paid through May 2024. Cost for renewal of medical plans have increased. The recommendation is: (1) No changes in employee contributions even with the significant premium increase. (2) GCC move Dental & Vision coverage from Lincoln to Guardian due to increased network. (3) GCC move Group Life and Disability coverage from Lincoln to Prudential. (4) In FY25 GCC insurance fund has to be 11% higher than FY24 which is an additional \$415,000

4. **Board Member Reports:**

a. **Texas Council of Community Centers**.....Jamie Travis Board Chair

Jamie Travis stated Texas Council's next Board Meeting and Executive Director Consortia will be August 15th through the 17th. There will be a legislative workshop the morning on Friday, August 16th.

b. **Texas Council Risk Management Fund**.....Mary Lou Flynn-Dupart TCRMF Board
Mary Lou Flynn-Dupart stated that the Risk Management Fund has another board meeting coming up. They have three open positions on the board to appoint.

5. **Operations Report**.....Felicia Jeffery, CEO

a. **Operational, Clinical, & Financial Excellence**

- Everything a board member should know/ CEO Highlights
 - Meadows Foundation Needs Assessment
Devon Stanley, CIO stated progress in our Community Needs Assessment, led by the Meadows Foundation, has been substantial. Key informant interviews with our staff and community members have yielded valuable insights into both our organization and the broader community. Our Data team continues to gather essential information, having recently provided comprehensive details on IDD services, eligibility criteria, and specific data related to GCC. Meadows has developed surveys in both English and Spanish, which will soon be completed by our staff and service recipients. Recognizing the importance of a comprehensive approach, Meadows is



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collaborating with other LIDDAs and LMHAs across Texas. Moving forward, we will maintain bi-weekly meetings, with our next update scheduled for next week.

- IDD Hackathon

Devon Stanley, CIO provided an update on the IDD Hackathon. A location has been secured. The Hackathon will take place on March 14th-15th at the University of Houston. A pre-registration link has been established as we finalize detailed plans and form a steering committee to oversee the event. The output of an ongoing Community Needs Assessment will shape the themes and problems that participants at the Hackathon will address. Over the coming months, we will develop a comprehensive registration site for the event and devise a strategic communications plan to promote it at various key events throughout the year.

- IDD Legislative Initiative

Rachel Griffitts, Secretary to the Board of Trustees reported in an effort to increase awareness of the statewide IDD Crisis a charter was signed on January 3rd 2024 for the IDD Legislative Outreach Initiative. Through a robust communications plan of multiple outreaches, the initiative hopes to educate and shed light on the needs of the IDD community and those who serve them.

- CCBHC Update

Felicia Jeffery, CEO noted documentation for the Texas Certified Community Behavioral Health Clinic is due on August 2nd. GCC has received Notice of Award for the continuation of the CCBHC IA grant.

- Beryl Disaster Update

Felicia Jeffery stated GCC worked pre-storm, during, and post-storm attending Brazoria County OEM partner calls and Galveston County OEM partner calls. In addition to attendance on OEM calls, GCC participates in daily VOAD calls. The Texas Gulf Coast Regional Voluntary Organizations Active In Disasters covers a 13 county span. Unmet needs and situational awareness are covered and include county and city emergency management as well. GCC has a leadership role as the Training and Education Chair for the VOAD. We are actively working with HHSC DBHS to implement the Crisis Counseling Program (CCP). CCP will work throughout the community including recovery centers, schools, homes, community centers and more to : Reduce stress and provide emotional support, assist survivors in

Page 14 of 27

If you need additional assistance to effectively participate in or observe this meeting, please contact (409) 763-2373 at least 24 hours prior to the meeting so that reasonable accommodations can be made to assist you.



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development of coping strategies, and connect survivors with other people and agencies who can help them in their recovery process. We can expect CCP to be a 12-15 month grant in total.

We are currently working with Brazoria County United Way to staff Recovery Resource Centers, the first of which was July 19th and 20th at Freeport Intermediate School. Both Counties are currently working on opening Disaster Recovery Centers (DRC's) in which GCC will also be staffing alongside FEMA, SBA and other recovery resources.

- 55th Gala Update

Amy McMahon, Director, Behavioral Health, Brazoria County Adult and Youth and Family Services provided an update on the 55th Anniversary Gala. We are two and a half months away from the Gala. The location and venue details have been determined. We are putting all our energy in selling tickets.

- EOU Update

Felicia Jeffery provided an update on the EOU beds. GCC has secured the funding for 10 EOU/Diversion beds at Sun Behavioral for the next year. There will also be 20 guaranteed community hospital beds. The EOU will not be ready until March 2025.

- Same Day Next Day

Felicia Jeffery noted GCC has rolled out the Same Day/Next-Day walk-in services. This walk-in service is available Monday-Friday at all clinics, and at specific times each day. Gulf Coast Center's Same Day Next Day schedule for each clinic can be found on the website.

Same-day Mental Health Assessment. New diagnostic evaluations are available on an unscheduled basis via walk-in clinics at every site. No more scheduling of intakes.

Next-day Access. Sometimes we need a contingency plan, to fit in a person in crisis, or maybe someone can't wait today but they can come back tomorrow. No more no-shows or cancellations.

No one is turned away. We welcome an individual who walks into our clinic. We ask how we can help. We listen to their story. As a team we determine the best way to



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reasonably meet this individual's needs right now. We place the individual at the center of their care and create a plan.

- **Staff Retention Incentive**

Rick Elizondo, CFO presented options to provide a one-time staff retention incentive.

- b. Clinical Operations Dashboard**

Felicia Jeffery, CEO noted we are fulfilling our mission and vision and strategic focus of access, provision and expansion of services.

6. Budget, Finance and Admin Reports.....Rick Elizondo, CFO

- a. Financial & Operational Monthly Report & YTD Summary**

Rick Elizondo, CFO presented the Operational Report for June 2024. There is a total fund balance of \$12,322,001 (YTD), maintaining \$11,954,371 in unrestricted general fund balance and showing a fund balance of 118 days of operation, with 114 unrestricted days of operation.

7. Consent Agenda.....Linda Bell, JD, BSN, RN

Consideration and Approval of Recommendations and Acceptance of Consent Agenda Items. *(Consent agenda items may be pulled from this consideration for individual action or presentation.)*

- a. Review and approval of March 27th, 2024 Board Minutes.**

On a motion by Mary Lou Flynn-Dupart, seconded by Caroline Rickaway the board approved the March 27th, 2024 Board Minutes. The motion carried with all members voting in favor. There was no public comment.

- b. Review and approval of the March, April, May and June 2024 Check Register**

On a motion by Mary Lou Flynn-Dupart, seconded by Caroline Rickaway the board approved the March, April, May and June 2024 Check Register. The motion carried with all members voting in favor. There was no public comment.



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8. Action Items..... .Linda Bell, JD BSN, RN

a. Consider approval of the FY2024 Audit Engagement Letter

On a motion by Mary Lou Flynn-Dupart, seconded by Commissioner Stephen Holmes, the board voted the approval of the FY2024 Audit Engagement Letter with EideBailly. The motion carried with all members voting in favor. There was no public comment.

b. Consider approval of the Fund Balance Resolution 2024-1 to commit \$500,000 to Capital Projects – Alvin Facility.

On a motion by Mary Lou Flynn-Dupart, seconded by Commissioner Stephen Holmes, the board voted the approval of the Fund Balance Resolution 2024-1 to commit \$500,000 to Capital Projects – Alvin Facility. The motion carried with all members voting in favor. There was no public comment.

c. Consider approval of FY 2024 Employee Retention and Recruiting Incentive.

On a motion by Mary Lou Flynn-Dupart, seconded by Caroline Rickaway, the board voted the approval of FY 2024 Employee Retention and Recruiting Incentive as presented by Rick Elizondo. The one-time incentive is \$4000 net for each employee who has been with the Center over 1 year; \$2000 net for each employee who has been with the Center for over 6 months and less than one year; \$1000 net for each employee who has been with the Center for less than 6 months; and \$500 net for each part time employee with greater than 50% time. The cost to the Center is a total of \$1,776,901.21. Discussion: In FY23, the Board approved the same retention incentive. The motion carried with all members voting in favor. There was no public comment.

d. Consider approval of the Center’s FY25 Benefit Plan Coverage.

On a motion by Mary Lou Flynn-Dupart, seconded by Commissioner Stephen Holmes, the board voted the approval of the Center’s FY25 Benefit Plan recommendations as presented by Erin Roman, Marsh & McLennan Agency. The motion carried with all members voting in favor. There was no public comment.



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e. Consider approval of the FY25 Holiday Calendar.

On a motion by Commissioner Stephen Holmes, seconded by Mary Lou Flynn-Dupart the board voted the approval of the FY25 Holiday Calendar. The motion carried with all members voting in favor. There was no public comment.

f. Consider ratification of the new agreement with The Meadows Mental Health Policy Institute for Texas the Awardee of the Comprehensive Community Needs Assessment RFP.

Term: 6 months

Amount not to exceed: \$87,000

On a motion by Mary Lou Flynn-Dupart, seconded by Commissioner Stephen Holmes, the board voted the ratification of the new agreement with The Meadows Mental Health Policy Institute for Texas the Awardee of the Comprehensive Community Needs Assessment RFP. The motion carried with all members voting in favor. There was no public comment.

g. Consider approval of Amendment #4 to the HHSC Co-occurring Psychiatric and Substance Use Disorders (COPSD) contract #HHS000663700064. This amendment adds \$480,000 for the remainder of FY24 and FY25. COPSD services emphasize integrated treatment for individuals diagnosed with both mental health and substance use disorders.

On a motion by Mary Lou Flynn-Dupart, seconded by Commissioner Stephen Holmes, the board voted the approval of Amendment #4 to the HHSC Co-occurring Psychiatric and Substance Use Disorders (COPSD) contract #HHS000663700064. The motion carried with all members voting in favor. There was no public comment.

h. Consider approval of the HHSC Multisystemic Therapy Grant #HHS001285300014. This grant provides funding for the provision of in-home therapy services for youth as well as 24/7 access to licensed therapists. Grant expiration 8/31/25 with amount not to exceed \$1,384,090.

On a motion by Mary Lou Flynn-Dupart, seconded by Commissioner Stephen Holmes, the board voted the approval of the HHSC Multisystemic Therapy Grant #HHS001285300014. The motion carried with all members voting in favor. There was no public comment.



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- i. **Consider approval of Amendment #1 to the HHSC MH Performance Contract #HHS001324500035. This amendment includes modifications to performance targets and reporting and adds additional funding for inpatient hospital capacity for the community mental health hospital, private psychiatric beds (CMHH/PBB), and crisis respite. Amount not to exceed \$13,055,230 through August 2025.**

On a motion by Mary Lou Flynn-Dupart, seconded by Caroline Rickaway, the board voted the approval of Amendment #1 to the HHSC MH Performance Contract #HHS001324500035. The motion carried with all members voting in favor. There was no public comment.

- j. **Consider approval of the HHSC Mental Health Coordinated Specialty Care Grant Program (CSC) #HHS001329300026. This program allows for the provision of psychotherapy, family education, peer support, and psychiatry services for individuals 15-30 years of age experiencing first episode psychosis. Amount not to exceed \$757,000 for FY24-25.**

On a motion by Mary Lou Flynn-Dupart, seconded by Commissioner Stephen Holmes, the board voted the approval of the HHSC Mental Health Coordinated Specialty Care Grant Program (CSC) #HHS001329300026. The motion carried with all members voting in favor. There was no public comment.

- k. **Consider approval of Amendment #2 to the HHSC Projects for Assistance in Transition from Homelessness (PATH) contract #HHS000231500012. The PATH program provides outreach and case management to persons who are homeless, or at imminent risk of becoming homeless and works to facilitate enrollment into mainstream mental health services. This amendment increases the contract by \$16,852 for FY25-26.**

On a motion by Caroline Rickaway, seconded by Mary Lou Flynn-Dupart, the board voted the approval of Amendment #2 to the HHSC Projects for Assistance in Transition from Homelessness (PATH) contract #HHS000231500012. The motion carried with all members voting in favor. There was no public comment.



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- I. Consider approval of the HHSC Disaster Crisis Counseling Grant Program #HHS001453900035. The contract describes the requirements of the Disaster Crisis Counseling Regular Services Program (RSP) and Immediate Services Program (ISP). These programs allow for the provision of counseling sessions and linkage to community resources for first responders, disaster workers, disaster survivors and their families who are residing in areas included in a State of Emergency and/or Federal Disaster Declaration.**

On a motion by Mary Lou Flynn-Dupart, seconded by Commissioner Stephen Holmes, the board voted the approval of the HHSC Disaster Crisis Counseling Grant Program #HHS001453900035. The motion carried with all members voting in favor. There was no public comment.

- m. Consider approval of the revised Personal Property including Weapons Policy. Revisions include removal of Connect Transit information and prohibiting the ability to carry in compliance with the law.**

On a motion by Caroline Rickaway, seconded by Commissioner Stephen Holmes, the board voted the approval of the revised Personal Property including Weapons Policy. The motion carried with all members voting in favor. There was no public comment.

- n. Consider approval of the purchase of two sedans from the Capital Internal Service Fund which will be leased back to the programs. Purchase to not exceed \$75,000.00**

On a motion by Mary Lou Flynn-Dupart, seconded by Commissioner Stephen Holmes, the board voted the approval of the purchase of two sedans from the Capital Internal Service Fund which will be leased back to the programs. Purchase to not exceed \$75,000.00The motion carried with all members voting in favor. There was no public comment.

- o. Consider approval of the Declaration of Surplus vehicle for disposal of vehicle #8915 a 2011 Ford Fusion, VIN #3FAHP0GA8BR268915, License Plate 111-6854 with 93,082 miles and is no longer cost effective to maintain in the fleet.**



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On a motion by Mary Lou Flynn-Dupart, seconded by Caroline Rickaway, the board voted the approval of the Declaration of Surplus vehicle for disposal of vehicle #8915 a 2011 Ford Fusion, VIN #3FAHP0GA8BR268915, License Plate 111-6854 with 93,082 miles and is no longer cost effective to maintain in the fleet. The motion carried with all members voting in favor. There was no public comment.

- p. Consider ratification of the new agreement with SSI Land Management the procurement awardee for the concrete pads for storage sheds for the Center's Alvin and Angleton clinic locations. Amount not to exceed: \$4,400.00**

On a motion by Mary Lou Flynn-Dupart, seconded by Commissioner Stephen Holmes, the board voted the ratification of the new agreement with SSI Land Management the procurement awardee for the concrete pads for storage sheds for the Center's Alvin and Angleton clinic locations. The motion carried with all members voting in favor. There was no public comment.

- q. Consider ratification of the new agreement with Cook Portable Warehouse LaMarque the procurement awardee for the 10'x12' storage shed delivery and leveling for the Center's Alvin and Angleton clinic locations. Amount not to exceed: \$8,398.00**

On a motion by Mary Lou Flynn-Dupart, seconded by Caroline Rickaway, the board voted the ratification of the new agreement with Cook Portable Warehouse LaMarque the procurement awardee for the 10'x12' storage shed delivery and leveling for the Center's Alvin and Angleton clinic locations. The motion carried with all members voting in favor. There was no public comment.

- r. Consider ratification of the New Memorandum of Understanding with Veronica Gordon for the purpose of collaborating to expand the number of personnel trained and certified in Mental Health First Aid ("MHFA") for adults and/or youth. The Center will fund the cost of the 3 Day MHFA training which is reimbursed through the grant.**

On a motion by Mary Lou Flynn-Dupart, seconded by Caroline Rickaway, the board voted the ratification of the New Memorandum of Understanding with Veronica Gordon for the purpose of collaborating to expand the number of personnel trained and certified in Mental Health First Aid ("MHFA") for adults and/or youth. The motion carried with all members voting in favor. There was no public comment.



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- s. Consider approval of the FY25 Renewal Agreement with Crystal Trahan for Mental Health First Aid trainings in Galveston and Brazoria Counties. Reimbursement rate: \$45/hr for each training (not to exceed \$360/training)**

On a motion by Mary Lou Flynn-Dupart, seconded by Caroline Rickaway, the board voted the approval of the FY25 Renewal Agreement with Crystal Trahan for Mental Health First Aid trainings in Galveston and Brazoria Counties. Reimbursement rate: \$45/hr for each training (not to exceed \$360/training) The motion carried with all members voting in favor. There was no public comment.

- t. Consider ratification of the FY24 Amendment with Sun Behavioral Houston for Private Psychiatric Beds (PPB), the purchase of 'overflow' beds for the occasion the Gulf Coast Center's designated inpatient unit is at capacity. This amendment shall increase the FY24 do not exceed amount from \$643,000.00 to \$1,143,000.00; specifically, it adds an additional \$500,000 to be utilized during the FY24 contract duration.**

On a motion by Mary Lou Flynn-Dupart, seconded by Caroline Rickaway, the board voted the ratification of the FY24 Amendment with Sun Behavioral Houston for Private Psychiatric Beds (PPB), the purchase of 'overflow' beds for the occasion the Gulf Coast Center's designated inpatient unit is at capacity. The motion carried with all members voting in favor. There was no public comment.

- u. Consider ratification of the new FY24 Agreement with Medical Behavioral Hospital of Clear Lake for Private Psychiatric Beds (PPB), the purchase of 'overflow' beds for the occasion the Gulf Coast Center's designated inpatient unit is at capacity.**

Term: July 2024 – August 31, 2024
\$100,000

Amount not to exceed:

On a motion by Mary Lou Flynn-Dupart, seconded by Caroline Rickaway, the board voted the ratification of the new FY24 Agreement with Medical Behavioral Hospital of Clear Lake for Private Psychiatric Beds (PPB), the purchase of 'overflow' beds for the occasion the Gulf Coast Center's designated inpatient unit is at capacity. The motion carried with all members voting in favor. There was no public comment.



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- v. **Consider approval of the new FY25 Agreement with Medical Behavioral Hospital of Clear Lake for 10 contracted psychiatric beds within Galveston County.**

Term: FY25

Amount not to exceed: is \$2,842,250

(\$765/bed day)

On a motion by Mary Lou Flynn-Dupart, seconded by Commissioner Stephen Holmes, the board voted the approval of the new FY25 Agreement with Medical Behavioral Hospital of Clear Lake for 10 contracted psychiatric beds within Galveston County. The motion carried with all members voting in favor. There was no public comment.

- w. **Consider ratification of the below Interlocal Agreements for a pilot program to coordinate and enhance warm handoffs of 911 calls for mental health assistance that do not involve a public safety risk. The pilot project will coordinate telehealth crisis intervention services as well as de-escalation trainings for city police officers:**

City of Alvin, Texas

City of Freeport, Texas

On a motion by Mary Lou Flynn-Dupart, seconded by Caroline Rickaway, the board voted the ratification of the below Interlocal Agreements for a pilot program to coordinate and enhance warm handoffs of 911 calls for mental health assistance that do not involve a public safety risk. The motion carried with all members voting in favor. There was no public comment.

- x. **Consider approval of the renewal FY25 YES Waiver Provider Services Network Agreement with Youth Advocate Programs. (reimbursement based on the approved network service rates).**

On a motion by Rick Price, seconded by Commissioner Stephen Holmes, the board voted the approval of the renewal FY25 YES Waiver Provider Services Network Agreement with Youth Advocate Programs. The motion carried with all members voting in favor. There was no public comment.

- y. **Consider approval of the new agreement with Consilium Staffing LLC for behavioral health clinical coverage when needed at the rates indicated.**

Psychiatry-Outpatient average hourly rate at \$255-\$285/hr

Psychiatric NP/PA average hourly rate at \$165-\$190



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On a motion by Mary Lou Flynn-Dupart, seconded by Caroline Rickaway, the board voted the approval of the new agreement with Consilium Staffing LLC for behavioral health clinical coverage when needed at the rates indicated. The motion carried with all members voting in favor. There was no public comment.

- z. Consider approval of the 40 Renewal Agreements for the FY25 IDD Non-Traditional Provider Network Agreement. Reimbursement rate of \$10/hr for base level respite; \$13/hr. for community support services; \$18.00/hr for Independent Living Skills.**

Galveston County	Brazoria County	Other County
Michael Brown	Isabel Cano	Jennifer Bertrand (Harris)
Angelina Coulter	Maria DeJulian	Ruth Burrell (Fort Bend)
Anjum Gilani	Adelina Enriquez	Martha Fuentes (Harris)
Norma Gonzales	Darla Hutchinson	Navin Gandhi (Harris)
Misty Gray	Joseph Pate	Yesenia Salmeron (Harris)
Michelle Hollins	Felicia Lee	Jennifer Vincent (Harris)
Dorothy Hughes	Kerry Marsh	Linda Walker (Harris)
Vanessa Kovacevich	Ruth "Ann" Robinson	
Ingrid Monsalvo	Vanessa Romero	
Katrina Moran	Eloisa Rodriguez	
Roylynn Nickerson	Amber Swanson	
Patricia Petteway	Michael Tupin	
Michelle Ruple	Shawn Weinkauff	
Jacell Sanchez	Hope Menard	
Claudia Saucedo		
Cynthia Scott		
Althea Thomas		
Vanessa Torres		
Deja Villarreal		

On a motion by Mary Lou Flynn-Dupart, seconded by Commissioner Stephen Holmes, the board voted the approval of the 40 Renewal Agreements for the FY25 IDD Non-Traditional Provider Network Agreement. The motion carried with all members voting in favor. There was no public comment.

- aa. Consider approval of the 35 Renewal Agreements for the FY25 IDD Provider Services Family Agreement for the Voucher Respite. Reimbursement rate: \$10-\$15/hr.**



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Galveston County	Brazoria County	Other
Heather Burdeaux	Crystal Baird	
Brooke Camarata	Allison Briggs	
Mayra Corona-Moreno	Crystal Campbell	
Kathy Cruz	Erin Diaz	
Sheila Elrod	Stacey-Ann Foster	
Kirk Franck	Nikkeka Harris	
Lisa Grubbs-Marmon	Victoria Jones	
Elizabeth Hewatt	Melinda Morehouse	
Shani Johnson	Leslie Nokelby	
Heather Jones	Diane Phillips	
Marie Lopez	Amy Reynolds	
John Nguyen	Denise Roberts	
Megan Parker	Jennifer Taylor	
Jessica Scheer	Shannon White	
Megan Turner	Wyona Wyche	
Ana Maria Vidal	Holly Blaschke	
Celeste Watkins		
Sherry Wiedenfeld		
Pamela Wyatt		

On a motion by Caroline Rickaway, seconded by Mary Lou Flynn-Dupart, the board voted the approval of the 35 Renewal Agreements for the FY25 IDD Provider Services Family Agreement for the Voucher Respite. The motion carried with all members voting in favor. There was no public comment.

bb.Consider approval of the FY24 Amendment to the identified Residential Services Network Agreements for Substance Use Services to reallocate \$175,000 of Intensive and 30,000 of Supportive SUD funds as distributed below.

Provider	TRA-Intensive	TRA-Supportive
Alcohol Drug Abuse Women’s Center	\$100,000.00	\$20,000.00
Bay Area Recovery Center	\$75,000.00	\$10,000.00

On a motion by Mary Lou Flynn-Dupart, seconded by Caroline Rickaway, the board voted the approval of the FY24 Amendment to the identified Residential Services Network Agreements for Substance Use Services to reallocate \$175,000 of Intensive and 30,000 of Supportive SUD funds as distributed below. The motion carried with all members voting in favor. There was no public comment.



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9. Pending or revised Action Items.....Linda Bell, JD,BSN, RN

Pending or revised items are those items which were on a prior board agenda but not completely resolved, or there has been a revision since approval. The items may be listed for update purposes or final action by the Board.

10. Calendar.....Jamie Travis, Board Chair

Date	Event	Location	Time
July 24, 2024	Board Meeting	MCSC	6:15 PM
August 21, 2024	Board Meeting	SBCSC	6:15 PM
September 9, 2024	Board Retreat	COM	12:00pm
September 25, 2024	Board Meeting	MCSC	6:15pm
October 23, 2024	Board Meeting	SBCSC	6:15pm
December 11, 2024	Board Meeting	MCSC	6:15pm
January 22, 2025	Board Meeting	SBCSC	6:15pm
February 26, 2025	Board Meeting	MCSC	6:15pm
March 26, 2025	Board Meeting	SBCSC	6:15pm
April 23, 2025	Board Meeting	MCSC	6:15pm
May 28, 2025	Board Meeting	SBCSC	6:15pm
June 2025 TBA	TX Council Annual Conference	TBA	
July 23, 2025	Board Meeting	MCSC	6:15pm
August 27, 2025	Board Meeting	SBCSC	6:15pm
MCSC location: 7510 FM 1765, Texas City, TX			
SBCSC location: 101 Tigner, Angleton, TX			

11. Executive Session. None.

- *As authorized by Chapter §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during this meeting to seek legal advice from its Attorney about any matters listed on the agenda.*

12. Adjourn 8:08 p.m.

There being no further business to bring before the Board of Trustees, the meeting was adjourned at 8:08 p.m.

Respectfully,

Rachel Griffitts

Rachel Griffitts
Secretary to the Board of Trustees

Approved as to Content and Form,

Jamie Travis

Jamie Travis
Board Chair