



NOTICE OF MEETING

MEMBERS OF THE BOARD OF TRUSTEES

The Gulf Coast Center Meeting of the Board of Trustees for the month of January will be held on

Wednesday, January 31st, 2024, at 6:15 p.m.,

at the Southern Brazoria County Service Center (SBCSC),
101 Tigner, Angleton TX.

Thanks,

Rachel Griffitts

Rachel M. Griffitts

Secretary to the Board of Trustees



4352 Emmett F. Lowry
Expressway
Texas City, TX 77591
409.763.2373
Toll Free: 1-800-643-0967
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www.GulfCoastCenter.org

cc: January Board of Trustees File



"Better community healthcare promoting healthy living."

1. **Call To Order**Jamie Travis, Board Chair
 - a. Announcements and Introductions
 - Texas City Gratitude Letter **(Pg. 7)**
2. **Citizens' Comments**
3. **Program Report: FY2023 Annual Financial and Compliance Audit**..... Rebekah Scott, CPA,
Audit Partner, Eide Bailly, LLP
4. **Board Member Reports**
 - a. Texas Council of Community Centers Jamie Travis, Board Chair
 - b. Texas Council Risk Management Fund.Mary Lou Flynn-Dupart, TCRMF Board Chair
5. **Operations Report:**..... Felicia Jeffery, CEO
 - a. Operational, Clinical, & Financial Excellence
 - Eleos health Inc.
 - Nave Consulting group
 - INCITE Consulting Services
 - b. Clinical Operations Dashboard
6. **Budget, Finance and Admin Reports**.....Rick Elizondo, CFO
 - a. Financial & Operational Monthly Report & YTD Summary **(Pg. 8-9)**
7. **Consent Agenda**.....Linda Bell, JD, BSN, RN
Consideration and Approval of Recommendations and Acceptance of Consent Agenda Items.
(Consent agenda items may be pulled from this consideration for individual action or presentation.)
 - a. Review and approval of September 26, 2023 Board Minutes. **(Pg. 10-23)**
 - b. Review and approval of the September, October, November and December 2023 Check Register.
8. **Action Items**.....Linda Bell, JD, BSN, RN

ADMINISTRATIVE APPROVALS:

- a. Consider approval of the FY2023 Annual Financial and Compliance Audit.
- b. Consider appointing an alternate delegate to the Texas Council Board to substitute as necessary for the delegate. An alternate can cast votes in committee meetings or the full board meeting when attending in the delegate's place.
- c. Consider approval of an increase in the Center's mileage reimbursement rate from \$0.655 cents per mile to \$0.67 cents per mile retro to January 1, 2024 for any mileage incurred on or after this date. The revised rate is consistent with the IRS allowable mileage rate for use of personal vehicle, as well as the State of Texas Comptroller's travel policy, which were revised effective January 1, 2024 \$0.67 cents per mile rate.
- d. Consider approval of the Resolution for the participation in the **Texas Smartbuy Membership Program (Pg. 24-25)**.
Cost: \$100 annually
Description: Membership gives the Center access to vendors, HUBS, CMBLs as well as meets the electronic state business daily posting requirements for procurements.
- e. Consider approval of the new agreement with **Nave Consulting Group** to provide marketing consultation services, including but not limited to, advising the Center on marketing strategies and campaigns, developing brand management strategies as well as Gala Planning/Execution, IDD Legislative Forum, IDD Legislative Strategy, IDD Needs Assessment, and GCC Brand Development.
Term: February 1, 2024 – August 31, 2024 with a 1 year automatic renewal.
Reimbursement Rate: \$83/hr.
- f. Consider approval/ratification of the new agreement with **INCITE Consulting Services** to provide content expertise and project management support for development of a comprehensive grants strategy, reviewing Gulf Coast Center's existing grant portfolio and previous grant applications, and advising on future grants decision making and workflow.
Term: January 1, 2024 – June 30, 2024
Reimbursement: not to exceed \$36,600.
- g. Consider approval of the new agreement with **TrakStar** for talent management platform software.
Term: 3 year agreement
Cost: \$17,194 (1st year); \$16,194 (2nd and 3rd year)
Description: the TrakStar Perform platform provides Performance Management: Reviews, Engagement Surveys, & Goal Tracking; Learning Management: Auto-Enrollment, Content Delivery, & Skill Development; Applicant Tracking: Hiring Reports, Collaborative Hiring, & Sourcing and Workplace Analytics: Monitor Trends, Identify Opportunities, & Take Action.
- h. Consider ratification of the new Master Service Agreement with **Eleos Health Inc.** automation platform.
Reimbursement: \$359,750 over 3 years (**Pg. 26**)

HHSC APPROVALS:

- i. Consider approval of Amendment #1 to the HHSC Mental Health First Aid (MHFA) contract #HHS001335500035. This contract allows for MHFA training to be provided to school personnel and law enforcement as a preventative measure to assist in early detection of children at risk of social-emotional disorders. The purpose of this amendment is to revise the Statement of Work

(SOW) by updating requirements and templates for annual reporting of MHFA trainings. No change in contract funding.

- j. Consider approval of Amendment #4 to the HHSC Outreach, Screening, Assessment, and Referral (OSAR) contract #HHS000782500005. This contract describes the requirements for the provision of coordinated access to substance use and other community resources. The purpose of this contract amendment is to revise the Statement of Work (SOW) by updating requirements for service delivery, staff training, and QM responsibilities for monitoring of subcontractors. No change in contract funding.

YOUTH BEHAVIORAL HEALTH SERVICES APPROVALS

- k. Consider approval of the new Memorandum of Understanding with **Angleton Independent School District** for the purpose of coordinating referrals, resources, skills training and case management services in order to assist youth at risk of placements or returning from placement who attend Angleton ISD.

- l. Consider approval of the below 3 Resolutions:
 - Office of the Governor -VOCA Grant application for GCC Crime Victims Counseling for the Fiscal Year 2025
 - Office of the Governor - Juvenile Justice grant application for GCC Juvenile Justice Intervention for Fiscal Year 2025
 - Office of the Governor – Criminal Justice grant application for GCC Criminal Justice Intervention for Fiscal Year 2025

- m. Consider approval of the new FY24 YES Waiver Provider Services Network Agreements with the five (5) below identified Providers:
 - Houston Empowering Minds Youth Services (HEMYS)
 - Citrus Medical Inc.
 - RecessAbility, Inc.
 - Compelling Therapy Services, Inc.
 - Meraki Music LLC.
 - Cornerstone Family Resource Center

Term: February 1, 2024- August 31, 2024

Reimbursement Rates:

Service	Unit	Rate
Community Living Support Services	15 min.	\$22.50 (or \$90/hr)
Specialized therapies including Recreation Therapy, Music Therapy and Art Therapy	15 min.	\$19.36 (or \$77.44/hr)
Specialized Nutritional Counseling	15 min.	\$13.82 (\$55.28/hr)
Employment Assistance	15 min.	\$4.89 (\$19.55/hr)
Family Supports	15 min.	\$4.69 (\$18.75/hr)
Non Medical Transportation		.55cents/mile
Paraprofessional Services	15 min.	\$4.61 (\$18.45/hr)
Supported Employment	15 min.	\$4.89 (\$19.55/hr)
Supportive Family Based Alternatives Family	Per day	\$69.25/day
Child Placing Agency	Per day	\$67.98/day

BEHAVIORAL HEALTH SERVICES APPROVALS

- n. Consider ratification of the FY24 revenue agreement with **Brazoria County Juvenile Justice Department** for the Center to provide substance use treatment groups, individual counseling, and monthly progress reports.
Reimbursement Rates: treatment groups at \$80/hr., individual counseling at \$60/hr.

INTELLECTUAL AND DEVELOPMENTAL DISABILITY APPROVALS

- o. Consider ratification of the new agreement with **Donna Dean** for certain consulting, technical assistance and training services in the area of Intellectual and Developmental Disability Services.
Term: December 1, 2023 thru August 31, 2024
Reimbursement Rate: \$50/hr.

- p. Consider ratification of the new collaborative agreement with **St. Vincent’s House** to fund and operate a shared case management position serving an identified caseload of individuals who are referred by St. Vincent’s House and who meet admission criteria for GCC.
Term: October 1, 2023 – August 31, 2024
Reimbursement and Funding: GCC shall reimburse St. Vincent’s House \$24,200/year. The funds for this collaboration will primarily be provided 75% by St. Vincent’s House with remaining 25% associated costs provided by GCC. St. Vincent’s House will provide \$72,600 (Base salary \$80,000 + 21% benefit burden) toward the funding of the shared position.
Note: The shared staff person shall be dedicated no less than 50% of the time working for GCC towards billable services.

- q. Consider ratification of the Facilities Use Agreement Amendment #2 with **Coastal Health and Wellness** establishing a monthly rental rate of \$3,600 from January 1, 2024 through August 31, 2024.
Description: The Center co-located with CHW paying a rental rate of \$1/month through December 31, 2023.

9. Pending or Revised Action Items.....Linda Bell, JD, BSN, RN

Pending or revised items are those items which were on a prior board agenda but not completely resolved or there has been a revision since approval. The items may be listed for update purposes or final action by the Board.

10. Calendar.....Jamie Travis, Board Chair

Date	Event	Location	Time
January 31, 2024	Board Meeting	SBCSC	6:15 PM
February 28, 2024	Board Meeting	MCSC	6:15 PM
March 27, 2024	Board Meeting	SBCSC	6:15 PM
April 24, 2024	Board Meeting	MCSC	6:15 PM
May 22, 2024	Board Meeting	SBCSC	6:15 PM
June 17-19, 2024	TX Council Annual Conference	Grand Hyatt, San Antonio	
July 24, 2024	Board Meeting	MCSC	6:15 PM
August 28, 2024	Board Meeting	SBCSC	6:15 PM
MCSC location: 7510 FM 1765, Texas City, TX			
SBCSC location: 101 Tigner, Angleton, TX			

If you need additional assistance to effectively participate in or observe this meeting, please contact (409) 763-2373 at least 24 hours prior to the meeting so that reasonable accommodations can be made to assist you.

11. Executive Session

- *As authorized by Chapter §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during this meeting to seek legal advice from its Attorney about any matters listed on the agenda.*

12. Reconvene to Open Session

13. Adjourn



Texas City
EST. 1911

Dedrick Johnson
Mayor

December 15, 2023

Deinisha Tryals – Gulf Coast Center

On behalf of the City of Texas City I am writing to express our deepest gratitude for the exceptional support and generosity your organization extended during our inaugural Homeless Navigation Day 2023.

Embarking on our first-ever event for the homeless presented both challenges and opportunities, and your unwavering support played an instrumental role in its success. Your commitment to the cause of addressing homelessness was evident, and we are truly honored to have collaborated with an organization that shares our passion for making a positive impact in our community.

As we reflect on the impact of our Homeless Navigation Day, we recognize that the foundation for this achievement was laid by organizations like yours that believe in the power of collective action. Your belief in our mission has not only provided immediate relief but has also sparked hope for future initiatives aimed at addressing the complex challenges associated with homelessness.

Looking ahead, we are excited about the prospect of continuing this journey together. Your support has set a positive precedent for our organization's endeavors, and we are eager to build upon this foundation to create even greater impact in the future.

Once again, thank you for being an integral part of our Homeless Navigation Day 2023. Texas City is a great place to live, work, and play because of people like you!

Sincerely,

Dedrick D. Johnson
City of Texas City

The Gulf Coast Center						
FY2023 Monthly Board Financial Review						<i>Unaudited as of 12/31/2023</i>
Fiscal Year 2023 Unaudited Centerwide General Fund Balance Status						
Total General Fund Balance as of 08/31/2022 (Audited).....						\$ (11,444,499)
FY2023 Year-to-Date Reported Expense and Revenue Totals (Unaudited)						
		Expenditures	<i>Operational</i>	11,802,197		
			<i>Non-Operational</i>	-		
			<i>Fund Balance</i>	-	11,802,197	
		Revenues	<i>Operational</i>	12,044,201		
			<i>Non-Operational</i>	-	12,044,201	\$ (242,004)
Total General Fund Balance Year-to-Date (Unaudited).....						\$ (11,686,503)
Board Committed Use General Funds (Fiscal Year Committed)						
	Capital Projects - Facility (FY2008-FY2011)		(200,000)			
	Capital Projects - Facility (FY2013)		(100,000)			
	Capital Projects - Facility (FY2014)		(100,000)			
	Capital Projects - Facility (FY2015)		(150,000)	(550,000.00)		
	fy2008-fy2018 Expenditure			439,153.86		
	fy2020 Expenditure			-		
	fy2021 Expenditure			-		
					(110,846)	
	Capital Projects - IT (FY2003-FY2014)		(600,000)			
	Capital Projects - IT (FY2015)		(150,000)			
	Capital Projects - IT (FY2017)		(140,000)	(890,000.00)		
	fy2003-fy2018 Expenditure			744,020.18		
	fy2020 Expenditure			-		
	fy2021 Expenditure			-		
					(145,980)	
	IDD Community Service Support (FY2011-2014)		(300,000)			
	IDD Community Service Support (FY2016)		(100,000)			
	IDD Community Service Support (FY2018)		(100,000)	(500,000.00)		
	fy2005-fy2019 Expenditure			471,531.85		
	fy2020 Expenditure			-		
	fy2021 Expenditure			-		
					(28,468)	
	Connect Transit (FY2015) LJ Urban		-	-		
	fy2016-fy2017 Expenditure			-		
	fy2018 Expenditure			-		
	Connect Transit (FY2013) General Services		(422,869)	(422,869.00)		
	fy2015-fy2018 Expenditure			300,000.00		
	fy2020 Expenditure			122,869.00		
	fy2021 Expenditure			-		
					-	
	Major Facility Repairs (FY2014)		(186,940)	(186,940.00)		
	fy2014-fy2022 Expenditure			186,940.00		
	fy2023 Expenditure			-		
					-	
	Flexible Spending Supports (FY2004-2013)		(500,000)			
	Flexible Spending Supports (FY2018)		(100,000)	(600,000.00)		
	fy2005-fy2022 Expenditure			517,663.44		
	fy2023 Expenditure					
					(82,337)	(367,631)
Total General Fund Balance Year-to-Date (Unaudited)						\$ (11,686,503)
Unrestricted Use General Fund Balance (Unaudited)						\$ (11,318,872)

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The Gulf Coast Center													
FY2024 Monthly Fund Balance Report											Unaudited as of 12/31/2023		
Fiscal Year 2023 Unaudited Centerwide General Fund Balance Status													
Total General Fund Balance as of 08/31/23 (Unaudited).....													\$ (11,444,499)
FY2024 Monthly Reported Expense and Revenue Totals (Unaudited)													
	September	October	November	December	January	February	March	April	May	June	July	August	
<i>Operational Expenses:</i>	2,808,827	2,886,361	2,949,925	3,157,084									
<i>Non-Operational Expenses:</i>													
<i>Fund Balance Expenses:</i>	-												
<i>Total Expenses:</i>	2,808,827	2,886,361	2,949,925	3,157,084	-	-	-	-	-	-	-	-	
<i>Operational Revenues:</i>	2,816,481	3,019,553	2,989,125	3,219,042									
<i>Non-Operational Revenues:</i>													
<i>Fund Balance Revenues:</i>													
<i>Total Revenues:</i>	2,816,481	3,019,553	2,989,125	3,219,042	-	-	-	-	-	-	-	-	
<i>Net increase/decrease to Fund Balance</i>	7,654	133,193	39,199	61,958	-	-	-	-	-	-	-	-	
<i>Total General Fund Balance:</i>	(11,452,153)	(11,585,345)	(11,624,545)	(11,686,503)	(11,686,503)	(11,686,503)	(11,686,503)	(11,686,503)	(11,686,503)	(11,686,503)	(11,686,503)	(11,686,503)	
<i>Total Unrestricted Fund Balance</i>	(11,084,522)	(11,217,715)	(11,256,914)	(11,318,872)								(11,318,872)	
<i>Total Restricted Fund Balance</i>	(367,631)	(367,631)	(367,631)	(367,631)	(367,631)	(367,631)	(367,631)	(367,631)	(367,631)	(367,631)	(367,631)	(367,631)	
<i>Avg. Cost per day:</i>	93,628	93,364	95,001	100,102	77,139	65,206	55,671	48,769	87,841	88,847	89,309	94,252	
	September	October	Nov	December	January	February	March	April	May	June	July	Aug	
DAYS OF OPERATION OF TOTAL FUND BALANCE	122	124	122	117	152	179	210	240	133	132	131	124	
DAYS OF OPERATION OF UNRESTRICTED FUND BALANCE	118	120	118	113	-	-	-	-	-	-	-	120	
DAYS OF OPERATION OF RESTRICTED FUND BALANCE	4	4	4	4	5	6	7	8	4	4	4	4	

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GULF COAST CENTER

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**MINUTES – Gulf Coast Center
Regular Meeting of the Board of Trustees
September 27th, 2023, at 6:15 p.m.
Mainland Community Service Center**

Join the meeting by phone (audio only):

Phone Number: +1 (646) 749-3112

Access Code: 745-266-421

1. **Call To Order:** Jamie Travis, Chair of the Board of Trustees, convened the regular meeting on Wednesday, September 27th, 2023, at 6:16 p.m.

- **Consider the approval of the recommendations for the Gulf Coast Center Board of Trustees' Officer Position as presented by the Board of Trustees Nominating Committee.**

Mary Lou Flynn-Dupart, Nominating Committee Chair, reported that the nominating committee made the following recommendation for the 2023 officers to the Board of Trustees:

Jamie Travis, Brazoria County – Chair

Rick Price, Galveston County – Vice Chair

Vivian Renfrow, Galveston County – Treasurer

Sheriff Bo Stallman, Brazoria County – Secretary

The motion coming from the committee does not require a second. All members voted in approval of the officer position recommendations.

The following Board Members were present: Galveston County Sheriff Lt. Jaime Castro, Galveston County Commissioner Stephen Holmes, Vivian Renfrow, Chris Cahill and Caroline Rickaway

The following Board Member(s) were absent: Mary Lou Flynn-Dupart- excused and Rick Price- excused

Also present: Felicia Jeffery, CEO; Linda Bell, General Counsel; Devon Stanley, CIO; and Rick Elizondo, CFO

Announcement(s):

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2. **Citizen’s Comments:** None.

3. **Program Report:** Arielle Gray, Team Lead, Co-Response teams and Justice Services provided a high-level overview of the Compassionate Access to Services & Treatment (C.O.A.S.T) Team Program.

A crisis co-response system with clinicians embedded with law enforcement overcomes the problems that you find with center only crisis response systems and law enforcement only crisis response systems.

142 Day Report- March 13, 2023-August 1, 2023 (334)

There were 84 interactions involving outreach or follow-up care by the COAST team, either by a phone call or additional visit.

There were 154 interactions resulting from a Direct Dispatch of 911.

There were 46 interactions were a result of PD or other requests for a COAST Team response.

There were 55 interactions involved the self-dispatch of the COAST Team.

There were 69 interactions involving people living unsheltered (homeless).

There were 38 interactions that resulted in a traditional law enforcement response

There were 18 individuals were taken into custody based on an Emergency Detention Order completed by the COAST Team.

There were 20 arrests for an offense on-scene.

There were 151 interactions the resulted in linkages with care, including the following highlights:

-27 people were voluntarily taken to a hospital for medical related issues.

-6 people were voluntarily taken to a psychiatric facility via the COAST Team, Galveston County SO MHMR, or a family member.

-67 people had their crisis resolved by the COAST Team on the scene.

-48) people were immediately referred to services or reconnected to care.

-3 people received medical attention that was provided on the scene.

4. **Board Member Reports:**

a. **Texas Council of Community Centers.....**Jamie Travis Board Chair

Jamie Travis stated Texas Council’s next Board Meeting and Executive Director Consortia will take place November 1st through the 4th.



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b. Texas Council Risk Management Fund.....Mary Lou Flynn-Dupart TCRMF Board
Linda Bell, General Counsel directed the Board of Trustees member’s attention to
pages 4,5,6 of the election ballot. The ballot is due on October 31, 2023.

5. Operations Report.....Felicia Jeffery, CEO

a. Operational, Clinical, & Financial Excellence

Goodman Group Corporation, Felicia Jeffery, CEO noted in July the Board of Trustees approved the contract with the Goodman Group Corporation. Gulf Coast Center is scheduled to have its first workshop with the Goodman Group Corporation. During this meeting, the Gulf Coast Center will be presenting a wish list for a new facility. Gulf Coast Center hopes to submit congressional funding for two facilities, one in Brazoria County and one in Galveston County. The Goodman Group will also look for grant opportunities and any corporation construction funding available.

b. Clinical Operations Dashboard

Felicia Jeffery, CEO presented on the clinical operations dashboard. She noted the dashboard represents Gulf Coast Center’s challenges. A challenge Gulf Coast Center had when Felicia became CEO was earned revenue. The leadership team set a goal to increase earning revenue by 10%. To achieve this goal the team created a system of accountability. Felicia was happy to report at the board report that Gulf Coast Center increased venue by 20%.

Another priority is making sure Gulf Coast Center spends down their grant funding. The team created a strategy to do that. This year we set a goal to decrease the turnover rate. We have done a great job of reducing turnover.

6. Budget, Finance and Admin Reports.....Rick Elizondo, CFO

a. Financial & Operational Monthly Report & YTD Summary

Rick Elizondo, CFO stated there are no financial reports as the Gulf Coast Center is at the end of the Fiscal year.

b. 4th Quarter Investment Report- 510,023 for the year

Rick Elizondo, CFO presented the FY2023 Quarter 4 investment report. Year to date Gulf Coast Center has earned \$510,023.24 in interest.



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7. **Consent Agenda**.....Linda Bell, JD, BSN, RN
Consideration and Approval of Recommendations and Acceptance of Consent Agenda Items. (*Consent agenda items may be pulled from this consideration for individual action or presentation.*)

a. Review and approval of September 21, 2023 Board Retreat Minutes.

On a motion by Commissioner Stephen Holmes, seconded by Caroline Rickaway the board approved the September 21st, 2023 Board Minutes. The motion carried with all members voting in favor. There was no public comment.

b. Review and approval of July 26th, 2023 Board Minutes.

On a motion by Commissioner Stephen Holmes, seconded by Caroline Rickaway the board approved the July 26th, 2023 Board Minutes. The motion carried with all members voting in favor. There was no public comment.

c. Review and approval of the July, and August 2023 Check Register

On a motion by Mary Lou Flynn-Dupart, seconded by Commissioner Stephen Holmes the board approved the August and July 2023 Check Register. The motion carried with all members voting in favor. There was no public comment.

8. **Action Items**..... .Linda Bell, JD BSN, RN

a. Consider approval of the FY23 Audit Engagement Letter.

On a motion by Caroline Rickaway, seconded by Chris Cahill, the board voted the approval of the FY23 Audit Engagement Letter. The motion carried with all members voting in favor. There was no public comment.

b. Consider approval of the FY24 Initial Budget.

On a motion by Caroline Rickaway, seconded by Chris Cahill, the board voted the approval of the FY24 Initial Budget. The motion carried with all members voting in favor. There was no public comment.



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- c. **Consider approval of the FY24-25 Texas Correctional Office on Offenders w/Medical or Mental Impairments (TCOOMMI) contract #696-TC-18-19-L044. The purpose of this contract is to provide continuity of care and intensive case management to persons on probation or parole to facilitate community integration and reduce recidivism. Amount not to exceed \$832,000.00 which is an increase of \$6,000 from previous allocation.**

On a motion by Commissioner Stephen Holmes, seconded by Jaime Castro, the board voted the approval of the FY24-25 Texas Correctional Office on Offenders w/Medical or Mental Impairments (TCOOMMI) contract #696-TC-18-19-L044. The motion carried with all members voting in favor. There was no public comment.

- d. **Consider approval of the Amendment #3 to the HHSC Co-occurring Psychiatric and Substance Use Disorders (COPSD) contract #HHS000663700064. The purpose of this contract is to provide adjunct services to clients with co-occurring psychiatric and substance use disorders emphasizing integrated treatment for dual disorders. FY24 allocation is \$10,500 which is a \$140,000 reduction from FY23.**

On a motion by Caroline Rickaway, seconded by Chris Cahill, the board voted the approval of Amendment #3 to the HHSC Co-occurring Psychiatric and Substance Use Disorders (COPSD) contract #HHS000663700064. The motion carried with all members voting in favor. There was no public comment.

- e. **Consider approval of the HHSC FY24-25 MH performance contract #HHS001324500035. The performance contract outlines the requirements for the provision of adult and youth behavioral health outpatient services, crisis services, and preadmission screening and resident review (PASRR) services. In addition, the contract provides funding for inpatient hospital beds, supportive housing services, and the veterans service program. Amount not to exceed \$29,502,792.**

On a motion by Caroline Rickaway, seconded by Chris Cahill the board voted the approval of the HHSC FY24-25 MH performance contract #HHS001324500035. The motion carried with all members voting in favor. There was no public comment.



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- f. **Consider the approval of the HHSC FY24-25 IDD performance contract #HHS001333300035. The performance contract outlines requirements for the provision of IDD authority functions to include service coordination for waiver services, community first choice (CFC), preadmission screening and resident review (PASRR), and enhanced community coordination (ECC). In addition, the contract provides funding for general revenue (GR), permanency planning (individuals enrolling in or residing in an ICF or HCS residential facility), and crisis services. Amount not to exceed \$2,194,070 which is an increase of \$38,068 from previous allocation.**

On a motion by Commissioner Stephen Holmes, seconded by Vivian Renfrow, the board voted the approval of HHSC FY24-25 IDD performance contract #HHS001333300035. The motion carried with all members voting in favor. There was no public comment.

- g. **Consider approval of the FY24-25 Quality Management Plan.**

On a motion by Caroline Rickaway, seconded by Chris Cahill, the board voted the approval of the FY24-25 Quality Management Plan. The motion carried with all members voting in favor. There was no public comment.

- h. **Consider approval of the new FY24 Master Service Agreement and scope of work with iCentrix Corp which leverages data directly from the Center's SmartCare™ HER.**

Term: FY24

Total Project Cost: \$52,000

Description: iCentrix Behavioral Health Analytics platform will provide the Center with clinical performance management analytics, role-based reports and dashboards, provide Center teams with a deeper understanding of the critical process issues reflected in their own data, etc.

On a motion by Jaime Castro, seconded by Chris Cahill, the board voted the approval of the new FY24 Master Service Agreement and scope of work with iCentrix Corp which leverages data directly from the Center's SmartCare™ HER. The motion carried with all members voting in favor. There was no public comment.



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- i. **Consider approval of the FY24 renewal agreement with the County of Galveston to fund a support staff/Mental Health Deputy position for the Galveston County Mental Health Deputies Program. Amount not to exceed: \$80,304.59. No change from FY23.**

On a motion by Vivian Renfrow, seconded by Caroline Rickaway, the board voted the approval of the FY24 renewal agreement with the County of Galveston to fund a support staff/Mental Health Deputy position for the Galveston County Mental Health Deputies Program. Amount not to exceed: \$80,304.59. No change from FY23. Jaime Castro abstained. The motion carried with all members voting in favor. There was no public comment.

- j. **Consider ratification of the renewal agreement with NorTek Medical Staffing, Inc. for psychiatric/physician services for the Center.**

Term: July 1, 2023 – June 30, 2024

Rate: \$140/hr. (no change from FY23)

Description: This agreement is specifically for Dr. Sudha Tayi's psychiatric services for mental health services.

On a motion by Caroline Rickaway, seconded by Vivian Renfrow, the board voted the ratification of the renewal agreement with NorTek Medical Staffing, Inc. for psychiatric/physician services for the Center. The motion carried with all members voting in favor. There was no public comment.

- k. **Consider the ratification of the renewal agreement with Smith and Dean, Inc. dba Dean Professional Services.**

Term: FY24

Rate: \$25/hr phlebotomist; 65% Mark-Up on Pay Rate nursing positions (no change)

Description: This agreement provides the Center's outpatient clinics with a phlebotomist 20hrs/week as well as coverage for CNA, LVN, and RN positions as needed.

On a motion by Commissioner Stephen Holmes, seconded by Jaime Castro, the board voted the ratification of the renewal agreement with Smith and Dean, Inc. dba Dean Professional Services. The motion carried with all members voting in favor. There was no public comment.



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- I. Consider ratification of the FY24 renewal agreement with A1 Best Staffing Agency which provides RN and LVN staffing needs for the Center.**

Term: August 21, 2023-August 31, 2024

Rate: LVN: \$31.29 32.12 (increase of \$0.83); RN: \$48.18 (increase of \$1.46).

On a motion by Jaime Castro, seconded by Vivian Renfrow, the board voted the ratification of the FY24 renewal agreement with A1 Best Staffing Agency which provides RN and LVN staffing needs for the Center. The motion carried with all members voting in favor. There was no public comment.

- m. Consider ratification of the renewal agreement with FasPsych, LLC. for psychiatric/physician services via telemedicine/interactive televideo communication for individuals served by the Center.**

Term: August 1, 2023 – August 31, 2024

Rate: Psychiatrist – Child/Adolescent \$235/hr.; Psychiatrist – Adult \$220/hr.;

Psychiatric APRN – All Ages \$145.00

Description: This new agreement with FasPsych is to secure prescriber(s) as necessary.

On a motion by Caroline Rickaway, seconded by Vivian Renfrow, the board voted the ratification of the renewal agreement with FasPsych, LLC. for psychiatric/physician services via telemedicine/interactive televideo communication for individuals served by the Center. The motion carried with all members voting in favor. There was no public comment.

- n. Consider ratification of the new agreement with LOCUMTENENS.COM, LLC for psychiatric/physician services via telemedicine/interactive televideo communication for individuals served by the Center.**

Term: August 1, 2023 – August 31, 2024

Description: This new agreement with LocumTenens.com is to secure prescriber(s) as necessary.

On a motion by Caroline Rickaway, seconded by Chris Cahill, the board voted the ratification of the new agreement with LOCUMTENENS.COM, LLC for psychiatric/physician services via telemedicine/interactive televideo communication for individuals served by the Center. The motion carried with all members voting in favor. There was no public comment.



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- o. Consider approval of the FY24 renewal contract with Killum Pest Control for pest control services at Gulf Coast Center facilities in both counties. Amount to not exceed: \$7,751.00 for base contract amount. No change from FY23.**

On a motion by Jaime Castro, seconded by Caroline Rickaway, the board voted the approval of the FY24 renewal contract with Killum Pest Control for pest control services at Gulf Coast Center facilities in both counties. Amount to not exceed: \$7,751.00 for base contract amount. No change from FY23. The motion carried with all members voting in favor. There was no public comment.

- p. Consider approval of the FY24 Renewal agreement with Youth Advocacy Programs Inc (YAP) for the purpose of coordinating care, referrals and resources for the provision of specific Youth Empowerment Services (YES) Waiver Services for youths.**

Amount not to Exceed: n/a

County of Service: Galveston and Brazoria

Description: The Youth Empowerment Services Waiver is a 1915(c) Medicaid program that provides intensive services delivered within a strengths-based team planning process called Wraparound. Wraparound builds on family and community support and utilizes YES services to help build a family's natural support network and connection with community. YES services are family-centered, coordinated and effective at preventing out-of-home placement and promoting lifelong independence and self-defined success.

On a motion by Caroline Rickaway, seconded by Vivian Renfrow, the board voted the approval of the FY24 Renewal agreement with Youth Advocacy Programs Inc (YAP) for the purpose of coordinating care, referrals and resources for the provision of specific Youth Empowerment Services (YES) Waiver Services for youths. The motion carried with all members voting in favor. There was no public comment.

- q. Consider the of the FY24 agreement with Brazoria County Juvenile Justice Department for the provision of MH assessments, recommendations, and coordination of services on an as needed basis. (revenue contract \$900 monthly; no change from FY23).**



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On a motion by Commissioner Stephen Holmes, seconded by Jaime Castro, the board voted the approval of the FY24 agreement with Brazoria County Juvenile Justice Department for the provision of MH assessments, recommendations, and coordination of services on an as needed basis. (revenue contract \$900 monthly; no change from FY23). The motion carried with all members voting in favor. There was no public comment.

r. Consider ratification of the FY24 IDD Provider Services Network Agreement renewals with the below identified providers:

1. The Harmony Place Community Care, LLC – to provide crisis respite, HCBC funded day hab, supported employment, supported home living, respite services as well as HHSC nursing facility specialized services. Rate unchanged from FY23.

2. Lifetime Homecare HCS, LLC - to provide crisis respite services. Amount not to exceed: \$150,000.00; \$300.00 per overnight stay. Increase of \$50/hr/overnight stay from FY23.

On a motion by Caroline Rickaway, seconded by Vivian Renfrow the board voted the ratification of the FY24 IDD Provider Services Network Agreement renewals with the Harmony Place Community Care, LLC and Lifetime Homecare HCS, LLC. The motion carried with all members voting in favor. There was no public comment.

s. Consider approval of the FY24 renewal agreements for the below Providers of substance use residential treatment services.

Description: Residential treatment services for substance use disorders provided in licensed facilities where people live for a specific period of time. Treatment includes counseling, case management, education and skills training. Intensive residential treatment provides at least 30 hours of intensive services per week. Supportive residential services are delivered at least six hours per week. Recipients stay at a licensed treatment center but are allowed to leave and seek employment or job training. Treatment includes counseling, case management, education and skills training.

On a motion by Commissioner Stephen Holmes, seconded by Jaime Castro, the board voted the approval of the FY24 renewal agreements for the below Providers of substance use residential treatment services. The motion carried with all members voting in favor. There was no public comment.



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- t. **Consider approval of the NEW FY24 IDD Non-Traditional Provider Network Agreement to be utilized for eligible providers meeting the Open Enrollment requirements for respite, in-home crisis respite, community support, Community First Choice Transportation, and/or Independent Living Skills (ILS) for nursing facilities to individuals with intellectual and developmental disabilities referred and receiving services from the Center. Reimbursement rate of \$10/hr for base level respite; \$13/hr for community support services; \$18.00/hr for Independent Living Skills. No change from FY23.**

On a motion by Vivian Renfrow, seconded by Chris Cahill, the board voted the approval of the NEW FY24 IDD Non-Traditional Provider Network Agreement to be utilized for eligible providers meeting the Open Enrollment requirements for respite, in-home crisis respite, community support, Community First Choice Transportation, and/or Independent Living Skills (ILS) for nursing facilities to individuals with intellectual and developmental disabilities referred and receiving services from the Center. The motion carried with all members voting in favor. There was no public comment.

- u. **Consider approval of the 41 Renewal Agreements for the FY24 IDD Non-Traditional Provider Network Agreement. Reimbursement rate of \$10/hr for base level respite; \$13/hr. for community support services; \$18.00/hr for Independent Living Skills.**

On a motion by Caroline Rickaway, seconded by Commissioner Stephen Holmes, the board voted the approval of the 41 Renewal Agreements for the FY24 IDD Non-Traditional Provider Network Agreement. Reimbursement rate of \$10/hr for base level respite; \$13/hr. for community support services; \$18.00/hr for Independent Living Skills. The motion carried with all members voting in favor. There was no public comment.

- v. **Consider approval of the NEW FY24 IDD Provider Services Family Agreement for the Voucher Respite Program to be utilized throughout the fiscal year. Reimbursement rate: \$10-\$15/hr. No change from FY23.**



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On a motion by Caroline Rickaway, seconded by Vivian Renfrow, the board voted the approval of the NEW FY24 IDD Provider Services Family Agreement for the Voucher Respite Program to be utilized throughout the fiscal year. Reimbursement rate: \$10-\$15/hr. No change from FY23. The motion carried with all members voting in favor. There was no public comment.

- w. Consider approval of the 31 Renewal Agreements for the FY24 IDD Provider Services Family Agreement for the Voucher Respite. Reimbursement rate: \$10-\$15/hr.**

On a motion by Caroline Rickaway, seconded by Vivian Renfrow, the board voted the approval of the 31 Renewal Agreements for the FY24 IDD Provider Services Family Agreement for the Voucher Respite. Reimbursement rate: \$10- \$15/hr. The motion carried with all members voting in favor. There was no public comment.

- x. Consider approval of the 2 FY24 Agreement with The University of Texas Medical Branch at Galveston d/b/a/ UTMB Health to provide inpatient physician/psychiatrist services at the Center's contracted inpatient hospitalization unit located within the SUN Behavioral Hospital in Houston. Designated Inpatient Unit, provide inpatient physician/psychiatric services in the Authority's contracted inpatient unit located within SUN Behavioral Houston in Houston, TX; currently designated at 10 beds, for adult individuals served or meeting the definition of priority population. Galveston County Crisis Diversion Beds Agreement provide the inpatient physician/psychiatric services in the Authority's contracted crisis diversion unit located within SUN Behavioral Hospital's campus. Amount not to exceed: \$237,900.00 (\$65.00/bed day)**

On a motion by Jaime Castro, seconded by Vivian Renfrow, the board voted the approval of the 2 FY24 Agreement with The University of Texas Medical Branch at Galveston d/b/a/ UTMB Health to provide inpatient physician/psychiatrist services at the Center's contracted inpatient hospitalization unit located within the SUN Behavioral Hospital in Houston. The motion carried with all members voting in favor. There was no public comment.



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- y. Consider approval of the below 3 FY24 Agreements with SUN Behavioral Houston for the identified provision of service indicated.

Designated Inpatient Unit, currently designated at 10 beds, for Adult individuals served or meeting the definition of priority population.

Amount not to exceed: \$2,562,000.00 (\$700/bedday)

Private Psychiatric Beds Agreement is utilized when the Center’s designated 10 bed unit is at capacity or when there is a youth admission. The Center may access PPB funding for the inpatient reimbursement.

Amount not to exceed: \$643,000.00 (\$700.00/bedday)

Galveston County Crisis Diversion Beds Agreement is a 10-bed unit designated for residents of Galveston County which is a 24/7/365 designated unit for voluntary or involuntary, short-term stabilization services to individuals experiencing a mental health and/or co-occurring mental health and substance use crisis.

Amount not to exceed: \$2,562,000.00 (\$700.00/bedday)

On a motion by Jaime Castro, seconded by Vivian Renfrow, the board voted the approval of the below 3 FY24 Agreements with SUN Behavioral Houston for the identified provision of service indicated. The motion carried with all members voting in favor. There was no public comment.

9. Pending or revised Action Items.....Linda Bell, JD,BSN, RN

Pending or revised items are those items which were on a prior board agenda but not completely resolved, or there has been a revision since approval. The items may be listed for update purposes or final action by the Board.



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10. **Calendar**.....Jamie Travis, Board Chair

Date	Event	Location	Time
<i>September 21, 2023</i>	<i>Board Retreat</i>	<i>TBA</i>	<i>12:00 – 5:00pm</i>
September 27, 2023	Board Meeting	MCSC	6:15 PM
October 25, 2023	Board Meeting	SBCSC	6:15 PM
<i>December 6th or 13th, 2023</i>	<i>Board Meeting</i>	<i>MCSC</i>	<i>6:15 PM</i>
January 24, 2024	Board Meeting	SBCSC	6:15 PM
February 28, 2024	Board Meeting	MCSC	6:15 PM
March 27, 2024	Board Meeting	SBCSC	6:15 PM
April 24, 2024	Board Meeting	MCSC	6:15 PM
May 22, 2024	Board Meeting	SBCSC	6:15 PM
June 17-19, 2024	TX Council Annual Conference	Grand Hyatt, San Antonio	
July 24, 2024	Board Meeting	MCSC	6:15 PM
August 28, 2024	Board Meeting	SBCSC	6:15 PM
MCSC location: 7510 FM 1765, Texas City, TX			
SBCSC location: 101 Tigner, Angleton, TX			

11. **Executive Session.** None.

- *As authorized by Chapter §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during this meeting to seek legal advice from its Attorney about any matters listed on the agenda.*

12. **Reconvene to Open Session.**

13. **Adjourn 7:32 p.m.**

There being no further business to bring before the Board of Trustees, the meeting was adjourned at 7:32 p.m.

Respectfully,

Rachel Griffiths

Approved as to Content and Form,

Jamie Travis

Rachel Griffiths

Secretary to the Board of Trustees

Jamie Travis

Board Vice Chair



Texas SmartBuy Membership Program

Texas SmartBuy Membership Application

Please complete this form and return it to members@cpa.texas.gov

Contact Information

*Name of Primary Contact & Title: Rick Elizondo, Chief Financial Officer	*Name of Secondary Contact & Title: Linda Bell, General Counsel
*Primary Contact Email Address: RickE@gulfcoastcenter.org	*Secondary Contact Email Address: LindaB@gulfcoastcenter.org
Shared Phone Number: 4097632373	Shared Email box:

Note: Please list TWO individuals who will receive all correspondence from CPA.
Asterisks denote mandatory fields.

Organization/Qualified Entity Information

Organization/Entity Name: Gulf Coast Center	
Address: 4444 W. Main, League City, TX 77591	
Phone number: 4097632373	Fax number: 4099782401

Superusers

Please add contact information for two individuals who will be Superusers.
Who are Superusers? (Must be set up, edited, and deactivated by Texas SmartBuy Help Desk)

- Can have a Purchaser or Non-Purchaser Role
- Can add and deactivate addresses to the entity address book
- Can edit user roles and application access
- Can add new entity users other than Superuser
- Can deactivate entity users
- Cannot change user email address (contact Texas SmartBuy Help Desk)

Note: Please list two individuals (mandatory) who will be Superusers for your organization. May differ from authorized individuals.

*Name of Superuser: (#1) Sam Tingle	*Name of Superuser: (#2) Rick Elizondo
*Email Address: SamuelT@gulfcoastcenter.org	*Email Address: RickE@gulfcoastcenter.org
*Phone Number: 2812292469	*Phone Number: 4097632373



Texas SmartBuy Membership Program

Texas SmartBuy Membership Application (concluded)

*Role: Select One for Each User	
Superuser #1	Superuser #2
<input type="radio"/> Agency View Only <ul style="list-style-type: none"> • Can view any POs created by their entity. • This access is good for users like accounts payable or others that need to view POs but aren't in a purchaser role. • These users don't typically have access to other SPD applications. 	<input type="radio"/> Agency View Only <ul style="list-style-type: none"> • Can view any POs created by their entity. • This access is good for users like accounts payable or others that need to view POs but aren't in a purchaser role. • These users don't typically have access to other SPD applications.
<input checked="" type="radio"/> Agency Purchaser <ul style="list-style-type: none"> • Can create POs. • Can view and edit any PO for their entity. • Can cancel any PO for their entity. 	<input checked="" type="radio"/> Agency Purchaser <ul style="list-style-type: none"> • Can create POs. • Can view and edit any PO for their entity. • Can cancel any PO for their entity.
Payment Details	
<p>The annual membership fee for participation in the Texas SmartBuy Membership Program is: \$100 – Fee is non-refundable.</p> <p>Check made payable to "Texas Comptroller of Public Accounts"</p> <p>Please mail check to: Texas Comptroller of Public Accounts P.O. Box 13528 Austin, TX 78711</p> <p>Please return this form with payment and all required documents with signatures.</p> <p>Note: Please allow up to two weeks for internal processing at our offices.</p> <p>Questions? Please contact our office at 512-463-3368 or members@cpa.texas.gov</p>	

ELEOS HEALTH STATEMENT OF WORK

This Statement of Work (“SOW”) is incorporated as an Exhibit to the Software and Master Services Agreement between Eleos Health (“Eleos”) and Gulf Coast Center (“Client”) and is subject to and governed by the terms and conditions defined therein. In the event that the terms and conditions contained in this SOW are different than, or conflict with, the terms and conditions contained in the Agreement, the terms and conditions contained in the SOW shall govern.

The information contained in this Statement of Work shall not be disclosed by Client and Eleos to any third party and shall not be duplicated, used or disclosed in whole or part for any purpose other than for the purpose of completing the deliverables contemplated by this SOW.

Item	Product	Approx. Start	Approx. End	Invoice Date	Invoice Amount
Implementation & Initial Rollout	Scribe	Q1 2024	Q2 2024	Upon Contract Execution	\$43,750
Activation of Full Rollout Year 1	Scribe/Replay & Outreach	Q2 2024	Q2 2025	Activation of Full Rollout	\$96,000
Year 2	Scribe/Replay & Outreach	Q2 2025	Q2 2026	Anniversary of Full Rollout	\$110,000
Year 3	Scribe/Replay & Outreach	Q2 2026	Q2 2027	Anniversary of Full Rollout	\$110,000
GRAND TOTAL:					\$359,750

Project Summary:

Eleos will deploy the modules for Customer as listed in the Order Agreement which are within the scope of Project. Eleos will utilize Application’s standard user extensibility features to configure Application for Customer’s use. Eleos and Customer will mutually define the required configurations defined below.