



# NOTICE OF MEETING

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## MEMBERS OF THE BOARD OF TRUSTEES

The Gulf Coast Center Board of Trustees  
meeting for the month of July  
will be held on Wednesday,

**July 28, 2021, at 3:00 p.m.**

Join the meeting by phone (audio only) United States:

**Phone Number: +1 (646) 749-3112**

**Access Code: 745-266-421**

Thanks,

Lisa M. Becker

Secretary to the Board of Trustees

cc: July Board of Trustees File

**THE GULF COAST CENTER**

Regular Board of Trustees Meeting  
Wednesday, July 28, 2021 at 3:00pm  
Join the meeting by phone (audio only) :  
**Phone Number: +1 (646) 749-3112**  
**Access Code: 745-266-421**



**"Better community healthcare promoting healthy living."**

1. **Call To Order** .....Jamie Travis, Board Chair
2. **Citizens' Comments**
3. **Program Report:** FY22 Benefit Plan Review presented by Todd Patch and Erin Roman, Marsh & McLennan Agency
4. **Board Member Reports**
  - a. Texas Council of Community Centers ..... Jamie Travis, Board Chair
  - b. Texas Council Risk Management Fund. ....Mary Lou Flynn-Dupart, TCRMF Board Chair
5. **Operations Report:**.....Melissa Meadows, CEO
  - a. CCBHC Application Update
  - b. 1115 Waiver Extension Update
6. **Budget, Finance and Admin Reports** .....Rick Elizondo, CFO
  - a. Financial & Operational Monthly Report & YTD Summary **(Pg.1)**
7. **Consent Agenda**.....Linda Bell, JD, BSN, RN  
**Consideration and Approval of Recommendations and Acceptance of Consent Agenda Items.**  
*(Consent agenda items may be pulled from this consideration for individual action or presentation.)*
  - a. Review and approval of June 23, 2021, Board Minutes. **(Pg.6)**
  - b. Review and approval of the June 2021 Check Register
8. **Action Items**.....Linda Bell, JD, BSN, RN
  - a. Consider the approval of the FY22 Employee Health Benefit plan coverage.
  - b. Consider approval of the FY21 Amendment #1 to the HHSC contract #HHS000865900001 for the Resilient Youth Safer Environments Project (RYSE). This amendment adds an indirect cost rate acknowledgement.
  - c. Consider the approval of an extension to the temporary use agreement with the Galveston County Transit District through October 30, 2021 for leased space at SBCSC. Temp lease amount: \$1087.50.
  - d. Consider approval of the below FY22 Renewal Agreements for Youth Behavioral Services with the below identified entities and services.
    1. Brazoria County Juvenile Justice Department for the provision of MH assessments, recommendations, and coordination on an as needed basis. (revenue contract \$900 monthly). **No change from FY21**

2. Youth Advocate Programs Inc. for coordinating referrals and resources for the provision of specific Youth Empowerment Services (YES) Waiver Services (no financial impact) **No change from FY21**
  3. SUN Behavioral Health for inpatient hospitalization and associated services for youth (\$637 per bed day up to 6 bed days only). **Change from FY21: 3% increase in rate from \$618**
  4. The Children's Center INC. for community crisis respite services to youth who have low risk of harm to self or others, and may have some functional impairment which requires direct supervision and care but does not require hospitalization. Total Amount not to exceed: \$3,000 (\$106.22/bed day) **No change from FY21**
- e. Consider approval of the below FY22 Renewal Agreements for Asset Management Department with the below identified entities and services:
1. Killum Pest Control for pest control services at Center facilities. Amount not to exceed \$13,000. **No change from FY21**
  2. Texas Ranch Maintenance, LLC. for lawn care services at Center facilities. Amount not to exceed \$40,000. **Change from FY21:** Decrease of \$9,000 due to Connect.
  3. Adventus Technologies, Inc. for janitorial services at Center facilities. Amount not to exceed \$130,000. **Change from FY21:** Decrease of \$25,000 due to Connect.
- f. Consider approval of the renewal Agreement with NAMI Gulf Coast to provide education and training to support CCBHC initiatives, support groups for persons served, families and veteran family members; and coordination of legislative forums. FY22 Amount not to exceed: \$28,000. **No change from FY21**
- g. Consider approval of the renewal Agreement with Christopher L. Baker to provide social security representation and counseling services for individuals designated by the Authority. FY22 reimbursement \$500.00 DOLLARS for each case assigned and completed through an appeal for denial of benefits if necessary. **No change from FY21**
- h. Consider approval of the NEW FY22 IDD Non-Traditional Provider Network Agreement to be utilized for eligible providers meeting the Open Enrollment requirements for respite, in-home crisis respite, community support, Community First Choice Transportation, and/or Independent Living Skills (ILS) for nursing facilities to individuals with intellectual and developmental disabilities referred and receiving services from the Center. Reimbursement rate of \$10/hr for base level respite; \$13/hr for community support services; \$18.00/hr for Independent Living Skills. **No change from FY21**
- i. Consider approval of the 26 Renewal Agreements for the FY22 IDD Non-Traditional Provider Network Agreement. Reimbursement rate of \$10/hr for base level respite; \$13/hr for community support services; \$18.00/hr for Independent Living Skills. **No change from FY21**

<b>Galveston County</b>	<b>Brazoria County</b>	<b>Other</b>
Michael Brown	Isabel Cano	Jennifer Bertrand (Harris)
Paige Encarnacion	Maria Dejulian	Ruth Burrell (Harris)
Linda Finn	Mary Jimenez	Stephen Edwards (Montgomery)
Amanda Foley	Hope Menard	Martha Fuentes (Harris)
Michelle Hollins	Cindy Morris	Navin Gandhi (Harris)
Katrina Moran	Mariam Nasr	Hyacinth Pickergill (Harris)
Patricia Petteway	Joseph Pate	Daniele Rollins (Harris)
Eleanor Pope	Vanessa Rodriguez	Jennifer Vincent (Harris)
Brianna Sanchez	Michael Tupin	
Althea Thomas		
Vanessa Torres		
Elsy Vasquez		
Deja Villarreal		

- j. Consider approval of the NEW FY22 IDD Provider Services Family Agreement for the Voucher Respite Program to be utilized throughout the fiscal year. Reimbursement rate: \$10-\$15/hr.
- k. Consider approval of the 11 Renewal Agreements for the FY22 IDD Provider Services Family Agreement for the Voucher Respite. Reimbursement rate: \$10-\$15/hr. **No change from FY21**

Galveston County	Brazoria County
Jessica Adams	Crystal Campbell
Almana Ahmad	Stacey Ann Foster
Jennifer Taylor	Jan Jiang
	Abbas Nasr
	Leslie Nokelby
	Amy Reynolds
	Jeanna Stallman
	Shannon White

- l. Consider approval renewal agreement with Driggers and Baker Family Dentistry for the provision of dental services under the Home and Community Based Services waiver program. Amount not to exceed: \$2000. **No change from FY21**
- m. Consider approval renewal agreement with Jamie Travis for the provision of Host Home/Companion Care. Amount not to exceed: \$25,254.35. **No change from FY21**

**9. Pending or Revised Action Items**.....Linda Bell, JD

*Pending or revised items are those items which were on a prior board agenda but not completely resolved or there has been a revision since approval. The items may be listed for update purposes or final action by the Board.*

**10. Calendar**.....Jamie Travis, Board Chair

Due to Covid-19 all Board meetings shall occur virtually until further notice

Date	Event	Time
July 28, 2021	Board Meeting	3:00 PM
August 25, 2021	Board Meeting	3:00 PM
September 22, 2021	Board Meeting	TBA
October 27, 2021	Board Meeting	TBA
November 17-19, 2021	Annual Texas Council Conf.	Austin
December 8, 2021	Board Meeting	TBA
January 25, 2022	Board Meeting	TBA
February 23, 2022	Board Meeting	TBA
March 23, 2022	Board Meeting	TBA
April 27, 2022	Board Meeting	TBA
May 25, 2022	Board Meeting	TBA
June 22, 2022	Board Meeting	TBA
July 27, 2022	Board Meeting	TBA
August 24, 2022	Board Meeting	TBA

**11. Executive Session**

- *As authorized by Chapter §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during this meeting to seek legal advice from its Attorney about any matters listed on the agenda.*
- *Pursuant to Texas Government Code §551.074 the Board will convene in Executive Session to discuss personnel matters related to the Chief Executive Officer position.*

**12. Reconvene to Open Session**

**13. Adjourn**

The Gulf Coast Center Fiscal Year 2021 Board Operational Budget Schedule	FY2021 Annual Budget Preliminary	FY2021 Sep-20	FY2021 Oct-20	FY2021 Nov-20	FY2021 Dec-20	FY2021 Jan-21	FY2021 Feb-21	FY2021 Mar-21	FY2021 Apr-21	FY2021 May-21	FY2021 Jun-21	FY2021 YTD Actual YTD % 6/6-8%
<b>EXPENSES - OPERATING</b>												
Salary and Wages	14,911,571	1,187,382.08	1,192,754.37	1,186,715.84	1,198,759.04	1,206,726.17	1,181,028.91	1,135,728.93	1,245,159.35	1,155,816.87	1,053,975.88	11,744,047.44 79%
Fringe Benefits	5,332,392	501,290.87	512,913.01	510,868.27	508,958.40	493,669.73	508,199.68	490,369.36	509,946.16	448,589.04	416,642.85	4,901,747.37 92%
Travel	149,275	929.41	848,784	3,452.00	4,528.37	7,560.86	3,581.72	685.32	2,342.92	4,154.24	4,078.40	39,601.08 27%
Consumable Supplies	324,104	11,589.50	31,322.68	9,351.53	15,712.06	23,591.24	12,243.16	26,655.83	14,661.28	8,967.58	10,847.73	164,942.59 51%
Pharmaceuticals/Laboratory	302,500	23,500.00	4,006.56	25,605.54	51,824.97	29,905.92	22,396.48	24,810.83	22,466.09	22,274.03	24,322.39	251,112.81 83%
Capital Outlay - Furniture/Equipment/Facilities	4,050,712	463,111.31	2,084,405	251,382.28	138,882.88	297,504.12	186,206.80	565,381.62	866,912.72	9,998.79	717,793.68	2,878,214.25 71%
Facilities - Rent/Maintenance/Utilities	1,122,117	102,272.07	89,214.06	108,581.15	111,623.10	111,623.10	97,102.45	108,341.59	107,590.07	94,683.43	102,721.75	1,033,992.41 92%
Other Operating Expenses	2,132,951	154,483.00	305,954.32	230,480.99	234,173.63	263,183.25	242,928.57	243,084.66	264,394.24	169,027.29	145,510.06	2,253,219.91 106%
Client Support Costs	468,347	51,486.06	30,118.63	30,353.10	30,353.10	27,285.85	27,404.78	32,224.93	34,848.78	26,605.65	33,059.60	329,394.72 70%
Consultant/Professional Providers	6,253,636	468,865.39	620,779.44	582,710.54	582,007.33	630,951.92	620,296.25	736,909.14	683,459.74	652,789.70	563,712.09	6,142,478.94 91%
<b>TOTAL EXPENSE</b>	<b>\$ 35,547,605</b>	<b>\$ 2,348,109.69</b>	<b>\$ 2,819,634.96</b>	<b>\$ 2,713,257.24</b>	<b>\$ 2,883,314.54</b>	<b>\$ 3,091,640.80</b>	<b>\$ 2,801,388.80</b>	<b>\$ 3,364,192.21</b>	<b>\$ 3,751,781.35</b>	<b>\$ 2,592,906.60</b>	<b>\$ 3,072,665.33</b>	<b>\$ 29,738,711.52 84%</b>
<b>REVENUES - OPERATING</b>												
Local Funds	985,733	80,296.97	82,514.82	83,000.51	83,466.38	77,718.42	80,212.98	89,494.63	77,535.45	83,612.24	85,076.10	822,928.50 83%
County Funds	551,672	51,556.67	37,167.56	47,261.31	41,722.99	33,490.54	19,858.45	58,244.74	57,823.35	33,202.43	34,267.42	414,595.46 75%
Patient Fees Insurance/Reimbursement	303,825	11,812.44	8,836.15	17,825.18	11,389.12	14,703.15	82,999.18	129,203.73	953,859.38	352,252.66	316,223.49	1,899,094.48 625%
Miscellaneous Local Income	1,841,230	143,666.08	128,508.53	148,087.00	136,578.49	125,972.11	183,070.61	276,943.10	1,089,218.18	469,067.33	435,567.01	3,136,618.44
Enacted/Grant Income	756,285	101,165.94	43,386.03	40,176.96	40,610.55	68,526.45	48,000.00	45,607.28	51,972.43	48,689.66	42,217.41	530,152.71 70%
HDD - Transitional/Permanent Housing	1,221,638	95,750.97	104,534.31	97,179.61	87,178.73	106,803.03	75,757.31	149,399.85	175,057.89	186,395.03	185,698.50	1,263,755.03 103%
Recovery - Fee for Services / Grants	2,993,600	210,743.49	194,940.00	161,184.55	183,173.76	182,764.63	113,548.86	178,074.96	185,424.32	166,086.32	165,130.72	1,741,071.61 73%
Title XIX - Medicaid	7,536,818	367,063.23	607,482.47	424,053.23	447,105.74	889,227.55	635,074.78	1,051,885.50	570,407.84	3,782.99	510,984.28	7,507,065.61 76%
Transportation - Federal/State	3,452,072	380,146.07	345,504.88	380,146.07	365,273.09	434,442.36	423,667.87	442,196.21	462,108.77	322,946.81	432,504.06	4,036,757.99 113%
Medicaid 1115 Waiver/Misc Federal	1,611,115	79,669.33	84,390.24	81,766.03	81,576.68	83,539.49	82,188.44	81,071.05	71,082.55	84,984.26	47,825.55	778,094.32 48%
Other State/Federal Funds/MAC	17,091,528	1,199,896.34	1,414,879.12	1,169,633.47	1,467,313.23	1,765,403.51	1,378,237.26	1,948,234.88	1,516,053.80	812,885.07	1,384,360.62	14,056,897.27
Performance Contract DSHS & DADS	7,708,801	659,302.02	659,302.02	659,302.02	659,302.02	659,302.02	659,302.02	659,302.02	659,302.02	659,302.02	659,302.01	6,593,020.19 86%
General Revenue - MH (Adult & Child & Youth) - 10%	4,082,246	340,187.16	340,187.16	344,495.16	345,131.16	340,187.16	340,187.16	353,165.16	345,131.16	340,187.16	340,187.16	3,429,045.60 84%
General Revenue - NCM (Adult & Child)	1,125,427	65,671.04	65,671.04	65,671.04	65,671.04	65,671.04	65,671.04	65,671.04	65,671.01	65,671.01	65,671.04	656,710.34 58%
General Revenue - Crisis Services - 10%	2,265,489	166,884.73	167,253.15	199,976.33	167,696.76	189,210.86	167,566.07	182,188.25	182,159.17	198,971.17	201,317.16	1,823,173.65 80%
General Revenue/Permanency Plan - IDD	1,432,897	86,054.31	95,882.65	138,791.52	124,709.54	120,510.49	117,898.07	145,173.97	119,155.40	134,490.46	134,490.46	1,201,579.65 84%
Federal Block - MH (Adult & Child) and Crisis	1,664,854	1,318,099.26	1,328,206.52	1,408,185.75	1,362,516.52	1,374,881.57	1,350,624.36	1,405,500.44	1,371,176.92	1,383,286.67	1,400,967.53	13,703,529.43
<b>TOTAL REVENUES</b>	<b>\$ 35,547,612</b>	<b>\$ 2,661,661.68</b>	<b>\$ 2,871,683.67</b>	<b>\$ 2,725,906.22</b>	<b>\$ 2,966,402.24</b>	<b>\$ 3,266,197.19</b>	<b>\$ 2,911,932.23</b>	<b>\$ 3,630,678.39</b>	<b>\$ 3,976,448.90</b>	<b>\$ 2,665,239.16</b>	<b>\$ 3,220,895.46</b>	<b>\$ 30,897,051.14 87%</b>
<b>SUBTOTAL OPERATING (Rev-Exp)</b>	<b>7</b>	<b>\$ 113,551.99</b>	<b>\$ 52,048.71</b>	<b>\$ 12,648.98</b>	<b>\$ 83,267.70</b>	<b>\$ 174,556.39</b>	<b>\$ 10,543.43</b>	<b>\$ 266,486.18</b>	<b>\$ 224,667.55</b>	<b>\$ 72,332.56</b>	<b>\$ 148,230.13</b>	<b>\$ 1,158,333.62</b>
<b>FUND BALANCE EXPENDITURES (NOT Inc. above)</b>												
Flexible Spending												
Flexible Spending - MH Adult	-	-	-	-	-	-	-	-	-	-	-	-
Flexible Spending - IDD Services	-	-	-	-	-	-	-	-	-	-	-	-
All Center Staff Recognition	-	-	-	-	-	-	-	-	-	-	-	-
IDD Services - Community Support	-	-	-	-	-	-	-	-	-	-	-	-
Connect Transit	-	-	-	-	-	-	-	-	-	-	-	-
Connect Transit - Biocounty County	-	-	-	-	-	-	-	-	-	-	-	-
Asset Management - Special Facility Projects	-	-	-	-	-	-	-	-	-	-	-	-
Capital Projects - MIS Services	-	-	-	-	-	-	-	-	-	-	-	-
Capital Projects - Major Facility Equipment	-	-	-	-	-	-	-	-	-	-	-	-
<b>SUBTOTAL FUND BALANCE EXPENSE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>VARIANCE (REV-EXP) -</b>		<b>\$ 113,551.99</b>	<b>\$ 52,048.71</b>	<b>\$ 12,648.98</b>	<b>\$ 83,267.70</b>	<b>\$ 174,556.39</b>	<b>\$ 10,543.43</b>	<b>\$ 266,486.18</b>	<b>\$ 224,667.55</b>	<b>\$ 72,332.56</b>	<b>\$ 148,230.13</b>	<b>\$ 1,158,333.62</b>
									<b>#REF!</b>			<b>#REF!</b>

**The Gulf Coast Center**

**FY2021 Monthly Board Financial Review**

Unaudited as of 6/30/2021

**Fiscal Year 2021 Unaudited Centerwide General Fund Balance Status**

**Total General Fund Balance as of 08/31/2020 (Audited)..... \$ (6,893,859)**

**FY2021 Year-to-Date Reported Expense and Revenue Totals (Unaudited)**

Expenditures	<i>Operational</i>	29,738,712		
	<i>Non-Operational</i>	-		
	<i>Fund Balance</i>	-	29,738,712	
Revenues	<i>Operational</i>	30,897,045		
	<i>Non-Operational</i>	-	30,897,045	<b>\$ 1,158,334</b>

**Total General Fund Balance Year-to-Date (Unaudited)..... \$ (8,052,193)**

**Board Committed Use General Funds (Fiscal Year Committed)**

Capital Projects - Facility (FY2008-FY2011)	(200,000)			
Capital Projects - Facility (FY2013)	(100,000)			
Capital Projects - Facility (FY2014)	(100,000)			
Capital Projects - Facility (FY2015)	(150,000)	(550,000.00)		
fy2008-fy2018 Expenditure		439,153.86		
fy2020 Expenditure		-		
fy2021 Expenditure		-		
			(110,846)	<b>(110,846.14)</b>
Capital Projects - IT (FY2003-FY2014)	(600,000)			
Capital Projects - IT (FY2015)	(150,000)			
Capital Projects - IT (FY2017)	(140,000)	(890,000.00)		
fy2003-fy2018 Expenditure		744,020.18		
fy2020 Expenditure		-		
fy2021 Expenditure		-		
			(145,980)	<b>(145,979.82)</b>
IDD Community Service Support (FY2011-2014)	(300,000)			
IDD Community Service Support (FY2016)	(100,000)			
IDD Community Service Support (FY2018)	(100,000)	(500,000.00)		
fy2005-fy2019 Expenditure		471,531.85		
fy2020 Expenditure		-		
fy2021 Expenditure		-		
			(28,468)	<b>(28,468.15)</b>
Connect Transit (FY2015) LJ Urban	(320,000)	(320,000.00)		
fy2016-fy2017 Expenditure		-		
fy2018 Expenditure		-	(320,000)	<b>(320,000.00)</b>
Connect Transit (FY2013) General Services	(422,869)	(422,869.00)		
fy2015-fy2018 Expenditure		300,000.00		
fy2020 Expenditure		122,869.00		
fy2021 Expenditure		-		
			-	<b>-</b>
Major Facility Repairs (FY2014)	(186,940)	(186,940.00)		
fy2014-fy2018 Expenditure		186,940.00		
fy2020 Expenditure		-		
fy2021 Expenditure		-		
			-	<b>-</b>
Flexible Spending Supports (FY2004-2013)	(500,000)			
Flexible Spending Supports (FY2018)	(100,000)	(600,000.00)		
fy2005-fy2019 Expenditure		517,663.44		
fy2020 Expenditure		-		
fy2021 Expenditure		-		
			(82,337)	<b>(687,631)</b>

**Total General Fund Balance Year-to-Date (Unaudited)..... \$ (8,052,193)**

**Unrestricted Use General Fund Balance (Unaudited)..... \$ (7,364,562)**

s/b -0- (687,630.67)

The Gulf Coast Center

FY2021 Monthly Fund Balance Report

*Unaudited as of 6/30/2021*

**Fiscal Year 2021 Unaudited Centerwide General Fund Balance Status**

Total General Fund Balance as of 08/31/20 (Unaudited)..... \$(6,893,859)

**FY2021 Monthly Reported Expense and Revenue Totals (Unaudited)**

	September	October	November	December	January	February	March	April	May	June
<i>Operational Expenses:</i>	2,548,110	2,819,635	2,713,257	2,883,135	3,091,641	2,901,389	3,364,192	3,751,781	2,592,907	3,072,665
<i>Non-Operational Expenses:</i>				(111,000.00)	(115,857.00)		(540,112.35)	(835,385.63)		(694,788)
<i>Fund Balance Expenses:</i>	-	-	-	-	-	-	-	-	-	-
<i>Total Expenses:</i>	2,548,110	2,819,635	2,713,257	2,772,135	2,975,784	2,901,389	2,824,080	2,916,396	2,592,907	2,377,877
<i>Operational Revenues:</i>	2,661,662	2,871,684	2,725,906	2,966,402	3,266,197	2,911,932	3,630,678	3,976,449	2,665,239	3,220,895
<i>Non-Operational Revenues:</i>				(111,000.00)	(115,857.00)		(540,112.35)	(835,385.63)		(694,788.10)
<i>Fund Balance Revenues:</i>										
<i>Total Revenues:</i>	2,661,662	2,871,684	2,725,906	2,855,402	3,150,340	2,911,932	3,090,566	3,141,063	2,665,239	2,526,107
<i>Net Increase/Decrease to Fund Balance</i>	113,552	52,049	12,649	83,268	174,556	10,543	266,486	224,668	72,333	148,230
<i>Total General Fund Balance:</i>	(7,007,411)	(7,059,460)	(7,072,109)	(7,155,376)	(7,329,933)	(7,340,476)	(7,606,962)	(7,831,630)	(7,903,963)	(8,052,193)
<i>Total Unrestricted Fund Balance</i>	(6,447,477)	(6,501,091)	(6,613,740)	(6,597,008)	(6,724,887)	(6,735,430)	(7,048,506)	(7,143,999)	(7,216,332)	(7,364,562)
<i>Total Restricted Fund Balance</i>	(559,934)	(558,368)	(458,368)	(558,368)	(605,046)	(605,046)	(687,631)	(687,631)	(687,631)	(687,631)
<i>Avg. Cost per day:</i>	84,937	87,996	88,802	88,960	90,385	91,925	91,805	92,472	91,473	90,268
<b>DAYS OF OPERATION OF TOTAL FUND BALANCE</b>	83	80	80	80	81	80	83	85	86	89
<b>DAYS OF OPERATION OF UNRESTRICTED FUND BALANCE</b>	76	74	74	74	74	73	77	77	79	82



# ISF - HEALTH

June 2021

	<u>MONTHLY</u> <u>FY2021</u> <u>BUDGET</u>	<u>MONTHLY</u> <u>FY 2021</u> <u>June</u>	<u>ANNUAL</u> <u>FY 2021</u> <u>BUDGET</u>	<u>YEAR TO DATE</u> <u>FY 2021</u> <u>June</u>	<u>YTD</u> <u>Percent</u> <u>Variance</u>	<u>YTD</u> <u>Dollar</u> <u>Variance</u>
<b>REVENUES:</b>						
Employer Contributions:	\$0.00	\$220,101.44	\$0.00	\$2,627,306.72	0	(\$2,627,306.72)
Employee Contributions:	\$0.00	\$25,762.50	\$0.00	\$293,270.86	0	(\$293,270.86)
<b>Total Revenue:</b>	<b>\$0.00</b>	<b>\$245,863.94</b>	<b>\$0.00</b>	<b>\$2,920,577.58</b>	<b>0</b>	<b>(\$2,920,577.58)</b>
<b>EXPENSES:</b>						
Medical Claims:	\$0.00	\$259,734.80	\$0.00	\$2,392,547.44	0	(\$2,392,547.44)
Pharmaceutical Claims:	\$0.00	\$48,529.18	\$0.00	\$348,413.85	0	(\$348,413.85)
Stop-Loss Premiums:	\$0.00	\$42,789.62	\$0.00	\$503,955.47	0	(\$503,955.47)
Administration Fees:	\$0.00	\$10,447.29	\$0.00	\$113,204.59	0	(\$113,204.59)
<b>TOTAL EXPENSES:</b>	<b>\$0.00</b>	<b>\$361,500.89</b>	<b>\$0.00</b>	<b>\$3,358,121.35</b>	<b>0</b>	<b>(\$3,358,121.35)</b>
<b>EXCESS OF REVENUES OVER EXPENSES</b>	<b>\$0.00</b>	<b>(\$115,636.95)</b>	<b>\$0.00</b>	<b>(\$437,543.77)</b>	<b>0</b>	<b>\$437,543.77</b>

**THE GULF COAST CENTER**  
**QUARTERLY INVESTMENT REPORT**

FY2021  
 Quarter 3

Reporting Period: March 2021 to May 2021

This report was prepared in compliance with generally accepted accounting principals, The Gulf Coast Center's investment policy and the Public Funds Investment Act.

**INVESTMENT SUMMARY - Texas Local Government Investment Pool**

Month	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Ending Balance	Average Daily Interest Rate
March 2021	\$9,423,485.03	\$2,000,000.00	\$1,000,000.00	\$147.40	\$10,423,632.43	0.020%
April 2021	\$10,423,632.43	\$0.00	\$1,800,000.00	\$103.47	\$8,623,735.90	0.014%
May 2021	\$8,623,735.90		\$1,600,000.00	\$70.92	\$7,023,806.82	0.010%
<b>Quarterly Total</b>			<b>\$2,000,000.00</b>	<b>\$321.79</b>		
<b>Year to Date Total</b>				<b>\$4,953.44</b>		

**PORTFOLIO SUMMARY - Texas Local Government Investment Pool**

Month	Beginning Market Value	Share Price	Shares Owned	Ending Market Value
March 2021	\$9,423,485.03	\$1.00	\$10,423,632.43	\$10,423,632.43
April 2021	\$10,423,632.43	\$1.00	\$8,623,735.90	\$8,623,735.90
May 2021	\$8,623,735.90	\$1.00	\$7,023,806.82	\$7,023,806.82

*Rick Fizonado*  
 Investment Officer

*Rick Fizonado*

Alternate Investment Officer



# GULF COAST CENTER

"Better community healthcare promoting healthy living."

## MINUTES - Gulf Coast Center Regular Board of Trustees Meeting June 23, 2021, at 3 p.m.

Join the meeting by phone (audio only) :

**Phone Number: +1 (646) 749-3112**

**Access Code: 745-266-421**

- 1) **Call To Order**– Jamie Travis, Chair of the Board of Trustees, convened the regular meeting on Wednesday, June 23, 2021, at 3:02 p.m.

**The following Board Members were present:** Jamie Travis, Mary Lou Flynn-DuPart, Rick Price, Wayne Mallia, Caroline Rickaway, and Jaime Castro.

**The following Board Members were absent:** Lori Rickert, Excused, and Vivian Renfrow, Excused, and Stephen D. Holmes, Excused.

**Also, present:** Melissa Meadows, CEO - Gulf Coast Center, Todd Patch and Erin Roman- Marsh & McLennan Agency, and several Center staff.

**Announcements:** Melissa Meadows, CEO introduced two new staff members; Shawna Sainnoval, as our new Chief Operations Officer, and Lisa Becker, our new Secretary to the Board of Trustees and Executive Assistant.

- 2) **Citizens' Comments:** None

- 3) **Program Report:** Todd Patch and Erin Roman of Marsh & McLennan Agency (MMA) provided a presentation highlighting their FY21 Benefit Plan Review as well as challenges for FY22 renewal. MMA will present an alternate plan with a three-tier plan, with larger cost differential between plans, along with a new funding strategy at the next board meeting on July 28, 2021.

- 4) **Board Member Reports:**

- a. Texas Council of Community Centers: No report at this meeting.
- b. Texas Council Risk Management Fund: No report at this meeting.

5. **Operations Report:**

- a. **CCBHC Application Update:** Melissa Meadows, CEO, reported that Gulf Coast Center received supportive feedback and score of 83 from HHSC on the initial application to become Certified as a Community Behavior Health Clinic. The next step in the process was discussed to include minor edits to the initial submission, and completion of interviews of staff who have been participating in the CCBHC Academy in preparation.
- b. **3<sup>rd</sup> Qtr. FY21 Board Report:** Melissa Meadows, CEO, provided a status update by reviewing each section of the report highlighting areas of change from the previous quarter.

- c. **COVID 19 update & Reopening the Center:** Sarah Holt, CNO, provided a status update on the remaining routine services to return to in-person mode of delivery as of July 1, 2021. Summary of efforts, precautions to remain in place, and support for patients, staff, and community were discussed.

## 6. Budget, Finance and Admin Reports:

- a. **Financial & Operational Monthly Report & YTD Summary:** Rick Elizondo, CFO, reports a healthy financial position for the month of May at a surplus of over \$72,000 and YTD at \$1 million. Elizondo explained that because of this and the reallocation of FY21 1115 Waiver Project funding to the FY22 funds, the previously approved budget to extend 3% raises across the board may now be implemented starting in June.
- b. **Galveston County Transit District/Connect Transition Update:** Rick Elizondo, CFO, provided a status update on GCTC/Connect Transit, announcing that they have fully transitioned from the Center and their Lake Jackson Facility is 90% complete.

## 7. Consent Agenda:

### **Consideration and Approval of Recommendations and Acceptance of Consent Agenda Items.**

*(Consent agenda items may be pulled from this consideration for individual action or presentation.)*

- c. **Review and approval of April 28, 2021, Board Minutes:**

On motion by Mary Lou Flynn-DuPart, seconded by Caroline Rickaway, the board voted the approval of the April 28, 2021, Board Minutes. The motion carried with all members voting in favor. There was no public comment.

- d. **Review and approval of April 2021 Check Register:**

On motion by Mary Lou Flynn-DuPart, seconded by Caroline Rickaway, the board voted the approval of the April 2021 check register. The motion carried with all members voting in favor. There was no public comment.

- e. **Review and approval of the May 2021 Check Register:**

On motion by Mary Lou Flynn- Dupart, seconded by Caroline Rickaway, the board voted the approval of the May 2021 check register. The motion carried with all members voting in favor. There was no public comment.

## 8. Action Items:

- n. **Consider the approval of the FY22 Employee Health Benefit plan coverage:** Deferred until the next board meeting, on July28, 2021.
- o. **Consider the approval of the EideBailly engagement letter for the FY 2021 Financial and Compliance Audit:**  
On motion by Mary Lou Flynn- Dupart, seconded by Rick Price, the board voted the approval of the EideBailly engagement letter for the FY 2021 Financial and Compliance Audit. The motion carried with all members voting in favor. There was no public comment.
- p. **Consider the approval of the implementation of Across the Board raises for 6/1/2021 that was approved in the initial FY 2021 budget:**

On motion by Mary Lou Flynn- Dupart, seconded by Caroline Rickaway, the board voted the approval of the implementation of Across the Board raises for 6/1/2021 that was previously approved in the initial FY 2021 budget. The motion carried with all members voting in favor. There was no public comment.

- q. Consider approval of the FY21 Amendment #2 to the HHSC MH performance contract #HHS000522700001. This amendment adds \$149,920 in block grant funds, a part-time Veteran Peer Coordinator, as well as several changes to the Performance Contract Notebook:**  
On motion by Caroline Rickaway, seconded by Mary Lou Flynn- Dupart, the board voted the approval of the FY21 Amendment #2 to the HHSC MH performance contract #HHS000522700001. This amendment adds \$149,920 in block grant funds, a part-time Veteran Peer Coordinator, as well as several changes to the Performance Contract Notebook. The motion carried with all members voting in favor. There was no public comment.
- r. Consider ratification/approval of the new Memorandum of Understanding with XFERALL, LLC. for participation in the Pilot Project - XFERALL Patient Transfer Service, a mobile application intended to be used for interfacility transfers for both acute care, and behavioral health patient information. Term: May 3, 2021 – December 31, 2021; No cost:**  
On motion by Mary Lou Flynn- Dupart, seconded by Caroline Rickaway, the board voted the approval of the ratification/approval of the new Memorandum of Understanding with XFERALL, LLC. for participation in the Pilot Project - XFERALL Patient Transfer Service, a mobile application intended to be used for interfacility transfers for both acute care, and behavioral health patient information. Term: May 3, 2021 – December 31, 2021; No cost. The motion carried with all members voting in favor. There was no public comment.
- s. Consider approval to declare Vehicle #7031 surplus and authorize disposal. This vehicle is a 210 Ford F-150 with 236,432 miles requiring a new engine thus it is no longer cost effective to maintain in fleet:**  
On motion by Rick Price, seconded by Caroline Rickaway, the board voted the approval to declare Vehicle #7031 surplus and authorize disposal. The motion carried with all members voting in favor. There was no public comment.
- t. Consider approval of the Resolution wherein the Gulf Coast Center’s Board of Trustees approves the submission and receipt of the grant for the Santa Fe Community Response Team through the Office of the Governor:**  
On motion by Mary Lou Flynn- Dupart, seconded by Caroline Rickaway, the board voted the approval of the Resolution wherein the Gulf Coast Center’s Board of Trustees approves the submission and receipt of the grant for the Santa Fe Community Response Team through the Office of the Governor. The motion carried with all members voting in favor. There was no public comment.
- u. Consider approval of the recommended new agreement with JB’s Custom Carpentry the recommended bidder from RFB for a flooring installation contractor for the Mackey Building:**  
On motion by Rick Price, seconded by Caroline Rickaway, the board voted to the approval of new agreement with JB’s Custom Carpentry the recommended bidder from RFB for a flooring installation contractor for the Mackey Building. The motion carried with all members voting in favor. There was no public comment.

**9. Pending or Revised Action Items: NONE**

*Pending or revised items are those items which were on a prior board agenda but not completely resolved or there has been a revision since approval. The items may be listed for update purposes or final action by the Board.*

**10. Calendar.....Jamie Travis, Board Chair**

Due to Covid-19 all Board meetings shall occur virtually until further notice

<b>Date</b>	<b>Event</b>	<b>Time</b>
July 28, 2021	Board Meeting	3:00 PM
August 25, 2021	Board Meeting	TBA
September 22, 2021	Board Meeting	TBA
October 27, 2021	Board Meeting	TBA
November 17-19	Annual Texas Council Conf.	TBA
December 8, 2021	Board Meeting	TBA
January 26, 2022	Board Meeting	TBA
February 23, 2022	Board Meeting	TBA

**11. Executive Session: NONE**

*As authorized by Chapter §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during this meeting to seek legal advice from its Attorney about any matters listed on the agenda.*

**12. Adjourn:**

There being no further business to bring before the Board of Trustees, the meeting was adjourned at 4:06 p.m.