



NOTICE OF MEETING

MEMBERS OF THE BOARD OF TRUSTEES

The Gulf Coast Center Meeting of the Board of Trustees for the month of July will be held on

Wednesday, July 27th, 2022, at 6:15 p.m.,

at the Southern Brazoria County Service Center (SBCSC),
101 Tigner, Angleton.

Thanks,

Lisa M. Becker
Secretary to the Board of Trustees



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cc: July Board of Trustees File

THE GULF COAST CENTER

Regular Board of Trustees Meeting
Southern Brazoria Community Service Center
101 Tigner, Angleton, TX 77515
Wednesday, July 25, 2022
6:15 pm



"Better community healthcare promoting healthy living."

1. **Call To Order** Jamie Travis, Board Chair
 - a. Announcements and Introductions
2. **Citizens' Comments**
3. **Program Report:** FY23 Benefit Plan Review presented by Todd Patch and Erin Roman, Marsh & McLennan Agency
4. **Board Member Reports**
 - a. Texas Council of Community Centers Jamie Travis, Board Chair
 - b. Texas Council Risk Management Fund. Mary Lou Flynn-Dupart, TCRMF Board Chair
5. **Operations Report:** Felicia Jeffery, CEO
 - a. Operational, Clinical, & Financial Excellence
 - b. Employee benefit plan suggested changes
 - c. Gulf Coast Center Highlights **(Pg.5)**
6. **Budget, Finance, and Admin Reports** Rick Elizondo, CFO
 - a. Financial & Operational Monthly Report & YTD Summary **(Pg. 6)**
7. **Consent Agenda**..... Linda Bell, JD, BSN, RN **Consideration and Approval of Recommendations and Acceptance of Consent Agenda Items.** (*Consent agenda items may be pulled from this consideration for individual action or presentation.*)
 - a. Review and approval of May 25, 2022, Board Minutes. **(Pg.9)**
 - b. Review and approval of the Check Register for May 2022 and June 2022
8. **Action Items**..... Linda Bell, JD, BSN, RN
 - a. Consider the approval of the FY23 Employee Benefits plan coverage.
 - b. Consider approval of the FY23 Holiday Schedule. **(Pg.17)**
 - c. Consider approval of Amendment #3 to the Mental Health Home and Community-Based Pre-Engagement Services contract #529-17-0144-00035. This amendment extends the contract term to 8/31/23. There is no new funding associated with this amendment.

- d. Consider approval of Amendment #4 to the HHSC Mental Health Grant Program for Justice-Involved Individuals (SB292) contract #HHS000134700001. This amendment adds \$95,132 for FY23.
- e. Consider approval of Amendment #1 to the HHSC Disaster Crisis Counseling Program (DCCP) contract #HHS00043400025. This amendment extends the contract term to 8/31/24. There is no new funding associated with this amendment.
- f. Consider approval of the FY21 HUD Permanent Supportive Housing (PSH) grant renewal TX0228L6E072114. Amount not to exceed \$641,103.
- g. Consider approval of Amendment #2 to the FY22-23 IDD Performance Contract #HHS000994700001. Amount not to exceed \$2,156,002.
- h. Consider approval of the renewal Agreement with Christopher L. Baker to provide social security representation and counseling services for individuals designated by the Authority. FY23 reimbursement of \$500.00 for each case assigned and completed through an appeal for denial of benefits if necessary.
No change from FY22
- i. Consider approval renewal agreement with Driggers and Baker Family Dentistry for the provision of dental services under the Home and Community Based Services waiver program. Amount not to exceed: \$2000.
No change from FY22
- j. Consider approval of renewal agreement with Jamie Travis for the provision of Host Home/Companion Care. Amount not to exceed: \$25,254.35. **No change from FY22**
- k. Consider the approval of the FY23 renewal agreement with Crystal Trahan MA, a certified instructor and trainer in Mental Health First Aid (MHFA), as well as Applied Suicide Intervention Skills Training (ASIST). Reimbursement: \$45/hr. + travel costs. **No change from FY22**
- l. Consider approval of the FY23 renewal agreement with the County of Galveston to fund a support staff/Mental Health deputy position for the Mental Health Deputies Program. Amount not to exceed \$80,304.59. **No change from FY22**
- m. Consider the approval of the FY23 renewal agreements with the below vendors for Janitorial Services at Galveston and Brazoria Center facilities
 - Trash It Services - providing services for Galveston County facilities at \$90,000.
 - M&R Elite Janitorial Solutions – providing services for Brazoria County facilities at \$48,300.
- n. Consider the approval of The Gulf Coast Center Agreement with Angie Jackson for consulting services such as Family Partner Supervision, services related to the Nurturing Program, Wraparound Services such as Fidelity reviews, Case-by-case consultation, and Mental Health First Aid (MHFA) training. Reimbursement: \$50/hr. + travel costs.

9. Pending or Revised Action Items.....Linda Bell, JD, BSN, RN

Pending or revised items are those items that were on a prior board agenda but not entirely resolved, or there has been a revision since approval. The items may be listed for update purposes or final action by the Board.

10. Calendar.....Jamie Travis, Board Chair

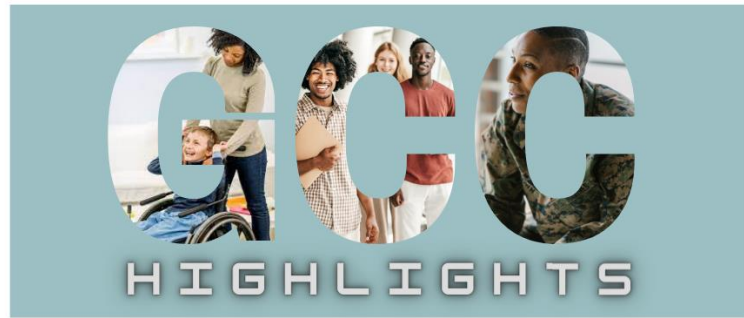
Date	Event	Location	Time
July 27, 2022	Board Meeting	SBCSC	6:15 PM
August 17, 2022	Board Meeting	MCSC.	6:15 PM
MCSC location: 7510 FM 1765, Texas City, TX			
SBCSC location: 101 Tigner, Angleton, TX			

11. Executive Session


- *As authorized by Chapter §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during this meeting to seek legal advice from its Attorney about any matters listed on the agenda.*
- *Pursuant to Texas Government Code §551.074, the Board will convene in Executive Session to discuss personnel matters related to the Chief Executive Officer position.*

12. Reconvene to Open Session

13. Adjourn




Operational, Clinical, & Financial Excellence

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UNITED *with*
UVALDE

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MENTAL HEALTH CRISIS,
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WWW.GULFCOASTCENTER.ORG



*Lessons learned are
only as valuable as
lessons shared.*

RECRUITING & RESPONDING



"We CHOOSE to work here!"



Welcome home,
NBCSC (Northern
Brazoria Community
Service Center)!

The Gulf Coast Center Human Resources Department hosted one of the largest New Employee Orientations on record! Felicia Jeffery, CEO, was there, as always, to meet our new team members on their first day and inspire them on to greatness.

Team Members received "welcome home!" mugs to share with individuals receiving services at the newly reopened satellite clinic in Alvin.

Gulf Coast Center deployed five team members to the Uvalde Disaster Response effort. We are so grateful for the community stars that shine a light in the darkness. Collaborations are ongoing and ever so appreciated.

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The Gulf Coast Center Fiscal Year 2022 Board Operational Budget Schedule												
EXPENSES - OPERATING	FY 2022 Annual Budget Revised	FY 2022 Sep-21	FY 2022 Oct-21	FY 2022 Nov-21	FY 2022 Dec-21	FY 2022 Jan-22	FY 2022 Feb-22	FY 2022 Mar-22	FY 2022 Apr-22	FY 2022 May-22	FY 2022 Jun-22	FY 2022 YTD Actual 17D % +/- 13%
Salary and Wages	14,633,038	1,063,571.44	1,067,144.87	1,033,559.39	1,103,968.09	1,082,728.82	1,091,397.79	1,030,524.84	1,099,228.05	1,028,586.77	1,146,769.33	73%
Pringe Benefits	5,425,520	408,746.50	423,028.28	413,547.17	431,315.41	422,132.09	415,275.32	405,175.38	416,937.95	405,206.72	429,538.02	77%
Travel	175,966	2,857.15	2,381.98	2,741.61	1,753.48	3,310.40	2,995.69	6,612.09	8,590.38	8,203.93	9,761.34	28%
Consumable Supplies	228,920	12,151.75	9,550.81	13,841.26	13,796.17	12,257.12	10,008.81	19,284.51	14,002.96	42,979.81	45,991.93	85%
Pharmaceuticals/Laboratory	317,500	23,500.00	23,787.03	19,886.73	22,227.16	22,227.16	20,066.17	18,323.26	22,059.32	18,311.90	13,624.36	64%
Capital Outlay - Furniture/Equipment/Facilities	1,208,609	17,399.36	235,312.90	89,356.07	73,179.19	78,419.64	42,400.13	59,003.13	206,794.92	177,638.17	138,133.17	83%
Facilities - Rent/Maintenance/Utilities	1,022,072	61,597.69	83,871.93	89,356.07	84,052.47	101,209.88	83,047.71	93,081.20	91,599.85	107,487.46	157,607.65	91%
Other Operating Expenses	1,085,904	96,541.70	70,577.17	62,835.63	17,030.61	15,292.12	15,679.86	13,887.68	93,343.16	95,577.69	110,361.25	87%
Client Support Costs	885,075	22,964.32	22,538.50	17,340.73	17,030.61	15,292.12	15,679.86	16,044.81	26,436.02	85,307.77	161,896.22	45%
Consultant/Professional Providers	9,338,258	495,864.77	611,972.02	603,375.77	605,084.98	555,701.11	598,374.57	616,099.87	578,362.33	826,308.21	627,744.54	66%
TOTAL EXPENSE	\$ 34,320,862	\$ 2,202,200.68	\$ 2,550,165.49	\$ 2,279,597.24	\$ 2,375,196.04	\$ 2,378,839.49	\$ 2,380,999.63	\$ 2,397,916.77	\$ 2,557,374.84	\$ 2,795,608.43	\$ 2,841,437.81	72%
REVENUES - OPERATING												
Local Funds	953,370	77,423.85	93,469.32	74,626.91	138,781.79	96,810.48	84,740.60	95,574.30	86,794.27	102,515.08	81,347.77	97%
County Funds	479,314	38,197.78	27,130.31	39,065.15	18,171.62	29,319.19	48,097.83	28,336.61	29,030.59	28,233.56	26,712.05	69%
Patient Fees Insurance/Reimbursement	411,936	511.58	83,213.85	19,427.43	4,878.73	63,383.47	(17,836.09)	10,372.42	21,066.43	22,334.08	6,155.44	52%
Miscellaneous Local Income	1,844,620	116,133.21	303,813.48	133,114.49	151,832.14	189,433.14	115,002.34	134,283.33	136,891.29	153,082.72	114,215.26	
Earned Grant Income												
HUD - Transitional	677,824	41,000.00	58,027.41	34,682.01	45,569.97	48,773.31	51,632.78	50,578.78	50,429.71	71,196.90	65,747.87	76%
Recovery - Fee for Services / Grants	2,904,005	170,300.00	175,930.14	160,288.77	202,713.37	179,437.23	132,900.54	171,241.42	203,462.92	165,206.75	244,512.38	59%
Title XIX - Medicaid	2,511,004	160,620.03	160,270.11	178,748.25	169,238.79	177,088.77	211,625.94	191,267.83	199,088.01	211,330.12	179,240.89	71%
Transportation - Federal/State	385,142	2,200.00	131,608.22	3,128.46	3,138.52	3,149.79	35,032.77	30,215.66	146,772.04	55,055.66	129,342.19	150%
Medicaid (115 Waiver)/DP/CPFP	41,58,778	319,500.00	411,575.41	382,385.45	406,264.70	410,043.63	392,779.73	432,574.52	498,186.51	542,126.36	519,772.34	104%
Other State/Federal Funds/MAC	4,511,810	113,622.69	39,077.82	78,616.03	77,291.31	79,134.22	79,303.83	81,398.49	83,798.28	131,380.10	65,516.61	20%
Performance Contract DSHS & DADS												
General Revenue - MH (Adult & Child & Vets) - 10%	7,739,250	659,302.03	659,302.03	659,302.03	662,402.03	659,302.03	659,302.03	659,302.03	659,302.03	659,302.03	659,302.03	85%
General Revenue - Regional Hospital	4,232,246	340,187.17	350,379.17	361,791.17	340,187.17	340,187.17	345,520.17	352,500.17	343,637.17	346,557.17	345,698.17	82%
General Revenue - NGM (Adult & Child)												#DIV/0!
General Revenue - Crisis Services - 10%	1,125,427	65,671.04	65,671.04	65,671.04	65,671.04	65,671.04	65,671.04	65,671.04	65,671.04	65,671.04	65,671.04	38%
General Revenue/Permanency Plan - IDD	2,233,459	180,770.58	185,452.17	170,946.10	200,781.82	202,274.44	185,529.21	197,146.22	180,483.75	182,719.82	190,393.93	84%
General Block - MH (Adult & Child) and Crisis	17,528,377	1,014,167.95	96,741.43	124,308.83	110,075.23	110,557.75	135,541.19	109,948.98	141,102.73	191,359.19	286,787.17	64%
TOTAL REVENUES	\$ 34,320,860	\$ 2,220,732.82	\$ 2,357,836.73	\$ 2,333,178.63	\$ 2,425,255.09	\$ 2,419,066.52	\$ 2,440,151.56	\$ 2,479,918.44	\$ 2,607,825.48	\$ 2,771,987.86	\$ 2,865,194.18	73%
SUBTOTAL OPERATING (Rev-Exp)	(2)	\$ 15,522.14	\$ 7,671.24	\$ 73,581.41	\$ 50,059.06	\$ 40,257.03	\$ 59,151.93	\$ 80,001.67	\$ 110,450.54	\$ (23,620.57)	\$ 23,766.37	\$ 436,440.81

The Gulf Coast Center
FY2022 Monthly Board Financial Review

Unaudited as of 06/30/2022

Fiscal Year 2022 Unaudited Centerwide General Fund Balance Status

Total General Fund Balance as of 08/31/2021 (Audited)..... \$ (8,737,133)

FY2022 Year-to-Date Reported Expense and Revenue Totals (Unaudited)

Expenditures	Operational	24,762,327	
	Non-Operational	-	
	Fund Balance	-	24,762,327
Revenues	Operational	25,199,167	
	Non-Operational	-	
		25,199,167	\$ 436,841

Total General Fund Balance Year-to-Date (Unaudited)..... \$ (9,173,974)

Board Committed Use General Funds (Fiscal Year Committed)

Capital Projects - Facility (FY2008-FY2011)	(200,000)		
Capital Projects - Facility (FY2013)	(100,000)		
Capital Projects - Facility (FY2014)	(100,000)		
Capital Projects - Facility (FY2015)	(150,000)	(550,000.00)	
fy2008-fy2018 Expenditure		439,153.86	
fy2020 Expenditure		-	
fy2021 Expenditure		-	
			(110,846)
Capital Projects - IT (FY2003-FY2014)	(600,000)		
Capital Projects - IT (FY2015)	(150,000)		
Capital Projects - IT (FY2017)	(140,000)	(890,000.00)	
fy2003-fy2018 Expenditure		744,020.18	
fy2020 Expenditure		-	
fy2021 Expenditure		-	
			(145,980)
IDD Community Service Support (FY2011-2014)	(300,000)		
IDD Community Service Support (FY2016)	(100,000)		
IDD Community Service Support (FY2018)	(100,000)	(500,000.00)	
fy2005-fy2019 Expenditure		471,531.85	
fy2020 Expenditure		-	
fy2021 Expenditure		-	
			(28,468)
Connect Transit (FY2015) LJ Urban	-	-	
fy2016-fy2017 Expenditure		-	
fy2018 Expenditure		-	
Connect Transit (FY2013) General Services	(422,869)	(422,869.00)	
fy2015-fy2018 Expenditure		300,000.00	
fy2020 Expenditure		122,869.00	
fy2021 Expenditure		-	
Major Facility Repairs (FY2014)	(186,940)	(186,940.00)	
fy2014-fy2018 Expenditure		186,940.00	
fy2020 Expenditure		-	
fy2021 Expenditure		-	
Flexible Spending Supports (FY2004-2013)	(500,000)		
Flexible Spending Supports (FY2018)	(100,000)	(600,000.00)	
fy2005-fy2019 Expenditure		517,663.44	
fy2020 Expenditure		-	
fy2021 Expenditure		-	

(82,337) (367,631)

Total General Fund Balance Year-to-Date (Unaudited)..... \$ (9,173,974)

Unrestricted Use General Fund Balance (Unaudited)..... \$ (8,806,343)

The Gulf Coast Center

FY2022 Monthly Fund Balance Report

Unaudited as of 06/30/2022

Fiscal Year 2022 Unaudited Centerwide General Fund Balance Status											
Total General Fund Balance as of 06/30/2022 (Unaudited)..... \$ (8,737,133)											
FY2022 Monthly Reported Expense and Revenue Totals (Unaudited)											
	September	October	November	December	January	February	March	April	May	June	August
Operational Expenses:	2,205,201	2,550,165	2,279,597	2,375,196	2,378,839	2,381,000	2,397,917	2,557,375	2,795,608	2,841,428	
Non-Operational Expenses:	(205,167)	(205,167)			(58,329.00)	(30,420.00)	(26,774.65)	(143,805.09)	(160,177)	(117,313)	
Fund Balance Expenses:											
Total Expenses:	2,205,201	2,344,998	2,279,597	2,375,196	2,320,510	2,350,580	2,371,142	2,413,570	2,635,431	2,724,115	-
Operational Revenues:	2,220,723	2,557,837	2,353,179	2,425,255	2,419,097	2,440,152	2,477,918	2,667,825	2,771,988	2,865,194	
Non-Operational Revenues:		(205,167)			(58,329.00)	(30,420.00)	(26,774.65)	(143,805.09)	(160,177.00)	(117,312.89)	
Fund Balance Revenues:											
Total Revenues:	2,220,723	2,352,670	2,353,179	2,425,255	2,360,768	2,409,732	2,451,144	2,524,020	2,611,811	2,747,881	-
Net increase/decrease to	15,522	7,672	73,581	50,059	40,257	59,152	80,002	110,451	(23,620)	23,766	-
Fund Balance											
Total General Fund Balance:	(8,752,655)	(8,760,327)	(8,833,908)	(8,883,967)	(8,924,224)	(8,983,376)	(9,063,378)	(9,173,829)	(9,150,208)	(9,173,975)	(8,299,675)
Total Unrestricted Fund Balance	(7,857,601)	(8,341,867)	(8,409,079)	(8,459,138)	(8,556,594)	(8,615,770)	(8,695,747)	(8,808,531)	(8,782,577)	(8,653,162)	
Total Restricted Fund Balance	(367,631)	(367,631)	(367,631)	(367,631)	(367,631)	(367,631)	(367,631)	(367,631)	(367,631)	(367,631)	
Avg. Cost per day:	73,507	74,593	75,053	75,451	75,330	76,242	76,278	76,793	77,723	79,014	71,703
DAYS OF OPERATION OF TOTAL FUND BALANCE											
	119	117	118	118	118	118	119	119	118	116	-
DAYS OF OPERATION OF UNRESTRICTED FUND BALANCE											
	107	112	112	112	114	113	114	115	113	110	-
DAYS OF OPERATION OF RESTRICTED FUND BALANCE											
	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(5)



GULF COAST CENTER

**MINUTES - Gulf Coast Center
Regular Meeting of the Board of Trustees
May 25th, 2022, at 6:15 p.m.**

Join the meeting by phone (audio only):
Phone Number: +1 (646) 749-3112
Access Code: 745-266-421

1. **Call To Order:** Jamie Travis, Chairman of the Board of Trustees, convened the regular meeting on Wednesday, May 25th, 2022, at 6:26 p.m.

The following Board Members were present: Jamie Travis, Commissioner Stephen D. Holmes, Mary Lou Flynn-Dupart, Lieutenant Jaime Castro, Vivian Renfrow, and Sheriff Bo Stallman.

The following Board Member(s) were absent: Caroline Rickaway – Excused and Rick Price – Excused.

Also present: Felicia Jeffery, CEO; Rick Elizondo, CFO; Sarah Holt, CNO; and Linda Bell, General Counsel.

Announcement(s): Jamie Travis, Chairman of the Board, welcomed Felicia Jeffery to her first meeting as the sitting Chief Executive Officer of Gulf Coast Center. It was later announced that the August 24th (now August 17th) Board Meeting will be held in Texas City at the Mainland Community Service Center (MCSC), Building 2, located at 7510 FM 1765, in Texas City.

2. **Citizen's Comments:** None.
3. **Program Report:** Deferred.

4. **Board Member Reports:**

- a. **Texas Council of Community Center**..... Jamie Travis, Chairman of the Board

Jamie Travis, Chairman of the Board, discussed the value of the Texas Council Communication *Things Every Board Member Should Know* and recommended that the board members review it.

- b. **Texas Council Risk Management Fund**... Mary Lou Flynn-Dupart, TCRMF Board Chair

Mary Lou Flynn-Dupart reported that Cybersecurity Renewals might become more costly while potentially providing less coverage.

5. Operations Report... Felicia Jeffery, CEO

a. Operational, Clinical, & Financial Excellence

Felicia Jeffery, CEO, reported that Gulf Coast Center (GCC) would be fully withdrawn from the Administration Building at the Mall of the Mainland in Texas City by August 1st, 2022 (lease ending August 31st, 2022), representing a savings of nearly \$400,000 a year for the center. Jeffery acknowledged Rick Elizondo, CFO, and Devon Stanley, IT Manager, for their excellent work coordinating the facility exit. Linda Bell added that most administrative staff has relocated to the League City facility.

Jeffery explained that with up to half of 1115 Waiver dollars at risk, GCC will continue to look for financial savings opportunities center-wide, assess the center's financial position, appraise infrastructure and capital improvements across facilities, and consider what may be extended in compensation to GCC workforce.

Jamie Travis, Board Chairman, announced that the Legislative Forum would be held at the Lake Jackson Civic Center in Brazoria County on August 11th, 2022. Linda Bell recommended that GCC provide electronic attendance for officials on the panel who may not be able to make the drive to Lake Jackson.

Jeffery solemnly shared that she offered the expertise of GCC's Crisis Response Team to leaders at Bluebonnet Trails Community Services who will be responding to the Uvalde school shooting incident. Bluebonnet has already contacted the team for consultation and deployment, extending their gratitude for the support.

b. CCBHC IA & Re-opening of Alvin Clinic

Felicia Jeffery, CEO, announced that the Satellite Clinic in Alvin now provides Behavioral Health services twice weekly and medication services once weekly. Jamie Travis, Chairman of the Board, thanked Jeffery for that accomplishment.

In response to Commissioner Stephen D. Holmes asking about the timing of the CCBHC IA Grant funding decision and the intention for the use of potential funds, Jeffery reported that the decision from SAMSHA will be conveyed by the end of August 2022. She described that GCC had identified the need for a population health analyst, a benefits coordination specialist, and care coordinators. Holmes requested that an informal space allocation plan be presented to the board members once the facilities move is complete.

c. Service Area Highlights – Integrating Services into the Community

Felicia Jeffery announced that GCC seeks to co-locate with Coastal Health & Wellness to provide services in Galveston County. This would include exiting the current facility in Galveston rented from UTMB.

Jeffery shared that GCC leadership will meet with FQHCs from Brazoria and Galveston County to determine how to best collaborate on behalf of the citizens of both counties.

Jeffery informed that the number of youths going into crisis services has doubled over the last few years, prompting GCC to work with Multi-Disciplinary Response Teams (MDRT) in Galveston County to meet their training and service provision needs. Concurrently, GCC submitted a proposal for Crisis Respite funding with the Galveston County Commissioner’s Court, requesting funds for updates to GCC Crisis Respite Facilities, purchasing Crisis Respite beds, and providing gas vouchers for families driving over 50 miles to bring youth to Crisis services.

6. Budget, Finance, and Admin Reports.....Rick Elizondo, CFO

a. Financial & Operational Monthly Report & YTD Summary

Rick Elizondo, CFO, presented the Operational Report for March 2022 - April 2022, showing an operating surplus of \$120,000 in April and a year-to-date surplus of \$500,000(+). Elizondo noted some uncertainty around CPP and DPP funds and that GCC would move forward conservatively. Elizondo stated that GCC had initiated capital updates, intending to spend some funds this fiscal year. There is a total fund balance of \$ 9.1 million (YTD), maintaining \$ 8.8 million in unrestricted general fund balance and showing a fund balance of 120 days of operation, with 115 unrestricted days of operation.

Jamie Travis, Chairman of the Board, asked if there is a benchmark for fund balance. Elizondo referred to a recommendation from the Texas Council’s white papers of maintaining 90 days in fund balance.

b. Facilities Consolidation Update

Rick Elizondo, CFO, stated that IDD has moved from League City to the Mackey Building. Devon Stanley, IT Manager, reported that on June 1st, the Call Center would move to Anchor Point; on July 20th, IT, HR, and Medical Records would move to Mackey; on July 28th, Finance would move to League City, and on August 4th and 5th, damaged furniture will be disposed of with new/surplus furniture distributed to various facilities.

Jamie Travis, Chairman of the Board, requested that new facility photos, locations, and a list of who is housed in each facility be published to the board when the facility move is complete.

7. Consent Agenda..... Linda Bell, JD, BSN, RN

a. Review and approval of February 23, 2022, Board Minutes

On a motion by Mary Lou Flynn-Dupart, seconded by Commissioner Stephen D. Holmes, the board approved February 23, 2022, Board Minutes. The motion carried with all members voting in favor. There was no public comment.

b. Review and approval of February 2022, March 2022, and April 2022 Check Registers

On a motion by Mary Lou Flynn-Dupart, seconded by Commissioner Stephen D. Holmes, the board approved February 2022, March 2022, and April 2022, Check Registers. The motion carried with all members voting in favor. There was no public comment.

8. Action Items Linda Bell, JD, BSN, RN

a. Consider approval of the Center's FY2022 budget amendment #1.

On a motion by Mary Lou Flynn-Dupart, seconded by Lieutenant Jamie Castro, the board approved the Center's FY2022 budget amendment #1. The motion carried with all members voting in favor. There was no public comment.

b. Consider approval of the Gulf Coast Center Board of Trustee's Resolution #2022-2 for opening a bank account at Texas First Bank with the authorized signatures: Felicia Jeffery, Rick Elizondo, and Sarah Holt.

On a motion by Mary Lou Flynn-Dupart, seconded by Lieutenant Jamie Castro, the board voted approval of the Gulf Coast Center Board of Trustee's Resolution #2022-2 for opening a bank account at Texas First Bank with the authorized signatures: Felicia Jeffery, Rick Elizondo, and Sarah Holt. The motion carried with all members voting in favor. There was no public comment.

c. Consider approval of the FY 2022 Audit Engagement Letter with Eide Bailly.

On a motion by Mary Lou Flynn-Dupart, seconded by Lieutenant Jamie Castro, the board voted approval of the FY 2022 Audit Engagement Letter with Eide Bailly. The motion carried with all members voting in favor. There was no public comment.

d. Consider approving the Statement of Work with TEJAS Behavioral Health Management for delivering, implementing, and providing ongoing maintenance and support for the Tejas 835 DPP Utility. Amount not to exceed: \$9,000 annually.

On a motion by Mary Lou Flynn-Dupart, seconded by Vivian Renfrow, the board voted approval of the Statement of Work with TEJAS Behavioral Health Management for delivering, implementing, and providing ongoing maintenance and support for the Tejas 835 DPP Utility. Amount not to exceed: \$9,000 annually. The motion carried with all members voting in favor. There was no public comment.

- e. **Consider approval of Amendment #1 to the HHSC MH Performance contract #HHS001022200035. This amendment adds \$1,000,000 in PPB (private psychiatric bed) funding for FY22-23 and performance measure modifications to the PASRR (pre-admission screening and resident review) program attachment.**

On a motion by Mary Lou Flynn-Dupart, seconded by Lieutenant Jamie Castro, the board approved Amendment #1 to the HHSC MH Performance contract #HHS001022200035. This amendment adds \$1,000,000 in PPB (private psychiatric bed) funding for FY22-23 and performance measure modifications to the PASRR (pre-admission screening and resident review) program attachment. The motion carried with all members voting in favor. There was no public comment.

- f. **Consider approving the FY22 Temporary Assistance for Needy Families (TANF) Pandemic Emergency Assistance Funds (PEAF) contract #HHS001120200011. This funding shall address housing and ancillary needs of families in which dependent children have or reside with a family member diagnosed with SMI, IDD, or SUD and has been impacted by the COVID-19 pandemic. Amount not to exceed \$395,501.**

On a motion by Mary Lou Flynn-Dupart, seconded by Vivian Renfrow, the board voted approval of the FY22 Temporary Assistance for Needy Families (TANF) Pandemic Emergency Assistance Funds (PEAF) contract #HHS001120200011. This funding shall address housing and ancillary needs of families in which dependent children have or reside with a family member diagnosed with SMI, IDD, or SUD and has been impacted by the COVID-19 pandemic. Amount not to exceed \$395,501. The motion carried with all members voting in favor. There was no public comment.

- g. **Consider approval of the RFB award and contract to JB Carpentry selected through public bid to install approximately 17,429 square feet of vinyl flooring at MCSC Building 2 and SBCSC Building 1 & 2. Amount not to exceed \$98,465.00, including labor, materials, and 5% contingency.**

On a motion by Mary Lou Flynn-Dupart, seconded by Lieutenant Jamie Castro, the board voted approval of RFB award and contract to JB Carpentry selected through public bid to install approximately 17,429 square feet of vinyl flooring at MCSC Building 2 and SBCSC Building 1 & 2. Amount not to exceed \$98,465.00, including labor, materials, and 5% contingency. The motion carried with all members voting in favor. There was no public comment.

- h. **Consider approval of the RFB award and contract to Flooring Source to install approximately 5,023 square feet of vinyl flooring at the Center's League City Location. Amount not to exceed \$34,000.00, which includes labor and materials.**

On a motion by Mary Lou Flynn-Dupart, seconded by Vivian Renfrow, the board voted approval of the RFB award and contract to Flooring Source to install approximately 5,023 square feet of vinyl flooring at the Center's League City Location. Amount not to exceed \$34,000.00, which includes labor and materials. The motion carried with all members voting in favor. There was no public comment.

- i. **Consider ratification of the purchase of the 2022 SUV for CEO use through the Best Value Government Pricing Programs. Price to not exceed \$53,000.**

On a motion by Mary Lou Flynn-Dupart, seconded by Vivian Renfrow, the board voted to ratify purchasing the 2022 SUV for CEO use through the Best Value Government Pricing Programs. Price to not exceed \$53,000. The motion carried with all members voting in favor. There was no public comment.

- j. **Consider the approval to declare surplus and dispose of Center Vehicle #3247, a 2008 Ford F350, VIN. #1FTWW32R88EC53247 with 164,588 miles is no longer cost-effective to maintain in the fleet.**
On a motion by Lieutenant Jamie Castro, seconded by Mary Lou Flynn-Dupart, the board declared as surplus and approved the disposal of Center Vehicle #3247, a 2008 Ford F350, VIN. #1FTWW32R88EC53247 with 164,588 miles is no longer cost-effective to maintain in the fleet. The motion carried with all members voting in favor. There was no public comment.
- k. **Consider ratifying the new 2022-2023 Consultation Agreement with Matt Richardson for consultation and training services. Rate: \$75 plus approved travel expenses.**
On a motion by Mary Lou Flynn-Dupart, seconded by Lieutenant Jamie Castro, the board voted to ratify the new 2022-2023 Consultation Agreement with Matt Richardson for consultation and training services. Rate: \$75 plus approved travel expenses. The motion carried with all members voting in favor. There was no public comment.
- l. **Consider ratifying the new consultation agreement with Reginald Brumfield for consultation and final transition of GCC IT services. Rate: \$750/mo. Term: March 24, 2022 - August 31, 2022.**
On a motion by Mary Lou Flynn-Dupart, seconded by Vivian Renfrow, the board voted to ratify the new consultation agreement with Reginald Brumfield for consultation and final transition of GCC IT services. Rate: \$750/mo. Term: March 24, 2022 - August 31, 2022. The motion carried with all members voting in favor. There was no public comment.
- m. **Consider ratifying the new FY22 IDD Provider Network Provider Agreement with Exodus Consulting and Psychological Service to assess and determine intellectual disabilities, Autism, or related diagnosis (DID) services. Rate: \$350/completed DID; \$315/completed Behavioral Support Assmt/Eval/Behavior Plan; \$75/BCBA Assmt; \$25/hr. for Behavioral Tech services. Term: April 1, 2022, to August 31, 2022.**
On a motion by Mary Lou Flynn-Dupart, seconded by Lieutenant Jamie Castro, the board voted to ratify the new FY22 IDD Provider Network Provider Agreement with Exodus Consulting and Psychological Service to assess and determine intellectual disabilities, Autism, or related diagnosis (DID) services. Rate: \$350/completed DID; \$315/completed Behavioral Support Assmt/Eval/Behavior Plan; \$75/BCBA Assmt; \$25/hr. for Behavioral Tech services. Term: April 1, 2022, to August 31, 2022. The motion carried with all members voting in favor. There was no public comment.
- n. **Consider approving the renewal agreement with the Harris County Department of Education (HCDE), the Center's current Records Management service provider. (Rate: new 2022-2023 pricing schedule: \$6,750.00 annually plus service and storage rates).**
On a motion by Mary Lou Flynn-Dupart, seconded by Commissioner Stephen D. Holmes, the board voted approval of the renewal agreement with the Harris County Department of Education (HCDE), the Center's current Records Management service provider. (Rate: new 2022-2023 pricing schedule: \$6,750.00 annually plus service and storage rates). The motion carried with all members voting in favor. There was no public comment.

- o. Consider ratifying the new agreement with HCDE for document conversion services of an estimated 4,900 Medical Records into digital images (CD-ROM). The total estimated cost for this project is \$49,986.00.

On a motion by Mary Lou Flynn-Dupart, seconded by Lieutenant Jamie Castro, the board voted to ratify the new agreement with HCDE for document conversion services of an estimated 4,900 Medical Records into digital images (CD-ROM). The total estimated cost for this project is \$49,986.00. The motion carried with all members voting in favor. There was no public comment.

9. Pending or Revised Action Items.....Linda Bell, JD, BSN, RN

Pending or revised items are those items that were on a prior board agenda but not entirely resolved or that there has been a revision since approval. The items may be listed for update purposes or final action by the Board.

NONE.

10. CalendarJamie Travis, Board Chair

Date	Event	Location	Time
April 27, 2022	Board Meeting	Admin Bldg.	6:15 PM
May 25, 2022	Board Meeting	SBCSC	6:15 PM
June 21–23, 2022	35 th Annual Texas Council Conference	Omni Hotel Fort Worth	
July 27, 2022	Board Meeting	SBCSC	6:15 PM
August 17, 2022	Board Meeting	MCSC, Bldg. 2	6:15 PM
MCSC, Bldg. 2 location: 7510 FM 1765, Texas City, TX			
SBCSC location: 101 Tigner, Angleton, TX			

11. Executive Session: NONE.

- *As authorized by Chapter §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during this meeting to seek legal advice from its Attorney about any matters listed on the agenda.*
- *Under Texas Government Code §551.074, the Board will convene in Executive Session to discuss personnel matters related to replacing the Chief Executive Officer position.*

12. Reconvene to Open Session

13. Adjourn: 7:19 pm

There being no further business to bring before the Board of Trustees, the meeting was adjourned at 7:19 p.m.

Respectfully,

Approved as to Content and Form,

Lisa M. Becker
Secretary to the Board of Trustees

Jamie Travis
Board Chairman



FY23 Holiday Calendar

HOLIDAY	DAY OBSERVED	DAY OF WEEK
Labor Day	9/5/2022	Monday
Thanksgiving	11/24/2022	Thursday
Day after Thanksgiving	11/25/2022	Friday
Christmas Eve	12/23/2022	Friday
Christmas Day	12/26/2022	Monday
New Year's Day	1/2/2023	Monday
Martin Luther King Day	1/16/2023	Monday
President's Day	2/20/2023	Monday
Good Friday	4/7/2023	Friday
Memorial Day	5/29/2023	Monday
Juneteenth	6/19/2023	Monday
Independence Day	7/4/2023	Tuesday