



## NOTICE OF MEETING

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### MEMBERS OF THE BOARD OF TRUSTEES

The Gulf Coast Center Meeting of the Board of Trustees for the month of May will be held on

**Wednesday, May 25th, 2022, at 6:15 p.m.,**

at the Southern Brazoria County Service Center (SBCSC),  
101 Tigner, Angleton.

Thanks,

Lisa M. Becker  
Secretary to the Board of Trustees



10000 Emmett F Lowry,  
Suite 1220 Texas City, TX  
77591  
409.763.2373  
Toll Free: 1-800-643-0967  
Fax: 409.978-2401  
[www.GulfCoastCenter.org](http://www.GulfCoastCenter.org)

cc: May Board of Trustees File

**THE GULF COAST CENTER**  
 Regular Board of Trustees Meeting  
 Southern Brazoria Community Service Center  
 101 Tigner  
 Angleton, TX 77515  
 Wednesday, May 25, 2022  
 6:15 pm



"Better community healthcare promoting healthy living."

1. **Call To Order** .....Jamie Travis, Board Chair
  - a. Announcements and Introductions
2. **Citizens' Comments**
3. **Program Presentation &/or Report**..... Deferred
4. **Board Member Reports**
  - a. Texas Council of Community Centers .....Jamie Travis, Board Chair
  - b. Texas Council Risk Management Fund. ....Mary Lou Flynn-Dupart, TCRMF Board Chair
5. **Operations Report**.....Felicia Jeffery, CEO
  - a. Operational, Clinical, & Financial Excellence
  - b. CCBHC IA & Re-opening of Alvin Clinic
  - c. Service Area Highlights – Integrating Services into the Community
6. **Budget, Finance, and Admin Reports**.....Rick Elizondo, CFO
  - a. Financial & Operational Monthly Report & YTD Summary **(Pg. 5)**
  - b. Facilities Consolidation Update
7. **Consent Agenda**.....Linda Bell, JD, BSN, RN  
**Consideration and Approval of Recommendations and Acceptance of Consent Agenda Items.** (*Consent agenda items may be pulled from this consideration for individual action or presentation.*)
  - a. Review and approval of February 23, 2022, Board Minutes **(Pg. 8)**
  - b. Review and approval of the Check Registers for February 2022, March 2022, and April 2022
8. **Action Items**.....Linda Bell, JD, BSN, RN
  - a. Consider approval of the Center's FY2022 budget amendment #1. **(Pg. 14)**
  - b. Consider approval of the Gulf Coast Center Board of Trustee's Resolution #2022-2 for opening a bank account at Texas First Bank with the authorized signatures: Felicia Jeffery, Rick Elizondo, and Sarah Holt. **(Pg.15)**
  - c. Consider approval of the FY 2022 Audit Engagement Letter with Eide Bailly.

- d. Consider approval of the Statement of Work with TEJAS Behavioral Health Management for delivering, implementing, and providing ongoing maintenance and support for the Tejas 835 DPP Utility. Amount not to exceed: \$9,000 annually.
  - e. Consider approval of Amendment #1 to the HHSC MH Performance contract #HHS001022200035. This amendment adds \$1,000,000 in PPB (private psychiatric bed) funding for FY22-23 and performance measure modifications to the PASRR (pre-admission screening and resident review) program attachment.
  - f. Consider approval of the FY22 Temporary Assistance for Needy Families (TANF) Pandemic Emergency Assistance Funds (PEAF) contract #HHS001120200011. This funding shall address housing and ancillary needs of families in which dependent children have or reside with a family member who has a diagnosis of SMI, IDD, or SUD and has been impacted by the COVID-19 pandemic. Amount not to exceed \$395,501.
  - g. Consider approval of the RFB award and contract to JB Carpentry selected through public bid to install approximately 17,429 square feet of vinyl flooring at MCSC Building 2 and SBCSC Building 1 & 2. Amount not to exceed \$98,465.00, including labor, materials, and 5% contingency.
  - h. Consider approval of the RFB award and contract to Flooring Source to install approximately 5,023 square feet of vinyl flooring at the Center's League City Location. Amount not to exceed \$34,000.00, which includes labor and materials.
  - i. Consider ratification of the purchase of the 2022 SUV for CEO use through the Best Value Government Pricing Programs. Price to not exceed \$53,000.
  - j. Consider the approval to declare surplus and dispose of Center Vehicle #3247, a 2008 Ford F350, VIN. #1FTWW32R88EC53247 with 164,588 miles is no longer cost-effective to maintain in the fleet. (Pg.16 )
  - k. Consider ratifying the new 2022-2023 Consultation Agreement with Matt Richardson for consultation and training services. Rate: \$75 plus approved travel expenses.
  - l. Consider ratifying the new consultation agreement with Reginald Brumfield for consultation and final transition of GCC IT services. Rate: \$750/mo. Term: March 24, 2022 -August 31, 2022.
  - m. Consider ratifying the new FY22 IDD Provider Network Provider Agreement with Exodus Consulting and Psychological Service to assess and determine intellectual disabilities, Autism, or related diagnosis (DID) services. Rate: \$350/completed DID; \$315/completed Behavioral Support Assmt/Eval/Behavior Plan; \$75/BCBA Assmt; \$25/hr. for Behavioral Tech services. Term: April 1, 2022, to August 31, 2022.
  - n. Consider approval of the renewal agreement with the Harris County Department of Education (HCDE), the Center's current Records Management service provider. (Rate: new 2022-2023 pricing schedule: \$6,750.00 annually plus service and storage rates).
  - o. Consider ratifying the new agreement with HCDE for document conversion services of an estimated 4,900 Medical Records into digital images (CD-ROM). The total estimated cost for this project is \$49,986.00.
9. **Pending or Revised Action Items**..... Linda Bell, JD, BSN, RN *Pending or revised items are those items that were on a prior board agenda but not completely resolved, or there has been a revision since approval. The items may be listed for update purposes or final action by the Board.*

**10. Calendar.....**Jamie Travis, Board Chair

<b>Date</b>	<b>Event</b>	<b>Location</b>	<b>Time</b>
<b>April 27, 2022</b>	Board Meeting	Admin Bldg.	6:15 PM
<b>May 25, 2022</b>	Board Meeting	SBCSC	6:15 PM
<b>June 21–23, 2022</b>	35 <sup>th</sup> Annual Texas Council Conference	Omni Hotel Fort Worth	
<b>July 27, 2022</b>	Board Meeting	SBCSC	6:15 PM
<b>August 24, 2022</b>	Board Meeting	Admin Bldg.	6:15 PM
<b>Admin Bldg. location: 10000 EF Lowry Expressway #1220, Texas City, TX</b>			
<b>SBCSC location: 101 Tigner, Angleton, TX</b>			

**11. Executive Session**

*As authorized by Chapter §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during this meeting to seek legal advice from its Attorney about any matters listed on the agenda.*

**12. Reconvene to Open Session**

**13. Adjourn**



**The Gulf Coast Center**

**FY2022 Monthly Board Financial Review**

Unaudited as of 04/30/2022

**Fiscal Year 2022 Unaudited Centerwide General Fund Balance Status**

<b>Total General Fund Balance as of 08/31/2021 (Audited)</b> .....				\$	<b>(8,737,133)</b>
<b>FY2021 Year-to-Date Reported Expense and Revenue Totals (Unaudited)</b>					
	Expenditures	<i>Operational</i>	19,122,957		
		<i>Non-Operational</i>	-		
		<i>Fund Balance</i>	-	19,122,957	
	Revenues	<i>Operational</i>	19,561,985		
		<i>Non-Operational</i>	-	19,561,985	\$ <b>439,028</b>
<b>Total General Fund Balance Year-to-Date (Unaudited)</b> .....				\$	<b>(9,176,161)</b>
<b>Board Committed Use General Funds (Fiscal Year Committed)</b>					
	Capital Projects - Facility (FY2008-FY2011)		(200,000)		
	Capital Projects - Facility (FY2013)		(100,000)		
	Capital Projects - Facility (FY2014)		(100,000)		
	Capital Projects - Facility (FY2015)		(150,000)	(550,000.00)	
	fy2008-fy2018 Expenditure			439,153.86	
	fy2020 Expenditure			-	
	fy2021 Expenditure			-	
				-	
					(110,846)
	Capital Projects - IT (FY2003-FY2014)		(600,000)		
	Capital Projects - IT (FY2015)		(150,000)		
	Capital Projects - IT (FY2017)		(140,000)	(890,000.00)	
	fy2003-fy2018 Expenditure			744,020.18	
	fy2020 Expenditure			-	
	fy2021 Expenditure			-	
				-	
					(145,980)
	IDD Community Service Support (FY2011-2014)		(300,000)		
	IDD Community Service Support (FY2016)		(100,000)		
	IDD Community Service Support (FY2018)		(100,000)	(500,000.00)	
	fy2005-fy2019 Expenditure			471,531.85	
	fy2020 Expenditure			-	
	fy2021 Expenditure			-	
				-	
					(28,468)
	Connect Transit (FY2015) LJ Urban		-	-	
	fy2016-fy2017 Expenditure			-	
	fy2018 Expenditure			-	
	Connect Transit (FY2013) General Services		(422,869)	(422,869.00)	
	fy2015-fy2018 Expenditure			300,000.00	
	fy2020 Expenditure			122,869.00	
	fy2021 Expenditure			-	
					-
	Major Facility Repairs (FY2014)		(186,940)	(186,940.00)	
	fy2014-fy2018 Expenditure			186,940.00	
	fy2020 Expenditure			-	
	fy2021 Expenditure			-	
					-
	Flexible Spending Supports (FY2004-2013)		(500,000)		
	Flexible Spending Supports (FY2018)		(100,000)	(600,000.00)	
	fy2005-fy2019 Expenditure			517,663.44	
	fy2020 Expenditure			-	
	fy2021 Expenditure			-	
				(82,337)	<b>(367,631)</b>
<b>Total General Fund Balance Year-to-Date (Unaudited)</b>				\$	<b>(9,176,161)</b>
<b>Unrestricted Use General Fund Balance (Unaudited)</b>				\$	<b>(8,808,531)</b>

<b>The Gulf Coast Center</b>												
<b>FY2022 Monthly Fund Balance Report</b>		<i>Unaudited as of 04/30/2022</i>										
<b>Fiscal Year 2022 Unaudited Centerwide General Fund Balance Status</b>												
Total General Fund Balance as of 08/31/21 (Audited).....		\$ (8,737,133)										
FY2022 Monthly Reported Expense and Revenue Totals (Unaudited)												
	September	October	November	December	January	February	March	April	May	June	July	August
<i>Operational Expenses:</i>	2,205,201	2,550,165	2,279,597	2,375,196	2,378,839	2,381,000	2,397,917	2,555,042				
<i>Non-Operational Expenses:</i>		(205,167)			(58,329.00)	(30,420.00)	(26,774.65)	(143,805.09)				
<i>Fund Balance Expenses:</i>	-											
<i>Total Expenses:</i>	2,205,201	2,344,998	2,279,597	2,375,196	2,320,510	2,350,580	2,371,142	2,411,237	-	-	-	-
<i>Operational Revenues:</i>	2,220,723	2,557,837	2,353,179	2,425,255	2,419,097	2,440,152	2,477,918	2,667,825				
<i>Non-Operational Revenues:</i>		(205,167)			(58,329.00)	(30,420.00)	(26,774.65)	(143,805.09)				
<i>Fund Balance Revenues:</i>												
<i>Total Revenues:</i>	2,220,723	2,352,670	2,353,179	2,425,255	2,360,768	2,409,732	2,451,144	2,524,020	-	-	-	-
<i>Net increase/decrease to Fund Balance</i>	15,522	7,672	73,581	50,059	40,257	59,152	80,002	112,784	-	-	-	-
<i>Total General Fund Balance:</i>	(8,752,655)	(8,760,327)	(8,833,908)	(8,883,967)	(8,924,224)	(8,983,376)	(9,063,378)	(9,176,162)	(8,924,224)	(8,924,224)	(8,299,675)	(8,299,675)
<i>Total Unrestricted Fund Balance</i>	(7,857,601)	(8,341,867)	(8,409,079)	(8,459,138)	(8,556,594)	(8,615,770)	(8,695,747)	(8,808,531)				
<i>Total Restricted Fund Balance</i>	(367,631)	(367,631)	(367,631)	(367,631)	(367,631)	(367,631)	(367,631)	(367,631)				
<i>Avg. Cost per day:</i>	73,507	74,593	75,053	75,451	75,330	76,242	76,278	76,784	42,064	37,913	34,404	
<b>DAYS OF OPERATION OF TOTAL FUND BALANCE</b>	119	117	118	118	118	118	119	120				-
<b>DAYS OF OPERATION OF UNRESTRICTED FUND BALANCE</b>	107	112	112	112	114	113	114	115	-	-	-	-
<b>DAYS OF OPERATION OF RESTRICTED FUND BALANCE</b>	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(5)				



# GULF COAST CENTER

“Better Community Healthcare Promoting Healthy Living”

## **MINUTES - Gulf Coast Center Regular Meeting of the Board of Trustees February 23, 2022, at 6:15 p.m.**

Join the meeting by phone (audio only) :

**Phone Number: +1 (646) 749-3112**

**Access Code: 745-266-421**

- 1. Call To Order:** Jamie Travis, Chair of the Board of Trustees, convened the regular meeting on Wednesday, February 23, 2022, at 6:15 p.m.

**The following Board Members were present:** Jamie Travis, Stephen D. Holmes, Mary Lou Flynn-Dupart, Lieutenant Jaime Castro, Caroline Rickaway, Rick Price, and Vivian Renfrow.

**The following Board Member(s) were absent:** Brazoria County Sheriff Bo Stallman – Excused.

**Also present:** Felicia Jeffery, CEO - Gulf Coast Center; Rick Elizondo, CEO; Sarah Holt, CNO; and Pamela Mescal, RN.

**Announcement(s):** Board Chair Jamie Travis announced Melissa Meadow’s last meeting as CEO tonight and thanked her for her years of service. Travis also announced Felicia Jeffery’s first day as sitting CEO on February 24<sup>th</sup>, 2022.

- 2. Citizen’s Comments:** None.

- 3. Program Report:**

A presentation was given by Sarah Holt, CNO, on the status of Gulf Coast Center Ambulatory Detox, Level One being implemented in Brazoria County, and Opioid Addiction trends in our population. Pamela Mescal, RN, shared her experiences with facilitating the program and serving the first individual who was admitted.

- 4. Board Member Reports:**

- a. Texas Council of Community Centers** ..... Jamie Travis, Board Chair  
None.

- b. Texas Council Risk Management Fund...** Mary Lou Flynn-Dupart, TCRMF Board Chair, discussed the status of the Risk Management Fund and the importance of the placement of a solid cybersecurity policy.



**5. Operations Report.....**Melissa Meadows, CEO

**a. Cyber Security & Technology Update presented by Reginald Brumfield, CIO**

Outgoing CIO Reginald Brumfield presented cybersecurity policy and highlighted the advantages of GCC’s newly implemented information technology systems. This included the March 1, 2022, roll-out of SharePoint across the organization and the training made available to staff to utilize Microsoft Office 365 successfully. Brumfield reported that the upgrade of the Mitel app benefited the Call Center triage system by enabling the team's location in real-time. He also described the most recent methods that the Center has implemented to increase cybersecurity and reduce the likelihood of a cyber-attack.

**b. Gulf Coast Center Mid-Year Review**

In her final presentation, outgoing CEO Melissa Meadows summarized the status of the initiatives and goals outlined in the FY22 Strategic Planning Report. This was an early reflection of the Mid-Year Report. It would have been traditionally presented at the following March 2022 Board Meeting. This report visualizes the status of each initiative and gives insight into the progress of the planning and implementation phases. Meadows stressed the importance of continuing to grow and regularly examine initiatives set forth as a CCBHC and as needed by our community.

**c. Community Engagement Efforts**

Melissa Meadows highlighted initiatives that may positively impact recruitment and retention and noted the completion of a Disaster Response Manual for Operations. With Crisis Counseling funding closing, GCC must refresh with crisis and clinical staff for disaster response. Meadows explained the value of the Outpatient Crisis Response training and Telehealth services that focus on our community engagement strategies. Zero-suicide initiatives are included in this effort. Capacity within the IT department has been integral in collaborations between service areas to achieve these goals. The finance team actively pursues funding strategies and maintains excellent financial standing. Meadows emphasized meeting the contracted mental health target numbers for individuals served, decreasing inpatient utilization, and providing crisis diversion and response services.

**6. Budget, Finance, and Admin Reports.....**Rick Elizondo, CFO

**a. Financial & Operational Monthly Report & YTD Summary**

Rick Elizondo, CFO, presented the Board Operational Budget Schedule for January 2022 with an operating surplus of \$40,000 and a year-to-date surplus of \$188,000. Elizondo noted opportunities to increase billable services and revenue. Elizondo reported that we had initiated expenditures on facility updates, including new interior painting and new flooring. We have a total fund balance of \$ 8.9 million (YTD), maintaining \$ 8.5 million in unrestricted general fund balance and showing a fund balance of 118 days of operation, with 114 unrestricted days of operation.

- b. Corporate Compliance Annual Training & Report..... Linda Bell, General Counsel**  
General Council Linda Bell updated the investigations and protocols to reinforce the Center’s training to capture compliance mistakes and reduce damages/liabilities to the organization. Bell mentioned the positive impact of Corporate Compliance Officer Cindy Kegg’s planning and expertise and their collaborations with MIS as enabling the production of a more robust infrastructure for the safety of the Center’s data and the protection of the individuals we serve.

**7. Consent Agenda ..... Linda Bell, JD, BSN, RN**

**a. Review and approval of January 26, 2022, Board Minutes**

On a motion by Mary Lou Flynn-Dupart, seconded by Caroline Rickaway, the board voted the approval of the January 26, 2022, Board Minutes. The motion carried with all members voting in favor. There was no public comment.

**b. Review and approval of the January 2022 Check Register**

On a motion by Mary Lou Flynn-Dupart, seconded by Caroline Rickaway, the board voted the approval of the January 2022 Check Register. The motion carried with all members voting in favor. There was no public comment.

**8. Action Items ..... Linda Bell, JD, BSN, RN**

**a. Consider approval of the 2023 Resolution wherein the Gulf Coast Center’s Board of Trustees approves the submission and receipt of the grant for the Santa Fe Community Response Team through the Office of the Governor.**

On a motion by Mary Lou Flynn-Dupart, seconded by Stephen D. Holmes, the board voted for the approval of the 2023 Resolution, wherein the Gulf Coast Center’s Board of Trustees approves the submission and receipt of the grant for the Santa Fe Community Response Team through the Office of the Governor. The motion carried with all members voting in favor. There was no public comment.

**b. Consider the approval to declare surplus and dispose of Center Vehicle #9408, a 2009 Jeep Commander, VIN. #1J8HG48K89C559408, License Plate #BC2-F681, has 183,055 miles and is no longer cost-effective to maintain in the fleet.**

On a motion by Mary Lou Flynn-Dupart, seconded by Lt. Jaime Castro, the board voted to declare surplus and dispose of Center Vehicle #9408, a 2009 Jeep Commander, VIN. #1J8HG48K89C559408, License Plate #BC2-F681, has 183,055 miles and is no longer cost-effective to maintain in the fleet. The motion carried with all members voting in favor. There was no public comment.

- c. Consider ratifying the new IDD Network Provider Agreement with Hirsh and Associates to provide assessment and Determination of Intellectual disabilities, Autism, or related diagnosis (DID) services. Rate: \$350/completed D I D; \$315/completed Behavioral Support Assmt/Eval/Behavior Plan; \$75/BCBA Assmt; \$25/hr for Behavioral Tech services. Term: February 9, 2022, to August 31, 2022.**

On a motion by Mary Lou Flynn-Dupart, seconded by Lt. Jaime Castro, the board voted the approval of the ratification of the new IDD Network Provider Agreement with Hirsh and Associates to provide assessment and Determination of Intellectual disabilities, Autism, or related diagnosis (DID) services. Rate: \$350/completed DID; \$315/completed Behavioral Support Assmt/Eval/Behavior Plan; \$75/BCBA Assmt; \$25/hr for Behavioral Tech services. Term: February 9, 2022, to August 31, 2022. The motion carried with all members voting in favor. There was no public comment.

- d. Consider approval of the First Amendment to Professional Services with THE UNIVERSITY OF TEXAS MEDICAL BRANCH AT GALVESTON d/b/a UTMB Health to provide inpatient physician services for nineteen (19) beds in the Authority's contracted inpatient unit located within the behavioral health department at St. Joseph Medical Center in Houston, TX. Term: March 1, 2022-August 31, 2022. Amount not to exceed: \$462,540.00 (\$65/daily visit). Description: This amendment reflects a reduction from 20 to 19 beds, effective March 1st.**

On a motion by Lt. Jaime Castro, seconded by Caroline Rickaway, the board voted the approval of the First Amendment to Professional Services with THE UNIVERSITY OF TEXAS MEDICAL BRANCH AT GALVESTON d/b/a UTMB Health to provide inpatient physician services for nineteen (19) beds in the Authority's contracted inpatient unit located within the behavioral health department at St. Joseph Medical Center in Houston, TX. Term: March 1, 2022-August 31, 2022. Amount not to exceed: \$462,540.00 (\$65/daily visit). Description: This amendment reduces 20 beds to 19 beds, effective March 1st. Mary Lou Flynn-Dupart abstains. The motion carried with all members voting in favor. There was no public comment.

- e. Consider approval of the renewal agreement with THE UNIVERSITY OF TEXAS MEDICAL BRANCH AT GALVESTON d/b/a UTMB Health to provide an additional four (4) overflow beds that may be made available, on an as-needed basis, to support the inpatient care needs of individuals referred by the Authority. Term: March 1, 2022- August 31, 2022. Amount not to exceed: \$13,800.00 (\$75 per bed day).**

On a motion by Lt. Jaime Castro, seconded by Rick Price, the board voted the approval of the First Amendment to Professional Services with THE UNIVERSITY OF TEXAS MEDICAL BRANCH AT GALVESTON d/b/a UTMB Health to provide for an additional four (4) overflow beds that may be made available, on an as-needed basis, to support the inpatient care needs of individuals referred by the Authority. Term: March 1, 2022-August 31, 2022. Amount not to exceed: \$13,800.00 (\$75 per bed day). Mary Lou Flynn-Dupart abstains. The motion carried with all members voting in favor. There was no public comment.

- f. **Consider approval of the FY22 Amendment to Professional Services with SJ Medical Center, LLC, a Texas limited liability company doing business as St. Joseph Medical Center, to provide a 19-bed inpatient behavioral health unit for the Center at St. Joseph Medical Center in Houston, TX. Term: March 1, 2022 - August 31, 2022. Amount not to exceed: \$1,398,400 (\$400/daily visit). Description: This amendment reflects a rate increase from \$380 to \$400 and a reduction from 20 beds to 19 beds, effective March 1<sup>st</sup>.**

On a motion by Mary Lou Flynn-Dupart, seconded by Vivian Renfrow, the board voted the approval FY22 Amendment to Professional Services with SJ Medical Center, LLC, a Texas limited liability company doing business as St. Joseph Medical Center, to provide a 19-bed inpatient behavioral health unit for the Center at St. Joseph Medical Center in Houston, TX. Term: March 1, 2022 - August 31, 2022. Amount not to exceed: \$1,398,400 (\$400/daily visit). Description: This amendment reflects a rate increase from \$380 to \$400 and a reduction from 20 beds to 19 beds, effective March 1<sup>st</sup>. The motion carried with all members voting in favor. There was no public comment.

**9. Pending or Revised Action Items ..... Linda Bell, JD, BSN, RN**

**NONE.**

*Pending or revised items are those items that were on a prior board agenda but not completely resolved, or there has been a revision since approval. The items may be listed for update purposes or final action by the Board.*

NONE.

**10. Calendar ..... Jamie Travis, Board Chair**

Date	Event	Location	Time
April 27, 2022	Board Meeting	Admin Bldg.	6:15 PM
May 25, 2022	Board Meeting	SBCSC	6:15 PM
June 21–23, 2022	35 <sup>th</sup> Annual Texas Council Conference	Omni Hotel Fort Worth	
July 27, 2022	Board Meeting	SBCSC	6:15 PM
August 24, 2022	Board Meeting	Admin Bldg.	6:15 PM
<b>Admin Location:</b> 10000 EF Lowry Expressway #1220, Texas City, TX			
<b>SBCSC location:</b> 101 Tigner, Angleton, TX			

**11. Executive Session: NONE.**

- *As authorized by Chapter §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during this meeting to seek legal advice from its Attorney about any matters listed on the agenda.*
- *Pursuant to Texas Government Code §551.074, the Board will convene in Executive Session to discuss personnel matters related to the replacement of the Chief Executive Officer position.*

**12. Reconvene to Open Session**

**13. Adjourn: 8:35 pm**

There being no further business to bring before the Board of Trustees, the meeting was adjourned at 8:35 p.m.

Respectfully,

Approved as to Content and Form,



\_\_\_\_\_  
Lisa M. Becker  
Secretary to the Board of Trustees



\_\_\_\_\_  
Jamie Travis  
Board Chair

FY 22 BUDGET AMENDMENT #1		Budget Revision #1												
INITIAL BUDGET FY 22		GENERAL OPERATING	HHSC - DIRECTED PAYMENT PROGRAM	HHSC-HR 133 - OUTPATIENT EXPANSION	KEMPNER-MOODY	OSAR-COVID PREVENTION	PROVIDER RELIEF FUNDING	SAMSA - COVID CRISIS RESPONSE	SB 292 - ONE TIME FUNDS	TANF - PANDEMIC EMERG ASSIST	TRANSIT RELATED PROJECTS	REVISED BUDGET FY 22	BUDGET CHANGES	
<b>REVENUES</b>		\$29,850,665	\$250,210	\$650,000	\$242,150	\$82,663	\$70,309	\$521,000	\$1,582,738	\$105,000	\$395,000	\$571,127	\$34,320,862	\$4,470,198
COUNTY FUNDS	\$953,370											\$953,370	\$0	
DSRIP-1115 WAIVER	\$3,834,000	\$322,778										\$4,156,778	\$322,778	
HHSC - FEDERAL GRANTS	\$1,752,926			\$242,150						\$395,000	\$385,342	\$2,775,418	\$1,022,492	
HHSC - GENERAL REVENUE ALLOCATION - IDD	\$1,678,793											\$1,678,793	\$0	
HHSC - GENERAL REVENUE ALLOCATION - MH	\$13,069,295											\$13,069,295	\$0	
HHSC - GRANTS - IDD	\$417,694											\$417,694	\$0	
HHSC - GRANTS - MH	\$649,987	(\$72,568)							\$105,000			\$682,420	\$32,432	
HHSC - GRANTS - SUD	\$2,833,696					\$70,309						\$2,904,005	\$70,309	
HUD	\$467,824											\$467,824	\$0	
INSURANCE - PRIVATE/MEDICID/MEDICARE	\$2,877,268											\$2,877,268	\$0	
LOCAL FUNDS	\$257,439				\$82,663						\$185,785	\$525,886	\$268,448	
OTHER - FEDERAL	\$1,058,373		\$650,000				\$521,000	\$1,582,738				\$3,812,111	\$2,753,738	
<b>EXPENSES</b>		\$29,850,665	\$250,210	\$650,000	\$242,150	\$82,663	\$70,309	\$521,000	\$1,582,738	\$105,000	\$395,000	\$571,127	\$34,320,862	\$4,470,198
SALARY	\$13,951,071			\$84,000	\$33,000			\$512,966	\$52,000			\$14,633,038	\$681,966	
FRINGE	\$5,174,198			\$31,965	\$11,755			\$190,003	\$17,600			\$5,425,520	\$251,322	
TRAVEL	\$138,134	\$2,900			\$1,120			\$33,812				\$175,966	\$37,832	
CAPITAL	\$167,589	\$214,000			\$1,500	\$20,000		\$33,255	\$32,000		\$571,127	\$1,039,471	\$871,882	
BUILDING COSTS	\$909,732	\$82,391		\$14,400	\$2,640	\$1,109		\$11,800				\$1,022,072	\$112,340	
CLIENT SUPPORT	\$469,875				\$25,200			\$10,000		\$380,000		\$885,075	\$415,200	
EQUIPMENT <\$5000	\$99,549	\$11,600		\$9,954		\$46,000		\$2,035				\$169,138	\$69,589	
INSURANCE	\$367,010	\$38,790		\$2,371	\$2,703			\$8,237	\$500			\$419,612	\$52,601	
MEDICATIONS	\$302,500	\$0								\$15,000		\$317,500	\$15,000	
OTHER OPERATING	\$371,830	(\$91,604)	\$650,000	\$2,520			\$521,000	\$63,154				\$1,516,901	\$1,145,071	
PROGRAM SUPPLIES	\$199,845	\$8,800		\$7,140	\$885			\$9,350	\$2,900			\$228,920	\$29,075	
TELECOM	\$358,872			\$6,600	\$720	\$3,200		\$16,926				\$386,318	\$27,446	
VEHICLE OPERATING	\$117,728	\$9,000			\$3,140							\$129,868	\$12,140	
UNALLOWABLE	\$259											\$259	\$0	
CONTRACT SUD	\$1,020,000											\$1,020,000	\$0	
CONTRACT-IDD	\$391,615											\$391,615	\$0	
CONTRACT-MH	\$5,402,450	(\$7,000)		\$83,200				\$691,200				\$6,169,850	\$767,400	
CONTRACT-OTHER	\$408,406	(\$18,667)										\$389,739	-\$18,667	
<b>Grand Total</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

If you need additional assistance to effectively participate in or observe this meeting, please contact (409) 763-2373 at least 24 hours prior to the meeting so that reasonable accommodations can be made to assist you.





**MEMORANDUM**

April 1, 2022

To: Board of Trustees

From: Sam Tingle, Asset Specialist

Re: GCC Vehicle Disposal Request

Approval is requested to dispose of one Ford F-350 Pickup through the Houston Auto Auction. The Ford Pickup listed below is no longer mechanically sound or cost-effective to retain.

**Vehicle #: 3247**

**Year: 2008 Model:**

**F-350**

**VIN #: 1FTWW32R88EC53247**

**Mileage: 164,588**

Thank you for your consideration,

Sam Tingle, Asset Specialist

The Gulf Coast Center, 4352 E.F. Lowry Expressway Texas City, Texas 77591

(409) 944-4448, [samuelt@gulfcoastcenter.org](mailto:samuelt@gulfcoastcenter.org)

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4352 EMMETT F. LOWRY EXPRESSWAY, TEXAS CITY, TX 77591

409.763.2373 • 800.643.0967 • Fax 409.948.1411 • [gulfcoastcenter.org](http://gulfcoastcenter.org)

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