



## NOTICE OF MEETING

### MEMBERS OF THE BOARD OF TRUSTEES

The Gulf Coast Center Board of Trustees meeting for the month of March will be held on Wednesday, **March 24, 2021** at **3:00 p.m.**

Join the meeting by phone (audio only) United States:

**Phone Number: +1 (646) 749-3112**

**Access Code: 745-266-421**

Thanks,

  
Cathy Claunch-Scott  
Secretary to the Board of Trustees

cc: March Board of Trustees File



10000 Emmett F Lowry,  
Suite 1220  
Texas City, TX 77591

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[www.GulfCoastCenter.org](http://www.GulfCoastCenter.org)

*Better community healthcare promoting healthy living.*

# THE GULF COAST CENTER

Regular Board of Trustees Meeting  
Wednesday, March 24, 2021 at 3:00pm  
Join the meeting by phone (audio only):  
**Phone Number: +1 (646) 749-3112**  
**Access Code: 745-266-421**



**"Better community healthcare promoting healthy living."**

1. **Call To Order** ..... Jamie Travis, Board Chair
2. **Citizens' Comments**
3. **Program Report: Care Coordination**.....Amy McMahon, LPC & Amy Smith, LCSW
4. **Board Member Reports**
  - a. Texas Council of Community Centers ..... Jamie Travis, Board Chair
  - b. Texas Council Risk Management Fund. ...Mary Lou Flynn-DuPart, TCRMF Board Chair
5. **CEO Report**.....Melissa Meadows, CEO
  - CCBHC Update:
  - 1115 Waiver Transition Update:
  - 2<sup>nd</sup> Quarter Board Report:
  - COVID-19 Update: Sarah Holt, CNO
  - Recognition and Tribute to Theresa Garneau, Connect Transit operator
6. **Budget, Finance and Admin Reports** .....Rick Elizondo, CFO
  - a. Financial & Operational Monthly Report & YTD Summary (**Pg. 1-4**)
  - b. Galveston County Transit District/Connect Transition Update
7. **Consent Agenda**.....Linda Bell, JD  
**Consideration and Approval of Recommendations and Acceptance of Consent Agenda Items.** (*Consent agenda items may be pulled from this consideration for individual action or presentation.*)
  - a. Review and approval of February 24, 2021 Board Minutes. (**Pg. 5-7**)
  - b. Review and approval of the February 2021 Check Register.
8. **Action Items**.....Linda Bell, JD
  - a. Consider approval of the below identified Interlocal Agreements and associated Resolutions related to the transition of the Center's Connect Transit Program and operations to the Galveston County Transit District (GCTD):
    - MOU between GCC and GCTD for the purpose of facilitating the transfer of responsibility, for the provision of public transportation services within

Galveston and Brazoria counties, and the receipt and expenditure of state and federal transit funding from the Center to the District. The MOU which delineates the federal and state grants, transit assets, local financial resources, and existing Agreements which are to be transferred to the District, as part of the transition.

- Consider approval of **A RESOLUTION BY THE BOARD OF TRUSTEES OF THE GULF COAST CENTER AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO ENTER INTO AN AGREEMENT WITH THE GULF COAST TRANSIT DISTRICT FOR THE REIMBURSEMENT OF FUNDS ADVANCED FOR ONGOING CONSTRUCTION PROJECTS**
  - ILA for Facility Construction Reimbursement which shall enable the District to reimburse the Center for the federal/state funding contained within grants to support the transit facilities inclusive of reimbursement for ongoing construction projects (Angleton, Clute, Texas City and Lake Jackson) which may require reimbursement due to timing of FTA actions. (At this time TxDOT has established a hard date of March 31<sup>st</sup> for their transfer of funding from GCC to the GCTD. The timing of FTA transfer action is uncertain.)
  - Consider approval of **A RESOLUTION BY THE BOARD OF TRUSTEES OF THE GULF COAST CENTER AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO ENTER INTO A TEMPORARY LEASE AGREEMENT WITH THE GULF COAST TRANSIT DISTRICT FOR USE OF SPACE WITHIN THE SOUTHERN BRAZORIA COUNTY COMMUNITY CENTER LOCATED IN ANGLETON, TEXAS**
  - ILA for the temporary use of Southern Brazoria County Community Service Center space by the current Connect Transit program located at the facility pending completion of Lake Jackson facility improvements (\$1087.50 per month for a term of four months beginning May 1, 2021 through August 30, 2021.
  - Consider approval of **A RESOLUTION BY THE BOARD OF TRUSTEES OF THE GULF COAST CENTER AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO ENTER INTO AN AGREEMENT WITH THE GULF COAST TRANSIT DISTRICT FOR THE REIMBURSEMENT OF FUNDS ADVANCED TO SUPPORT CONNECT PROGRAM RELATED COSTS**
  - ILA for reimbursement of Connect Transit Program related expenses, incurred during the month of April and beyond, to the extent that such grant state and federal grant resources necessary to sustain the Connect Transit Program have been transferred from the Center to the District.
- b. Consider ratification of the new agreement with **VITALCORE HEALTH STRATEGIES, LLC** for funding towards certain mental health positions provided at the Galveston County Jail. VitalCore in the Galveston County Jail. VitalCore is the RFP awardee to provide comprehensive health services at the Galveston County Jail, including psychiatric and mental health services as a result of Galveston County RFP #B202004. Amount not to exceed: \$14,166.67/month; Term: FY21.
- c. Consider approval of **A RESOLUTION BY THE BOARD OF TRUSTEES OF THE GULF COAST CENTER APPROVING A CONTRACT WITH THE GOODMAN**

**CORPORATION FOR THE PROVISION OF TRANSIT RELATED DESIGN AND ENGINEERING SERVICES**

d. Consider approval of the agreement with the **Goodman Corporation** for consultation on professional design services as the selected respondent to RFP/RFQ No.2021-Transit-001. Services include conceptual design, preliminary design, completion of any required engineering reports, survey, design development, final design, landscape architecture, geotechnical, materials testing, permitting and bid construction phase services. (Term: 5yrs from execution)

e. Consider approval of the below FY22 Renewal Agreement with no change from FY21:

<b>Youth Behavioral Services Contractor</b>	<b>Description</b>	<b>Amount:</b>
Galveston County Juvenile Justice Department (Revenue Contract)	to furnish assessment, treatment, counseling or training for Galveston County adolescent offenders and Galveston County adolescents	\$50.00/hr. for assessment, individual and family substance abuse counseling sessions; \$70.00/session for substance abuse group counseling, group time length from 1 -1.5hrs; limit of 12 per group

**9. Pending or Revised Action Items.....Linda Bell, JD**

*Pending or revised items are those items which were on a prior board agenda but not completely resolved or there has been a revision since approval. The items may be listed for update purposes or final action by the Board.*

**10. Calendar.....Jamie Travis, Board Chair**

Due to Covid-19 all Board meetings shall occur virtually until further notice

<b>Date</b>	<b>Event</b>	<b>Time</b>
April 28, 2021	Board Meeting	TBA
May 26, 2021	Board Meeting	TBA
June 23-25, 2021	CANCELLED (New date Nov. 17-19)	
July 28, 2021	Board Meeting	TBA
August 25, 2021	Board Meeting	TBA

**11. Executive Session**

*As authorized by Chapter §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during this meeting to seek legal advice from its Attorney about any matters listed on the agenda.*

**12. Adjourn**

The Gulf Coast Center Fiscal Year 2021 Board Operational Budget Schedule	FY2021	FY2021	FY2021	FY2021	FY2021	FY2021	FY2021	FY2021	FY2021	FY2021
	Annual Budget Preliminary	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	YTD Actual	YTD % s/b 8%	

EXPENSES - OPERATING	FY2021	FY2021	FY2021	FY2021	FY2021	FY2021	FY2021	FY2021	FY2021	FY2021
	Annual Budget Preliminary	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	YTD Actual	YTD % s/b 8%	
Salary and Wages	14,911,571	1,187,382.08	1,192,754.37	1,186,715.84	1,198,759.04	1,206,726.17	1,181,028.91	7,153,366.41	48%	
Fringe Benefits	5,332,392	501,290.87	512,913.01	510,868.27	508,958.40	493,969.73	508,199.68	3,036,199.96	57%	
Travel	149,275	929.41	8,487.84	3,452.00	4,528.37	7,360.86	3,581.72	28,340.20	19%	
Consumable Supplies	324,104	11,589.50	31,322.68	9,351.53	15,712.06	23,591.24	12,243.16	103,810.17	32%	
Pharmaceuticals/Laboratory	302,500	23,500.00	4,006.56	25,605.54	51,824.97	29,905.92	22,396.48	157,239.47	52%	
Capital Outlay - Furniture/Equipment/Facilities	4,050,712	46,311.31	23,084.05	25,138.28	138,882.88	297,504.12	186,206.80	718,127.44	18%	
Facilities - Rent/Maintenance/Utilities	1,122,117	102,183.88	89,214.06	108,581.15	112,283.10	111,162.74	97,102.45	620,527.38	55%	
Other Operating Expenses	2,132,951	154,483.00	305,954.32	230,480.99	234,173.63	263,182.25	242,928.57	1,431,202.76	67%	
Client Support Costs	468,347	51,486.06	30,118.63	30,353.10	36,007.36	27,285.85	27,404.78	202,655.78	43%	
Consultant/Professional Providers	6,753,636	468,865.39	620,779.44	582,710.54	582,004.73	630,951.92	620,296.25	3,505,608.27	52%	
<b>TOTAL EXPENSE</b>	<b>\$ 35,547,605</b>	<b>\$ 2,548,021.50</b>	<b>\$ 2,819,634.96</b>	<b>\$ 2,713,257.24</b>	<b>\$ 2,883,134.54</b>	<b>\$ 3,091,640.80</b>	<b>\$ 2,901,388.80</b>	<b>\$ 16,957,077.84</b>	<b>48%</b>	

REVENUES - OPERATING	FY2021	FY2021	FY2021	FY2021	FY2021	FY2021	FY2021	FY2021	FY2021
	Annual Budget Preliminary	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	YTD Actual	YTD % s/b 8%
Local Funds	985,733	80,296.97	82,514.82	83,000.51	83,466.38	77,718.42	80,212.98	487,210.08	49%
County Funds	551,672	51,556.67	37,167.56	47,261.31	41,722.99	33,490.54	19,858.45	231,057.52	42%
Patient Fees Insurance/Reimbursement	303,825	11,812.44	8,826.15	17,825.18	11,389.12	14,703.15	82,999.18	147,555.22	49%
Miscellaneous Local Income	1,841,230	143,666.08	128,508.53	148,087.00	136,578.49	125,912.11	183,070.61	865,822.82	47%
Earned/Grant Income	756,285	101,165.94	43,386.03	40,176.96	40,610.55	50,423.69	48,000.00	323,763.17	43%
HUD - Transitional/Permanent Housing	1,221,638	95,750.97	104,534.31	97,179.61	87,178.73	106,803.03	75,757.31	567,203.96	46%
Recovery - Fee for Services / Grants	2,393,600	210,743.49	194,940.00	161,184.55	183,173.76	182,764.63	113,548.86	1,046,355.29	44%
Title XIX - Medicaid	7,536,818	3,670,061.23	607,482.47	424,053.23	647,105.74	860,452.60	635,074.78	3,541,230.05	47%
Transportation - Federal/State	3,572,072	345,504.88	380,146.07	365,273.09	427,667.87	434,742.36	423,667.87	2,377,002.14	67%
Medicaid 1115 Waiver/Misc Federal	1,611,115	79,669.83	84,390.24	81,766.03	81,576.58	83,539.49	82,188.44	493,130.61	31%
Other State/Federal Funds/MAC	17,091,528	1,199,896.34	1,414,879.12	1,169,633.47	1,467,313.23	1,718,725.80	1,378,237.26	8,348,685.22	51%
Performance Contract DSHS & DADS	7,708,801	659,302.02	659,302.02	659,302.02	659,302.02	659,302.02	659,302.02	3,955,812.12	51%
General Revenue - MH (Adult & Child & Vets) - 10%	4,082,246	340,187.16	340,187.16	344,495.16	345,131.16	340,187.16	340,187.16	2,050,374.96	50%
General Revenue - Regional Hospital	-	-	-	-	-	-	-	-	#DIV/0!
General Revenue - NGM (Adult & Child)	1,125,427	65,671.04	65,671.04	65,671.04	65,671.04	65,671.04	65,671.04	394,026.24	35%
General Revenue - Crisis Services - 10%	2,265,489	166,884.73	167,253.15	199,926.33	167,696.76	189,210.86	167,566.07	1,058,537.90	47%
General Revenue/Permanency Plan - IDD	1,432,892	86,054.31	95,882.65	138,791.20	124,709.54	120,510.49	117,898.07	683,846.26	48%
Federal Block - MH (Adult & Child) and Crisis	16,614,854	1,318,099.26	1,328,296.02	1,408,185.75	1,362,510.52	1,374,881.57	1,350,624.36	8,147,597.48	49%
<b>TOTAL REVENUES</b>	<b>\$ 35,547,612</b>	<b>\$ 2,661,661.68</b>	<b>\$ 2,871,683.67</b>	<b>\$ 2,725,906.22</b>	<b>\$ 2,966,402.24</b>	<b>\$ 3,219,519.48</b>	<b>\$ 2,911,932.23</b>	<b>\$ 17,357,105.52</b>	<b>49%</b>
<b>SUBTOTAL OPERATING (Rev-Exp)</b>	<b>\$ 7</b>	<b>\$ 113,640.18</b>	<b>\$ 52,048.71</b>	<b>\$ 12,648.98</b>	<b>\$ 83,267.70</b>	<b>\$ 127,878.68</b>	<b>\$ 10,543.43</b>	<b>\$ 400,027.68</b>	

FUND BALANCE EXPENDITURES (NOT Inc. above)										
Flexible Spending	Flexible Spending - MH Adult	Flexible Spending - IDD Services	Flexible Spending - Community Support	Connect Transit	Connect Transit - Brazoria County	Asset Management - Special Facility Projects	Capital Projects - MIS Services	Capital Projects - Major Facility/Equipment	SUBTOTAL FUND BALANCE EXPENSE	VARIANCE (REV-EXP) -
-	-	-	-	-	-	-	-	-	\$ -	\$ 113,640.18
-	-	-	-	-	-	-	-	-	\$ -	\$ 52,048.71
-	-	-	-	-	-	-	-	-	\$ -	\$ 12,648.98
-	-	-	-	-	-	-	-	-	\$ -	\$ 83,267.70
-	-	-	-	-	-	-	-	-	\$ -	\$ 127,878.68
-	-	-	-	-	-	-	-	-	\$ -	\$ 10,543.43
-	-	-	-	-	-	-	-	-	\$ -	\$ 400,027.68

FUND BALANCE EXPENDITURES (NOT Inc. above)										
Flexible Spending	Flexible Spending - MH Adult	Flexible Spending - IDD Services	Flexible Spending - Community Support	Connect Transit	Connect Transit - Brazoria County	Asset Management - Special Facility Projects	Capital Projects - MIS Services	Capital Projects - Major Facility/Equipment	SUBTOTAL FUND BALANCE EXPENSE	VARIANCE (REV-EXP) -
-	-	-	-	-	-	-	-	-	\$ -	\$ 113,640.18
-	-	-	-	-	-	-	-	-	\$ -	\$ 52,048.71
-	-	-	-	-	-	-	-	-	\$ -	\$ 12,648.98
-	-	-	-	-	-	-	-	-	\$ -	\$ 83,267.70
-	-	-	-	-	-	-	-	-	\$ -	\$ 127,878.68
-	-	-	-	-	-	-	-	-	\$ -	\$ 10,543.43
-	-	-	-	-	-	-	-	-	\$ -	\$ 400,027.68

# ISF - HEALTH PLAN

FEBRUARY 2021

	<u>MONTHLY</u> <u>FY2021</u> <u>BUDGET</u>	<u>MONTHLY</u> <u>FY 2021</u> <u>February</u>	<u>ANNUAL</u> <u>FY 2021</u> <u>BUDGET</u>	<u>YEAR TO DATE</u> <u>FY 2021</u> <u>February</u>	<u>YTD</u> <u>Percent</u> <u>Variance</u>	<u>YTD</u> <u>Dollar</u> <u>Variance</u>
<b><u>REVENUES:</u></b>						
Employer Contributions:	\$0.00	\$274,720.32	\$0.00	\$1,638,415.48	0	(\$1,638,415.48)
Employee Contributions:	\$0.00	\$30,612.69	\$0.00	\$181,145.86	0	(\$181,145.86)
<b>Total Revenue:</b>	<b>\$0.00</b>	<b>\$305,333.01</b>	<b>\$0.00</b>	<b>\$1,819,561.34</b>	<b>0</b>	<b>(\$1,819,561.34)</b>
<b><u>EXPENSES:</u></b>						
Medical Claims:	\$0.00	\$204,754.40	\$0.00	\$1,068,463.76	0	(\$1,068,463.76)
Pharmaceutical Claims:	\$0.00	\$40,020.31	\$0.00	\$166,132.10	0	(\$166,132.10)
Stop-Loss Premiums:	\$0.00	\$52,905.82	\$0.00	\$313,097.52	0	(\$313,097.52)
Administration Fees:	\$0.00	\$0.00	\$0.00	\$38,508.61	0	(\$38,508.61)
<b>TOTAL EXPENSES:</b>	<b>\$0.00</b>	<b>\$297,680.53</b>	<b>\$0.00</b>	<b>\$1,586,201.99</b>	<b>0</b>	<b>(\$1,586,201.99)</b>
<b>EXCESS OF REVENUES OVER EXPENSES</b>	<b>\$0.00</b>	<b>\$7,652.48</b>	<b>\$0.00</b>	<b>\$233,359.35</b>	<b>0</b>	<b>(\$233,359.35)</b>

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**The Gulf Coast Center**  
**FY2021 Monthly Board Financial Review**

Unaudited as of 2/28/2021

**Fiscal Year 2021 Unaudited Centerwide General Fund Balance Status**

Total General Fund Balance as of 08/31/2020 (Unaudited).....				\$ (7,023,033)
FY2021 Year-to-Date Reported Expense and Revenue Totals (Unaudited)				
Expenditures	<i>Operational</i>	16,957,078		
	<i>Non-Operational</i>	-		
	<i>Fund Balance</i>	-	16,957,078	
Revenues	<i>Operational</i>	17,357,106		
	<i>Non-Operational</i>	-	17,357,106	\$ 400,028
Total General Fund Balance Year-to-Date (Unaudited).....				\$ (7,423,061)

**Board Committed Use General Funds (Fiscal Year Committed)**

Capital Projects - Facility (FY2008-FY2011)	(200,000)			
Capital Projects - Facility (FY2013)	(100,000)			
Capital Projects - Facility (FY2014)	(100,000)			
Capital Projects - Facility (FY2015)	(150,000)	(550,000.00)		
fy2008-fy2018 Expenditure		439,153.86		
fy2020 Expenditure		-		
fy2021 Expenditure		-		
				-
				(110,846)
Capital Projects - IT (FY2003-FY2014)	(600,000)			
Capital Projects - IT (FY2015)	(150,000)			
Capital Projects - IT (FY2017)	(140,000)	(890,000.00)		
fy2003-fy2018 Expenditure		744,020.18		
fy2020 Expenditure		-		
fy2021 Expenditure		-		
				-
				(145,980)
IDD Community Service Support (FY2011-2014)	(300,000)			
IDD Community Service Support (FY2016)	(100,000)			
IDD Community Service Support (FY2018)	(100,000)	(500,000.00)		
fy2005-fy2019 Expenditure		471,531.85		
fy2020 Expenditure		-		
fy2021 Expenditure		-		
				-
				(28,468)
Connect Transit (FY2015) LJ Urban	(320,000)	(320,000.00)		
fy2016-fy2017 Expenditure		-		
fy2018 Expenditure		-		(320,000)
Connect Transit (FY2013) General Services	(422,869)	(422,869.00)		
fy2015-fy2018 Expenditure		300,000.00		
fy2020 Expenditure		122,869.00		
fy2021 Expenditure		-		
				-
Major Facility Repairs (FY2014)	(186,940)	(186,940.00)		
fy2014-fy2018 Expenditure		186,940.00		
fy2020 Expenditure		-		
fy2021 Expenditure		-		
				-
Flexible Spending Supports (FY2004-2013)	(500,000)			
Flexible Spending Supports (FY2018)	(100,000)	(600,000.00)		
fy2005-fy2019 Expenditure		517,663.44		
fy2020 Expenditure		-		
fy2021 Expenditure		-		
				-
				(82,337)

				(82,337)	(687,631)
<b>Total General Fund Balance Year-to-Date (Unaudited)</b>				<b>\$ (7,423,061)</b>	
<b>Unrestricted Use General Fund Balance (Unaudited)</b>				<b>\$ (6,735,430)</b>	

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The Gulf Coast Center  
 FY2021 Monthly Fund Balance Report

Unaudited as of 2/28/2021

Fiscal Year 2021 Unaudited Centerwide General Fund Balance Status

Total General Fund Balance as of 08/31/20 (Unaudited)..... \$ (7,023,033)

FY2019 Monthly Reported Expense and Revenue Totals (Unaudited)

	September	October	November	December	January	February	March	April	May	June	July	August
Operational Expenses:	2,548,021	2,819,635	2,713,257	2,883,135	3,091,641	2,901,389	-	-	-	-	-	-
Non-Operational Expenses:	-	-	-	(111,000.00)	(115,857.00)	-	-	-	-	-	-	-
Fund Balance Expenses:	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses:	2,548,021	2,819,635	2,713,257	2,772,135	2,975,784	2,901,389	-	-	-	-	-	-
Operational Revenues:	2,661,662	2,871,684	2,725,906	2,966,402	3,219,519	2,911,932	-	-	-	-	-	-
Non-Operational Revenues:	-	-	-	(111,000.00)	(115,857.00)	-	-	-	-	-	-	-
Fund Balance Revenues:	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenues:	2,661,662	2,871,684	2,725,906	2,855,402	3,103,662	2,911,932	-	-	-	-	-	-
Net increase/decrease to Fund Balance	113,640	52,049	12,649	83,268	127,879	10,543	-	-	-	-	-	-

Total General Fund Balance:	(7,136,673)	(7,188,722)	(7,201,371)	(7,284,639)	(7,412,517)	(7,423,061)	(7,423,061)	(7,423,061)	(7,423,061)	(7,423,061)	(7,423,061)	(7,423,061)
Total Unrestricted Fund Balance	(6,447,477)	(6,501,091)	(6,613,740)	(6,597,008)	(6,724,887)	(6,735,430)	-	-	-	-	-	-

Avg. Cost per day:	September	October	November	December	January	February	March	April	May	June	July	August
DAVS OF OPERATION OF TOTAL FUND BALANCE	84	82	81	82	82	81	-	-	-	-	-	-
DAVS OF OPERATION OF UNRESTRICTED FUND BALANCE	76	74	74	74	74	73	-	-	-	-	-	-

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## THE GULF COAST CENTER

Regular Board of Trustees Meeting  
Wednesday, February 24, 2021 at 3:00 pm  
Join the meeting by phone (audio only) :  
**Phone Number: +1 (646) 749-3112**  
**Access Code: 745-266-421**



**"Better community healthcare promoting healthy living."**

### Minutes

- 1) **Call To Order**– Jamie Travis, Chair of the Board of Trustees, convened the regular meeting on Wednesday, February 24, 2021 at 3:03 p.m.  
**The following Board Members were present:** Jamie Travis, Mary Lou Flynn-DuPart, Rick Price, Wayne Mallia, Caroline Rickaway and Vivian Renfrow.  
**The following Board Members were absent:** Lori Rickert, Excused, Stephen Holmes, Excused and Jaime Castro, Excused  
**Also present were:** Melissa Meadows, CEO – Gulf Coast Center, Barry Goodman-The Goodman Corporation and several Center staff.
- 2) **Citizens' Comments**: None
- 3) **Program Report**: None
- 4) **Board Member Reports**:
  - a. Texas Council of Community Centers: Next Board Meeting will be May 7, 2021
  - b. Texas Council Risk Management Fund: Mary Lou Flynn-DuPart gave a brief update regarding the spike in property tax insurance.
- 5) **Operations Report**: Melissa Meadows, CEO
  - **Impact on February Winter Freeze**: Melissa Meadows, CEO, provided a high-level summary on the impact of the February 2021 Winter Storm on Clinical Operations, Facilities, Network, Staff, and Community. In addition, Chief Nursing Officer, Sarah Holt, provided an update on efforts to provide staff with access to COVID-19 vaccination opportunities.
- 6) **Budget, Finance and Admin Reports**:
  - a. Financial & Operational Monthly Report & YTD Summary: Rick Elizondo, CFO, stated no Financial Report at this time due to him being out with COVID and the winter freeze. Rick stated the Center has a surplus of approximately \$30,000.00 for the month of January 2021.
  - b. Galveston County Transit District/Connect Transition Update: Rick Elizondo, CFO, reported that Galveston County Transit District held their Board meeting on February 23 and that the benefits package and accounting/payroll vendor has been selected.

## 7. Consent Agenda:

### **Consideration and Approval of Recommendations and Acceptance of Consent Agenda Items.**

*(Consent agenda items may be pulled from this consideration for individual action or presentation.)*

#### **a. Review and approval of January 27, 2021 Board Minutes.**

On motion by Mary Lou Flynn-DuPart, seconded by Caroline Rickaway, the board voted the approval of the January 27, 2021 Board Minutes. The motion carried with all members voting in favor.

#### **b. Review and approval of January 2021 Check Register.**

On motion by Mary Lou Flynn-DuPart, seconded by Caroline Rickaway, the board voted the approval of the January 2021 check register. The motion carried with all members voting in favor.

## 8. Action Items:

#### **a. Consider the acceptance of the FY2020 Financial and Compliance Audit.**

On motion by Mary Lou Flynn-DuPart, seconded by Vivian Renfrow, the board voted the acceptance of the FY2020 Financial and Compliance Audit. The motion carried with all members voting in favor.

#### **b. Consider the approval to declare surplus and dispose of Center Vehicle #4952, a 2009 Ford Escape SUV with 106,375 miles, VIN#1FMCU03749KC84952, License Plate #107-4621, per attachment, due to the fact that the repair costs of this vehicle are no longer cost-effective for continued use.**

On motion by Mary Lou Flynn-DuPart, seconded by Caroline Rickaway, the board voted the approval to declare surplus and dispose of Center Vehicle #4952, a 2009 Ford Escape SUV with 106,375 miles, VIN#1FMCU03749KC84952, License Plate #107-4621, per attachment, due to the fact that the repair costs of this vehicle are no longer cost-effective for continued use. The motion carried with all members voting in favor.

#### **c. Consider the renewal agreement with The Harris Center for Mental Health and IDD for the purpose of providing crisis intervention helpline services to consumer callers and the Brazoria and Galveston County communities. Term: March 1, 2021 to February 28, 2022. Cost: \$5500.00/month for a call volume between 301-500 calls per month. (decrease from FY20).**

On motion by Mary Lou Flynn-DuPart, seconded by Vivian Renfrow, the board voted the renewal agreement with The Harris Center for Mental Health and IDD for the purpose of providing crisis intervention helpline services to consumer callers and the Brazoria and Galveston County communities. Term: March 1, 2021 to February 28, 2022. Cost: \$5500.00/month for a call volume between 301-500 calls per month. (decrease from FY20). The motion carried with all members voting in favor.

## 9. Pending or Revised Action Items: NONE

*Pending or revised items are those items which were on a prior board agenda but not completely resolved or there has been a revision since approval. The items may be listed for update purposes or final action by the Board.*

**10. Calendar**.....Jamie Travis, Board Chair

Due to Covid-19 all Board meetings shall occur virtually until further notice

Date	Event	Time
March 24, 2021	Board Meeting	TBA
April 28, 2021	Board Meeting	TBA
May 26, 2021	Board Meeting	TBA
June 23-25 2021	Texas Council Annual Conf	Austin
July 28, 2021	Board Meeting	TBA
August 25, 2021	Board Meeting	TBA

**11. Executive Session: NONE**

*As authorized by Chapter §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during this meeting to seek legal advice from its Attorney about any matters listed on the agenda.*

**12. Adjourn:**

There being no further business to bring before the Board of Trustees the meeting was adjourned at 3:17 p.m.

Respectfully,

Approved as to Content and Form,

\_\_\_\_\_  
Cathy Claunch-Scott  
Secretary to the Board of Trustees

\_\_\_\_\_  
Jamie Travis  
Board Chair