

NOTICE OF MEETING

MEMBERS OF THE BOARD OF TRUSTEES

The Gulf Coast Center Board of Trustees meeting for the month of September will be held on Wednesday, **September 27, 2017** at **6:15 p.m.** at the **Mainland Community Service Center**, located at **7510 FM 1765, Texas City, Texas.**

Thank you,



Cathy Claunch-Scott
Secretary to the Board of Trustees

cc: September Board of Trustees File

THE GULF COAST CENTER
 Regular Board of Trustees Meeting
 Mainland Community Service Center
 7510 FM 1765, Texas City, TX 77591
 Wednesday, September 27, 2017
 6:15 pm



"Better community healthcare promoting healthy living."

- 1. Call To Order.....** Jamie Travis, Board Chair
 - Consider the approval of the recommendations for the Gulf Coast Center Board of Trustees' Officer Positions as presented by the Board of Trustees' Nominating Committee.
- 2. Citizens' Comments**
- 3. Program Report**
 - Outreach Team/Narcan Education.....Cheryl Folkes
- 4. Board Member Reports**
 - a. Texas Council of Community Centers Jamie Travis, Board Chair
 - b. Texas Council Risk Management Fund Mary Lou Flynn-Dupart, TCRMF Board Chair
- 5. CEO Report** Melissa Tucker, CEO
 - a. Center Reorganization and Transition Update
 - b. 1115 Waiver Status Report
 - c. Communication, Legislative & Community Development Efforts
- 6. Operations Report.....**
 - a. IDD Services..... Jamie White
 - b. Adult Mental Health..... Sarah Holt
 - c. Recovery Services..... Monica Mehalshick
 - d. Youth Behavioral Health Services..... Amy McMahon
 - e. MIS..... Pam Melgares
 - f. Connect..... Rick Elizondo
- 7. Budget, Finance and Admin Reports**
 - a. Financial Board Monthly & YTD Summary..... Rick Elizondo

b. Financial & Operational Highlight – Managed Care.....Rick Elizondo

8. Consent Agenda.....Linda Bell, JD

Consideration and Approval of Recommendations and Acceptance of Consent Agenda Items.

(Consent agenda items may be pulled from this consideration for individual action or presentation.)

a. Review and approval of July 19, 2017 board meeting minutes. **(Pg. 1-9)**

b. Review and approval of August 2017 check register.

9. Action Items.....Linda Bell, JD

All Action items terminate at the end of FY 2017 unless indicated otherwise

a. Consider the ratification of the FY17 HHSC Amendment #4 to the Co-Occurring Mental Health and Substance Abuse Services (COPSD) contract #2016-048313-004 SA/TCO and Treatment Adult Services Female contract #2016-048313-004 SA/TRF. This amendment reflects the de-obligation of \$37,825 in COPSD funds and \$118,129 in TRF funds as well as reductions to service targets.

b. Consider the approval of the FY18 HHSC Yes Waiver Provider Agreement (#2015-048189-001B MH/YESPROV). Amount not to exceed \$96,000.

c. Consider the approval of the FY18 HHSC Projects for Assistance in Transition from Homelessness (PATH) contract (#2016-048163-001A). The total amount awarded is \$191,513 and remains unchanged from FY17.

d. Consider the approval of the FY18 HHSC Co-Occurring Mental Health and Substance Abuse Services (COPSD) contract #2016-048313-005 SA/TCO. Amount not to exceed \$28,127 which is a decrease of \$37,825 from FY17.

e. Consider the approval of the FY18 HHSC Treatment Adult Services Female contract #2016-048313-006 SA/TRF. Amount not to exceed \$528,883 which is a decrease of \$118.129 from FY17.

f. Consider the approval of the FY18 HHSC HIV Outreach Services contract #2016-048182-003 SA/HIV. Amount not to exceed \$214,280 which is an increase of \$96,640 from FY17.

g. Consider the approval of the FY18 HHSC Outreach, Screening, Assessment, and Referral (OSAR) contract #2016-048253-003 SA/OSR. Amount not to exceed \$478,638 which is an increase of \$65.000 from FY17.

h. Consider the approval of the FY18 HHSC Treatment Youth Services contract #2016-048314-003 SA/TRY. The total amount awarded is \$124,340 which is a decrease of \$28,739 from FY17.

- i. Consider the approval of the FY18 HHSC Youth Prevention-Selective contract #2016-048028-003 SA/YPS. The total amount awarded is \$200,000 and remains unchanged from FY17.
- j. Consider the approval of the FY18 HHSC Treatment Adult Services contract #2016-048501-03 SA/TRA. Amount not to exceed \$2,754,642 which is an increase of \$131,173 from FY17.
- k. Consider the approval of the FY18 HHSC Mental Health performance contract #537-17-0127-00034. The total amount awarded is \$12,998,193 which is an increase of \$89,377 from FY17.
- l. Consider the approval of the FY18-19 TCOOMMI contract #696-TX-18-19-L044. Amount not to exceed \$700,000.
- m. Consider the approval of the FY18 HHSC Adult Mental Health Home and Community-Based Services contract #529-17-0144-00035. Amount not to exceed \$5,591.00. This is a new contract for FY18
- n. Consider the approval of the FY18 HHSC Mental Health First Aid contract #2017-049433-001B. Amount not to exceed \$8,500.00. This is a \$1,000.00 increase from FY17.
- o. Consider the approval of the FY2018 Texas Council membership dues. **(Pg. 10-15)**
- p. Consider the approval of the resolution designating identified Board members and Center employees authorize signatures; and approval of the Center's Signature Procedures. The designated Board members and Center employees are authorized to sign documents as necessary and required for the Center and its operations. **(Pg.16-17)**
- q. Consider the approval of the update revisions to the Center's Bank Account listing and recommended bank account signatures.
- r. Consider the approval of the Investment Policy 14.1. **(Pg. 18)**
- s. Consider the approval of the Initial FY18 Budget. **(Pg. 19)**
- t. Consider the approval of the Chief Executive Officer evaluation.
- u. Consider approval of the new agreement with the University of Texas Medical Branch (UTMB) for the provision and administration of psychiatric services to individuals enrolled in the Center's Co-Occurring Psychiatric and Substance Disorder (COPSD) program. Term: FY18 Reimbursement rate: \$720 per 4 hour clinic; \$180/hr for clinic Administrative Services.

- v. Consider approval of the renewal agreement with **Waymaker, LLC** to provide community support services, day habilitation, employment, and behavioral support and respite services. Term: September 1, 2017 to August 31, 2018. Fee Schedule Attached (Pg. 20-22)
- w. Consider approval of the new Professional Services Agreement with **Counseling Connections for Change, Inc.** to provide required services related to the Center Crisis Counseling Grant including Psychological First Aid, crisis counseling for individuals (youth, adults and elders) impacted by current disaster. Term: Crisis Counseling Grant – 60 day period with opportunity to extend. Reimbursement Rate: Crisis Counselor – Team Lead (1 at \$75/hr not to exceed \$27,600.00); Crisis Counselor (5 at \$55/hr not to exceed \$101,200.00).
- x. Consider approval of the FY18 Addendum with **TWG Investments, LTD The Wood Group** to provide crisis respite services for individuals with co-occurring diagnosis. Amount not to exceed: \$13,500.00. (no change)
- y. Consider approval of the renewal agreements identified below with **East Texas Behavioral HealthCare Network**. Term: September 1, 2017 to August 31, 2018.
 - PRN Telemedicine: \$150/hr (no change)
 - Regional Authorizations process: \$2360.00/month (no change)
 - Medical Director leadership services: \$175/hr (increase from \$151/hr)
 - 24 Hour Crisis Telemedicine (no change)
- z. Consider approval of the Resolution approving submittal of an application to the Kempner Foundation seeking multi-year funding to support continuation and enhancement of the Path Program (Project for Assistance in Transition from homelessness).
- aa. Consider approval of addendum to The Goodman Corporation consulting agreement for additional tasks related to leadership transition of Connect Transit including professional services by designated in-house transit professional a minimum of 70% FTE. Term: October 1, 2017 to September 30, 2019. Amount of \$7,500.00 per month.

10. Pending or Revised Action Items.....Linda Bell, JD

Pending or revised items are those items which were on a prior board agenda but not completely resolved or there has been a revision since approval. The items may be listed for update purposes or final action by the Board.

11. Calendar.....Jamie Travis, Board Chair

Date	Event	Time	Location
September 27, 2017	Board Meeting	6:30 p.m.	Texas City
October 5-6, 2017	ETBHN Board Retreat		Moody Gardens, Galveston
October 25, 2017	Board Meeting	6:30 p.m.	Angleton
December 13, 2017	Board Meeting	6:30 p.m.	Administration (Mall of the

			Mainland) Texas City
January 24, 2018	Board Meeting	6:30 p.m.	Angleton
February 28, 2018	Board Meeting	6:30 p.m.	Administration (Mall of the Mainland) Texas City
March 28, 2018	Board Meeting	6:30 p.m.	Angleton
April 25, 2018	Board Meeting	6:30 p.m.	Administration (Mall of the Mainland) Texas City
May 23, 2018	Board Meeting	6:30 p.m.	Angleton
June 20-22, 2018	TX Council Conference		Sheraton, Dallas
July 25, 2018	Board Meeting	6:30 p.m.	Administration (Mall of the Mainland) Texas City
August 22, 2018	Board Meeting	6:30 p.m.	Angleton

12. Executive Session

As authorized by Chapter §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.

13. Action Regarding Executive Session

14. Adjourn

THE GULF COAST CENTER

Regular Board of Trustees Meeting
Mainland Community Service Center
7510 FM 1765, Texas City, TX 77590
Wednesday, July 19, 2017
6:15 pm



"Better community healthcare promoting healthy living."

Minutes

1. **Call To Order**– Jamie Travis, Board Chair of the Board of Trustees, convened the regular meeting on Wednesday, July 19, 2017 at 6:18 p.m. at the Mainland Community Service Center located at 7510 FM 1765, Texas City, Texas.
The following Board Members were present: Mary Lou Flynn-Dupart, Linda Coleman, Jaime Castro, Vivian Renfrow, Stephen Holmes, George Grimes and Caroline Rickaway

The following Board Members were absent:

Also present were: Melissa Tucker, CEO – Gulf Coast Center, Chris Cahill – Mills, Shirley, Todd Patch and Erin Roman - MMA, Kara McManus The Goodman Corporation and other Center staff.

2. **Citizens' Comments:** NONE

3. **Program Report:**

MMA (Marsh & McLennan Agency: Todd Patch and Erin Roman with MMA (Marsh & McLennan Agency gave the board an update on the changes to the Centers Employee Health Care Plan. The recommendations are to stay with Aetna Self-Funded Plan with a 3.25% increase to Gulf Coast Center portion. The plan will include changing both the dental and vision plans to go with one company Sunlife. Staying with Unum for Life and Disability which would include moving long term to voluntary with 120 days Elimination Period and change short term to 16 week max benefit period to correspond with long term 120 day Elimination Period.

Kara McManus with the Goodman Corporation gave an update on Connect Transit regarding the Connect Transit Demand Response Service and Fare Structure Recommendations. The new fare structure being proposed is a mileage-based structure. The mileage-based structure has a base fee for the first ten miles of \$1.50 for the first year and \$2.00 for the second year, plus \$0.25 for each mile over ten miles. No change to fares for ADA and Veteran trips is proposed.

4. **Board Member Reports:**

Texas Council of Community Centers: Jamie Travis, Board Chair gave an update on the Annual Conference that the Center hosted for the Texas Council at Moody Gardens, Galveston.

Texas Council Risk Management Fund: Mary Lou Flynn-Depart, Risk Management Board Chair reported that the Gulf Coast Center was awarded the Outstanding Achievement in Liability Loss Prevention.

5. **CEO Report** Melissa Tucker, CEO

- a. **Center Reorganization and Transition Update:** Melissa Tucker, CEO reported the number of original positions for the Revenue Cycle Management Reorganization (RCM) was forty-five and three temporary positions. The number of newly titled positions is forty-one and thirty-eight internal staff was hired and two temporary staff moved into positions and one retirement and eight employees not selected for positions.
- b. **1115 Waiver Status Report:** None
- c. **Communication, Legislative & Community Development Efforts:** Melissa Tucker, CEO referenced the Texas Council Legislative Review was e-mailed to all Board members previously which provided extensive detail. The current focus is on Senate Bill 292, SB 16.22, SB1849 and 17032-Sandra Bland Act, Jail Diversion and the processes in the Jail. Staff has already met with Brazoria County DA Office, Mental Health Deputy and Sheriff Department regarding legislative changes. A plan was discussed to meet with Galveston County officials regarding recent Justice System Assessment and new legislation. The Galveston County Justice System Assessment draft was completed by Council of State Governments and Meadows Mental Health Policy Institute that was previously e-mailed to all Board members. Gulf Coast Center responded with language and content inaccuracies as well as additional detail necessary. The final report is pending and should receive in a couple of months. Draft report was presented to the public. Process needs to improve to gain efficiencies, address gaps and prepare for new legislation. The primary concern is level of care recommended without additional funds. Reviewed possible funding opportunity through SB 292. Discussed challenges other community centers face with their Extended Observation Units. Foundation/Grant Funding Update: Completed site visit with Episcopal Health Foundation who encouraged Gulf Coast Center to apply during 2018 once we can demonstrate completion of phase one of Behavioral Health Leadership Team (BHLT).

6. **Operations Report:**

- a. **IDD Services:** None
- b. **Adult Mental Health:** None
- c. **Recovery Services:** None
- d. **Youth Behavioral Health Services:** Amy McMahon, Director of Child and Adolescent Services reported that Mental Health Children Services in Galveston County partnered with the Galveston County Food Bank to participate in the Kidz Pacz program. The program is intended to fill the summer hunger gap by providing Kidz Pacz to those in need. Kidz Pacz is distributed at no charge to hungry children in food insecure populations identified by case managers or self report. Kahne Girouard, Clinic Coordinator at AP arranged for Anchor Point to be a distribution site during the summer months and also distributed the Kidz Pacz on Fridays and provided case management to those being served. MHC is proud to announce they are serving forty-three children and seventeen families.
- e. **MIS:** Pam Melgares gave a brief update on MIS services.
- f. **Connect:** Rick Elizondo gave a brief update on new vehicles for Connect Transit.

7. **Budget, Finance and Admin Reports:**

- a. **Financial Board Monthly & YTD Summary:** Rick Elizondo CFO reported for the month of June, The Center had expenses exceeding its revenue resulting in a deficit of (106,821.41) but still maintaining a positive year to date surplus of \$329,921.16.
- b. **Financial & Operational Highlight – Managed Care:** None
- c. **3rd Quarter Board Report:** Linda Bell, Director of Legal Services gave an update on the FY17 10% withhold performance measures.

8. **Consent Agenda**.....Linda Bell, JD

Consideration and Approval of Recommendations and Acceptance of Consent Agenda Items. (*Consent agenda items may be pulled from this consideration for individual action or presentation.*)

a. **Review and approval of May 21, 2017 and June 21, 2017 board meeting minutes.**

On motion by Mary Lou Flynn-Dupart, seconded by Linda Coleman the board voted the approval of the May 21, 2017 and June 21, 2017 board meeting minutes. The motion carried with all members voting in favor.

b. **Review and approval of May and June 2017 check register.**

On motion by Mary Lou Flynn-Dupart, seconded by Jaime Castro the board voted the approval of the May and June 2017 check register. The motion carried with all members voting in favor.

9. **Action Items**.....Linda Bell, JD

All Action items terminate at the end of FY 2017 unless indicated otherwise

a. **Review, discuss and approve recommended changes to the Center's Employee Health Benefits Plan i.e. Aetna (self-insured).**

On motion by Mary Lou Flynn-Dupart, seconded by Vivian Renfrow the board voted the approval of the recommended changes to the Center's Employee Health Benefits Plan i.e. Aetna (self-insured). The recommendations are to stay with Aetna Self-Funded Plan with a 3.25% increase to Gulf Coast Center portion. The plan will include changing both the dental and vision plans to go with one company Sunlife. Staying with Unum for Life and Disability which would include moving long term to voluntary with 120 days Elimination Period and change short term to 16 week max benefit period to correspond with long term 120 day Elimination Period. The motion carried with all members voting in favor.

b. **Consider acceptance of the property surplus declaration and associated resolution for the identified real properties which are publicly listed for sale.**

- 3509 and 3511 Broadway, Galveston, Galveston County, Texas
- 7000 Avenue B, Santa Fe, Galveston County, Texas
- 204 W. Coombs, Alvin, Brazoria County, Texas; and
- 4650 Dixie Farm Road, Pearland, Brazoria County, Texas

On motion by Mary Lou Flynn-Dupart, seconded by Caroline Rickaway the board voted the acceptance of the property surplus declaration and associated resolution for the

identified real properties which are publicly listed for sale. The motion carried with all members voting in favor

- c. **Consider approval of the new MOU with County of Brazoria, for the purpose of collaborating and supporting the Brazoria County Veterans Treatment Court. Term: 12 months.**

Description: The Center will create a trained and certified group of volunteer veteran peer support mentors as well as coordinate three behavioral health trainings for volunteer veteran mentors in support of outreach and mentoring program for the Brazoria County Veterans Treatment Court.

On motion by Mary Lou Flynn-Dupart, seconded by Linda Coleman the board voted the approval of the new MOU with County of Brazoria, for the purpose of collaborating and supporting the Brazoria County Veterans Treatment Court. The motion carried with all members voting in favor. Caroline Rickaway abstained.

- d. **Consider the approval of Amendment 5 to the FY17 HHSC Treatment Adult Services contract (TRA) #2016-048501-002A. This amendment removes clinic site #904999 and adds clinic site #100785 for residential substance use treatment services at Brazos Place.**

On motion by Mary Lou Flynn-Dupart, seconded by Vivian Renfrow the board voted the approval of the Amendment 5 to the FY17 HHSC Treatment Adult Services contract (TRA) #2016-048501-002A. This amendment removes clinic site #904999 and adds clinic site #100785 for residential substance use treatment services at Brazos Place. The motion carried with all members voting in favor.

- e. **Consider the approval of Amendment 2 to the FY17 HHSC HIV Outreach Services contract (HIV) #2016-0481282-002A. This amendment includes \$177,640 in additional funding for Texas Targeted Opioid Response services.**

On motion by Mary Lou Flynn-Dupart, seconded by Jaime Castro the board voted the approval of the Amendment 2 to the FY17 HHSC HIV Outreach Services contract (HIV) #2016-04182-002A. This amendment includes \$177,640 in additional funding for Texas Targeted Opioid Response services. The motion carried with all members voting in favor.

- f. **Consider the approval of the FY18 HHSC IDD performance contract #529-18-0054-00001. Total amount not to exceed \$2,211,553.70 which represents no change from FY17.**

On motion by Mary Lou Flynn-Dupart, seconded by Jaime Castro the board voted the approval of the FY18 HHSC IDD performance contract #529-18-0054-00001. Total amount not to exceed \$2,211,553.70 which represents no change from FY17. The motion carried with all members voting in favor.

- g. **Consider the approval of the FY18 HHSC HIV Early Intervention Services contract (HEI) #2016-048266-003. Total allocation is \$125,537 which represents no change from FY17.**

On motion by Mary Lou Flynn-Dupart, seconded by Jaime Castro the board voted the approval of the FY18 HHSC HIV Early Intervention Services contract (HEI) #2016-048266-003. Total allocation is \$125,537 which represents no change from FY17. The motion carried with all members voting in favor.

h. Consider approval to open a 30-day public comment period for the Demand Response fare increase for Connect Transit services.

On motion by Mary Lou Flynn-Dupart, seconded by Caroline Rickaway the board voted the approval to open a 30-day public comment period for the Demand Responses fare increase for Connect Transit services. Following discussion the motion carried with all members voting in favor.

i. Consider approval of the revised board bylaws. At the request of TxDOT, the Center has revised Section III, b. of the Board of Trustees bylaws to specify training on ethics and corporate compliance.

On motion by Mary Lou Flynn-Dupart, seconded by Vivian Renfrow the board voted the approval of the revised board bylaws. At the request of TxDOT, the Center has revised Section III, b of the Board of Trustees bylaws to specify training on ethics and corporate compliance. Following discussion the motion carried with all members voting in favor.

j. Consider ratification of the June 19, 2017 MOU with King Consulting for the coordination of a site visit, letter of intent and formal application with Episcopal Health Foundation for a funding opportunity benefitting the Center's mental health department for child, adolescent and adult services, specifically a new initiative of a Behavioral Health Leadership Team. Reimbursement total: \$200

On motion by Mary Lou Flynn-Dupart, seconded by Vivian Renfrow the board voted the ratification of the June 19, 2017 MOU with King Consulting for the coordination of a site visit, letter of intent and formal application with Episcopal Health Foundation for a funding opportunity benefitting the Center's mental health department for child, adolescent and adult service, specifically a new initiative of a Behavioral Health Leadership Team. The motion carried with all members voting in favor.

k. Consider the approval of the new agreement with Nilesh Patel, MD to provide professional outpatient psychiatric services at the Angleton Community Service Center. Term: August 1, 2017 to August 31, 2018. Service Area: MH Adult County of Service: Brazoria Amount not to exceed: \$65,000.00 (Rate \$140/hr) Description: Nilesh Patel, MD has prior work history with GCC (July 1995-July 2002), providing professional outpatient psychiatric services at Angleton CSC. Dr. Patel is Board certified in adult and child psychiatry. Contract ended with GCC in 2012 in good standing. Dr. Patel's services will replace 8 hours/week of contracted telemedicine services.

On motion by Jaime Castro, seconded by Vivian Renfrow the board voted the approval of the new agreement with Nilesh Patel, MD to provide professional outpatient psychiatric services at the Angleton Community Service Center. The motion carried with all members voting in favor.

l. Consider the approval of the renewal of the FY18 agreement to the professional services agreement with The University of Texas Medical Branch at Galveston

d/b/a UTMB Health for the provision of inpatient psychiatric services directly related to physician coverage. Term: September 1, 2017 to August 31, 2018.

Service Area: MH Adult County of Service: Harris Amount not to exceed: \$459,900.00 (\$63.00/bed day no change from FY17)

On motion by Jaime Castro, seconded by Vivian Renfrow the board voted the approval of the renewal of the FY18 agreement to the professional services agreement with The University of Texas Medical Branch at Galveston d/b/a UTMB Health for the provision of inpatient psychiatric services directly related to physician coverage. The motion carried with all members voting in favor. Mary Lou Flynn-Dupart abstained

- m. Consider the approval of the renewal of the FY18 agreement to the professional services agreement with The University of Texas Medical Branch at Galveston d/b/a UTMB Health for Child Psychiatry Services. Term: September 1, 2017 to August 31, 2018.**

On motion by Jaime Castro, seconded by Stephen Holmes the board voted the approval of the renewal FY18 agreement to the professional services agreement with The University of Texas Medical Branch at Galveston d/b/a UTMB Health for Child Psychiatry Services. The motion carried with all members voting in favor. Mary Lou Flynn-Dupart abstained.

- n. Consider the approval of the renewal of the agreement with The University of Texas Medical Branch at Galveston d/b/a UTMB Health for the provision and administration of a substance abuse Detox clinic. Term: September 1, 2017 to August 31, 2018.**

Defer

- o. Consider approval of the new agreement with Behavioral Hospital of Bellaire for mental health Inpatient Services on an as needed basis for children and adolescents receiving services by Center. Term: July 19, 2017 to August 31, 2018.**

On motion by Jaime Castro, seconded by Vivian Renfrow the board voted the approval of the new agreement with Behavioral Hospital of Bellaire for mental health inpatient Services on an as needed basis for children and adolescents receiving services by Center. Amount: \$572.00 per day flat rate; all fees include-bed day, physician services, all treatments and medications. The motion carried with all members voting in favor.

- p. Consider approval of the renewal agreement with The Children's Center, Incorporated for the purpose of providing crisis respite services for the Center's Child and Adolescent Services. Term: September 1, 2017 to August 31, 2018.**

On motion by Mary Lou Flynn-Dupart, seconded by Caroline Rickaway the board voted the approval of the renewal agreement with the Children's Center, Incorporated for the purpose of providing crisis respite services for the Center's Child and Adolescent Services. Amount of Reimbursement: \$106.22 per bed day per youth referred and admitted to Crisis Respite for an amount not to exceed Three Thousand Dollars (\$3000.00) (no change from FY17). The motion carried with all members voting in favor.

- q. Consider approval of the renewal MOA with Youth Advocate Programs Inc. for the provision of specific Youth Empowerment Services (YES) Waiver program. Term: FY18 Annual Renewal. No financial obligations attached.**

On motion by Mary Lou Flynn-Dupart, seconded by Vivian Renfrow the board voted the approval of the renewal MOA with Youth Advocate Programs Inc. for the provision of

specific Youth Empowerment Services (YES) Waiver program. The motion carried with all members voting in favor.

- r. **Consider approval of the renewal agreements listed below to provide services for the IDD Provider Services Network. Term: September 1, 2017 to August 31, 2018. Fee schedule attached.**

- Quality of Care
- Sunshine Center, Inc.
- Brazoria County Work Activity Center
- Golden Rule Services, Inc.
- All Little Things Country
- TLC-HCS

On motion by Mary Lou Flynn-Dupart, seconded by Caroline Rickaway the board voted the approval of the renewal agreements listed above to provide services for the IDD Provider Services Network. The motion carried with all members voting in favor. Linda Coleman abstained from the vote.

- s. **Consider the approval of the below FY18 renewal agreements with identified providers for the specified Home and Community Based services (HCS). Term: September 1, 2017 to August 31, 2018**

County of Services: Identified Below, (increase from FY17 by \$1000.00)

HCS Services	Reimbursement Rate	Provider	County of Service
Dental	\$2,000 Per Plan Year	Terry Driggers, DDS	Brazoria
Dental	\$2,000 Per Plan Year	John Chaconas, DDS	Galveston

On motion by Mary Lou Flynn-Dupart, seconded by Vivian Renfrow the board voted the approval of the FY18 renewal agreements with identified providers for the specified Home and Community Based Services (HCS). The motion carried with all members voting in favor.

- t. **Consider the approval of the renewal agreement with SJ Medical Center, dba St. Joseph Medical Center for hospital and professional services related to the 20 inpatient beds in its Behavioral Health Department located in Houston, TX. Term: September 1, 2017 to August 31, 2018.**

On motion by Jaime Castro, seconded by Mary Lou Flynn-Dupart the board voted the approval of the renewal agreement with SJ Medical Center, dba St. Joseph Medical Center for hospital and professional services related to the 20 inpatient beds in its Behavioral Health Department located in Houston, TX. The motion carried with all members voting in favor.

- u. **Consider the approval of the FY18 renewal agreement with TWG Investments, LTD dba The Wood Group for a 10 bed crisis respite facility in Texas City, Texas (Galveston County). Term: September 1, 2017 to August 31, 2018. Total Amount not to exceed: \$368,740.00 (no change from FY17)**

On motion by Mary Lou Flynn-Dupart, seconded by Linda Coleman the board voted the approval of the FY18 renewal agreement with TWG Investments, LTD dba The Wood Group

for a 10 bed crisis respite facility in Texas City, Texas (Galveston County). The motion carried with all members voting in favor

- v. **Consider the approval of the revenue renewal lease with TWG Investments, LTD dba The Wood Group for the premises located at 5825 E.F. Lowry Expressway, Texas City, Texas 77591. Term: September 1, 2017 to August 31, 2018.Total Amount of Revenue Lease FY18: \$19,710.000 (no change from FY17). Month-to-Month lease**

On motion by Mary Lou Flynn-Dupart, seconded by Vivian Renfrow the board voted the approval of the revenue renewal lease with TWG Investments, LTD dba The Wood Group for the premises located at 5825 E.F. Lowry Expressway, Texas City, Texas 77591. Month-to-Month lease. The motion carried with all members voting in favor.

- w. **Consider approval of the renewal lease agreement with Educare Community Living Corporation-Gulf for office and workshop space located at 4650 Dixie Farm Road in Pearland. Term: month-to-month agreement September 1, 2017 to August 31, 2018 as this property is for sale.Service Area: IDDCounty of Service: Brazoria Annual Revenue: \$81,496.80 annual for full term of lease agreement (increase of \$2,376.80 from FY17)**

On motion by Mary Lou Flynn-Dupart, seconded by Linda Coleman the board voted the approval of the renewal lease agreement with Educare Community Living Corporation-Gulf for office and workshop space located at 4650 Dixie Farm Road in Pearland. The motion carried with all members voting in favor.

- x. **Consider approval of the new contract with Janice Green (Galveston County) for the provision of respite and/or community support services/skills training for nursing facilities and mileage rates. Term: June 14, 2017 to August 31, 2017.**

REIMBURSEMENT RATE	
Respite	Standard base level = \$10/hr; Medical/Behavioral need = \$15/hr
Community Support	Standard base level = \$13/hr
Skills Training Nursing Facility	Independent Living Skills \$18/ hr
Mileage	0-5=\$3; 6-12=\$6; 13-20=\$9; 20-25=\$15; 33-40=\$18

On motion by Mary Lou Flynn-Dupart, seconded by Vivian Renfrow the board voted the approval of the new contract with Janice Green (Galveston County) for the provision of respite and/or community support services/skills training for nursing facilities and mileage rates. The motion carried with all members voting in favor.

10. Pending or Revised Action Items.....Linda Bell, JD

Pending or revised items are those items which were on a prior board agenda but not completely resolved or there has been a revision since approval. The items may be listed for update purposes or final action by the Board.

NO Pending or Revised Action Items

11. Calendar.....Jamie Travis, Board Chair

Date	Event	Time	Location
August 23, 2017	Board Meeting	6:15 pm	Angleton
August 16-19, 2017	Texas Council		Austin
September 19, 2017	Board Retreat	1:00	Mall of the Mainland, Texas City
September 19, 2017	Board Retreat-Ribbon Cutting	4:30	Mall of the Mainland, Texas City
September 27, 2017	Board Meeting	6:15 p.m.	Mall of the Mainland, Texas City
October 5-6, 2017	ETBHN Board Retreat		Moody Gardens, Galveston
October 25, 2017	Board Meeting	6:15 p.m.	Angleton

12. Executive Session: NONE

As authorized by Chapter §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.

13. Action Regarding Executive Session: NONE

14. Adjourn

There being no further business to bring before the Board of Trustees the meeting was adjourned at 8:00 p.m.

Respectfully,

Approved as to Content and Form,

Cathy Claunch-Scott

Secretary to the Board of Trustees

Jamie Travis

Board Chair

FY 2018 Commitment of Dues Payment for Texas Council of Community Centers

CENTER: Gulf Coast Center

The dues for FY 2018 have been calculated as follows:

Total Dues	\$37,120.00
LESS: Credit for Texas Council Risk	
Management Fund Members...	<u>(\$2,344.00)</u>

Net Dues\$34,776.00

The dues payment may be paid in one payment or in monthly or quarterly installments. Please identify the dues payment methodology you plan to use:

	<u>Monthly</u>	<u>Quarterly</u>	<u>Lump Sum</u>
September 2017	_____	_____	\$ _____
October	_____		
November	_____		
December	_____	_____	
January 2018	_____		
February	_____		
March	_____	_____	
April	_____		
May	_____		
June	_____	_____	
July	_____		
August	_____		
TOTALS	\$ _____	\$ _____	\$ _____

Invoice for each payment required? _____Yes _____No

We appreciate your prompt and timely payment!

APPROVED:

Chairperson, Board of Trustees

Executive Director

Date: _____



Texas Council
of Community Centers

MEMO
August 25, 2017

TO: Melissa Tucker
Executive Director, Gulf Coast Center

FROM: Danette Castle 
Chief Executive Officer

SUBJECT: FY 2018 Commitment of Dues for
Texas Council of Community Centers

Please find attached the FY 2018 (September 1, 2017 – August 31, 2018) Commitment of Dues Payment Form. This form establishes the basis for payment of your dues. Please note on the form that you can choose a payment schedule that meets your needs.

The dues assessment reflects the budget as approved at the August 19, 2017 meeting of the Texas Council Board of Directors. To assist with local discussions with your Board of Trustees, we include the following information:

- Budget Overview
- FY 2018 Budget (with side-by-side comparison to FY 2017)
- FY 2018 Dues Comparison to FY 2017 Dues
- FY 2018 Commitment of Dues Payment Form

If you have any questions, please contact Mike Horne at mhorne@txcouncil.com or call the Texas Council office at 512.794.9268.

Enclosure

cc: Jamie Travis, Texas Council Board Delegate

Texas Council of Community Centers

Approved FY18 Budget Highlights

REVENUES

- Bottom line: \$36,132 (1.9%) increase in overall revenues and expenses compared to FY17;
- Associate member dues increases by \$13,000 contingent upon board approval of NTBHA application;
- Assumes \$150,000 TCRMF contribution (no change);
- Assumes \$9,800 decrease in ISC contribution (Texas Council sponsored retirement program tied to employee participation).
- Technology Collaborative funds were fully used in FY 17 towards the Health Opportunities Workgroup.

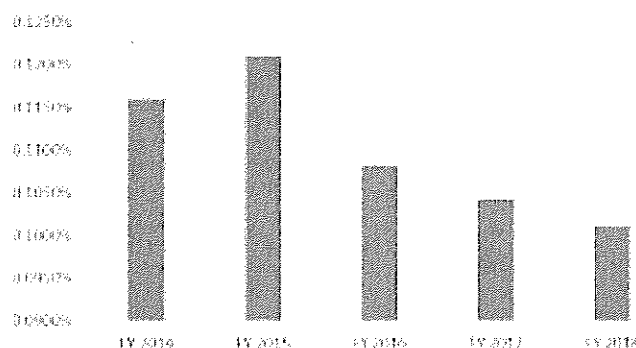
EXPENSES

- Assumes \$30,000 for staff salary adjustments;
- Reflects scheduled increase in building lease and additional property tax pass-through;
- National Council 3% dues increase.

FY18 DUES HIGHLIGHTS

- Budget increases base dues \$2,000 for each Center. Actual dues assessment fluctuates for individual Centers as a result of proportional changes in comparative net revenues of individual Centers. Net revenues for the FY18 budget are derived from the most recent audited financial statements for each Center (FY16);
- Total Dues were not increased in FY 17;
- Dues are calculated using a board approved formula as follows: a base assessment is applied to each Center (\$13,000) and the remaining amount needed to fund total dues for the year is assessed to each member by determining the net revenue of each Center in proportion to the total net revenues of all members. Using the most current independent audit, the net revenue for each Center equals its gross revenues less local funds, 1115 Transformation Waiver funds and community hospital funds. Total dues assessed equal the base assessment plus the proportionate share;
- Budget assumes continuation of a \$150,000 contribution from the Texas Council Risk Management Fund (TCRMF). As per agreement between the two organizations, \$75,000 of the TCRMF contribution is used to offset dues for its members and \$75,000 to cover administrative support provided by the Texas Council. Renewal of the agreement at these terms for FY18 was approved by the TCRMF Board on August 4, 2017.

Texas Council Dues as a % of Center Revenues



Texas Council of Community Centers, Inc.

Approved Budget

September 2017 through August 2018

	<u>FY2017</u>	<u>FY2018</u>	<u>Change</u>
Revenue			
40100 • DUES REVENUE			
40110 • Dues - Member Centers & TCRMF	1,555,019.00	1,633,019.00	78,000.00
40120 • Dues from Associate Members	5,000.00	18,000.00	13,000.00
Total 40100 • DUES REVENUE	1,560,019.00	1,651,019.00	
41000 • PRODUCT LINE FEES			
41130 • Risk Management Program (TCRMF)	150,000.00	150,000.00	-
41140 • Retirement Program (ISC Group)	95,000.00	85,200.00	(9,800.00)
Total 41000 • PRODUCT LINE FEES	245,000.00	235,200.00	
42000 • OTHER REVENUE			
42150 • Annual Conf. Salary Reimb.	55,000.00	55,000.00	-
42160 • Miscellaneous	6,000.00	6,000.00	-
42185 • Technology Collaborative	45,068.00	0.00	(45,068.00)
Total 42000 • OTHER REVENUE	106,068.00	61,000.00	
Total Revenue	1,911,087.00	1,947,219.00	36,132.00
Expense			
61100 • PERSONNEL			
61110 • Salaries	993,320.00	1,044,820.00	51,500.00
62210 • Retirement Prog. Contributions	101,332.00	104,482.00	3,150.00
62220 • Employee Life/Health Insurance	76,800.00	76,800.00	-
62310 • FICA (Social Security/Medicare)	77,519.00	72,840.00	(4,679.00)
62320 • State Unemployment	495.00	705.00	210.00
62330 • Federal Unemployment	462.00	462.00	-
62340 • Workers Comp	2,516.00	3,324.00	808.00
62380 • Payroll Fees	973.00	1,500.00	527.00
Total 61100 • PERSONNEL	1,253,417.00	1,304,933.00	51,516.00
64000 • INSURANCE (Other than Payroll)			
64110 • Commercial Package	840.00	900.00	60.00
64130 • Directors & Officers Liability	1,958.00	1,824.00	(134.00)
64170 • Office Contents	209.00	252.00	43.00
Total 64000 • INSURANCE (Other than Payroll)	3,007.00	2,976.00	
65100 • OCCUPANCY			
65130 • Base Office Lease	85,381.00	87,071.00	1,690.00
65135 • Assessment from Office Lease	2,758.00	4,356.00	1,598.00
Total 65100 • OCCUPANCY	88,139.00	91,427.00	
65200 • OFFICE EQUIPMENT (LEASE, ETC.)			
65240 • Lease - Office Equipment	7,884.00	5,580.00	(2,304.00)
65242 • Lease - Ad Valorem Taxes	300.00	300.00	-
65245 • Lease - Telephone/Comp. Network	716.00	3,600.00	2,884.00
65250 • Maintenance - Office Equipment	13,200.00	10,800.00	(2,400.00)
Total 65200 • OFFICE EQUIPMENT (LEASE, ETC.)	22,100.00	20,280.00	

Texas Council of Community Centers, Inc.

Approved Budget

September 2017 through August 2018

	<u>FY2017</u>	<u>FY2018</u>	<u>Change</u>
65300 • OFFICE EXPENSES (OTHER)			
65310 • Bank Service Charges	1,440.00	1,440.00	-
65325 • Office Supplies	10,200.00	8,400.00	(1,800.00)
65330 • Postage and Delivery	2,040.00	1,800.00	(240.00)
65335 • Printing	9,000.00	6,000.00	(3,000.00)
65340 • Telephone & Internet	28,000.00	16,200.00	(11,800.00)
65345 • Subscriptions - Publications	11,100.00	11,400.00	300.00
65350 • Miscellaneous	0.00	1,800.00	1,800.00
65380 • Depreciation - Office Equipment	9,450.00	11,160.00	1,710.00
65390 • Depreciation - Office Furniture	1,740.00	2,400.00	660.00
Total 65300 • OFFICE EXPENSES (OTHER)	72,970.00	60,600.00	
66000 • TRAVEL			
66110 • CEO - Auto Allowance	8,400.00	8,400.00	-
66112 • CEO - Travel/Meetings	12,000.00	12,000.00	-
66120 • Board of Directors	1,500.00	1,500.00	-
66140 • TX Council Staff (except CEO)	20,000.00	18,000.00	(2,000.00)
66150 • Registration Fees/Conferences	4,800.00	4,800.00	-
66160 • Oversight Committees	4,800.00	4,800.00	-
Total 66000 • TRAVEL	51,500.00	49,500.00	
67000 • MEETINGS			
67110 • TX Council Board of Directors	26,000.00	26,000.00	-
67120 • Executive Directors' Consortium	22,000.00	26,000.00	4,000.00
67130 • Other Sponsored Consortia	0.00	0.00	-
67150 • Other Meeting Costs	15,000.00	16,200.00	1,200.00
Total 67000 • MEETINGS	63,000.00	68,200.00	
68000 • OTHER OPERATING			
68110 • Memberships - Associations, etc	45,500.00	45,500.00	-
68120 • Advocacy Associations	9,000.00	9,000.00	-
68130 • Public Info. - Contracted	6,000.00	7,200.00	1,200.00
68160 • National Council Dues	99,603.00	102,588.00	2,985.00
Total 68000 • OTHER OPERATING	160,103.00	164,288.00	
69000 • CONTRACTED & PURCHASED SERVICES			
69120 • Governmental Relations- State	48,000.00	48,000.00	-
69210 • Audit/Tax Services	6,220.00	6,500.00	280.00
69220 • General Counsel Services	20,000.00	15,000.00	(5,000.00)
69260 • Purchased Services/Consultation	122,631.00	115,795.00	(6,836.00)
Total 69000 • CONTRACTED & PURCHASED SERV	196,851.00	185,015.00	
Total Expense	1,911,087.00	1,947,219.00	36,132.00
Net Income	0.00	-	

Texas Council of Community Centers, Inc.
Board Approved Dues
Fiscal Year Ended August 31, 2018

<u>Center</u>	<u>2017 Dues</u>	<u>2018 Dues</u>	<u>Change</u>	
		<u>13000 Base</u>	<u>\$13,000 Base</u>	
			<u>\$</u>	<u>%</u>
ACCESS	16,786	17,537	751	4.5%
ANDREWS	28,614	28,693	80	0.3%
AUSTIN TRAVIS	60,013	61,511	1,498	2.5%
BETTY HARDWICK	22,512	23,537	1,025	4.6%
BLUEBONNET	45,362	46,377	1,015	2.2%
BORDER REGION	25,627	28,754	3,127	12.2%
BRAZOS VALLEY	21,278	22,283	1,005	4.7%
BURKE CENTER	35,472	37,175	1,703	4.8%
CAMINO REAL	29,710	31,614	1,904	6.4%
CHCS (SAN ANTONIO)	71,438	75,242	3,804	5.3%
CENTRAL COUNTIES	17,580	18,738	1,158	6.6%
CENTER FOR LIFE RESOURCES	23,184	26,634	3,450	14.9%
CENTRAL PLAINS	16,949	19,012	2,063	12.2%
COASTAL PLAINS	25,759	27,347	1,587	6.2%
COMMUNITY HEALTHCORE	38,170	39,955	1,785	4.7%
CONCHO VALLEY	18,197	20,637	2,441	13.4%
DALLAS - METROCARE	108,563	111,323	2,759	2.5%
DENTON COUNTY	32,956	32,835	-120	-0.4%
EMERGENCE HEALTH NETWORK	49,435	54,732	5,297	10.7%
GULF BEND	20,206	20,338	132	0.7%
GULF COAST	36,661	34,776	-1,885	-5.1%
HARRIS COUNTY	142,641	145,977	3,335	2.3%
HEART OF TX	34,747	35,392	645	1.9%
HELEN FARABEE	25,549	28,313	2,764	10.8%
HILL COUNTRY	37,313	39,730	2,417	6.5%
LAKES REG (N Star)	41,135	41,360	225	0.5%
LIFEPATH-COLLIN (N Star)	28,532	29,267	735	2.6%
LUBBOCK/STAR CARE	35,674	44,234	8,560	24.0%
NUECES COUNTY	26,048	26,355	308	1.2%
PECAN VALLEY	23,339	25,114	1,775	7.6%
PERMIAN BASIN	28,797	32,030	3,232	11.2%
SPINDLETOP	43,429	44,786	1,356	3.1%
TARRANT COUNTY	121,391	117,136	-4,255	-3.5%
TEXANA	55,512	58,715	3,203	5.8%
TEXAS PANHANDLE	34,477	34,547	70	0.2%
TEXOMA	19,068	20,221	1,153	6.0%
TRI-COUNTY	35,334	36,002	668	1.9%
TROPICAL TX	48,995	65,249	16,255	33.2%
WEST TEXAS	28,568	29,541	974	3.4%
Totals	1,555,019	1,633,019	\$ 78,000	5.0%

RESOLUTION

Upon motion duly made and seconded, it was

RESOLVED

That the Board of Trustees of the Gulf Coast Center approved that Board of Trustee representatives Jamie Travis, Caroline Rickaway, Linda Coleman and Vivian Renfro; and Gulf Coast Center Employee representatives Melissa Tucker, Rick Elizondo, Jerry Freshour and Sarah Holt be authorized to sign documents as necessary and required for the Gulf Coast Center and its operations; in accordance with the document requirements and the Gulf Coast Center's Board of Trustee approved Authorized Signature Procedures 14.10.

The above and foregoing is a true and correct copy of a portion of the minutes of the regular Board of Trustees' meeting to the Gulf Coast Center held September 27th, 2017.

Prepared and Submitted by:

Cathy Claunch-Scott

Secretary to the Board of Trustees

Gulf Coast Center Authorized Signatures

Sample Signatures

Name

Title

▪ **Board Members**

Jamie Travis

Caroline Rickaway

Linda Coleman

Vivian Renfro

▪ **Center Staff**

Melissa Tucker

Executive Director

Jerry Freshour

Chief Operating Officer

Rick Elizondo

Chief Financial Officer

Sarah Holt

Director of Nursing Services

As Approved September 27th, 2017

Cathy Claunch-Scott, Secretary to the Board of Trustees

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14. FISCAL SERVICES AND MANAGEMENT

The Chairperson of the Board of Trustees or such individual as designated by the Board is the final guardian and custodian of the financial and legal documents of the Center.

14.1 Management Practices to Be Used

The Center shall use all means available to it to assure best value in its management of the Center and its operations; assuring that the best possible service is delivered at the most efficient cost. The Center will be a system of both internal and external providers; using an evaluation of best value as the determining factor of the service provision. The Center will take every effort to prevent duplication of service; maximize the use of limited community resources; and where possible develop and foster collaborative working relationships.

The Board of Trustees shall be presented for approval all program/service contracts. All proposed contractors must be appropriately licensed and/or certified by the appropriate legally required bodies for the provision of those services.

The Board of Trustees will review the Center's management and overall operations regularly. Financial reports will be presented monthly at each Board of Trustees meeting. Additionally, at least quarterly, Center Executive Management staff will present quarterly information of identified centerwide review elements and data. The reports – identified as Board of Trustees Quarterly Review Reports or Balanced Scorecards – will provide monthly and year-to-date information for the current fiscal year; as well as prior period comparative data. The Board of Trustees will identify the review elements to be included at their annual Board of Trustees planning meeting; and the report data will include financial, risk management, human resource, service data, hospital utilization, and waiting list information.

14.2 Financial Operations

Financial operations shall be conducted in accordance with Generally Accepted Accounting Principals.

The Center shall maintain a sound method of financial accounting which provides a system of authorization and record keeping procedures adequate to provide accounting control over assets, liabilities, revenues and expenses. Furthermore, the system shall provide adequate internal budgeting and operational information; as well as needed reports for the Board of Trustees, Center management staff, and requesting Local, State, and Federal agencies.

GULF COAST CENTER**PRELIMINARY 2018 BUDGET**

9/19/2017

EXPENSES	Final 2017 Budget	Preliminary 2018 Budget	Difference
Salary and Wages	\$15,154,036.26	\$15,005,170.00	-\$148,866.26
Fringe Benefits	\$5,883,509.71	\$5,601,972.00	-\$281,537.71
Travel	\$290,453.00	\$232,417.00	-\$58,036.00
Consumables	\$796,013.78	\$542,286.00	-\$253,727.78
Pharmaceuticals/other	\$303,106.00	\$245,386.00	-\$57,720.00
Capital Improvements	\$110,000.00	\$50,000.00	-\$60,000.00
Furniture/Equip/Computer>\$5000	\$964,357.25	\$182,818.00	-\$781,539.25
Furniture/Equip/Computer<\$5000	\$237,340.05	\$320,056.00	\$82,715.95
Facility Costs:	\$1,338,831.24	\$828,678.00	-\$510,153.24
Debt Service	\$0.00	\$168,100.00	\$168,100.00
Utilities	\$241,529.19	\$247,817.00	\$6,287.81
Communications:	\$567,365.77	\$473,923.00	-\$93,442.77
Insurance	\$527,615.26	\$572,966.00	\$45,350.74
Vehicle Operating	\$934,350.19	\$933,465.00	-\$885.19
Other Operating	\$232,460.03	\$270,674.00	\$38,213.97
Client Support Cost	\$505,797.25	\$537,157.00	\$31,359.75
Unallowable Costs	\$54,840.00	\$41,317.00	-\$13,523.00
Consultant/Professional - Internal	\$0.00	\$0.00	\$0.00
Consultant/Professional - External	\$103,552.00	\$126,952.00	\$23,400.00
Other Organizations - Internal	\$325,784.00	\$296,201.00	-\$29,583.00
Other Organizations - External	\$6,771,667.00	\$6,948,878.00	\$177,211.00
Other Organizations - Non-Clinical	\$3,531,455.73	\$3,188,611.00	-\$342,844.73
TOTAL EXPENSES:	\$38,874,063.71	\$36,814,844.00	-\$2,059,219.71

REVENUES			
County Funds	\$1,195,866.11	\$1,146,995.00	-\$48,871.11
Patient Fees/ins/Reimb	\$982,122.00	\$871,625.00	-\$110,497.00
Miscellaneous	\$1,808,931.34	\$1,767,560.00	-\$41,371.34
State Funds Contracted	\$13,992,630.84	\$13,906,312.00	-\$86,318.84
State Funds - Other:	\$9,857,261.88	\$10,000,924.00	\$143,662.12
Federal Funds Contracted:	\$1,171,449.31	\$1,253,662.00	\$82,212.69
Federal Funds - Other:	\$9,865,802.23	\$7,867,766.00	-\$1,998,036.23
Total Revenue	\$38,874,063.71	\$36,814,844.00	-\$2,059,219.71
EXCESS OF REVENUE	\$0.00	\$0.00	
OVER EXPENSES			

Fee Schedule/Payment Rate

Funding Source : GENERAL REVENUE

Community Support Services

<u>Service</u>	<u>Hrly rate</u>	<u>Timeframes</u>
• Community Support	\$13/hr	as requested

Day Habilitation

<u>Service</u>	<u>.50 unit= min. 2 hrs</u>	<u>1 unit=5 hrs direct service</u>
• Day Habilitation	\$13.50	\$27.00

Employment

<u>Service</u>	<u>1 unit per hour</u>
• Employment Assistance	\$26.50
• Supported Employment	\$26.50

Behavioral Supports

<u>Service</u>	<u>Assmt/Eval Rate</u>	<u>BCBA Session</u>	<u>Behavior Tech rate</u>
• Behavior Supports	\$315.00	\$75.00	\$25.00

Respite (non-traditional provider AND applies to behavioral /medical needs only)

<u>Service</u>	<u>Rate/Description</u>
• Respite	
○ Medical/behavioral need	\$15.00/hr up to 24 hrs per day
○ Intense Medical/behavioral need	determined on a case by case basis

Funding Source : HEALTH AND HUMAN SERVICES COMMISSION

Crisis Respite (includes Nursing And Psychiatric Services – PRN)

<u>Service Rate</u>	<u>Description</u>
▪ Respite	
○ In-Home -----hr up to 72 hours only	
○ Facility-based ---- up to 2 weeks	
	• \$350/day with Nursing/Psychiatric services available by provider
	• \$250/day w/o Nursing/Psychiatric services

Funding Source: HOME & COMMUNITY BASED SERVICES

Day Habilitation

	<u>Unit Rates</u>		
<u>Service</u>	<u>50 unit</u>	<u>.75 Unit</u>	<u>1 unit</u>
• LON 1	\$10.48	\$15.72	\$20.95
• LON 5	\$11.66	\$17.49	\$23.32
• LON 8	\$14.11	\$21.17	\$28.22
• LON 6	\$19.03	\$28.55	\$38.05

Supported Employment Services

<u>Service</u>	<u>Hrly rate</u>	<u>Description</u>
• Employment Assistance	\$28.14/hr	Job search
• Supported Employment	\$28.14/hr	Supports on the job

Supported Home Living services

<u>Service</u>	<u>Hrly rate</u>	<u>Timeframes</u>
• Supported Home Living	\$19.05	as requested

Respite

<u>Service</u>	<u>Rate</u>	<u>Description</u>
▪ Respite		
○ In-Home	\$16.18	hr up to 10 hrs max per calendar day
○ Facility-based	\$16.18	hr up to 10 hrs max per calendar day
• Host Home/Companion Care	LON 1	\$47.24
	LON 5	\$50.89
	LON 8	\$69.19
	LON 6	\$94.81
• Psychology/Behavioral		\$72.15
• Dietary		\$48.07
• Nursing		
○ RN		\$40.00
○ LVN		\$25.00
• Social Work services		\$44.30/hr
• Specialized Therapies		up to \$1,000.00 Dental
• Audiology,		\$45.52
• Occupational Therapy		\$68.97
• Physical Therapy		\$73.25
• Speech/Language Therapy		\$69.78

Funding Source: **HEALTH AND HUMAN SERVICES COMMISSION**

Nursing Facility Specialized Services

Behavioral Supports

<u>Service</u>	<u>Assmt/Eval Rate</u>	<u>BCBA Session</u>	<u>Behavior Tech rate</u>
• Behavior Supports	\$315.00	\$75.00	\$25.00

Employment

<u>Service</u>	<u>1 unit per hour</u>
• Employment Assistance	\$26.50
• Supported Employment	\$26.50

Skills training

<u>Service</u>	<u>1 unit per hour</u>
• Independent Living Skills	\$18.00

Day Habilitation

Service. .50 unit= min. 1-2.9 hrs 1 unit= 3+ hrs direct service

- Day Habilitation \$18.00 \$36.00
 - Day Habilitation 1 – 2.9 Hours
 - Day Habilitation 3+ Hours