

NOTICE OF MEETING

MEMBERS OF THE BOARD OF TRUSTEES

The Gulf Coast Center Board of Trustees meeting for the month of December will be held on Wednesday, **December 5, 2018** at **6:15 p.m.** at the **Mall of the Mainland Administration Office**, located at **10000 E.F. Lowry Expressway, Suite 1220, Texas City, Texas.**

Thank you,



Cathy Claunch-Scott
Secretary to the Board of Trustees

cc: December Board of Trustees File

123 ROSENBERG, SUITE 6
GALVESTON, TEXAS 77550

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www.GulfCoastCenter.org

Our mission is to provide accessible, efficient and quality services to support the independent and health living of those we serve.



"Better community healthcare promoting healthy living."

1. **Call To Order**..... Jamie Travis, Board Chair
2. **Citizens' Comments**
3. **Program Report: Mental Health First Aid (MHFA)**..... Jason Andrews-McIntosh
4. **Board Member Reports**
 - a. Texas Council of Community Centers Jamie Travis, Board Chair
 - b. Texas Council Risk Management Fund..... Mary Lou Flynn-Dupart, TCRMF Board Chair
(Pg. 1-2)
5. **CEO Report** Melissa Tucker, CEO
 - a. CCBHC/Transition Update
 - b. Community Collaboration
 - c. Legislative Update
6. **Operations Report**..... Jerry Freshour, COO
NONE
7. **Budget, Finance and Admin Reports** Rick Elizondo, CFO
 - a. Financial & Operational Monthly Report & YTD Summary (Pg. 3-6)
 - b. Sale of Property Update
8. **Consent Agenda**..... Linda Bell, JD
Consideration and Approval of Recommendations and Acceptance of Consent Agenda Items. (*Consent agenda items may be pulled from this consideration for individual action or presentation.*)
 - a. Review and approval of October 24, 2018 board meeting minutes. (Pg. 7-10)
 - b. Review and approval of October & November 2018 check register.
9. **Action Items**..... Linda Bell, JD
 - a. Consider approval of the renewal lease agreement (Amendment #2) with **CUK PROPERTIES LLC** for MH Child Adolescent-Galveston County, Juvenile Justice, AIR, Yes, Program Administration, HR training and Medication Support office space. Term: December 1, 2018 to November 30, 2022. Service Area: MH Child & Adolescent, other

programs as listed above. County of Service: Galveston Amount for Lease FY19: \$8500.00 per month (No change from FY18).

- b. Consider approval of the Gulf Coast Center Resolution to approve submission and receipt of the grant application for the Santa Fe Community Response Team through the Office of the Governor.
- c. Consider approval of the RESOLUTION BY THE BOARD OF TRUSTEES OF THE GULF COAST CENTER APPROVING THE GOODMAN CORPORATION WORK ORDER #17 FOR A LAKE JACKSON OPERATIONS AND MAINTENANCE FACILITY.
- d. Consider approval of **The Goodman Corporation's** work Order #17 and budget for the design and construction of the Southern Brazoria County Maintenance facility to be located within the City of Lake Jackson's existing fleet maintenance and fueling complex. Project total cost is approximately \$2,455,000 (\$250 for Design, Schematics, and Estimates) and \$2,250,000 for construction and soft cost.
- e. Consider approval of the recommended best value respondent from RFP#092018 Public Relations/Strategic Communications Consultant **ROWANCOMMUNICATION**.
- f. Consider approval of the new FY19 IDD Provider Services Network Agreement with **THE HARMONY PLACE COMMUNITY CARE, LLC**. Term: November 15, 2018 to August 31, 2019. Fee sheet attached. (Pg. 11-12)

10. Pending or Revised Action Items.....Linda Bell, JD

Pending or revised items are those items which were on a prior board agenda but not completely resolved or there has been a revision since approval. The items may be listed for update purposes or final action by the Board.

11. Calendar.....Jamie Travis, Board Chair

Date	Event	Time	Location
January 23, 2019	Board Meeting	6:15 p.m.	Angleton
February 27, 2019	Board Meeting	6:15 p.m.	Administration (Mall of the Mainland) Texas City
March 27, 2019	Board Meeting	6:15 p.m.	Angleton
April 24, 2019	Board Meeting	6:15 p.m.	Administration (Mall of the Mainland) Texas City
May 22, 2019	Board Meeting	6:15 p.m.	Angleton
June 2019	No meeting due to Texas Council Annual Conference: June 19-21, 2019 Houston Galleria		
July 24, 2019	Board Meeting	6:15 p.m.	Administration (Mall of the Mainland) Texas City
August 28, 2019	Board Meeting	6:15 p.m.	Angleton

12. Executive Session

As authorized by Chapter §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.

13. Action Regarding Executive Session

14. Adjourn



Board Update
November 2018

The Board of Trustees and Advisory Committee conducted a regular Board meeting on November 9th. Following are some highlights of the meeting.

- The Fund's annual meeting was conducted on November 9, 2018 preceding the Board of Trustees meeting. Trustee elections were finalized during this time. The following trustees were reelected by member centers for three-year terms: Mr. Hartley Sappington, Bluebonnet Trails Community Services; Mr. LaDoyce Lambert, Permian Basin Community Centers; and Ms. Rita Johnston, Betty Hardwick Center.
- The Board elected officers for the coming year: Chair, Mary Lou Flynn-DuPart, The Gulf Coast Center; Vice-Chair, Gus Harris, Spindletop Center; Secretary, Mr. LaDoyce Lambert, Permian Basin Community Centers.
- The Board approved the contents of the request for proposals for an independent performance audit. The RFP will be released to prospective consulting firms.
- The Board approved the extension of all lines of liability coverage to the East Texas Behavioral Health Network thorough an Additional Insured endorsement to Burke's liability coverage document.
- The Board approved up to \$10,000.00 in funds to support a Special Project for assisting centers in the Steward lawsuit.
- Due to the costs, the Fund eliminated the buffer layer (\$450,000.00 excess of \$150,000.00) of property reinsurance previously provided by Aspen, thus increasing the Fund's retention for property claims from \$150,000.00 to \$600,000.00. As a result, overall reinsurance costs for the current Fund year were reduced by over \$300,000.00 due to the restructuring of Property coverages.
- The Board received and approved an actuarial report that indicates total Fund surplus increased by approximately \$860,000.00 as of August 31, 2017. It also projects an undiscounted Net Position of \$25,860,172 at a 50% confidence level.
- The Board received and accepted the actuarial analysis of deductible factors from Glicksman Consulting, LLC. Underwriting will incorporate the new factors in the rating process in a phased approach to smooth the impact to member contributions.

- The Board received the 2017-2018 financial audit report prepared by Holtzman Partners, LLP, the Fund's independent financial auditor. The auditors presented a clean unqualified opinion as to the Fund's financial reporting.
- The Fund's Investment Consultant, Brad Stephan of Concord Advisory Group indicated the implementation of the investment strategy is working as anticipated. Performance as of September 30, 2018 indicates a steady return of 3.74%.
- TDI reviewed the Fund's performance. TCRMF received an overall score of 98.08 which resulted in a "High Tier" ranking.
- The Board appointed Greg Womack to fill the TCRMF representative vacancy on the Alliance Board effective immediately.

The next Board of Trustees training session and Board meeting will be held on February 7th, and February 8th, 2019 respectively at the Courtyard Marriott in Pflugerville, Texas.

The Gulf Coast Center Fiscal Year 2019 Board Operational Budget Schedule				FY2019 Annual Budget Preliminary	FY2019 Sep-18	FY2019 Oct-18	FY2019 YTD Actual YTD % s/b 30%
EXPENSES - OPERATING							
Salary and Wages				15,005,170	1,006,356.89	1,064,112.89	2,070,469.78 14%
Fringe Benefits				5,601,972	388,203.19	413,163.56	801,366.75 14%
Travel				232,417	13,557.90	21,863.16	35,421.06 15%
Consumable Supplies				542,286	14,263.39	39,477.65	53,741.04 10%
Pharmaceuticals/Laboratory				245,386	19,510.05	18,881.98	38,392.03 16%
Capital Outlay - Furniture/Equipment/Facilities				552,874	26,878.70	18,136.01	45,014.71 8%
Facilities - Rent/Maintenance/Utilities				1,244,595	117,502.83	100,988.21	218,491.04 18%
Other Operating Expenses				2,292,345	174,920.83	199,542.12	374,462.95 16%
Client Support Costs				537,157	50,687.25	30,211.70	80,898.95 15%
Consultant/Professional Providers				10,509,642	695,512.75	718,906.32	1,324,419.07 13%
TOTAL EXPENSE				\$ 36,814,843	\$2,417,393.78	#####	\$ 5,042,677.38 14%
REVENUES - OPERATING							
Local Funds							
County Funds							
Patient Fees Insurance/Reimbursement				1,146,995	95,708.10	102,877.91	198,586.01 17%
Miscellaneous Local Income				871,625	45,130.55	1,481.67	46,612.22 5%
				1,767,561	59,945.43	333,031.46	392,976.89 22%
Earned/Grant Income				3,786,181	200,784.08	437,391.04	638,175.12
HUD - Transitional/Permanent Housing				677,234	42,001.00	73,542.32	115,543.32 17%
Recovery - Fee for Services / Grants				4,330,299	283,097.04	317,116.00	600,213.04 14%
Title XIX - Medicaid				3,930,516	141,547.92	81,562.62	223,110.54 6%
Transportation - Federal/State				4,214,864	204,896.35	319,075.08	523,971.43 12%
Medicaid 1115 Waiver/Misc Federal				3,537,756	272,555.69	290,461.02	562,996.71 16%
Other State/Federal Funds/MAC				1,240,300	70,485.83	61,465.17	131,951.00 11%
				17,950,968	1,014,563.83	1,143,222.21	2,157,786.04
Performance Contract DSHS & DADS							
General Revenue - MH (Adult & Child & Vets) - 10%				6,609,440	556,072.41	555,174.85	1,111,247.26 17%
General Revenue - Regional Hospital				4,038,304	340,187.20	340,187.20	680,374.40 17% #DIV/0!
General Revenue - NGM (Adult & Child)							
General Revenue - Crisis Services - 10%				1,124,716	107,393.10	107,393.10	214,786.20 19%
General Revenue/Permanency Plan - IDD				2,223,852	171,896.15	178,666.31	350,562.46 16%
Federal Block - MH (Adult & Child) and Crisis				1,061,382	82,948.58	82,948.58	165,897.16 16%
				15,077,694	1,258,497.44	1,264,370.04	2,522,867.48 14%
TOTAL REVENUES				\$ 36,814,842	\$2,473,845.35	#####	\$ 5,318,828.64
SUBTOTAL OPERATING (Rev-Exp)				\$ (1)	\$ 56,451.57	\$ 219,699.69	\$ 276,151.26
FUND BALANCE EXPENDITURES (NOT Inc. above)							
Flexible Spending							
Flexible Spending - MH Adult				-	404.00	2,600.00	3,004.00
Flexible Spending - IDD Services				-	2,100.00	485.32	2,585.32
All Center Staff Recognition				-	-	-	-
IDD Services - Community Support				-	5,988.00	4,814.40	10,802.40
Connect Transit				-	-	-	-
Connect Transit - Brazoria County				-	-	-	-
Asset Management - Special Facility Projects				-	-	-	-
Capital Projects - MIS Services				-	-	-	-
Capital Projects - Major Facility/Equipment				-	-	-	-
SUBTOTAL FUND BALANCE EXPENSE				\$ -	\$ 8,492.00	\$ 7,899.72	\$ 16,391.72
VARIANCE (REV-EXP) - w/o Self Funded Health Plan					\$ 47,959.57	\$ 211,799.97	\$ 259,759.54
SELF FUNDED HEALTH INSURANCE PLAN (NOT Inc. above)							
Health Insurance Fund Expenses (Claims & Admin)				-	206,083.21	200,030.34	406,113.55
Health Insurance Funding				-	233,458.34	253,963.23	487,421.57
SUBTOTAL HEALTH INSURANCE PLAN				\$ -	\$ 27,375.13	\$ 53,932.89	\$ 81,308.02
OVERALL FINANCIAL VARIANCE (REV-EXP) - w/Self Funded Health					\$ 75,334.70	\$ 265,732.86	\$ 341,067.56

The Gulf Coast Center
FY2019 Monthly Board Financial Review

Unaudited as of 10/31/2018

Fiscal Year 2018 Unaudited Centerwide General Fund Balance Status

Total General Fund Balance as of 08/31/18 (Unaudited)..... \$ (3,042,723)

FY2018 Year-to-Date Reported Expense and Revenue Totals (Unaudited)

Expenditures	Operational	5,042,677		
	Non-Operational	-		
	Fund Balance	16,392	5,059,069	
Revenues	Operational	5,296,180		
	Non-Operational	-	5,296,180	\$ 237,111

Total General Fund Balance Year-to-Date (Unaudited)..... \$ (3,279,834)

Board Committed Use General Funds (Fiscal Year Committed)

Capital Projects - Facility (FY2008-FY2011)	(200,000)		
Capital Projects - Facility (FY2013)	(100,000)		
Capital Projects - Facility (FY2014)	(100,000)		
Capital Projects - Facility (FY2015)	(150,000)	(550,000.00)	
fy2008-fy2015 Expenditure		408,065.86	
fy2016 Expenditure		31,088.00	
fy2017 Expenditure		-	
fy2018 Expenditure		-	
			(110,846)
Capital Projects - IT (FY2003-FY2014)	(600,000)		
Capital Projects - IT (FY2015)	(150,000)		
Capital Projects - IT (FY2017)	(140,000)	(890,000.00)	
fy2003-fy2015 Expenditure		677,587.43	
fy2016 Expenditure		-	
fy2017 Expenditure		66,432.75	
fy2018 Expenditure		-	
			(145,980)
IDD Community Service Support (FY2011-2014)	(300,000)		
IDD Community Service Support (FY2016)	(100,000)		
IDD Community Service Support (FY2018)	(100,000)	(500,000.00)	
fy2005-fy2016 Expenditure		320,406.95	
fy2017 Expenditure		27,159.00	
fy2018 Expenditure		62,298.00	
fy2019 Expenditure		10,802.40	
			(79,334)
Connect Transit (FY2015) LJ Urban	(320,000)	(320,000.00)	
fy2016-fy2017 Expenditure		-	
fy2018 Expenditure		-	(320,000)
Connect Transit (FY2013) General Services	(422,869)	(422,869.00)	
fy2015-fy2016 Expenditure		300,000.00	
fy2017 Expenditure		-	
fy2018 Expenditure		-	
			(122,869)
Major Facility Repairs (FY2014)	(186,940)	(186,940.00)	
fy2014-fy2015 Expenditure		186,940.00	
fy2016 Expenditure		-	
fy2017 Expenditure		-	
fy2018 Expenditure		-	
Flexible Spending Supports (FY2004-2013)	(500,000)		
Flexible Spending Supports (FY2018)	(100,000)	(600,000.00)	
fy2005-fy2016 Expenditure		475,482.60	
fy2017 Expenditure		9,984.17	
fy2018 Expenditure		15,893.58	
fy2019 Expenditure		5,589.32	
			(93,050)

Total General Fund Balance Year-to-Date (Unaudited)..... \$ (872,079)

Unrestricted Use General Fund Balance (Unaudited)..... \$ (2,407,755)

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The Gulf Coast Center

FY2019 Monthly Fund Balance Report

Unaudited as of 10/31/2018

Fiscal Year 2019 Unaudited Centerwide General Fund Balance Status											
Total General Fund Balance as of 08/31/18 (Unaudited)..... \$ (3,042,723)											
FY2019 Monthly Reported Expense and Revenue Totals (Unaudited)											
	September	October	November	December	January	February	March	April	May	June	
Operational Expenses:	2,417,394	2,625,284	-	-	-	-	-	-	-	-	
Non-Operational Expenses:											
Fund Balance Expenses:	8,492	7,900	-	-	-	-	-	-	-	-	
Total Expenses:	2,425,886	2,633,183	-	-	-	-	-	-	-	-	
Operational Revenues:											
Non-Operational Revenues:	2,473,845	2,844,983	-	-	-	-	-	-	-	-	
Fund Balance Revenues:											
Total Revenues:	2,473,845	2,844,983	-	-	-	-	-	-	-	-	
Net increased/decrease to	47,960	211,800	-	-	-	-	-	-	-	-	
Fund Balance											
Total General Fund Balance:	(3,090,683)	(3,302,483)	(3,302,483)	(3,302,483)	(3,302,483)	(3,302,483)	(3,302,483)	(3,302,483)	(3,302,483)	(3,302,483)	
Total Unrestricted Fund Balance	(2,208,071)	(2,390,755)									
Avg. Cost per day:	80,580	84,687	-	-	-	-	-	-	-	-	
DAYS OF OPERATION OF TOTAL FUND BALANCE											
	38	39	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
DAYS OF OPERATION OF UNRESTRICTED FUND BALANCE											
	27	28	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	

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THE GULF COAST CENTER QUARTERLY INVESTMENT REPORT

FY2018
Quarter 4

Reporting Period: June 1, 2018 - August 31, 2018

This report was prepared in compliance with generally accepted accounting principals, The Gulf Coast Center's investment policy and the Public Funds Investment Act.

INVESTMENT SUMMARY - Texas Local Government Investment Pool

Month	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Ending Balance	Average Daily Interest Rate
Jun-18	\$2,249,720.23	\$2,200,000.00	\$1,400,000.00	\$5,134.70	\$3,054,854.93	1.81%
Jul-18	\$3,054,854.93	\$0.00	\$1,500,000.00	\$3,918.61	\$1,558,773.54	1.89%
Aug-18	\$1,558,773.54	\$1,500,000.00	\$1,300,000.00	\$4,211.72	\$1,762,985.26	1.92%
Quarterly Total		\$3,700,000.00	\$4,200,000.00	\$13,265.03		
Year to Date Total				\$39,436.74		

PORTFOLIO SUMMARY - Texas Local Government Investment Pool

Month	Beginning Market Value	Share Price	Shares Owned	Ending Market Value
Jun-18	\$2,249,720.23	\$1.00	\$3,054,854.93	\$3,054,854.93
Jul-18	\$3,054,854.93	\$1.00	\$1,558,773.54	\$1,558,773.54
Aug-18	\$1,558,773.54	\$1.00	\$1,762,985.26	\$1,762,985.26



Rick Feizondo
Investment Officer

vacant

Alternate Investment Officer

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"Better community healthcare promoting healthy living."

Minutes

- 1) **Call To Order**– Jamie Travis, Board Chair of the Board of Trustees, convened the regular meeting on Wednesday, October 24, 2018 at 6:27 p.m. at the Brazoria County Community Service Center located at 101 Tigner, Angleton, Texas.

The following Board Members were present: Vivian Renfrow, Linda Coleman, Jaime Castro, Caroline Rickaway, Rick Price, Lori Rickert and Stephen Holmes

The following Board Members were absent: Mary Lou Flynn-Dupart, excused

Also present were: Melissa Tucker, CEO – Gulf Coast Center, Chris Cahill - The Cahill Law Firm and several Center staff.

- 2) **Citizens' Comments**: NONE

- 3) **Program Report**: Deinisha Tryals and Justine St. Cyr with the Projects for Assistance in Transition from Homelessness (PATH) program presented to the board. PATH is an outreach program for people who are homeless and have a mental illness. The main goal is to transition persons who are homeless into mainstream mental health services. PATH also provides referrals to mainstream primary health care and substance abuse services to include Case Management, Rehabilitative Skills Training, Job Development and Support Groups. Admission requirements into PATH include individuals not yet enrolled in mental health out-patient treatment who are eighteen or older residents of Galveston or Brazoria Count, and who are at imminent risk of or reportedly homeless with a mental illness diagnosis; also may have co-occurring and substance abuse disorders.

- 4) **Board Member Reports**:

- a. Texas Council of Community Centers: Jamie Travis, Board Chair stated the next board meeting will be held November 2-3 in Austin.
- b. Texas Council Risk Management Fund: NONE

- 5) **CEO Report**: Melissa Tucker, CEO

- a. TICTOC 2.0/CCBHC Report: Melissa Tucker, CEO, stated Gulf Coast Center is on target with the completion of tasks due for the Trauma Informed Care/Time for Organizational Change Learning Collaborative with the first collaborative call to be on November 9th. In addition to task completion, the Core Implementation Team is focused on developing organizational understanding and engagement related to improving the customer and staff experience through trauma-informed care/organizational change. A

Staff Council is pending that will include subcommittees to assist with defined organizational change actionable steps and communication.

- b. **Legislative & Community Update:** Melissa Tucker, CEO, stated Gulf Coast Center participated in the Judicial Summit on Mental Health October 22-23. The summit was coordinated by the Texas Judicial Commission on Mental Health. Need for a Judicial Commission on Mental Health was gathered and priorities determined during a historical joint hearing on January 11, 2018, of the Supreme Court of Texas and the Texas Court of Criminal Appeals. The Judicial Summit on Mental Health included judges, district attorneys, defense attorney, family members, mental health agencies, mental health hospitals, as well as law enforcement. Gulf Coast Center also participated in the annual Engage & Excel Conference which focused on critical issues such as Opioid dependence, sequential mapping, school safety, strategic planning, trauma-informed care, and competency restoration.

6. Operations Report:

- a. **Forensic Update:** Jerry Freshour, COO discussed new jail legislation with the counties and their jail leadership to satisfy new requirements for how timely our jail liaisons assess new jail bookings for Mental Health and Intellectual Development Disabilities. Galveston County is working to improve the notification process by purchasing a magistrate portal system that will have the process become computer based where all of the steps in the process are completed electronically. Jerry reported on the SB 292 ACT expansion – the Center has used the new SB 292 grant funds to expand the ACT team to include an ACT Criminal Justice Professional to work with a caseload of 10 high utilizes of the Galveston County jail. The new ACT project staff and managers met with Galveston County jail staff to develop a referral process. They also worked together to identify high recidivism cases that are most in need to build the caseload.

7. Budget, Finance and Admin Reports:

- a. **Financial & Operational Monthly Report & YTD Summary:** Jerry Freshour, COO, reported for the month of July the Center's preliminary year-to-date operational expenses totaled \$2,420,043.38 and operational revenue totaled \$2,473,861.23; for an operational surplus of \$53,817.85.
- b. **Sale of Property Update:** Jerry Freshour, COO, reported that the Transitional Houses have been sold and is closed on October 1st; The Jones Building and Lone Oak Ranch has had no change at this time.

8. Consent Agenda:

Consideration and Approval of Recommendations and Acceptance of Consent Agenda Items.

(Consent agenda items may be pulled from this consideration for individual action or presentation.)

- a. **Review and approval of September 26, 2018 board meeting minutes.**

On motion by Stephen Holmes, seconded by Vivian Renfrow, the board voted the approval of the September 26, 2018 board meeting minutes with changes. The motion carried with all members voting in favor.

- b. **Review and approval of September 2018 check register:**

On motion by Caroline Rickaway, seconded by Stephen Holmes, the board voted the approval of the September 2018 check register. The motion carried with all members voting in favor.

9. Action Items:

- a. **Discuss and vote on the Texas Council Risk Management Fund election Ballot to fill positions of Trustees in Places 7, 8, and 9 which are expiring.**

On motion Caroline Rickaway, seconded by Stephen Holmes, the board approved the Texas Council Risk Management Fund election Ballot to fill positions of Trustees in Places 7, 8, and 9 which are expiring. The motion carried with all members voting in favor.

- b. **Discuss and consider approval of the recommended best value respondent from RFP#092018 Public Relations/Strategic Communications Consult.**

Deferred

- c. **Consider approval of the FY19 renewal agreement with J Allen and Associates of Texas, LLC for comprehensive psychiatric/telepsychiatric. Mental health services and pharmacy services in the4 Brazoria County Jail. (FY19: \$100/mo+meds; no change from FY18).**

On motion by Stephen Holmes, seconded by Jaime Castro, the board voted the approval of the final FY19 renewal agreement with J Allen and Associates of Texas, LLC for comprehensive psychiatric/telepsychiatric/mental health services and pharmacy services in the4 Brazoria County Jail. The motion carried with all members voting in favor.

- d. **Authorize the Chief Executive Officer to enter into a long term ground lease with the City of Lake Jackson to facilitate the development of transit storage and maintenance improvements for the Connect-Southern Brazoria County Transit System.**

On motion by Jaime Castro, seconded by Stephen Holmes, the board voted the approval to authorize the Chief Executive Officer to enter into a long term ground lease with the City of Lake Jackson to facilitate the development of transit storage and maintenance improvements for the Connect-Southern Brazoria County Transit System. The motion carried with all members voting in favor.

10. Pending or Revised Action Items: None

Pending or revised items are those items which were on a prior board agenda but not completely resolved or there has been a revision since approval. The items may be listed for update purposes or final action by the Board.

- a. **Consider approval of the revised agreement with UTMB at Galveston for child psychiatry services. This agreement was original approved at the September 26, 2018 meeting however it was submitted to the Center with the FY18 rate (\$170.00/hr). The FY19 rate to be approved is \$175.00/hr; not to exceed \$138,000.**

On motion by Jaime Castro, seconded by Vivian Renfrow, the board voted the approval of the revised agreement with UTMB at Galveston for child psychiatry services. The motion carried with all members voting in favor.

11. Calendar.....Jamie Travis, Board Chair

Date	Event	Time	Location
November 2018	No meeting held during this month due to holiday		
December 5, 2018	Board Meeting	6:15 p.m.	Administration (Mall of the Mainland) Texas City
January 23, 2019	Board Meeting	6:15 p.m.	Angleton
February 27, 2019	Board Meeting	6:15 p.m.	Administration (Mall of the Mainland) Texas City
March 27, 2019	Board Meeting	6:15 p.m.	Angleton
April 24, 2019	Board Meeting	6:15 p.m.	Administration (Mall of the Mainland) Texas City
May 22, 2019	Board Meeting	6:15 p.m.	Angleton
June 2019	No meeting due to Texas Council Annual Conference: June 19-21, 2019 Houston Galleria		
July 24, 2019	Board Meeting	6:15 p.m.	Administration (Mall of the Mainland) Texas City
August 28, 2019	Board Meeting	6:15 p.m.	Angleton

12. Executive Session: NONE

As authorized by Chapter §551.072 of the Texas Government Code for deliberations related to real property.

13. Action Regarding Executive Session: NONE

14. Adjourn:

There being no further business to bring before the Board of Trustees the meeting was adjourned at 7:05 p.m.

Respectfully,

Approved as to Content and Form,

Cathy Claunch-Scott

Jamie Travis

Secretary to the Board of Trustees

Board Chair

EXHIBIT A SPECIALIZED SERVICES TO BE PROVIDED

Type, Frequency, Quantity, and Duration of Services and the Rate, Amount and Frequency of Payment with Designation of Payees:

1. Provider agrees to provide the services indicated below to Individuals referred by the Authority at the payment rate identified below in compliance with HHSC standards.
 - a. Respite site location: 5810 Highmeadow Drive League City, Texas 77573
 - b. Day Hab site location: 306 W. Edgewood Drive Friendswood, Texas 77546

Fee Schedule/Payment Rate

Funding Source : GENERAL REVENUE

Community Support Services

<u>Service</u>	<u>Hrly rate</u>	<u>Timeframes</u>
• Community Support	\$13/hr	as requested

Day Habilitation

<u>Service</u>	<u>.50 unit= min. 2 hrs</u>	<u>1 unit=5 hrs direct service</u>
• Day Habilitation	\$13.50	\$27.00

Behavioral Supports

<u>Service</u>	<u>Assmt/Eval Rate</u>	<u>BCBA Session</u>	<u>Behavior Tech rate</u>
• Behavior Supports	\$315.00	\$75.00	\$25.00

Funding Source : HEALTH AND HUMAN SERVICES COMMISSION

Crisis Respite (includes Nursing And Psychiatric Services – PRN)

<u>Service Rate</u>	<u>Description</u>
▪ Respite	
○ In-Home -----hr up to 72 hours only	
○ Facility-based ---- up to 2 weeks	
	• \$350/day with Nursing/Psychiatric services available by provider
	• \$250/day w/o Nursing/Psychiatric services

Funding Source: HOME & COMMUNITY BASED SERVICES

Day Habilitation

	<u>Unit Rates</u>		
<u>Service</u>	<u>50 unit</u>	<u>.75 Unit</u>	<u>1 unit</u>
• LON 1	\$10.48	\$15.72	\$20.95
• LON 5	\$11.66	\$17.49	\$23.32
• LON 8	\$14.11	\$21.17	\$28.22
• LON 6	\$19.03	\$28.55	\$38.05

Supported Home Living services

<u>Service</u>	<u>Hrly rate</u>	<u>Timeframes</u>
• Supported Home Living	\$19.05	as requested

Respite

<u>Service</u>	<u>Rate</u>	<u>Description</u>
▪ Respite		
○ In-Home	\$16.18	hr up to 10 hrs max per calendar day
○ Facility-based	\$16.18	hr up to 10 hrs max per calendar day
• Host Home/Companion Care	LON 1	\$47.24
	LON 5	\$50.89
	LON 8	\$69.19
	LON 6	\$94.81
• Psychology/Behavioral		\$72.15
• Dietary		\$48.07
• Nursing		
○ RN		\$40.00
○ LVN		\$25.00
• Social Work services		\$44.30/hr
• Specialized Therapies		up to \$1,000.00 Dental
• Audiology,		\$45.52
• Occupational Therapy		\$68.97
• Physical Therapy		\$73.25
• Speech/Language Therapy		\$69.78

Funding Source: **HEALTH AND HUMAN SERVICES COMMISSION**

Nursing Facility Specialized Services**Behavioral Supports**

<u>Service</u>	<u>Assmt/Eval Rate</u>	<u>BCBA Session</u>	<u>Behavior Tech rate</u>
• Behavior Supports	\$315.00	\$75.00	\$25.00

Skills training

<u>Service</u>	<u>1 unit per hour</u>
• Independent Living Skills	\$18.00

Day Habilitation

<u>Service</u>	<u>.50 unit= min. 1-2.9 hrs</u>	<u>1 unit= 3+ hrs direct service</u>
• Day Habilitation	\$18.00	\$36.00
○ Day Habilitation 1 – 2.9 Hours		
○ Day Habilitation 3+ Hours		

- The Authority will purchase only those hours of services and supports as identified in the persons Service Options Package and/or Person Directed Plan. Under no circumstances will Authority reimburse provider for any services and/or supports which have not been identified and authorized on the Individuals Service Options Package Person Directed Plan (PDP).
- Provider agrees to participate in the individual's annual plan, upon request, and provide monthly monitoring and bi-monthly documentation of actions steps identified in the PDP.