



THE GULF COAST CENTER
Regular Board of Trustees Meeting

The Board of Trustees of the Gulf Coast Center will have its regular monthly meeting at 4:00 p.m. on Wednesday, September 23, 2015 at the **Mainland Community Service Center** located at **7510 FM 1765, Texas City, TX (409) 935-6083**. If you need additional assistance to effectively participate in or observe this meeting please contact the Executive Director's office at (409) 763-2373 at least 24 hours prior to the meeting so that reasonable accommodations can be made to assist you.

1. 4:00 P.M. CALL TO ORDER.....Jamie Travis, Board Chair

- Consider the approval of the recommendations for the Gulf Coast Center Board of Trustees' Officer Positions by the Board of Trustees' Nominating Committee.
- **Closed Session:** Pursuant to Texas Government Code §551.074 the Board will convene in closed session to discuss personnel matters related to the Executive Director position.

6:00 P.M. DINNER BREAK (30 minutes)

2. CITIZENS' COMMENTS:

3. BOARD MEMBERS' REPORTS:

- 4. PROGRAM PRESENTATION:** Salute to Heroes – Ramona Benton, Veteran Support Services
GCC Health Plan – Jim Hall, HR Services & Todd Patch of MHBT

5. ACTION ITEMS:

- a. Review and approval of previous meeting minutes: August 26, 2015. **(Pg. 1-6)**
- b. Consider the approval of the August 2015 check register.
- c. Consider the approval of the August 26, 2015 Board Retreat Minutes. **(Pg. 7)**
- d. Consider the approval of the Executive Director's Annual Evaluation and Amendment to the Executive Directors Employment Contract, to reflect salary and benefits to be established by the Board of Trustees based upon the Executive Director's annual evaluation.
- e. Consider the approval of the FY2016 Texas Council membership dues. **(Pg. 8-9)**
- f. Consider the approval of the resolution designating identified Board members and Center employees authorizes signatures; and approval of the Center's Signature Procedures. The designated Board members and Center employees are authorized to sign documents as necessary and required for the Center and its operations. **(Pg. 10-14)**
- g. Consider the approval of the update revisions to the Center's Bank Account listing and recommended bank account signatures.
- h. Consider the approval of the Initial FY2016 Budget.
- i. Consider the approval of the DSHS FY16 Contract for Substance Abuse Youth Prevention-Selective (#2016-048028-001) \$200,000.
- j. Consider the approval of the DSHS FY16 Contract for Substance Abuse HIV Early Intervention (#2016-048266-001) \$125,537
- k. Consider the approval of the DSHS FY16 Contract for Substance Abuse Treatment Youth Services (#2016-048314-001) \$152,014.
- l. Consider the approval of the DSHS FY16 Contract for (COPSD) Co-Occurring MH and Substance Abuse Services (#2016-048313-001) \$65,952.

- m. Consider the approval of the DSHS FY16 Contract for Substance Abuse Treatment Adult Services-Female (#2016-048313-002) \$593,913.

CONNECT SERVICES ACTION ITEMS:

- n. Consider approval of the First Amendment to the Development and Facilities Agreement (DFA) between the **Kemah Public Facility Transportation Corporation** and the Gulf Coast Center. The amendment provides for an extension of the time frame within which the Management and Operating Agreement must be executed (now December 1st) and clarification of some ambiguities within the original DFA. **(Pg. 15)**

- o. Consider approval of the Amendment to the Interlocal Agreement between the **City of Galveston** and the Center which seeks to establish a sub-allocation of federal funding distributed by TxDOT to the GCTG using the City of Galveston as the fiscal agent. Term: September 1, 2015 to September 30, 2016.
Request for TxDOT to sub-allocate \$120,000.00 in federal Section 5311
Description: This Interlocal Agreement facilitates the transfer of federal funding, for FY1016 and FY2017, to the Center from the City representing the Center's proportionate number of rural demand response transit trips provided by the Center to areas outside of the City of Galveston but within Galveston County.

- p. Consider approval of the renewal agreement with **Jerome Karam (Mall of the Mainland)** for utilization of their parking area for Connect Transits Express Park & ride transit service for \$1,637.50 per month. Term: September 1, 2015 to August 31, 2016. (no change from FY15)

- q. Consider approval of Interlocal agreement with **UTMB** to increase financial support to \$200,000.00 for the League City Park and Ride. Increase of \$100,000.00 from FY15.

FACILITY AND ASSET SERVICES ACTION ITEMS:

- r. Consider approval of the purchase of a 2016 Ford Fusion (\$18,376.50) for the OSAR program through the best value set-aside opportunity with the Buyboard Cooperative Purchasing Program.

- s. Consider approval of the Agreement with **Glass & Glazing** for vehicle routine cleaning, biohazard cleaning of Connect and Center vehicles on-site and off-site in Galveston and Brazoria Counties. Term: October 1, 2015 to September 30, 2018.

- t. Consider approval of the Agreement with **Matthews, Inc.** for vehicle tire replacement and repair of Connect and Center vehicles in Galveston County. Term: October 1, 2015 to September 30, 2018.

- u. Consider approval of the Agreement with **Five Star Auto & Truck** for scheduled preventative maintenance, unscheduled/on-demand maintenance/mechanical repairs, tire replacement and repair and vehicle towing for Connect and Center vehicles in Galveston County. Term: October 1, 2015 to September 30, 2018.

- v. Consider approval of the Agreement with **Shep's Automotive** for scheduled preventative maintenance, unscheduled/on-demand maintenance/mechanical repairs and towing of Connect and Center vehicles in Galveston County. Term: October 1, 2015 to September 30, 2018.

- w. Consider approval of the Agreement with **Soileau's Parts & Service, Inc.** for scheduled preventative maintenance, unscheduled/on-demand maintenance/mechanical repairs and tire replacement and repairs to Connect and Center vehicles in Brazoria County. Term: October 1, 2015 to September 30, 2018.

IDD SERVICES ACTION ITEMS:

New State requirements have been imposed on the Local Authority to address the needs of individuals with Medicaid (Medicaid eligible) residing in nursing facilities. Providers may now provide specialized services to eligible Medicaid.

The specialized services which may be provided are as follows: Determination of Intellectual Disability Assessment, Behavioral Support, Day Habilitation, Employment Assistance, Independent Livings Skills Training, Non-HCS or TXHmL Service Coordination, Supported Employment.

- x Consider approval of the FY16 Amendment to Non-Traditional Provider Respite and Community Support Service Agreement for the provision of nursing facility services.
- y. Consider approval of the FY16 Amendment to IDD Provider Services Network Agreement for the provision of nursing facility services.

MH CHILDREN SERVICES ACTION ITEMS:

- z. Consider approval of the 2015-2016 MOU with Clear Creek Independent School District for Project AWARE; the collaboration and coordination of MHFA trainings in our services area. Term: September 1, 2015 to September 30, 2016 (no change).

Description: Project AWARE is a grant that increases the mental health literacy of individuals who interact with school-aged children and increase awareness of mental health issues amongst the age group. The Center provides staff as available to teach MHFA for CCISD and community trainings CCISD arranges, as well as offer training space when reasonable.

6. PENDING or REVISED ACTION ITEMS:

Pending action items are those items which were on a prior board agenda but not completely resolved. The items may be listed for update or final action by the Board.

NO PENDING OR REVISED ACTION ITEMS

7. EXECUTIVE DIRECTOR'S CALENDAR: Mike Winburn

- Review of the financial report
- Presentation and review of state comparative reports.
- Review and discussion of ETBHN
- Review Texas Council Community MHMR Center Activities and updates
- Executive Director's Legislative update.
- FY15 4th Quarter Board Report
- Connect Transit Update
- 1115 DSRIP Update
- Regional Planning & Network Advisory Committee Recommendations (Pg. 16-17)
- Completion of DSHS and DADS FY16 Affidavits
- Presentation of calendar of upcoming events
 - September 26th – Gulf Coast Veterans Fair & Family Fun Day (Galveston County Fair Grounds)
 - October 15th & 16th – East Texas Behavioral Healthcare Network (ETBHN) Retreat – Galveston – Moody Gardens
 - October 23 – All Center Staff Meeting – Alvin Community College

8. ADJOURN