



THE GULF COAST CENTER
Regular Board of Trustees Meeting

The Board of Trustees of the Gulf Coast Center will have its regular monthly meeting at 6:30 p.m. on Wednesday, August 26, 2015 at the **Brazoria County Community Service Center** located at **101 Tigner, Angleton, TX.** (979) 848-0933. If you need additional assistance to effectively participate in or observe this meeting please contact the Executive Director's office at (409) 763-2373 at least 24 hours prior to the meeting so that reasonable accommodations can be made to assist you.

1. 6:30 P.M. CALL TO ORDER: Jamie Travis, Board Chair

2. CITIZENS' COMMENTS:

3. BOARD MEMBERS' REPORTS:

4. PROGRAM PRESENTATION: Streamline Healthcare Solutions – Pam Melgares

5. ACTION ITEMS:

- a. Review and approval of previous meeting minutes: July 22, 2015. **(Pg. 1-9)**
- b. Consider the approval of the July 2015 check register.
- c. Consider the approval of the DSHS FY16 Contract for the PATH Program (#2016-048163-001) in the amount of \$192,284.00.
- d. Consider the approval of contract (#969-TC-14-15-L053) for TCOOMMI Program from September 1, 2015 to August 31, 2017 in the amount of \$770,000.00.
- e. Consider the approval of the DSHS FY16 Contract for HIV Outreach Services (#2016-048182-001) in the amount of \$159,321.00.
- f. Consider the approval of the DSHS FY16 Contract for Yes Waiver Pre-Engagement Services (#2016-047991-001) in the amount of \$3,804.00.
- g. Consider the approval of the DSHS FY16 Contract for Yes Waiver Provider Services (#2016-048189-001) in the amount of \$218,833.33.
- h. Consider the approval of the DSHS FY16 Contract for (OSAR) Outreach, Screening, Assessment, and Referral Services (#2016-048253-001) in the amount of \$413,638.00.
- i. Consider the approval of the FY16 Department State Health Services (DHS) Performance Contract.
- j. Consider approval of the appointment of the Nominating Committee for the FY16 Board Elections.
- k. Consider the approval of the resolution designating identified Board members and Center employees authorizes signatures; and approval of the Center's Signature Procedures. The designated Board members and Center employees are authorized to sign documents as necessary and required for the Center and its operations. **(Pg. 10-14)**
- l. Consider the approval of the update revisions to the Center's Bank Account listing and recommended bank account signatures.
- m. Consider the approval of the revised Centerwide Budget Amendments #9-13.

ADMINISTRATION SERVICES ACTION ITEMS:

- n. Consider approval of the new agreement with **Gulf Coast Regional Extension Center** to provide guidance to Gulf Coast Center in adopting and attesting to "meaningful Use" of an electronic medical record. Term: September 1, 2015 to August 31, 2016.

Description: The overall purpose of the agreement is to have the GCREC provide technical assistance to GCC in developing a detailed process required to draw down Medicaid incentive dollars related to implementation of an electronic health record.

- o. Consider approval of the Amendment to the Licensing Agreement with **OptumInsight Life Sciences, Inc.** for the Quality of Life Assessment required by the 1115 Waiver Projects and Integrated Healthcare, CAT and Peer Support. Term: July 1, 2015 to July 1, 2016. The amendment addresses an additional license fee of \$3500.00.
- p. Consider approval of the FY16 Amendment with **Mills, Shirley LLP** for legal representation and consultation services to the Center and its Board of Trustees. Term: September 1, 2015 to August 31, 2016.
Reimbursement Rates: \$195/hr for partners, \$135/hr for designated associates and \$65/hr for designated assistants (no change from FY15)
Description: Mills Shirley has a long standing relationship with the Center and has provided legal services to the Center for numerous years. Chris Cahill is the designated attorney for the Board and other Center related legal matters.
- q. Consider approval of the new agreement with **Streamline Healthcare Solutions LLC** to provide a non-exclusive license for the computer software program intended for use by behavioral healthcare organizations. Effective date September 1, 2015.
Set one-time License Fee for Gulf Coast Center equals \$74,627
Total annual cost equal #49,871 (includes support and maintenance, customizations, data warehouse maintenance, etc.)
Total implementation and Development Cost equal \$94,493
- r. Consider approval of the FY16 Amendment with **MJ Naschke Public Relations** to render services in the areas of marketing and public relations. Term: September 1, 2015 to August 31, 2016.
Amount not to exceed: \$36,000.00 (no change from FY15)
- s. Consider approval of the new agreement with **Rowan HCI, Inc.** for healthcare related consulting services including direction on national, state and local trends in healthcare delivery. Term: September 1, 2015 to August 31, 2016.

CONNECT SERVICES ACTION ITEMS:

- t. Consider approval of the First Amendment to the Development and Facilities Agreement (DFA) between the Kemah Public Facility Transportation Corporation and the Gulf Coast Center. The amendment provides for an extension of the time frame within which the Management and Operating Agreement must be executed (now December 1st) and clarification of some ambiguities within the original DFA. **(Pg. 15)**
- u. Consider approval of the FTA-required 2015 Public Participation Plan for Connect Transit. The participation plan ensures that Connect provides early, continuous and broad public notification and opportunities for participation in major actions/decisions related to Connect's services, programs, and projects. The participation plan also provides a reference for federal and state public participation requirements to ensure adherence to regulatory guidelines and policies and ensure sound public engagement practices.
- v. Consider approval of the renewal agreement for Coordination of Non-Emergency Transportation Services to Elderly, Disabled and Low Income Residents through Harris County RIDES Program within the urbanized areas of Pearland, Friendswood and League City. Term: September 26, 2015 to September 25, 2017. (No change from FY15).
- w. Consider approval of the proposed League City Park and Ride fare increase (from \$3.00 to \$4.00, one-way).

FACILITY AND ASSET SERVICES ACTION ITEMS:

- x. Consider the approval of the FY15 addendum to the current Agreement with **C&S Janitorial Services, Inv.** For additional janitorial services and cost beyond the original Agreement. (Increase of \$3,500.00).

- y. Consider the approval of the FY15 addendum to the current Agreement with renewal contract **Killum Pest Control, Inc.** for additional pest control services and cost beyond the original Agreement. (Increase of \$5,300.00).

IDD SERVICES ACTION ITEMS:

- z. Consider the approval of the 18 renewal agreements listed below for non-traditional providers for the provision of respite and/or community support services in Galveston County.

Term: September 1, 2015 to August 31, 2016.

Provider:	Provider:	Provider:	Provider:
Margaret Bjerke	Lindsay Henry	Eleanor Pope	Cora Cotton
Ashley Bridges	Dorothy Hughes	Shandrekh Purdy	Linda Finn
Annie Burton	Caroline James	Deana Richardson	Lessie Lacy
Coni Carter	Cheryl Kennard	Evelyn Nolan Turner	Katrina Moran
Melanie Jackson			

Reimbursement Rate for respite: Standard base level = \$10/hr; Medical/Behavioral need = \$15/hr.

Reimbursement Rate for Community Support: Standard base level = \$13/hr

Description: The Non-Traditional Providers (NTP) are part of the Open Enrollment Network for IDD Services. NTP is made up of individual family members, friends, neighbors and others who provide respite and/or community support services (this is new to the agreement) for families or consumers.

- aa. Consider the approval of the 31 renewal agreements listed below for non-traditional providers for the provision of respite and/or community support services for Brazoria County.

Term: September 1, 2015 to August 31, 2016.

Provider:	Provider:	Provider:	Provider:	Provider:
Amanda Almony	Cindy Morris	Marie Jimenez	Alma Bess	Charlotte Ware
Michael Andrada	Hilda Prewitt	Monika Kowalski	Jeanette "Jan" Davidson	Ronald Wills
Nathan Bayless	Lisa Rettig	Savannah Kylberg	Maria DeJulian	Ernest Young
Jennifer Bertrand	Ruth "Ann" Robinson	Arianne Martin	Quenisha Doyle	Deborah Shuler
Stephen Edwards	Latrenda Gordon	Marian "Mary" Silguero	Veronica Jackson	Louisa Hussein
Yolanda Martinez	Sharon Holloway	Debra Thalheimer	Mallonique James	Althea Thomas
				Michael Tupin

Reimbursement Rate for respite: Standard base level = \$10/hr; Medical/Behavioral need = \$15/hr.

Reimbursement Rate for Community Support: Standard base level = \$13/hr

Description: The Non-Traditional Providers (NTP) are part of the Open Enrollment Network for IDD Services. NTP is made up of individual family members, friends, neighbors and others who provide respite and/or community support services (this is new to the agreement) for families or consumers.

- bb. Consider the approval of the FY16 amendment with **The ARC of the Gulf Coast** to provide intellectual and developmental disability family education and training services for individuals in the local communities. Term: September 1, 2015 to August 31, 2016.

County of Service: Galveston and Brazoria

Total Amount not to exceed: \$16,000.00 (no change from FY15)

- cc. Consider approval of the below listed renewal agreements with identified Providers for the specified Home and Community Based services (HCS). Term: September 1, 2015 to August 31, 2016.

County of Service: Identified Below. (no change from FY15)

HCS Service	Reimbursement Rate	Provider	County of Service
Foster Care Services	\$25,738.68 (\$69.19)	Jamie Travis	Brazoria
Foster Care Services	\$18,931.10 (\$50.89)	James Floyd	Galveston
Dental	\$1,000 Per Plan Year	Terry Driggers, DDS	Brazoria
Dental	\$1,000 Per Plan Year	John Chaconas, DDS	Galveston

MH ADULT SERVICES ACTION ITEMS:

dd. Consider approval of the FY16 renewal agreement with **Nortek Medical Staffing** for locum tenens coverage at the Center's mental health clinics. Term: September 1, 2015 to August 31, 2016.

County of Service: Galveston and Brazoria

Total Amount not to exceed: \$125//for face to face psychiatric appointments; \$130/hr for telemedicine service (no change in rate)

Description: Nortek is a current contractor with the Center which provides screening and locating of medical doctors for temporary and permanent assignments. The doctor currently assigned by Nortek is available to provide telemedicine service son an as needed and emergency basis providing coverage for Center Psychiatrist summer Personnel Leave scheduling.

ee. Consider approval of the FY16 amendment with **NAMI Gulf Coast** to provide MH family and consumer education, support and training services; and community education, training and partnerships as well as coordination of Mental Health First Aid training. Term: September 1, 2015 to August 31, 2016.

County of Service: Galveston and Brazoria

Total Amount not to exceed: \$28,000.00 (no change from FY15)

Description: NAMI is a long time contractor of the Center providing advocacy and training for those we serve, their families and the community.

ff. Consider approval of the renewal agreements identified below with **East Texas Behavioral HealthCare Network**. Term: September 1, 2015 to August 31, 2016. (no change in rates from FY15)

- PRN Telemedicine: \$150/hr
- Regional Authorization process: \$2,390.00/month
- Medical Director leadership services: \$143.00/hr

gg. Consider approval of the FY16 renewal agreement with **SJ Medical Center, dba St. Joseph Medical Center** for hospital and professional services related to the 18 inpatient beds in its behavioral health department located in Houston, TX. Term: September 1, 2015 to August 31, 2016.

County of Service: Harris

Total Amount not to exceed: \$2,503,440.00 (no change from FY15)

Description: Subsequent to Hurricane Ike, St. Joseph's Hospital has housed the Center's inpatient unit. The unit consists of 18 adult beds.

RECOVERY SERVICES ACTION ITEMS:

hh. Consider approval of the renewal agreement with **The University of Texas Medical Branch at Galveston d/b/a UTMB Health** for the provision and administration of a substance abuse Detox clinic to be located at the Center's Shearn Moody Plaza location. Term: September 1, 2015 to August 31, 2016

County of Service: Galveston

Reimbursement Rate: \$668 per 4 hour clinic (\$28 increase from FY15)

Description: UTMB will provide a Detox clinic for up to twelve (12) hours per week, consisting of three, four-hour clinics per week (for a minimum of 46 weeks with any additional weeks to be mutually agreed). The designated physician is Dr. Harvey

LEASE ACTION ITEMS:

ii. Consider approval of the renewal of the revenue lease agreement with **Educare Community Living Corporation-Gulf Coast** for office and workshop space located at 4650 Dixie Farm Road in Pearland. Term: September 1, 2015 to August 31, 2016.

Service Area: IDD

County of Service: Brazoria

Annual Revenue: \$76,585 per term of lease agreement (Increase of \$2,230.00 from FY15)

Description: Educare provides work training, extended day care and/or adult activity services or other age-appropriate day serve to "individuals with retardation and dual diagnosis of mental retardation and mental health". This lease is for 11,000 square footage at the Jones Building.

- jj. Consider approval of the renewal lease agreement (Amendment #13) with **Shearn Moody Plaza** for Administration, Recovery Services and Galveston Island Community Service Center office space on the 4th and 6th floors. Term: September 1, 2015 to August 31, 2016.

Service Area: Admin; Recovery; Adult MH

County of Service: Galveston

Total Amount of Lease FY16: a “base rent” for leased premises (determined by reimbursement of utilization cost) and building improvement payments. Specifically, the “base rent” shall be that pro rata cost of all expenses incurred for operating and maintenance of the building, including but not limited to heating, air conditioning, mechanical work and general upkeep of the complex. The increase in cost is a result of the rate increase and additional space on the 4th floor. (Increase in cost from fy15 of \$51,352.40).

6. PENDING or REVISED ACTION ITEMS:

Pending action items are those items which were on a prior board agenda but not completely resolved. The items may be listed for update or final action by the Board.

NO PENDING OR REVISED ACTION ITEMS

7. EXECUTIVE DIRECTOR’S CALENDAR: Mike Winburn

- Review of the financial report
- Presentation and review of state comparative reports.
- Review and discussion of ETBHN
- Review Texas Council Community MHMR Center Activities and updates
- Executive Director’s Legislative update.
- Quarterly Investment Report QTR 1, 2, 3 (Pg. 16-18)
- Connect Transit Update
- 1115 DSRIP Update
- Presentation of calendar of upcoming events
 - September 19th – Independent Village 15th Annual Gala (Texas City – Doyle Convention Center – Evening)
 - September 26th – Gulf Coast Veterans Fair & Family Fun Day (Galveston County Fair Grounds)
 - October 15th & 16th – East Texas Behavioral Healthcare Network (ETBHN) Retreat – Galveston – Moody Gardens
 - October 23 – All Center Staff Meeting – Alvin Community College

8. ADJOURN