



**GULF COAST CENTER
BOARD OF TRUSTEES MEETING**
Wednesday, May 27, 2015
Brazoria County Community Service Center
101 Tigner, Angleton, TX

MINUTES

1. **CALL TO ORDER** – Jamie Travis, Board Chair of the Board of Trustees, convened the regular meeting on Wednesday, May 27, 2015 at 6:30 p.m. at the Brazoria County Community Service Center located at 101 Tigner, Angleton, Texas.

The following Board Members were present: Trey Picard, Robert Flick, Jaime Castro, Caroline Rickaway, Vivian Renfrow and Linda Coleman

The following Board Members were absent: Karen DeJean, Excused and Mary Lou Flynn-Dupart, Excused

Also present were: G. Michael Winburn, Executive Director – Gulf Coast Center, Chris Cahill, Mills Shirley, LLP, and other Center staff.

2. **CITIZENS' COMMENTS:** None.
3. **BOARD MEMBERS' REPORTS:** None.
4. **PROGRAM PRESENTATION:** Sarah Holt, Director of Mental Health Adult Services presented to the board on the new Walk-In Telemedicine Clinics. Mainland Community Service Center is accepting new walk-ins on Tuesdays and Brazoria County Community Service Center is seeing new walk-ins on Thursdays. The average walk-in request has averaged for Galveston County between 11-17 per day and Brazoria County 8 per day.

5. **ACTION ITEMS:**

- a. **Review and approval of previous meeting minutes: April 22, 2015.**

On motion by Robert Flick, seconded by Linda Coleman, the board voted to approve the April 22, 2015 meeting minutes. The motion carried with all members voting in favor.

- b. **Consider the approval of the April 2015 check register.**

On motion by Caroline Rickaway, seconded by Vivian Renfrow the board voted to approve the April 2015 check registers. The motion carried with all members voting in favor.

- c. **Consider the approval of the FY16 Holiday Schedule.**

On motion by Jaime Castro, seconded by Linda Coleman, the board voted the approval of the Fy16 Holiday Schedule. The motion carried with all members voting in favor.

- d. **Consider the approval of the DADS IDD Performance Contract #100 Amendment Packet #3.**

On motion by Robert Flick, seconded by Trey Picard, the board voted the approval of the DADS IDD Performance Contract #100 Amendment Packet #3. The motion carried with all members voting in favor.

- e. **Consider the approval of the DADS IDD Performance Contract #100 Amendment Packet #4.**

On motion by Robert Flick, seconded by Trey Picard, the board voted the approval of the DADS IDD Performance Contract #100 Amendment Packet #4. The motion carried with all members voting in favor.

- f. **Consider the approval of the DSHS Contract Amendment #001B for Co-occurring Mental Health and Substance Abuse Services.**

On motion by Robert Flick, seconded by Trey Picard, the board voted the approval of the DSHS Contracts Amendment #001B for Co-occurring Mental Health and Substance Abuse Services. The motion carried with all members voting in favor.

- g. **Consider the approval of the DSHS Contract Amendment 2015-046887 #001B Treatment Adult Services. The purpose of this amendment is to increase funds by \$420,000 for Intensive Residential, Supportive Residential, and Outpatient Individual Services.**

On motion by Robert Flick, seconded by Trey Picard, the board voted the approval of the DSHS Contract Amendment 2015-046887 #001B Treatment Adult Services. The purpose of this amendment is to increase funds by \$420,000 for Intensive Residential, Supportive Residential, and Outpatient

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Individual Services. The motion carried with all members voting in favor.

h. Consider the approval of the HHSC Contract Amendment for Medicaid Administrative Claiming #529-09-032-00016A

On motion by Robert Flick, seconded by Trey Picard, the board voted the approval of the HHSC Contract Amendment for Medicaid Administrative Claiming #529-09-0032-00016A. The motion carried with all members voting in favor.

i. Consider the approval of the Center 2015 Budget Amendments GCC #2-8.

On motion by Trey Picard, seconded by Vivian Renfrow, the board voted the approval of the Center 2015 Budget Amendments GCC #2-8. The motion carried with all members voting in favor.

CONNECT SERVICES ACTION ITEMS:

j. Consider approval of the Interlocal Agreement between the Center and UTMB at Galveston for park and ride services between Galveston Island and the Mainland. Term: 3-year duration.

On motion by Vivian Renfrow, seconded by Robert Flick, the board voted the approval of the Interlocal Agreement between the Center and UTMB at Galveston for park and ride services between Galveston Island and the Mainland.. The motion carried with all members voting in favor.

k. Consider approval of the Agreement between the Center and UTMB at Galveston for the purchase of 3 transit vehicles for League City park and ride services.

On motion by Vivian Renfrow, seconded by Trey Picard, the board voted the approval of the Agreement between the Center and UTMB at Galveston for the purchase of 3 transit vehicles for League City park and ride services. The motion carried with all members voting in favor.

FACILITY AND ASSET SERVICES ACTION ITEMS:

l. Consider the approval of the replacement of three roof-top HVAC commercial units at the League City facility at 4444 W. Main by Alex's Air Conditioning, Inc. through the best value set-aside opportunity with the Buyboard cooperative purchasing program for a total of \$24,236.

On motion by Robert Flick, seconded by Trey Picard, the board voted the approval of the replacement of three roof-top HVAC commercial units at the League City facility at 4444 W. Main by Alex's Air Conditioning, Inc. through the best value set-aside opportunity with the Buyboard cooperative purchasing program for a total of \$24,236. The motion carried with all members voting in favor.

m. Consider the approval of the re-roofing of the League City facility at 4444 W. Main by John A. Walker, Inc. through the best value set-aside opportunity with the Tips-Taps cooperative purchasing program for a total of \$58,267.

On motion by Linda Coleman, seconded by Trey Picard, the board voted the approval of the re-roofing of the League City facility at 4444 W. Main by John A. Walker, Inc. through the best value set-aside opportunity with the Tips-Taps cooperative purchasing program for a total of \$58,267. The motion carried with all members voting in favor

IDD SERVICES ACTION ITEMS:

n. Consider the approval of the 2 new agreements listed below for non-traditional providers for the provision of respite and/or community support services.

County of Service: Brazoria	TERM:
Louisa Hussein	04/14/2015-08/31/2015
Lisa Rettig	04/28/2015-08/31/2015

On motion by Trey Picard, seconded by Jaime Castro, the board voted the approval of the 2 new agreements for non-traditional providers for the provision of respite and/or community support services. The motion carried with all members voting in favor.

Reimbursement Rate for respite: Standard base level = \$10/hr; Medical/Behavioral need = \$15/hr.

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Reimbursement Rate for Community Support: Standard base level = \$13/hr

Description: The Non-Traditional Providers (NTP) are part of the Open Enrollment Network for IDD Services. NTP is made up of individual family members, friends, neighbors and others who provide respite and/or community support services (this is new to the agreement) for families or consumers.

o. Consider approval of a new provider, Amandole HCS, LLC, to the Center's IDD Provider Network to provide day hab, respite, supported employment and community support services. Term: June 1, 2015 to August 31, 2016. Fee Schedule

On motion by Trey Picard, seconded by Vivian Renfrow, the board voted the approval of the new provider, Amandole HCS, LLC to the Center's IDD Provider Network to provide day hab, respite, supported employment and community support services. The motion carried with all members voting in favor.

p. Consider approval of a new agreement with Hirsh and Associates for the IDD Intake and Assessment Network of providers. Term: May 5, 2015 to August 31, 2016.

On motion by Robert Flick, seconded by Vivian Renfrow, the board voted the approval of the new agreement with Hirsh and Associates for the IDD Intake and Assessment Network of providers. The motion carried with all members voting in favor.

MH ADULT SERVICES ACTION ITEMS:

q. Consider approval the renewal agreement with Mental Health Mental Retardation Authority of Harris County for the operation of a crisis intervention helpline to service callers in Galveston and Brazoria counties 24 hours a day, 365 days a year. Term: March 1, 2015 to February 29, 2016.

On motion by Jaime Castro, seconded by Linda Coleman, the board voted the approval of the renewal agreement with Mental Health Mental Retardation Authority of Harris County for the operation of a crisis intervention helpline to service callers in Galveston and Brazoria counties 24 hours a day, 365 days a year. The motion carried with all members voting in favor. Robert Flick abstained from the vote.

Monthly Rate: \$5870.00 (rate increase from FY14 \$5240.00)

6. PENDING ACTION ITEMS:

Pending action items are those items which were on a prior board agenda but not completely resolved. The items may be listed for update or final action by the Board.

None

7. EXECUTIVE DIRECTOR'S CALENDAR: Mike Winburn

- Review of the financial report: Mike Winburn, Executive Director, reported that for the month of April the Center preliminarily recognized year-to-date operations as a deficit of \$399,916.95. For the month of April the Center preliminarily recognized year-to-date operational expenses \$2,645,238.08 and operational revenue of \$2,451,482.46; for an operational negative variance of \$399,916.95 No action required.
- Presentation and review of state comparative reports. None
- Review and discussion of ETBHN: None
- Review Texas Council Community MHMR Center Activities and updates: None
- Executive Directors Legislative update: Mike Winburn, Executive Director gave a brief update on the legislative. No action required.
- Connect Transit Update: None

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- 1115 DSRIP Update: Melissa Tucker, Chief Operating Officer gave a brief update on the 1115 DSRIP renewal updates. No action required.
- Presentation of calendar of upcoming events:
 - 30th Annual Texas Council Conference - June 17-19, 2015 Westin Galleria, Houston

8. ADJOURN

There being no further business to bring before the Board of Trustees the meeting was adjourned at 7:05 p.m.

Respectfully,

Cathy Claunch-Scott
Secretary to the Board of Trustees

Approved as to Content and Form,

Jamie Travis
Board Chair

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