



THE GULF COAST CENTER
Regular Board of Trustees Meeting

The Board of Trustees of the Gulf Coast Center will have its regular monthly meeting at 6:30 p.m. on Wednesday, September 24, 2014 at the **Mainland County Community Service Center** located at **7510 FM 1765, Texas City, TX.** (409) 935-6083. If you need additional assistance to effectively participate in or observe this meeting please contact the Executive Director's office at (409) 763-2373 at least 24 hours prior to the meeting so that reasonable accommodations can be made to assist you.

1. **6:30 P.M. CALL TO ORDER:** Jamie Travis, Board Chair

2. **CITIZENS' COMMENTS:**

3. **BOARD MEMBERS' REPORTS:**

4. **PROGRAM PRESENTATION:** MH Children's Services - Yes Project

5. **ACTION ITEMS:**

- a. Review and approval of previous meeting minutes: August 27, 2014. **(Pg. 1-10)**
- b. Consider the approval of the August 2014 check register.
- c. Consider the approval of the FY2015 DSHS Mental Health Performance Contract #2015-046615. **(Pg. 11-15)**
- d. Consider the approval of the FY2015 DADS Performance Contract #100 Amendment Packet #1. **(Pg. 16-22)**
- e. Consider the approval of the resolution designating identified Board members and Center employees authorized signatures; and approval of the Center's Signature Procedures. The designated Board members and Center employees are authorized to sign documents as necessary and required for the Center and its operations. **(Pg. 23-26)**
- f. Consider the approval of the Center's Investment Policies. **(Pg. 27-34)**
- g. Consider the approval of the current Historically Underutilized Business (HUB) Plan. **(Pg. 35-62)**
- h. Consider the approval of the FY2015 Texas Council membership dues. **(Pg. 63-65)**
- i. Consider approval of the revised GCC Medical/Health Plan available to employees. **(Pg. 66)**
- j. Consider the approval of the Executive Director's Annual Evaluation and Amendment to the Executive Director's Employment Contract, to reflect salary and benefits to be established by the Board of Trustees based upon the Executive Director's annual evaluation.
- k. Consider the approval of the September 15, 2014 Board Retreat Minutes.
- l. Consider the approval of the recommendations for the Gulf Coast Center Board of Trustees' Officer Positions by the Board of Trustees' Nominating Committee.
- m. Consider the approval of a decrease in the Center's mileage reimbursement rate from \$0.565 to \$0.560 per mile effective October 1, 2014 for any mileage paid on or after this date. This revised rate is consistent with the IRS allowable mileage rate for use of personal vehicle, as well as the State of Texas travel policy, both which were revised effective January 1, 2014 for the \$0.560 per mile rate.

ADMINISTRATION SERVICES ACTION ITEMS:

- n. Consider approval of the Amendment to the License Agreement with **Cocentrix Inc.** to clarify mutual expectations regarding implementation of terms.

CONNECT SERVICES ACTION ITEMS:

- o. Consider approval of Amendment No. 2 to the Interlocal Agreement between the Center and Harris County to coordinate the provision of non-emergency transportation services with GCC for people who are elderly, disabled or low-income and have no alternate transportation. Term Date: September 25, 2015
Amount of Reimbursement: \$99,000.00

FACILITY AND ASSET SERVICES ACTION ITEMS:

- p. Consider the approval of the renewal lease agreement including additional lease space with Tom Beach for the Center premises located at 211 W. Sealy in Alvin, TX 77511. Term: November 1, 2014 to October 31, 2015..
Service Area: Recovery Services **County of Service:** Brazoria
Total Amount of Lease FY15: \$26,060; **FY16:** \$5,212 (same lease rate with increase of \$17,508 for the additional lease space)
Description: YPS has utilized a suite with 1,147sf this last year and with the additional of the Smoking Cessation and Safe Harbor programs at this location will add to the renewal lease an additional suite with 1,459sf.
- q. Consider authorization of the Executive Director, or designee, to execute the contract with the construction from recommended from the RFP issued for the expansion and repairs to the parking lot for the Center's Mainland Community Service Center, Texas City.

IDD SERVICES ACTION ITEMS:

- r. Consider the approval of the new agreements with the 8 below listed **non-traditional providers** for the provision of respite and/or community support services.

County of Service: Galveston	TERM:	County of Service: Brazoria	TERM:
Althea Thomas	07/09/14-08/31/15	Veronica Jackson	06/20-14-08/31/15
Shara Woerner	08/26/14-08/31/15	Alma Bess	08/15/14-08/31/15
Evelyn Nolan Turner	07/11/14-08/31/15		
Eleanor Pope	08/11/14-08/31/15		
Cheryl Mason	08/08/14-08/31/15		
Cynthia Rodriguez	08/18/14-08/31/15		

Reimbursement Rate: Standard base level = \$10/hr; Medical/Behavioral need = \$15/hr.

Description: The Non-Traditional Providers (NTP) are part of the Open Enrollment Network for IDD Services. NTP is made up of individual family members, friends, neighbors and others who provide respite and/or community support services (this is new to the agreement) for families or consumers.

- s. Consider the approval of the non-traditional provider renewal agreements listed for the provision of respite and/or community support services for **Galveston County**. Term: September 1, 2014 to August 31, 2015.

Provider:	Provider:	Provider:
Zoie Hypolite Abdullah	Caroline James	Rosa Ortiz
Margaret Bjerke	Cheryl Kennard	Shandrekh Purdy
Coni Carter	Lessie Lacy	Deana Richardson
LaNecha Chatman	Lynda Massey	Samantha Rios
Lindsay Henry	Harrilyn McMillan	Joyce Williams
Dorothy Hughes	Katrina Moran	

Reimbursement Rate: Standard base level = \$10/hr; Medical/Behavioral need = \$15/hr (No Change)

Description: The Non-Traditional Providers (NTP) are part of the Open Enrollment Network for IDD Services. NTP is made up of individual family members, friends, neighbors and others who provide respite and/or community support services (this is new to the agreement) for families or consumers.

- t. Consider the approval of the non-traditional provider renewal agreements listed for the provision of respite and/or community support services for **Brazoria County**. Term: September 1, 2014 to August 31, 2015.

Provider:	Provider:	Provider:	Provider:
Amanda Almonev	Blanca Gonzalez	Yolanda Martinez	Marian Silguero
Nathan Bayless	Samantha Goodson	Cindy Morris	Tiffany Tousant
Jennifer Bertrand	Latrenda Gordon	Hilda Prewitt	Michael Tupin
Juanita Buenrostro	Sharon Holloway	Maria Rios	Charlotte Ware
Samantha Cordova	Mallonique James	Ann Robinson	Marion Wieners

Assessment/Evaluation Rate	BCBA hrly rate	Therapist hrly rate
• \$315.00	\$105.00	\$35.00
<i>Funding Source: HCS</i>		
Rate	Description	
\$72.15	as needed	

MH CHILD SERVICES ITEMS:

v. Consider renewal of the 8th Amendment to the Professional Services Agreement with **UTMB at Galveston** for Child Psychiatry Services. Term: September 1, 2014 to August 31, 2015.

County of Service: Galveston

Amount not to exceed: \$134,000

Description: The Center has a long standing relationship with UTMB who has been providing child psychiatry for the Center for well over a decade. This agreement is for 16 hours of child psychiatrist time in Galveston County.

MH SERVICES ACTION ITEMS:

w. Consider approval of the renewal of the 7th Amendment to the professional services agreement with **The University of Texas Medical Branch at Galveston** for the provision of inpatient psychiatric services directly related to physician coverage. Term: September 1, 2014 to August 31, 2015.

County of Service: Harris

Amount not to exceed: \$ 350,400.00 (no change from FY14)

Description: Subsequent to Hurricane Ike, St. Joseph's Hospital has housed the Center's inpatient unit and UTMB Physicians have continued to provide the psychiatric services needed. The unit consists of 18 adult beds.

x. Consider approval of the renewal agreements identified below with **East Texas Behavioral HealthCare Network**. Term: September 1, 2014 to August 31, 2015. (no change in rates from FY14)

- PRN Telemedicine: \$150/hr
- Regional Authorization process: \$2,390.00/month
- Medical Director leadership services: \$143.00/hr

6. PENDING ACTION ITEMS:

Pending action items are those items which were on a prior board agenda but not completely resolved. The items may be listed for update or final action by the Board.

7. EXECUTIVE DIRECTOR'S CALENDAR: Mike Winburn

- Review of the financial report (Pg. 67-72)
- Grant activity update.
- Presentation and review of state comparative reports.
- Review and discussion of ETBHN
- Review Texas Council Community MHMR Center Activities and updates
- Quarterly Update – Texas Council Risk Management Fund (TCRMF)
- Executive Director's Legislative update.
- Connect Transit Update
- 1115 DSRIP Update
- Preliminary annual review of the Center Plan
- Presentation of calendar of upcoming events
 - 4th Annual Miles for the Mainland Fun Run, United Way, Oct. 8, Rainbow Park 8 am
 - ETBHN Retreat - October 8-9, 2014 - Moody Gardens Galveston, TX
 - All Center Staff Meeting - October 24, 2014 - Alvin Community College

8. ADJOURN