GULF COAST CENTER
MENTAL HEALTH • SUBSTANCE USE RECOVERY
INTELLECTUAL & DEVELOPMENTAL DISABILITIES

GULF COAST CENTER
BOARD OF TRUSTEES MEETING

Wednesday, August 27, 2014
Brazoria County Community Service Center
101 Tigner, Angleton, TX

MINUTES

1. **CALL TO ORDER** – Jamie Travis, Board Chair of the Board of Trustees, convened the regular meeting on Wednesday, August 27, 2014 at 6:30 p.m. at the Brazoria County Community Service Center located at 101 Tigner, Angleton, Texas.

   The following Board Members were present: Vivian Renfrow, Jaime Castro, Trey Picard, Karen DeJean, Caroline Rickaway, Mary Lou Flynn-Dupart and Linda Coleman

   The following Board Members were absent: Robert Flick, Excused

   Also present were: G. Michael Winburn, Executive Director – Gulf Coast Center, Tim Pylate, Virginia Eernisse, and Norine Jalloway-Gill - The Arc of the Gulf Coast, Barry Goodman, Jim Webb and Blas Uribe - The Goodman Corporation, Chris Cahill, Mills Shirley, LLC and other Center staff.

2. **CITIZENS' COMMENTS:** Norine Jalloway-Gill, member Arc of the Gulf Coast Board of Directors, gave a brief overview of The Arc of the Gulf Coast services.

3. **BOARD MEMBERS' REPORTS:** None

4. **PROGRAM PRESENTATION:** Sarah Holt, Director of MH Adult Clinics introduced Rachel Martinez-CFO with Stephen F. Austin and Monica Plasek, RN and Program Coordinator of the Center's new Medicaid 1115 Waiver funded Integrated Healthcare program in Alvin. They provided an overview of the new project and its operations and services. The Center partners with Stephen F. Austin for both the Alvin and upcoming Angleton program locations. The Angleton office is scheduled to start services September 22, 2014. Prior to the start of the board meeting, the Board of Trustees took a tour of the four offices that the project will be utilizing at the Angleton CSC. This is one of the Center's original Medicaid 1115 Waiver funded DSRIP projects.

5. **ACTION ITEMS:**

   a. **Review and approval of previous meeting minutes: July 23, 2014.**

   On motion by Karen DeJean, seconded by Caroline Rickaway, the board voted to approve the July 23, 2014 meeting minutes. The motion carried with all members voting in favor.

   b. **Consider the approval of the July 2014 check register.**

   On motion by Mary Lou Flynn-Dupart, seconded by Linda Coleman the board voted to approve the July 2014 check register. The motion carried with all members voting in favor.

   c. **Consider approval of the appointment of the Nominating Committee for the FY15 Board Elections.**

   Jamie Travis Chair asked for volunteers for the appointment of members of the Nominating Committee for the FY15 Board Elections. Linda Coleman and Vivian Renfrow for Galveston County and Caroline Rickaway and Mary Lou Flynn-Dupart for Brazoria County. Mary Lou Flynn-Dupart will Chair the Committee.

   d. **Consider ratification of the DSHS contract number 2015-046304 for MH-YES Waiver Services Pre-Engagement. The total revenue amount of this Contract is $2,789.60.**

   On motion by Mary Lou Flynn-Dupart, seconded by Jaime Castro, the board voted the ratification of the DSHS contract number 2015-046304 for MH-YES Waiver Services Pre-Engagement. The motion carried with all members voting in favor.

   e. **Consider the approval of the corrected January 29, 2014 Board meeting minutes. (Correction needed for agenda item error noted last month by the Center's financial auditors).**

123 ROSENBERG,
SUITE 6
GALVESTON, TEXAS
77550

409.763.2373
FAX 409.763-5538

www.GulfCoastCenter.

GULF COAST CENTER
MENTAL HEALTH • SUBSTANCE USE RECOVERY
INTELLECTUAL & DEVELOPMENTAL DISABILITIES

GULF COAST CENTER
BOARD OF TRUSTEES MEETING
Wednesday, August 27, 2014
Brazoria County Community Service Center
101 Tigner, Angleton, TX

MINUTES

On motion by Jaime Castro, seconded by Mary Lou Flynn-Dupart, the board voted the approval of the corrected January 29, 2014 Board meeting minutes. The motion carried with all members voting in favor.

f. Consider the approval of the Center 2014 Budget Amendment(s) GCC #6.
On motion by Vivian Renfrow, seconded by Mary Lou Flynn-Dupart, the board voted the approval of the Center 2014 Budget Amendment(s) GCC #6. The motion carried with all members voting in favor.

CONNECT SERVICES ACTION ITEMS:

g. Authorization for the Executive Director to execute contract(s) with the firm(s) recommended for the RFP issued for Non-Emergency Transportation.
On motion by Karen DeJean, seconded by Mary Lou Flynn-Dupart, the board voted the approval of the authorization for the Executive Director to execute contract(s) with the firm(s) recommended for the RFP issued for Non-Emergency Transportation. The motion carried with all members voting in favor.

h. Consider approval of the (1) new proposed ground lease between the Kemah Public Facilities Corporation (owner of property) and the Gulf Coast Center (GCC) for $1/year to secure the 40 year ground lease associated with the property upon which the Kemah Transportation Center will be constructed, (2) the proposed Development and Facilities Agreement (DGA) to be executed between the GCC and the new Kemah Public Facilities Transportation Corporation (KPFTC) which guides liability related to the construction of improvements with federal funding, and (3) the Memorandum Administrator (DFA) to enter into these two agreements.
On motion by Mary Lou Flynn-Dupart, seconded by Trey Picard, the board approved the (1) new proposed ground lease between the Kemah Public Facilities Corporation (owner of property) and the Gulf Coast Center (GCC) for $1/year to secure the 40 year ground lease associated with the property upon which the Kemah Transportation Center will be contracted, (20 the proposed Development and Facilities Agreement (DGA) to be executed between the GCC and the new Kemah Public Facilities Transportation Corporation (KPFTC) which guides liability related to the construction of improvements with federal funding, and (3) the Memorandum Administrator (DFA) to enter into these two agreements. The motion carried with all members voting in favor.

i. Consider approval of the revised Interlocal Agreement with the Dickinson Management District No. 1 for bus shelter enhancements. The District has approved local funding in the amount of $20,000 annually to support the Bus Stop Improvement Program to match the Center's available federal funding derived from Federal Transit Administration (FTA) Section 5307. The Center's matching federal funding will constitute approximately 70% of the total cost of the improvements. Term: 36 month period.
On motion by Mary Lou Flynn-Dupart, seconded by Karen DeJean, the board approved the revised Interlocal Agreement with the Dickinson Management District No. 1 for bus shelter enhancements. The District has approved local funding in the amount of $20,000 annual to support the Bus Stop Improvement Program to match the Center's available federal funding derived from Federal Transit Administration (FTA) Section 5307. The Center's matching federal funding will constitute approximately 70% of the total coast of the improvements. The motion carried with all members voting in favor.

j. Consider approval of the five (5) year master agreement between the Gulf Coast Center and The Goodman Corporation for continuing consulting services.
On motion by Jaime Castro, seconded by Trey Picard, the board approved the five (5) year master agreement between the Gulf Coast Center and The Goodman Corporation for continuing consulting services. The motion carried with all members voting in favor.

k. Consider approval of the Resolution in support of Metro and H-GAC programming Galveston County's fair share of FTA section 5307 funding in the amount of $650,000 annually, for the FY2015-FY2017 time frame, to support Galveston County transit services.

123 ROSENBERG,
SUITE 6
GALVESTON, TEXAS
77550

409.763.2373
FAX 409.763-5538

www.GulfCoastCenter.

GULF COAST CENTER
MENTAL HEALTH • SUBSTANCE USE RECOVERY
INTELLECTUAL & DEVELOPMENTAL DISABILITIES

On motion by Mary Lou Flynn-Dupart, seconded by Trey Picard, the board voted the approval of the Resolution in support of Metro and H-GAC programming Galveston County's fair share of FTA section 5307 funding in the amount of $650,000 annually, for the FY2015-FY201 time frame, to support Galveston County transit services. The motion carried with all members voting in favor.

l. Consider approval of the Interlocal Agreement with the City of Galveston to secure expanded Victory Lakes services which will be operated and maintained by Island Transit and will be reimbursed at $70 per hour compensation to Island Transit.

On motion by Mary Lou Flynn-Dupart, seconded by Jaime Castro, the board voted the approval of the Interlocal Agreement with the City of Galveston to secure expanded Victory Lakes services which will be operated and maintained by Island Transit and will be reimbursed at $70 per hour compensation to Island Transit. The motion carried with all members voting in favor.

FACILITY AND ASSET SERVICES ACTION ITEMS:

m. Consider the approval of the FY14 addendum to the current Agreement with Killum Pest Control, Inc. for additional pest control services and cost beyond the original Agreement. (increase of $5,800).

On motion by Mary Lou Flynn-Dupart, seconded by Trey Picard, the board approved the FY14 addendum to the current Agreement with Killum Pest Control, Inc. for additional pest control services and cost beyond the original Agreement. (increase of $5,800.) The motion carried with all members voting in favor.

n. Consider the approval of the FY14 addendum to the current Agreement with Rico's Pest Control Company for additional pest control services and cost beyond the original Agreement. (increase of $1,900).

On motion by Mary Lou Flynn-Dupart, seconded by Trey Picard, the board approved the FY14 addendum to the current Agreement with Rico's Pest Control Company for additional pest control services and cost beyond the original Agreement. (increase of $1,900). The motion carried with all members voting in favor

o. Consider the approval of the FY14 addendum to the current Agreement with IQS, Inc. for additional janitorial services and cost beyond the original Agreement. (increase of $11,300).

On motion by Mary Lou Flynn-Dupart, seconded by Trey Picard, the board approved the FY14 addendum to the current Agreement with IQS, Inc. for additional janitorial services and cost beyond the original Agreement. (increase of $11,300). The motion carried with all members voting in favor

p. Consider the approval to the new agreement with C&S Janitorial Services, Inc. for janitorial services at designated center facilities. Term: September 1, 2014 to August 31, 2015.

On motion by Trey Picard, seconded by Mary Lou Flynn-Dupart, the board approved the new agreement with C&S Janitorial Services, Inc. for janitorial services at designated center facilities. Following discussion the motion carried with all members voting in favor.

County of Services: Galveston & Brazoria
Total Amount not to Exceed for FY15: $98,140.00

q. Consider the approval of the new agreement with Killum Pest Control Services, Inc. for pest control services at designated center facilities. Term: September 1, 2014 to August 31, 2015.

On motion by Trey Picard, seconded by Mary Lou Flynn-Dupart, the board approved the new agreement with Killum Pest Control Services, Inc. for pest control services at designated center facilities. Following discussion the motion carried with all members voting in favor.

County of Services: Galveston & Brazoria
Total Amount not to Exceed for FY15: $9,107.00

r. Consider the approval of the new agreement with MMS Medical for medical supplies for the Center. Term: September 1, 2014 to August 31, 2016.

123 ROSENBERG,
SUITE 6
GALVESTON, TEXAS
77550

409.763.2373
FAX 409.763-5538

www.GulfCoastCenter.

MINUTES

On motion by Trey Picard, seconded by Mary Lou Flynn-Dupart, the board approved the new agreement with MMS Medical for medical supplies for the Center. Following discussion the motion carried with all members voting in favor.

County of Services: Galveston & Brazoria
Total Amount not to Exceed for FY15-16: Amount is indicated in Bid Specifications sheet of RFP submission.

s. **Consider the approval of the new agreement with GoStephens for office supplies and furniture as requested/ordered by the Center. Term: September 1, 2014 to August 31, 2016.**
On motion by Trey Picard, seconded by Mary Lou Flynn-Dupart, the board approved the new agreement with GoStephens for office supplies and furniture as requested/ordered by the Center. Following discussion the motion carried with all members voting in favor.

County of Services: Galveston & Brazoria
Total Amount not to Exceed for FY15-16: Amount is indicated in Bid Specifications sheet of RFP submission.

t. **Consider the approval of the new agreement with Dreyfus Printing for printing services for the Center. Term: September 1, 2014 to August 31, 2016.**
On motion by Trey Picard, seconded by Mary Lou Flynn-Dupart, the board approved the new agreement with Dreyfus Printing for printing services for the Center. Following discussion the motion carried with all members voting in favor.

County of Services: Galveston & Brazoria
Total Amount not to Exceed for FY15-16: Amount is indicated in Bid Specifications sheet of RFP submission.

u. **Consider the approval of the new agreement with Kleen Supply Co. to provide janitorial paper goods for the Center. Term: September 1, 2014 to August 31, 2016.**
On motion by Trey Picard, seconded by Mary Lou Flynn-Dupart, the board approved the new agreement with Kleen Supply Co. to provide janitorial paper goods for the Center. Following discussion the motion carried with all members voting in favor.

County of Services: Galveston & Brazoria
Total Amount not to Exceed for FY15-16: Amount is indicated in Bid Specifications sheet of RFP submission.

v. **Consider the approval of the new agreement with Kleen Supply Co. to provide cleaning supplies and chemicals for the Center. Term: September 1, 2014 to August 31, 2016**.
On motion by Trey Picard, seconded by Mary Lou Flynn-Dupart, the board approved the new agreement with Kleen Supply Co. to provide cleaning supplies and chemicals for the Center. Following discussion the motion carried with all members voting in favor.

County of Services: Galveston & Brazoria
Total Amount not to Exceed for FY15-16: Amount is indicated in Bid Specifications sheet of RFP submission.

IDD SERVICES ACTION ITEMS:

w. **Consider the approval of the FY15 amendment with THE ARC of the Gulf Coast to provide intellectual and developmental disability family education and training services for individuals in the local communities. Term: September 1, 2014 to August 31, 2015.**
On motion by Mary Lou Flynn-Dupart, seconded by Karen DeJean, the board voted to approve the FY15 amendment with The Arc of the Gulf Coast to provide intellectual and developmental disability family education and training services for individuals in the local communities. The motion carried with all members voting in favor.

County of Service: Galveston & Brazoria
Total Amount not to exceed:$16,000.00 (no change from FY14)

x. Consider approval of the below listed renewal agreement with identified Providers in the IDD Provider Services Network as identified. Term: September 1, 2014 to August 31, 2015.

123 ROSENBERG,
SUITE 6
GALVESTON, TEXAS
77550

409.763.2373
FAX 409.763-5538

www.GulfCoastCenter.

GULF COAST CENTER
MENTAL HEALTH • SUBSTANCE USE RECOVERY
INTELLECTUAL & DEVELOPMENTAL DISABILITIES

GULF COAST CENTER
BOARD OF TRUSTEES MEETING
Wednesday, August 27, 2014
Brazoria County Community Service Center
101 Tigner, Angleton, TX

MINUTES

IDD Provider Services Network			
Service	**Reimbursement**	**Providers Available**	**County of Services**
Specialized Therapies	*Funding Source: General Revenue only* Service Assessment/Evaluation Rate Treatment rate • Occupational Therapy $150.00 $100/session • Speech/Language Therapy $150.00 $100/session • Physical Therapy $150.00 $100/session	Children's Therapy Center, Inc	Galveston

On motion by Karen DeJean, seconded by Jaime Castro, the board voted to approve the renewal agreement with Children's Therapy Center, Inc. The motion carried with all members voting in favor.

MH CHILD SERVICES ACTION ITEMS:

y. Consider approval of the revised MOA with Research and Educational Services, LLC to include additional services involving a patient satisfaction survey required to meet DY4 and DY5 outcome measures for the Wellness Clinic and to the extend the agreement through FY15.

On motion by Mary Lou Flynn-Dupart, seconded by Trey Picard, the board voted to approve the revised MOA with Research and Educational Services, LLC to include additional services involving a patient satisfaction survey required to meet DY4 and DY5 outcome measures for the Wellness Clinic and to the extend the agreement through FY15. The motion carried with all members voting in favor.

County of Service: Galveston & Brazoria
Total Amount not to exceed: $12,000.00
Description: The Center currently has an agreement with REDS for the level of functioning instrument developed in order to assess level of improvement for youth provided services by Wellness Clinic staff. This revised MOA includes additional services involving a patient satisfaction survey required to met DY4 and DY5 outcome measures for the Wellness Clinic and to the extend the agreement through FY15.

z. Consider approval of the renewal MOU with Teen Health for the purpose of coordinating referrals, medication resources, training, technical assistance and office space in order to assist in providing quality, affordable, medical and mental health care to Galveston County kids and teens. Term: September 1, 2014 to August 31, 2015.

On motion by Mary Lou Flynn-Dupart, seconded by Linda Coleman, the board voted to approve the renewal MOU with Teen Health for the purpose of coordinating referrals, medication resources, training, technical assistance and office space in order to assist in providing quality, affordable, medical and mental health care to Galveston County kids and teens. The motion carried with all members voting in favor. Jaime Castro abstained from the vote.

County of Service: Galveston
Total Amount not to exceed:$2,500.00 (no change from FY14)
Description: The monetary amount associated with this agreement is solely for medication support to be used for families without a payer source or without the ability to pay their co-pay for medication.

aa. Consider approval of the FY15 renewal amendment with The Children's Center, Inc. to provide crisis respite services to youth in services at the Center. Term: September 1, 2014 to August 31, 2015.

On motion by Mary Lou Flynn-Dupart, seconded by Jaime Castro, the board voted to approve the FY15 renewal amendment with The Children's Center, Inc. to provide crisis respite services to youth in services at the Center. The motion carried with all members voting in favor.

County of Service: Galveston

123 ROSENBERG, SUITE 6
GALVESTON, TEXAS 77550

409.763.2373
FAX 409.763-5538

www.GulfCoastCenter.

Total Amount not to exceed:$3,000.00 (no change from FY14)
Description: TCCI shall provide community crisis respite services to youth who have low risk of harm to self or others, and may have some functional impairment which requires direct supervision and care but does not require hospitalization.

bb. **Consider approval of the renewal MOU agreement with the Brazoria County Juvenile Justice Department in a collaboration to fund and operate a shared position serving an identified caseload of youth who are referred by BCJJD and who meet admission criterion for GCC Child & Adolescent Mental Health Services Program. Term: September 1, 2014 - August 31, 2015.**

On motion by Mary Lou Flynn-Dupart, seconded by Karen DeJean, the board voted to approve the renewal MOU agreement with the Brazoria County Juvenile Justice Department in a collaboration to fund and operate a shared position serving an identified caseload of youth who are referred by BCJJD and who meet admission criterion for GCC Child & Adolescent Mental Health Services Program.

County of Service: Brazoria
Total Amount Reimbursed to the Center for FY15: $15,000.00 (no change from FY14)
Description: This agreement is for a shared position between BCJJD and GCC for specialized youth identified by Juvenile Justice. The designated Center staff will provide skills trainings, case management, therapy, parent training and medication training and support to youth on assigned caseload or as otherwise assigned. She/he will also provide crisis intervention services for identified caseload as needed as well as consultation and training to staff of Brazoria County Juvenile Justice Department regarding parent training as needed.

cc. **Consider approval of the renewal contract with the Galveston County Juvenile Justice Department to furnish counseling and/or training for Galveston County adolescent offenders and adolescents under the supervision of the Juvenile Justice Department participating in the Discover Program. Term: October 1, 2014 - August 31, 2015.**

On motion by Karen DeJean, seconded by Jaime Castro, the board voted to approve the renewal contract with the Galveston County Juvenile Justice Department to furnish counseling and/or training for Galveston County adolescent offenders and adolescents under the supervision of the Juvenile Justice Department participating in the Discover Program. The motion carried with all members voting in favor.

County of Service: Galveston
Total Amount Reimbursed to the Center for FY15:$86745.00 for funding Discover Program.
The Center is responsible for coast above the established amount.
Description: This agreement is for a shared position between GCJJD and GCC for the Discover Program. Services shall be provided by a designated LPHA Center staff who will serve youth who are under the supervision of the juvenile court for jailed misdemeanor(s); provision of services are necessary to keep the youth from being detained local or at JJD, from obtaining further legal charges, being placed outside the home and to create or enhance community based programs.

MH SERVICES ACTION ITEMS:

dd. **Consider approval of the FY15 amendment with NAMI Gulf Coast to provide MH family and consumer education, support and training services; and community education, training and partnerships as well as coordination of Mental Health First Aid training. Term: September 1, 2014 to August 31, 2015.**

On motion by Jaime Castro, seconded by Linda Coleman, the board voted to approve the FY15 amendment with NAMI Gulf Coast to provide MH family and consumer education, support and training services; and community education, training and partnerships as well as coordination of Mental Health First Aid training. The motion carried with all members voting in favor.

123 ROSENBERG,
SUITE 6
GALVESTON, TEXAS
77550

409.763.2373
FAX 409.763-5538

www.GulfCoastCenter.

GULF COAST CENTER
MENTAL HEALTH • SUBSTANCE USE RECOVERY
INTELLECTUAL & DEVELOPMENTAL DISABILITIES

MINUTES

County of Service: Galveston & Brazoria
Total Amount not to exceed:$28,000.00 (no change from FY14)
Description: NAMI is a long time contractor of the Center providing advocacy and training for those we serve, their families and the community.

ee. Consider approval of the renewal MOA with TWG Investments, LTD dba The Wood Group for the provision of emergency evacuation in the event of a disaster in Brazoria and/or Galveston Counties. Term: September 1, 2014 to August 31, 2015.

On motion by Trey Picard, seconded by Vivian Renfrow, the board approved the renewal MOA with TWG Investments, LTD dba The Wood Group for the provision of emergency evacuation in the event of a disaster in Brazoria and/or Galveston Counties. The motion carried with all members voting in favor.

County of Service: Galveston & Brazoria
Total Amount not to exceed:$55/day per consumer (no change from FY14)
Description:. The Wood Group will provide emergency evacuation coordination during a disaster effecting Galveston or Brazoria Counties. Reimbursed expenses include food, shelter, and incidental consumables Designated emergency evacuation sites shall be any Wood Group facility in Waco, San Antonio or Austin or a site mutually agreed upon by the both parties.

ff. Consider approval of the FY15 renewal agreement with TWG Investments, LTD dba The Wood Group for a 10 bed crisis respite facility in Texas City, TX (Galveston County). Term: September 1, 2014 to August 31, 2015.

On motion by Jaime Castro, seconded by Vivian Renfrow, the board approved the FY15 renewal agreement with TWG Investments, LTD dba The Wood Group for a 10 bed crisis respite facility in Texas City, TX (Galveston County). The motion carried with all members voting in favor.

County of Service: Galveston
Total Amount not to exceed:$368,740 (no change from FY14)
Description: The Wood Group has operated a 10 bed crisis respite facility at 5825 E.F. Lowry Expressway, Texas City, TX 77591 since Hurricane Ike and the loss of the UTMB hospital bed unit in 2008.

gg. Consider approval of the FY15 renewal agreement Center for Cognition and Recovery, LLC for continued training that CET Coaches receive for Cognitive Enhancement Therapy groups. Term: September 1, 2014 to August 31, 2015.

On motion by Mary Lou Flynn-Dupart, seconded by Linda Coleman, the board voted to approve the FY15 renewal agreement with Center for Cognition and Recovery, LLC for continued training that CET Coaches receive for Cognitive Enhancement Therapy groups. The motion carried with all members voting in favor.

RECOVERY SERVICES ACTION ITEMS:

hh. Consider approval of the renewal agreement with HopeBridge Health to provide history and physical assessments for the Center's Adult Ambulatory Detoxification Program. Term: September 1, 2014 to August 31, 2015.

On motion by Mary Lou Flynn-Dupart, seconded by Karen DeJean, the board voted to approve the renewal agreement with HopeBridge Health to provide history and physical assessments for the Center's Adult Ambulatory Detoxification Program. The motion carried with all members voting in favor.

County of Service: Galveston
Total Amount not to exceed: $10,000.00 (rate: $98/hr) (name change from FY14 was West Isle Urgent Care)
Description: The Detox program is a new DSRIP project for recovery services which requires H&P's performed by a medical professional.

123 ROSENBERG,
SUITE 6
GALVESTON, TEXAS
77550

409.763.2373
FAX 409.763-5538

www.GulfCoastCenter.

GULF COAST CENTER
MENTAL HEALTH • SUBSTANCE USE RECOVERY
INTELLECTUAL & DEVELOPMENTAL DISABILITIES

ii. Consider approval of the renewal agreement with Galveston County Juvenile Justice Department for provision of counseling or training for Galveston County adolescent offenders and Galveston County adolescents under the supervision of the Juvenile Justice Department. Term: October 1, 2014 to September 30, 2015.

On motion by Karen DeJean, seconded by Mary Lou Flynn-Dupart, the board voted to approve the renewal agreement with Galveston County Juvenile Justice Department for provision of counseling or training for Galveston County adolescent offenders and Galveston County adolescents under the supervision of the Juvenile Justice Department. The motion carried with all members voting in favor.

County of Service: Galveston
Total Amount not to exceed: $50.00 per hour for assessment, individual and family substance abuse counseling sessions; $70.00 per session for substance abuse group counseling, group time length from one hour to on and a half hours; limit of 12 per group
Description: Juvenile Justice has entered into this agreement for the Center to provide services to offending youth in Galveston County.

LEASE ACTION ITEMS:

jj. Consider approval of the renewal lease agreement (Amendment #10) with Shearn Moody Plaza for Administration, Recovery Services and Galveston Island Community Service Center office space. Term: September 1, 2014 to August 31, 2015.

On motion by Mary Lou Flynn-Dupart, seconded by Karen DeJean, the board voted to approve the renewal lease agreement (Amendment #10) with Shearn Moody Plaza for Administration, Recovery Services and Galveston Island Community Service Center office space. The motion carried with all members voting in favor.

County of Service: Galveston
Total Amount of Lease FY15: a "base rent" for leased premises (determined by reimbursement of utilization cost) and building improvement payments. Specifically, the "base rent" shall be that pro rata cost of all expenses incurred for operation and maintenance of the building, including but not limited to heating, air conditioning, mechanical work and general upkeep of the complex. (Increase in cost from FY14of $5,251.20).

kk. Consider approval of the renewal lease with TWG Investments, LTD dba The Wood Group for the Center premises located at 5825 E.F. Lowry Expressway, Texas City, TX 77591. Term: September 1, 2014 to August 31, 2015.

On motion by Jaime Castro, seconded by Karen DeJean, the board voted to approve the renewal lease with TWG Investment, LTD dba The Wood Group for the Center premises located at 5825 E. F. Lowry Expressway, Texas City, TX 77591. The motion carried with all members voting in favor.

Service Area: MH Adult **County of Service**: Galveston
Total Amount of Lease FY15: $19,710 (no change from FY14).
Description: The Wood Group has operated a 10 bed crisis respite facility at the specified premises since Hurricane Ike. The lease up for renewal is directly related to the crisis respite services being performed by The Wood Group under contract.

ll. Consider approval of the renewal lease with TWG Investments, LTD dba The Wood Group for the Center premises located at 2320 E. Mulberry, Angleton, TX 77515. Term: September 1, 2014 to August 31, 2015.

On motion by Karen DeJean, seconded by Linda Coleman, the board voted to approve the renewal lease with TWG Investment, LTD dba The Wood Group for the Center premises located at 2320 E. Mulberry, Angleton, TX 77515. The motion carried with all members voting in favor.

Service Area: MH Adult **County of Service**: Brazoria
Total Amount of Lease FY15: $15,768 (no change from FY14).
Description: The Wood Group has operated a 8 bed crisis respite facility at the specified premises inFY10, FY11, and FY14. The lease up for renewal is directly related to the crisis respite services being performed by The Wood Group under contract.

123 ROSENBERG,
SUITE 6
GALVESTON, TEXAS
77550

409.763.2373
FAX 409.763-5538

www.GulfCoastCenter.

mm. **Consider approval of the renewal of the revenue lease agreement with Educare Community Living Corporation-Gulf Coast for office and workshop space located at 4650 Dixie Farm Road in Pearland. Term: September 1, 2014 to August 31, 2015.**

On motion by Mary Lou Flynn-Dupart, seconded by Karen DeJean, the board voted to approve the revenue lease agreement with Educare Community Living Corporation-Gulf Coast for office and workshop space located at 4650 Dixie Farm Road in Pearland.. The motion carried with all members voting in favor.

Service Area: IDD **County of Service**: Brazoria
Annual Revenue: $74,355 per term of lease agreement (Increase of $4,857 from FY14).
Description: Educare provides work training, extended day care and/or adult activity services or other age-appropriate day service to "individuals with mental retardation and dual diagnosis of mental retardation and mental health." This lease is for 11,000 square footage at the Jones Building.

6. PENDING ACTION ITEMS:

a. Consider the approval of the initial FY2015 (9/14/14-8/31/15) operating budget.

On motion by Karen DeJean, seconded by Mary Lou Flynn-Dupart, the board voted to approve the initial FY2015 (9/14/14-8/31/15) operating budget as presented. Following discussion the motion carried with all members voting in favor.

7. EXECUTIVE DIRECTOR'S CALENDAR: Mike Winburn

- Review of the financial report: Mike Winburn – Executive Director, reported that for the month of July the Center preliminarily recognized year-to-date operational expenses $2,696,771.51 and operational revenue of $2,701,049.34; for an operational positive variance of $101,471.36. No action required.
- Grant activity update: None
- Presentation and review of state comparative reports. None
- Review and discussion of ETBHN: Mike Winburn, Executive Director gave a brief update of the upcoming events with ETBHN. No action required. ETBHN Retreat will be held October 8-9 at Moody Gardens in Galveston.
- Review Texas Council Community MHMR Center Activities and updates: Mike Winburn, Executive Director gave a brief update on the Texas Council. No action required.
- Quarterly Update - Texas Council Risk Management Fund (TCRMF): Mary Lou Flynn-Dupart, Board Member gave a brief update on the Texas Council Risk Management Fund. Ms. Flynn-Dupart briefly noted the TCRMF changes in liability coverage; and that future discussion and a decision on the issue of arbitration needed to be addressed fairly soon. No action required.
- Executive Directors Legislative update: None
- Connect Transit Update: None
- 1115 DSRIP Update: None
- Presentation of calendar of upcoming events: Mike Winburn, Executive Director informed the board of trustees of the upcoming events listed above. No action required.
    - Annual Safety Officers' Recognition Luncheon - August 29, 2014

123 ROSENBERG,
SUITE 6
GALVESTON, TEXAS
77550

409.763.2373
FAX 409.763-5538

www.GulfCoastCenter.

MINUTES

- DADS On-Site Fiscal Accountability Audit - September 2-5, 2014
- DSHS On-Site Fiscal Accountability Audit - September 15-19, 2014
- Cruisin 2 Recovery 9th Annual Recovery Festival - September 20 - Kempner Park 11-2
- ETBHN Retreat: October 8-9, 2014 - Moody Gardens, Galveston, TX
- All Center Staff Meeting - October 24, 2014 - Alvin Community College

8. ADJOURN

There being no further business to bring before the Board of Trustees the meeting was adjourned at 7:37 p.m.

Respectfully,

_____

Cathy Claunch-Scott

Secretary to the Board of Trustees

Approved as to Content and Form,

_____

Jamie Travis

Board Chair

123 ROSENBERG,
SUITE 6
GALVESTON, TEXAS
77550

409.763.2373
FAX 409.763-5538

www.GulfCoastCenter.