

PUBLIC TRANSPORTATION FARE AND DATA COLLECTION SYSTEM

**RESPONSES TO QUESTIONS**

**Answers to Questions from the Pre-proposal Conference on June 19, 2013**

**Q1:** What evidence of liability insurance is required?

**A1:** The Request for Proposal does not require any evidence of liability insurance; however the Center will issue an addendum to require Respondents to submit a standard Certificate of Liability Insurance.

**Q2:** What is the difference between the Warranty and the Hardware and Software Maintenance Agreement?

**A2:** The Warranty is the industry standard warranty for products and labor delivered by the successful Respondent. The maintenance agreement covers time sensitive maintenance of the hardware and software, which is above and beyond the warranty, as well as, providing technical support.

**Q3:** What is the brand and model of existing farebox(es)?

**A3:** The Center and the City have Diamond Manufacturing, Inc., XV Model Rectangular Fareboxes installed in their vehicles.

**Q4:** Are fareboxes mandatory?

**A4:** The Center and City's minimum requirement does not require fareboxes; however they are requesting Respondents to price electronic fare media specific fareboxes with the capability to collect, validate and register cash for transit vehicles.

**Q5:** Is integration with the Houston Metro Q-Card System required?

**A5:** No it is not required, but the Center and the City desire a seamless regional interface with the contactless technology devices implemented by the Metropolitan Transit Authority of Harris County (METRO).

**Q6:** Is integration with Shah Software required?

**A6:** Yes.

**Q7:** Will Shah provide a software interface?

PUBLIC TRANSPORTATION FARE AND DATA COLLECTION SYSTEM

A7: Yes.

Q8: Who owns the intellectual property rights for the fare and data collection system software?

A8: The Vendor will retain all intellectual property rights for the software, however, all programming required for integrating the System with the Center's hardware and/or software shall become the sole property of the Center upon acceptance of the System, as specified in Section 4.4.2.6 and Section 5.4.2.6 under Part IV, Scope of Work.

Q9: Clarify Homeland Security aspects of RFP.

A9: Currently, there are no Homeland Security requirements; however, the Federal Transit Administration may require the implementation of hardware and software security requirements due to future events.

**Answers to Questions from Fare Logistics**

Q: Section 10. Proposal Requirements states "the **title page, index/table of contents, dividers, required forms, policies, procedures and/or management plans** are excluded in the 30 page limitation." Based on this, please confirm if the following items listed in blue (underlined) would be exempt from the limitation.

1. Tab 1: Table of contents
2. Tab 2: Letter and Acknowledgement of Addenda
3. Tab 3: Technical Proposal (includes System concept, system components, system security, system software/data backup, human interface, system warranty, system limitations and system redundancy)
4. Tab 4: Work Plan (include detailed work plan, list objectives, tasks, deliverables, timelines, milestones, resources, subcontractors and the Center, necessary to provide System described)
5. Tab 5: Price Proposal
6. Tab 6: Profile/Qualification/Previous Performance/Experience and Key Personnel (include history, organizational structure, location of firm and project team; list of key personnel, job category, summary of qualifications, how tech support is provided, response time, warranty and description of data redundancy, list and description of similar system to be considered by the Center with contact information & location, report problems encountered and corrective actions taken, 3 references).
7. Tab 7: Identify any subcontractors performing work on the system and submit experience, qualifications, references.
8. Tab 8: Exceptions and substitutions: Provide exceptions to the specifications, terms and conditions in the RFP and/or proposed substitutions.
9. Tab 9: Required Certifications & Forms

PUBLIC TRANSPORTATION FARE AND DATA COLLECTION SYSTEM

**A:** Except for Tab 6 (Section 10.3.7), the Center confirms that the items in Section 10 (RFP Part III, Instructions), which are highlighted in blue (and also underlined by GCC) above, are not part of the 30-page limitation identified in Section 10.1. The information requested for inclusion in Tab 6 is part of the 30-page limitation, however, Respondents may submit detailed policies, procedures and/or management plans supporting their response as exhibits, which are not included in the 30-page limitation, to their proposal.

**Q:** In addition, please confirm whether Tab 1 (Letter of Transmittal), Tab 4 and Tab 6 fall under policies, procedures and management plans?

**A:** Except as noted in the previous response, the Center does **not** confirm that Tab 1 (Letter of Transmittal), Tab 4 (Work Plan) and Tab 6 (Profile/Qualification/Previous Performance/Experience and Key Personnel of Respondent) fall under policies, procedures and management plans.

**Q:** We would also like to confirm that we are able to use Exhibits for additional detailed information for the System, Resumes, etc.

**A:** The Center confirms that Respondents may submit additional detailed information for their System, Resumes, etc. as exhibits; however, the detailed information must be summarized under the appropriate tab.

**Answers to Questions from Creative Software Solutions, LLC (MJM Innovations)**

**Q1.** Please provide the minimum requirements for the participating number of vehicles for taxis, demand response and fixed route for the project.

**A1:** Please refer to the column labeled “Minimum Quantity” and the rows labeled “Electronic fare media specific fareboxes (transit vehicles)” and “Electronic fare media specific portable devices (taxicabs)” on the Price Proposal Form, Exhibit G. The minimum quantity for electronic fare media specific fareboxes (transit vehicles) is 46, which includes 18 demand response vehicles and 28 fixed route vehicles, and the minimum quantity for electronic fare media specific portable devices (taxicabs) is nine (9).

**Q2.** What is the project priority for the implementation in taxis, demand response and fixed route?

**A2:** As shown in Section 3, Center Priorities, under Part I, General, the prioritized implementation order is Park & Ride / Commuter Service first, Fixed Route Service second, Demand Response Taxicab Service third and Demand Response Bus Service last.

PUBLIC TRANSPORTATION FARE AND DATA COLLECTION SYSTEM

**Q3.** Please provide a detailed list of vehicles by service type.

**A3:** For the Center vehicles, please refer to Section 4.4.4, Transit vehicles and Hardware-Software, under Part IV, Scope of Work. For City vehicles, please refer to Section 5.4.4, Transit vehicles and Hardware-Software, under Part IV, Scope of Work and Exhibit M, Equipment Master List Galveston Fleet Facility.

**Q4.** Will Shah Software and the hardware vendors (Greyhawk-Samsung Tablet) be providing an API to communicate with their systems?

**A4:** Yes.

**Q5.** Are there any ongoing management services that Gulf Coast is looking for with this project?

**A5:** The RFP does not include any “ongoing management services”, but the Center and the City are seeking extended warranties, Sections 4.8 and 5.9 under Part IV Scope of Work, and extended hardware and software maintenance, Section 4.9 and 5.10 under Part IV Scope of Work, beyond the initial year of System implementation. If the Respondent thinks “ongoing management services” are in the best interest of the Center and the City, the Respondent is encouraged to include this service in their proposal.

**Q6.** Would it be possible to extend the proposal due date for the project until 7/29/13 due to the complexity of the project?

**A6:** The Center will not extend the proposal due date as it would impact the procurement timeline and delay approval of a contract by their Board of Trustees who only meet once a month.